

**CITY OF GREENSBURG
REGULAR CITY COUNCIL MEETING
300 SOUTH MAIN GREENSBURG, KANSAS
MONDAY, JULY 17, 2023
6:00 PM**

The meeting is available online via the City of Greensburg Facebook page.

A) CALL TO ORDER

B) PLEDGE OF ALLEGIANCE AND INVOCATION

C) ROLL CALL & APPROVAL OF THE AGENDA

D) CITIZEN COMMENTS

All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

E) CONSENT AGENDA

These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.

1. Approval of Minutes
 - a. Regular Meeting –July 3, 2023
2. Appropriation Ordinance
 - a. Ordinance #1248

F) ITEMS OF BUSINESS

1. Julie Lyon, Kiowa County Economic Development: KCED Updates
2. 2024 Budget: Resolution 2023-05 Intent to Exceed Revenue Neutral Rate, Set Public Hearing
3. Southern Pioneer Easement Agreement for Electric Line at Airport
4. Haviland Broadband Server Quote
5. Appoint League of Kansas Municipalities Voting Delegate

G) CITY STAFF REPORTS

H) GOVERNING BODY COMMENTS

I) EXECUTIVE SESSION Executive session in accordance with K.S.A 75-4319(b) for personnel matters of non-elected personnel. 15 minutes

J) ADJOURNMENT

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact City Administrator Stacy Barnes at administrator@greensburgks.org or call City Offices at 620-723-2751.

**Greensburg City Council
July 3, 2023
City Hall**

A. CALL TO ORDER

Mayor Matt Christenson called the July 3, 2023, meeting to order at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE & INVOCATION

The Pledge of Allegiance was said. There was no invocation given.

C. ROLL CALL & APPROVAL OF THE AGENDA

Council Present: Mark Trummel, Haley Kern, Pam Reves, Nathan Charlton, and Chance Little. City Administrator Stacy Barnes, Police Chief Aaron Webb, and City Clerk Christy Pyatt were also present.

Reves made a motion to approve the agenda as presented. Trummel seconded, and the motion was passed 5-0.

D. CITIZEN COMMENTS

There were no comments before or during the meeting.

E. CONSENT AGENDA

Trummel motioned to approve the Consent Agenda as presented. Reves seconded the motion, which passed 5-0.

F. ITEMS OF BUSINESS

1. 2024 Draft Budget Review

A new draft budget was available with an updated formula within the document (mentioned last week). Draft state documents sent out this afternoon showed the mill levy moving from 66.054 this year to 69.908. The Revenue Neutral Rate is 64.782. RNR is lower because the valuation is up. The Agenda Memo listed significant changes from the 2023 budget to the 2024 draft budget, which were discussed at the last meeting. The General Fund increases cannot be funded without exceeding the RNR and a mill levy increase. Barnes provided an example sheet of the dollar amount represented by the 2023 and draft mill levy and verified for Trummel that the increase in mill levy amounted to between \$30,000 to \$35,000 in budget increase. Those changes also contribute to the fluctuation in the RNR.

Trummel reiterated that he was not interested in raising the mill levy. He recommended dropping the increase to Fire and to Police, apologizing to Webb that would mean not approving the next agenda item. Barnes noted that there would need to be some increase to Fire over the 2023 budget to accommodate for Council's agreement earlier in the year to begin paying city utilities at the fire station. Reves asked about the scope of the Police Department. It was noted that the scope of all departments were previously approved by the Council in Standard Operating Procedures and job descriptions. She believes that the Police budget is high when there is a population of 700-800 people and a Sheriff's Office in town. She stated that she believes that Webb is doing a good job, but that there needs to be a cap on the department. Trummel stated he understands that there will be raises to the mill levy for necessities, but asked where budgets could be cut to bring that number down. Reves asked about cuts to Tourism. Barnes noted that the Big Well and Tourism are not part of the General Fund, which is

where the cuts would have to come from to have the desired effect. Trummel asked for a list of potential cuts that could be made, stating that the Council could make decisions from there.

Reves asked about fund transfers and why those are done. Barnes explained that transfers are not required, but that they are done to supplement funds. Staff has not been doing the Electric to General Fund, though it is budgeted for, because there has not been a need and it takes the pressure off of the Electric Fund, especially since the City has been paying the previously discussed electric surcharge. Christenson noted that that without those funds, Council would have had to find another funding source that would potentially have raised the mill levy.

