

**CITY OF GREENSBURG
REGULAR CITY COUNCIL MEETING
300 SOUTH MAIN GREENSBURG, KANSAS
MONDAY, MAY 15, 2023
6:00 PM**

The meeting is available online via the City of Greensburg Facebook page.

A) CALL TO ORDER

B) PLEDGE OF ALLEGIANCE AND INVOCATION

C) ROLL CALL & APPROVAL OF THE AGENDA

D) CITIZEN COMMENTS

All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

E) CONSENT AGENDA

These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.

1. Approval of Minutes
 - a. Regular Meeting – May 1, 2023
2. Appropriation Ordinance
 - a. Ordinance #1244

F) APPOINTMENTS: Greensburg Tree Board

G) ITEMS OF BUSINESS

1. Fire Department Pump Purchase
2. PowerUp Greensburg 4th of July Fireworks Funding Request
3. Kiowa County Economic Development Childcare Funding Match Request

H) CITY STAFF REPORTS

I) GOVERNING BODY COMMENTS

J) ADJOURNMENT

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact City Administrator Stacy Barnes at administrator@greensburgks.org or call City Offices at 620-723-2751.

**Greensburg City Council
May 01, 2023
City Hall**

A. CALL TO ORDER

Mayor Matt Christenson called the May 01, 2023 meeting to order at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE & INVOCATION

The Pledge of Allegiance was said. The invocation was given by Pastor Chu Chang.

C. ROLL CALL & APPROVAL OF THE AGENDA

Council Present: Mark Trummel, Pam Reves, and Haley Kern were present. Chance Little and Nathan Charlton were absent. City Administrator Stacy Barnes, Chief of Police Aaron Webb, and City Clerk Christy Pyatt were also present. Stanley Kern was in the audience.

Kern made a motion to approve the agenda as presented. Trummel seconded, and the motion was passed 3-0.

D. CITIZEN COMMENTS

Stanley Kern asked what was going to be talked about tonight. Christenson briefly went over the agenda.

E. CONSENT AGENDA

Reves made a motion, seconded by Kern, to approve the Consent Agenda as presented. The motion passed 3-0.

F. ITEMS OF BUSINESS

1. Convene as Land Bank Board: Consider Application to Purchase 322 E. Wisconsin

Council recessed at 6:04 p.m. and convened as the Land Bank, to consider an application to purchase 322 E Wisconsin. Diane Murray, Murray Rentals LLC, was present to answer questions regarding their application to purchase the property. Barnes provided a lot description and Murray's project description in the packet. Murray intends to place 2 tiny homes on the property to be used as rentals. Upon approval of the application, Staff would advertise the property for sale for 30 days as required.

Reves asked if the property currently has 1 address or 2. Barnes clarified that the property currently has one address, but that the property could be split and a second address assigned accordingly. Kern asked Murray what her estimated timeline for development was. She hopes to have them ready for habitation in 6-7 months, stating she already has a renter for one unit. Trummel asked if the units would be pre-made by Andy Wadel, as previously approved tiny home was. Murray confirmed this to be the case, stating that one unit is a repo and partially finished. Council voiced they would be glad to see someone purchase and develop the property, helping to fill a need for housing.

Trummel, seconded by Reves, made a motion to approve the application to purchase. The motion passed 3-0. Barnes clarified that the purchase price was the standard \$300.

2. Reconvene as City Council: Davis Park Court Resurfacing

The Land Bank recessed at 6:09 p.m. and Council reconvened open session at the same time.

Barnes noted that during the planning meeting earlier this year Council discussed possibly resurfacing the tennis courts at Davis Park. Barnes provided two quotes. There has been desire voiced from the community to include pickleball lines during the resurfacing. Quotes provided were similar