Discussion was had that if Council was interested in pursuing the proposal in Agenda Item #2, cuts would need to be made elsewhere. Webb stated that if Council wanted to pursue the proposal rent for the space could be paid out of the Amendment Fund, taking the burden off of the General Fund. Webb noted the current lack of privacy; lack of interview space for victims, criminals, and intoxicated individuals; and lack of storage for all of the administrative building. Little said that has spoken to many individuals and that nobody he has spoken to was in favor of a separate Police Department space. Reves voiced concern over lack of parking for Kook's customers in the Police Department was located in the same building and Staff entering the highway at an already congested corner. Charlton stated he has had people reached out to him and that none of those were really for the separate space. Trummel and Kern both said that they went and looked at the space. Trummel stated that the space is a nice facility but that sometimes we have to make due with what we have in the budget process. Kern also said that those she asked were indifferent to the added facility. It was noted that maybe the timing of adding space isn't right for the budget, despite support for the idea that Council gave at the planning retreat. Trummel voiced interest in adding space if a larger office at Incubator opened up. Webb stated that he and Barnes have discussed alterations to the current Administration building, but those would have a similar price tag, which could be paid out of the Amendment Fund. Charlton noted that alterations would be a one-time cost as opposed to an ongoing lease expense.

Council continued discussion on potential cuts. Trummel noted that there will come a time where Council will have to raise the mill levy. Barnes reminded Council that they have been working on building reserves, in an attempt to lessen the need for such an increase. Trummel asked about a street grant that the City of Great Bend recently received, noting that there will be coming a time where major street repairs will be needed. Barnes will look into what grant was procured for streets. Reves asked if there were any current City obligations that are not absolutely necessary or that will be coming to an end in the next year. Barnes was not aware of any that could not be funded somewhere else.

A final draft of the budget will be available for the next meeting, before Staff moves forward with the required publications.

2. Discuss Potential Lease for Police Department Office

This agenda items was discussed during Agenda Item 1.

3. Ordinance #1117 Electric Rates

As discussed at the last meeting, proposed Ordinance 1117 would change electric rates from 12 cents to 12.5 cent and from 10 cents to 10.5 cents for over 5,000 kwh used. The minimum charge would remain unchanged. March 2006 was the last electric rate increase. At that time the rate was similar to what would be approved through the Ordinance, and the minimum would actually be less than it was then. If

approved, new rates would be effective September 15th, after publication. Council would still have the capability to add a surcharge to customer bills, but that option has not been used.

Trummel motioned to approve Ordinance 1117. Charlton seconded, and Christenson called for a roll call vote. The motion passed 5-0.

4. Southern Pioneer Airport Electric Line Extension Proposal

Lochner and the City received communication from Southern Pioneer on Friday regarding an airport electric line extension proposal, which was included in the meeting packet. The proposal includes running electric underground to pad mount transformers located at the water well and at the north Midwest Ag Lease at a cost of \$118,974.59, with possible adjustments in cost if difficulties are encountered, specifically in trenching the long distance. Any additions would be discussed with City first. There is 10-12 weeks lead time and a 2 weeks of construction time. This would bring completion in November. Half the cost of the agreement would be paid by the KDOT airport cost share grant. Southern Pioneer does have supplies on hand. Barnes believes that having the water well and a tenant has changed the conversation. Southern Pioneer does not want to put any infrastructure in for KANZA Co-op until they are ready to build. The current tenant is ready for power but has made arrangements for temporary power until then.

Christenson asked how the current proposal compares to previous proposal. Barnes said she not directly compare it to the previous estimated costs but thought it was pretty similar. Staff and Lochner are still waiting on the water office to approve the well permit. Trummel asked, and Barnes confirmed, that Lochner is in regular contact with these entities.

Reves asked what portion of the airport is finished. Barnes stated that would be at Council's discretion as far as how much Council plans to develop. To complete as originally planned, Barnes would estimate it is 25% complete.

Trummel motioned to approve the proposal and Kern seconded. Council approved with a vote of 5-0.

5. City Attorney Agreement

Included in the packet was a new agreement with City Attorney Clayton Kerbs, which was similar to the current agreement. There would be an increase to the hourly rate by \$10/hr. Kern motioned to approve the agreement as presented. Trummel seconded, and the motion passed 5-0.

G. CITY STAFF REPORTS

Barnes reported to Council on the following topics:

- **KMU Safety Group:** A couple of weeks ago Staff received the City's annual KMU Safety Group Insurance rebate of \$15,714.86. The refunds gets proportioned and distributed back to the various funds that pay property insurance.
- **Street Maintenance:** Staff gathering proposals for the annual street maintenance project. This year chip sealed streets south of Highway 54 will be the focus. This will be an upcoming agenda item for Council consideration.
- **Airport Water Well:** Lochner has checked in with the Kansas Division of Water Resources and the water well permit application for the airport is still under review.
- **KHRC Project:** KHRC has added some documentation requirements for grant disbursal. Barnes has worked with the City Attorney to put together a construction agreement consistent with what was already been approved by the governing body and part of the original grant application. KHRC has also

moved from monthly construction reporting to quarterly reports; however, the report is a bit more extensive. Barnes is working on the report that is due by the 10th.

- **4th of July:** Barnes reminded everyone of the ordinance that allows fireworks to be sold and discharged from 10am-midnight June 30th-July 5th. City offices will be closed tomorrow, in observance of Independence Day. There will be cake and ice cream at the Big Well Park at 8:30 with fireworks at dusk (approximately 9:45.)

- **Employee Updates:** Staff has been mowing and spraying weeds, several larger street repairs have been done, and Danny will be spraying for mosquitos tonight. Some concerns have been raised about City crews blowing grass into the streets when mowing. There have been conversations internally regarding that situation. Citizens are also encouraged to try and avoid blowing grass into the streets.

Little ask how the working relationship between county entities and the Police Department is. Barnes responded that she thought it was ok. Little requested an executive session. Christenson believed that session would have needed to be approved during the agenda approval process at the beginning of the meeting. Little strongly disagreed and motioned for a 15-minute executive session for non-elected personnel until 7:01 p.m. Trummel seconded and the motion passed 5-0. Barnes asked if she was to be included in the session. Little stated that she was. Council returned to open session at 7:01 p.m. with no action taken.

H. GOVERNING BODY COMMENTS

Kern stated that she appreciates employee Danny Trent spraying for mosquitoes, when he sprays, and Staff making it known that he will be spraying. Little asked if the City had any tablets (for treating standing water for the same) Barnes confirmed that Staff has been using tablets in water on City property. Little asked about the drainage ditch near the storage units and if it was the City's ditch. Barnes will ask Trent to treat that area as well.

I. ADJOURNMENT

With nothing further to discuss, Christenson declared the meeting adjourned at 7:06 p.m.

Matt Christenson, Mayor

Christy Gibson, City Clerk

APPROPRIATION ORD. 1248

07.17.23

CHECK #	VENDOR	REFERENCE	AMOUNT
PRE-PAID			
31529	CENTURY BUSINESS TECHNOLOGIES	COPIER CONTRACT	\$ 116.06
31530	CLUNE & COMPANY LLC	COPIER LEASE	\$ 230.70
31531	EMC INSURANCE COMPANIES	ADD. PART TIME OFFICER	\$ 309.00
31532	GIANT COMMUNICATIONS	PHONES	\$ 387.93
31533	HOME LUMBER	SUPPLIES, TOOLS, PARTS	\$ 1,399.65
31534	KERBS LAW OFFICE	LEGAL SERVICES	\$ 1,330.00
31535	UNDERGROUND VAULTS	SHREDDING SERVICES	\$ 45.00
31536	UNIFIRST CORPORATION	UNIFORMS/SUPPLIES	\$ 685.75
31537	VERIZON	MOBILE SERVICES	\$ 300.94
	***** PRE-PAID TOTAL *****		\$ 4,805.03
PAID			
31538	54 TIRE & SERVICE LLC	2 TURF MASTER TIRES	\$ 248.00
31539	ABBA'S LOCK SERVICE LLC	REMOVE BROKEN KEY/ NEW KEYS	\$ 152.75
31540	AIRGAS USA,LLC	CYLINDER LEASE RENEWAL	\$ 260.12
31541	ALLIANCE AG & GRAIN LLC	FUEL; CHEMICAL	\$ 3,682.14
31542	AMERICAN MUNICIPAL SERV	COLLECTIONS FEE 2022-78 KING	\$ 104.61
31543	BTI-PRATT	REPAIR & SUPPLIES	\$ 9.00
31544	CORE COMMUNITY	DONATION TO CORE COMMUNITY	\$ 100.00
31545	COLUMN SOFTWARE PBC	ORD. 1117 SUMMARY	\$ 16.50
31546	COMPLIANCE ONE	DRUG TESTING	\$ 153.20
31547	FIRST RESPONDER KS, LLC	BATTERY	\$ 350.00
31548	GREENSBURG FARM SUPPLY	SUPPLIES/ PARTS	\$ 1,476.41
31549	GREENSBURG FRA	T. HEINSON	\$ 52.20
31550	H & H SNO CONES	FREE SWIM SNOW CONES	\$ 154.00
31551	KANSAS ONE-CALL SYSTEM,INC.	LOCATES	\$ 13.20
31552	KANSAS POWER POOL	POWER PURCHASE	\$ 84,539.96
31553	KS DEPT OF HEALTH & ENVIRON.	WATER SAMPLES	\$ 72.00
31554	KERBS LAW OFFICE	LEGAL SERVICES	\$ 1,860.00
31555	KS DEPT OF REVENUE - MISC TAX	WATER PROTECTION FEE	\$ 956.91
31556	LEAGUE OF KANSAS MUNICIPS	2023 ANNUAL CONFER.	\$ 250.00
31557	LUMINOUS NEON INC	SIGN LEASES	\$ 1,225.00
31558	NISLY BROTHERS TRASH SERV	TRASH SERVICE	\$ 10,748.50
31559	OPTIV SECURITY INC	KCJIS SYSTEM 3 YEAR KEY TOKENS	\$ 109.58
31560	ORKIN	INCUBATOR PEST CONTROL	\$ 131.99
31561	PENNYBANDZ LLC	RESALE ITEMS	\$ 64.69
31562	PHILIP MOORE	COURT	\$ 261.57
31563	STANION WHOLESALE ELEC. .	SUPPLIES	\$ 1,257.86
31564	SYMBOLARTS, LLC	PATCHES	\$ 380.00
31565	TRAVEL INDUSTRY ASSOC. OF KS	KS TOUR CONFENC. REGISTRATION	\$ 275.00
31566	WILMORE OIL COMPANY	#2 DYED DIESEL NON-ROAD	\$ 242.55
	*****PAID TOTAL *****		\$ 109,147.74
	***** REPORT TOTAL *****		\$ 113,952.77

**City of Greensburg
City Council Meeting
July 17, 2023**

To: Mayor and City Council
From: Stacy Barnes, City Administrator
Subject: Agenda items F. 1-5

Agenda Item F.1 Julie Lyon, Kiowa County Economic Development: KCED Updates

Agenda Item F.2 2024 Budget: Resolution 2023-05 Intent to Exceed Revenue Neutral Rate, Set Public Hearing

Included in the packet is the draft agenda that includes items discussed at the last two council meetings. On page 18 you'll see that as it currently stands, the budget is at 66.908 mils exceeding the revenue neutral rate of 64.782. The rate for 2023 is 66.054. If Council is ready to proceed with this budget as presented, Resolution 2023-05 needs to be adopted with notice of intent to exceed revenue neutral rate and set the public hearing for the budget for Monday, August 21st at 6pm.

Agenda Item F.3 Southern Pioneer Easement Agreement for Electric Line at Airport

Included is an easement document to give a thirty-foot utility easement to Southern Pioneer along the west side of the Greensburg airport for the power line to be installed. A similar document was executed when the electric line on the south end of the airport was buried.

Agenda Item F.4 Haviland Broadband Server Quote

We have had our current server since around 2016 and have been seeing repeated issues with it. Our files are backed up, but if it went down we'd have to wait until a new one arrived to get up and running again. Haviland Broadband, our IT provider, has recommended replacing it before that happens. Included in the packet is a quote for a Dell R450 Server for \$6,010.38. HBB did some price comparing and did find an identical server from another company for around \$8,000. Labor for the migration is included in our IT service agreement with HBB.

This expenditure can come out of the General Admin fund.

Agenda Item F.5 Appoint League of Kansas Municipalities Voting Delegate

The 2023 League Annual Conference will be October 7-9, 2022 in Wichita. The Annual Business Meeting & Convention of Voting Delegates will be on Monday, October 9.

The League is now collecting registrations for Voting Delegates and Alternates. K.S.A. Supp. 12-1610f provides that "The governing body of each member city may elect city delegates from among the city's officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities."

Article 2, Section 2 of the [League Bylaws](#) states "When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates, in accordance with the provisions of Article 4 of these

bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title and address registered with the executive director and shall hold such position while qualified in the year in which they are named.”

The number of delegates per City is based on population. Greensburg gets one voting delegate and one alternate. As Christy is a member of the LKM governing body, she will be going to the conference to represent our city and I am a maybe at this point. So, I would suggest appointing Christy as the voting delegate and myself as the alternate.

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance As Beginning of 2023	Payments Due 2023	Payments Due 2024
None							
Totals					0	0	0

***If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

City of Greensburg

2024

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	395,294	334,507	229,503
Receipts:			
Ad Valorem Tax	445,593	456,846	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	8,974	2,282	2,331
Motor Vehicle Tax	53,267	44,602	44,997
Recreational Vehicle Tax		700	722
16/20M Vehicle Tax		634	601
Commercial Vehicle Tax		4,257	899
Watercraft Tax		144	0
Gross Earning (Intangible) Tax		0	0
LAVTR		0	0
City and County Revenue Sharing		0	0
Local Alcoholic Liquor	1,374	1,407	1,436
Compensating Use Tax			
Local Sales Tax	99,976	85,000	85,000
Franchise Fees	24,393	22,000	22,000
Licenses	7,055	7,000	7,000
Fines and Forfeitures	181,052	200,000	200,000
Penalties on Utility Bills	14,683	8,000	18,000
Swimming Pool	22,606	17,000	17,000
County Pool Aid	10,000	10,000	10,000
Operating Transfers:			
From Electric Fund		50,000	50,000
From Water Fund	10,000	10,000	10,000
From Sanitation Fund	5,000	5,000	5,000
In Lieu of Taxes (IRB)			
Interest on Idle Funds	2,324	4,000	4,000
Neighborhood Revitalization Rebate	-12,647	-12,901	-12,168
Miscellaneous	2,963	2,000	800
Does miscellaneous exceed 10% Total Rec			
Total Receipts	876,613	917,971	467,618
Resources Available:	1,271,907	1,252,478	697,121

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Expenditures:			
General Government			
Salaries	151,466	163,850	165,350
Contractual	126,391	153,700	156,000
Commodities	11,954	18,000	17,500
Capital Outlay		50,000	50,000
Total	289,811	385,550	388,850
Police Department			
Salaries	121,280	151,850	205,750
Contractual	32,746	18,650	22,150
Commodities	33,278	16,250	16,000
Capital Outlay	1,643		
Total	188,947	186,750	243,900
Fire Department			
Salaries	8,778		12,000
Contractual	5,087	12,000	12,000
Commodities	1,948	5,000	6,000
Capital Outlay		3,000	
Total	15,813	20,000	30,000
Street Department			
Salaries	181,684	195,900	196,900
Contractual	16,956	21,500	21,500
Commodities	42,998	35,450	42,950
Capital Outlay			30,000
Total	241,638	252,850	291,350
Park Department			
Salaries	409	5,525	5,525
Contractual	4,040	4,500	5,500
Commodities	8,543	8,900	8,900
Capital Outlay			
Total	12,992	18,925	19,925
Municipal Court			
Salaries			
Contractual	52,174	60,000	60,000
Commodities	247		
Capital Outlay			
Total	52,421	60,000	60,000
Swimming Pool			
Salaries	29,906	48,650	48,800
Contractual	13,885	16,000	15,500
Commodities	24,948	19,750	19,750
Capital Outlay			
Total	68,739	84,400	84,050
Airport			
Salaries			
Contractual	7	8,500	8,500
Commodities	352	6,000	6,000
Capital Outlay			
Total	359	14,500	14,500
Page 1 - Total	870,720	1,022,975	1,132,575

City of Greensburg

2024

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Expenditures:			
Industrial Park			
Salaries			
Contractual	2,367	2,500	5,000
Commodities	220	2,500	2,500
Total	2,587	5,000	7,500
Reimbursed Expense			
Reimbursed Expense	(5,095)	(5,000)	(5,000)
Total	(5,095)	(5,000)	(5,000)
Transfers			
Equipment Reserve Fund	40,000		
Economic Development	25,000		25,000
Fire Equipment Reserve	4,188		
Total	69,188	0	25,000
Total	0	0	0
Total	0	0	0
Total	0	0	0
Total	0	0	0
Total	0	0	0
Total	0	0	0
Page 2 -Total	66,680	0	27,500
Page 1 -Total	870,720	1,022,975	1,132,575
Grand Total	937,400	1,022,975	1,160,075

(Note: Should agree with general sub-totals.)

City of Greensburg

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Special Highway	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	30,759	2,200	5,000
Receipts:			
State of Kansas Gas Tax	20,171	21,210	21,050
County Transfers Gas		0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	20,171	21,210	21,050
Resources Available:	50,930	23,410	26,050
Expenditures:			
Commodities	8,730	18,410	26,050
Contractual Services	40,000		
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	48,730	18,410	26,050
Unencumbered Cash Balance Dec 31	2,200	5,000	0
2022/2023/2024 Budget Authority Amount	102,306	46,630	26,050

Adopted Budget

Adopted Budget	Prior Year	Current Year	Proposed Budget
Big Well	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	175,266	183,016	124,966
Receipts:			
Local Sales Tax	115,036	80,000	80,000
Merchandise Sales	46,900	40,000	40,000
Sales Tax Collections	8,462	10,000	10,000
Admissions	52,999	50,000	50,000
Credit Card Charges	-2,402		
Interest on Idle Funds			
Miscellaneous	814		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	221,809	180,000	180,000
Resources Available:	397,075	363,016	304,966
Expenditures:			
Personal Services	63,982	80,250	80,450
Contractual Services	43,019	41,500	39,500
Commodities	48,900	54,750	58,000
Lease Purchase Agreement	58,158	59,050	57,850
Capital Outlay		2,500	2,500
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	214,059	238,050	238,300
Unencumbered Cash Balance Dec 31	183,016	124,966	66,666
2022/2023/2024 Budget Authority Amount	228,475	238,050	238,300

CPA Summary

No assurance is provided.

City of Greensburg

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Fire Equipment Reserve	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	54,118	58,306	58,306
Receipts:			
Operating Transfers In	4,188		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	4,188	0	0
Resources Available:	58,306	58,306	58,306
Expenditures:			
Capital Outlay			58,306
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	58,306
Unencumbered Cash Balance Dec 31	58,306	58,306	0
2022/2023/2024 Budget Authority Amount	50,808	54,118	58,306

Adopted Budget

Adopted Budget	Prior Year	Current Year	Proposed Budget
Tourism & Convention Promotion	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	139,682	162,643	150,893
Receipts:			
Transient Guest Tax	97,789	65,000	65,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	97,789	65,000	65,000
Resources Available:	237,471	227,643	215,893
Expenditures:			
Personal Services	25,637	39,750	39,950
Contractual Services	43,487	37,000	40,000
Commodities	5,704		
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	74,828	76,750	79,950
Unencumbered Cash Balance Dec 31	162,643	150,893	135,943
2022/2023/2024 Budget Authority Amount	75,050	76,750	79,950

CPA Summary

No assurance is provided.

City of Greensburg

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget City Tax Infrastructure	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	429,096	510,633	530,633
Receipts:			
Sales Tax	115,037	80,000	80,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	115,037	80,000	80,000
Resources Available:	544,133	590,633	610,633
Expenditures:			
Contractual Services	33,500	60,000	590,000
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	33,500	60,000	590,000
Unencumbered Cash Balance Dec 31	510,633	530,633	20,633
2022/2023/2024 Budget Authority Amount	400,000	560,000	590,000

Adopted Budget

	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Incubator			
Unencumbered Cash Balance Jan 1	158,021	163,978	134,478
Receipts:			
Rents	37,468	20,000	20,000
Revitalization Rebate			
Other			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	37,468	20,000	20,000
Resources Available:	195,489	183,978	154,478
Expenditures:			
General Government:			
Personal Services			
Contractual Services	29,587	26,500	28,000
Commodities	1,924	23,000	25,500
Capital Outlay			2,500
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	31,511	49,500	56,000
Unencumbered Cash Balance Dec 31	163,978	134,478	98,478
2022/2023/2024 Budget Authority Amount	48,500	49,500	56,000

CPA Summary

No assurance is provided.

City of Greensburg

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Parks & Rec/Alcohol	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	15,931	17,305	14,514
Receipts:			
Local Alcohol Liquor	1,374	1,407	1,436
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,374	1,407	1,436
Resources Available:	17,305	18,712	15,950
Expenditures:			
Commodities		4,198	15,950
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	4,198	15,950
Unencumbered Cash Balance Dec 31	17,305	14,514	0
2022/2023/2024 Budget Authority Amount	17,439	18,846	15,950

Adopted Budget

Adopted Budget 0	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2022/2023/2024 Budget Authority Amount	0	0	0

CPA Summary
No assurance is provided.

City of Greensburg

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Water Utility	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	216,329	220,397	147,926
Receipts:			
Water Sales	311,078	272,000	230,000
Reimbursed Expense			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	311,078	272,000	230,000
Resources Available:	527,407	492,397	377,926
Expenditures:			
Personal Services	61,524	62,350	63,950
Contractual Services	77,294	74,500	80,500
Commodities	52,321	89,250	94,950
Capital Outlay		2,500	2,500
Transfer to Water Principle & Interest	90,871	90,871	90,871
Transfer to Water Reserve	15,000	15,000	35,000
Transfer to General Fund	10,000	10,000	10,000
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	307,010	344,471	377,771
Unencumbered Cash Balance Dec 31	220,397	147,926	155
2022/2023/2024 Budget Authority Amount	336,231	344,471	377,771

CPA Summary
No assurance is provided.

City of Greensburg

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2022 is reported)

2024

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Equipment Reserve		Tornado Donation		Tornado Insurance		Meter Deposits		Police Equipment Reserve		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	121,429	Cash Balance Jan 1	224,254	Cash Balance Jan 1	876,313	Cash Balance Jan 1	19,060	Cash Balance Jan 1	6,013	1,247,069
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Equipment Sold		Interest on Idle Funds	45	Interest on Idle Funds	1,275	Utility Deposits	7,017	Donations	702	
Operating Transfer In	40,000	State Aid				Other		Miscellaneous	28,703	
Miscellaneous		Donations	1,709							
Total Receipts	40,000	Total Receipts	1,754	Total Receipts	1,275	Total Receipts	7,017	Total Receipts	29,405	79,451
Resources Available:	161,429	Resources Available:	226,008	Resources Available:	877,588	Resources Available:	26,077	Resources Available:	35,418	1,326,520
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Capital Outlay	32,421	Contractual Services	35,684	Contractual Services	30,197	Refunds on Deposits	4,735	Contractual Services	24,539	
		Commodities	586					Capital Outlay	10,042	
		Reimbursed	-187							
Total Expenditures	32,421	Total Expenditures	36,083	Total Expenditures	30,197	Total Expenditures	4,735	Total Expenditures	34,581	138,017
Cash Balance Dec 31	129,008	Cash Balance Dec 31	189,925	Cash Balance Dec 31	847,391	Cash Balance Dec 31	21,342	Cash Balance Dec 31	837	1,188,503 **
										1,188,503 **

**Note: These two block figures should agree.

CPA Summary No assurance is provided.

City of Greensburg

NON-BUDGETED FUNDS (C)
(Only the actual budget year for 2022 is reported)

2024

Non-Budgeted Funds-C

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Public Building Debt Serv		Court Amendment		Grant Funds		Economic Development		ARPA		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	67,948	Cash Balance Jan 1	15,875	Cash Balance Jan 1	53,523	Cash Balance Jan 1	75,000	Cash Balance Jan 1	59,365	271,711
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Miscellaneous		Amendment Fee	55,370	Other	967	Operating Transfer In	25,000	Grant	59,365	
Rent	58,641	Miscellaneous	2							
Total Receipts	58,641	Total Receipts	55,372	Total Receipts	967	Total Receipts	25,000	Total Receipts	59,365	199,345
Resources Available:	126,589	Resources Available:	71,247	Resources Available:	54,490	Resources Available:	100,000	Resources Available:	118,730	471,056
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Bond Principal	35,000	Contractual Services	2,575	Contractual Services	7,402					
Bond Interest	20,175	Commodities	44,669							
		Capital Outlay	17,665							
Total Expenditures	55,175	Total Expenditures	64,909	Total Expenditures	7,402	Total Expenditures	0	Total Expenditures	0	127,486
Cash Balance Dec 31	71,414	Cash Balance Dec 31	6,338	Cash Balance Dec 31	47,088	Cash Balance Dec 31	100,000	Cash Balance Dec 31	118,730	343,570 **
										343,570 **

**Note: These two block figures should agree.

CPA Summary
No assurance is provided.

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

2024

The governing body of
City of Greensburg

will meet on August 21, 2023 at 6:00 PM at City Hall, Greensburg, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall, Greensburg, KS and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2024 Expenditures and Amount of 2023 Ad Valorem Tax establish the maximum limits of the 2024 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2022		Current Year Estimate for 2023		Proposed Budget Year for 2024		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	937,400	66.274	1,022,975	66.054	1,160,075	481,472	66.908
Special Highway	48,730		18,410		26,050		
Big Well	214,059		238,050		238,300		
Fire Equipment Reserve					58,306		
Tourism & Convention Prom	74,828		76,750		79,950		
City Tax Infrastructure	33,500		60,000		590,000		
Incubator	31,511		49,500		56,000		
Parks & Rec/Alcohol			4,198		15,950		
Electric Utility	2,029,849		1,808,900		1,828,400		
Water Utility	307,010		344,471		377,771		
Sewage Disposal	69,271		97,850		99,950		
Sanitation	134,427		135,000		140,000		
Non-Budgeted Funds-A	138,017						
Non-Budgeted Funds-B	241,220						
Non-Budgeted Funds-C	127,486						
Totals	4,387,308	66.274	3,856,104	66.054	4,670,752	481,472	66.908
<i>Revenue Neutral Rate**</i>							64.782
Less: Transfers	300,059		230,871		275,871		
Net Expenditure	4,087,249		3,625,233		4,394,881		
Total Tax Levied	456,455		466,169		xxxxxxxxxxxxxxxx		
Assessed Valuation	6,891,839		7,057,421		7,196,036		
Outstanding Indebtedness, January 1,	<u>2021</u>		<u>2022</u>		<u>2023</u>		
G.O. Bonds	1,917,407		1,879,265		1,840,074		
Revenue Bonds	715,000		680,000		645,000		
Other	2,075,191		2,075,191		2,075,191		
Lease Purchase Principal	0		0		0		
Total	4,707,598		4,634,456		4,560,265		

*Tax rates are expressed in mills
**Revenue Neutral Rate as defined by KSA 79-2988

Stacy Barnes
City Official Title: City Administrator

2024 Neighborhood Revitalization Rebate

Budgeted Funds for 2024	2023 Ad Valorem before Rebate**	2023 Mil Rate before Rebate	Estimate 2024 NR Rebate
General	468,817	65.149	12,168
Debt Service			0
Library			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
TOTAL	468,817	65.149	12,168

2023 July 1 Valuation: 7,196,036

Valuation Factor: 7,196.036

Neighborhood Revitalization Subj to Rebate: 186,767

Neighborhood Revitalization factor: 186.767

**This information comes from the 2024 Budget Summary page. See instructions tab step #12 for completing the Neighborhood Revitalization Rebate table.

Property Tax Calculation Examples

Actual Value * Assessment Rate * Mill Levy = property tax amount

Market Value of Home \$150,000

Statewide residential assessment rate 11.5%

$\$150,000 * 11.5\% =$ Assessed Value $\$17,250$

1 mill = $\$17.25$

$\$17.25 * 66.908 =$ $\$1,154.16$ (Proposed 2024 Rate)

$\$17.25 * 66.054 =$ $\$1,139.43$ (2023 Rate)

= $\$14.73$ difference

Market Value of Home \$200,000

Statewide residential assessment rate 11.5%

$\$200,000 * 11.5\% =$ Assessed Value $\$23,000$

1 mill = $\$23$

$\$23.00 * 66.908 =$ $\$1,538.88$ (Proposed 2024 Rate)

$\$23.00 * 66.054 =$ $\$1,519.24$ (2023 Rate)

= $\$19.64$ difference

Resolution No. 2023-05

A RESOLUTION OF THE CITY OF GREENSBURG, KANSAS REGARDING THE GOVERNING BODY'S INTENT TO LEVY A PROPERTY TAX EXCEEDING THE REVENUE NEUTRAL RATE;

WHEREAS, the Revenue Neutral Rate for the City of Greensburg was calculated as 64.782 mills by the Kiowa County Clerk; and

WHEREAS, the budget proposed by the Governing Body of the City of Greensburg will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

WHEREAS, the Governing Body intends to hold a hearing and hear testimony from all interested taxpayers desiring to be heard as required by state law.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GREENSBURG:

Section 1. The Governing Body of the City of Greensburg hereby sets a public hearing regarding its intention to exceed the Revenue Neutral Rate for August 21st, 2023 at 6 p.m. to be held at Greensburg City Hall, 300 S. Main Street and directs that notice of the public hearing be given as required by state law.

Section 2. The Governing Body of the City of Greensburg expresses its intention to exceed the Revenue Neutral Rate with a proposed mill levy of 66.908 mills.

Section 3. The Governing Body of the City of Greensburg directs the City Clerk to provide this resolution to the Kiowa County Clerk as notice of the City's proposed intent to exceed the Revenue Neutral Rate.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this 17th day of July, 2023 and **SIGNED** by the Mayor.

Mayor, Matt Christenson

Attested:

City Clerk, Christy Gibson

Easement

This Indenture, made this _____ day of _____, 2023, City of Greensburg, Kansas ; hereafter designated as Party of the First Part and Southern Pioneer Electric Company, Party of the Second Part, WITNESSETH:

That the said Party of the First Part for the good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, does by these presents, grant, bargain, sell and convey unto said Party of the Second Part an easement in, over and across a certain tract of land owned by the Party of the first Part, more particularly described as follows:

Kiowa County, Kansas
W1/2 of the W1/2 of Section 7, Township 28S, and Range 17W – West of the 6th PM

An 30' easement for the length of the property on the West end starting on the East Line of the existing road right-of-way in the W1/2 of the W1/2 of Section 7, Township 28S and Range 17W – West of the 6th PM

Easement to be used for a Power Line located as described above exclusive of existing roads and any future change thereof.

For all the rights of ingress and egress of the said Party of the Second Part, its servants, officers, employees and contractors for the purpose of the construction, supporting, installation, repairing and maintaining, (including tree trimming), a power line, in perpetuity.

IN WITNESS WHEREOF, the said Party of the First Part has hereunto set his hand, the day and year first above written.

Matt Christenson
City of Greensburg Mayor

Christy Gibson
City of Greensburg Clerk

STATE OF _____, _____ COUNTY, ss:

BE IT REMEMBERED, that on this _____ day of _____, 2023, before me the undersigned, a Notary Public in and for the county and state aforesaid came **Matt Christenson, City of Greensburg Mayor and Christy Gibson, City of Greensburg Clerk**, who are personally known to me to be the same persons who executed the above and foregoing instrument of writing and duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.

Notary Public

My Commission Expires: _____

104 N Main St.
 PO Box 308
 Haviland, KS 67059
 Phone: (800) 339-8052



211 W Spring Ave.
 PO Box 277
 Conway Springs, KS 67031
 Phone: (800) 287-7905

Quote For Services

Prepared For: City of Greensburg
 Stacy Barnes
 300 S Main St, Greensburg, KS 67054

DATE: 07 / 11 / 2023
 QUOTE NO.: Quote 23110
 CUSTOMER ID: 60156
 TERM: Retail

Monthly Recurring Charges	QTY	Price	Subtotal
		Monthly Recurring Subtotal	\$0.00
		Estimated Sales Tax	\$0.00
		Monthly Recurring Total	\$0.00

Non-Recurring Charges	QTY	Price	Subtotal
Dell R450 Server	1	\$6,010.38	\$6,010.38
<ul style="list-style-type: none"> • 1 x Intel Xeon 4309Y 8C/16T • 2 x 32GB RAM • 4 x 1.2TB 10k SAS Drives in a RAID 6 (2.4TBu) • Windows Server 2022 Standard (with downgrade media for 2019 and 2016) • NO CALS • Dual hot plug PSU • 5 Years Prosupport 4HR Mission Critical 			
		Non-Recurring Subtotal	\$6,010.38
		Estimated Sales Tax	\$0.00
		Non-Recurring Total	\$6,010.38

Sales tax is estimated and does not include applicable surcharges and fees. Actual monthly invoice may vary slightly. Labor costs include travel time and any necessary training for the customer. Above equipment and labor was estimated based on a technician's site survey, however additional services may be necessary to achieve desired performance results. Any additional equipment or labor, whether necessary or at the customer's request, will be the customer's financial responsibility.

Quote Accepted and Authorized By: *City of Greensburg*

Name

Signature

Title

Date

Quote is valid through 07/24/2023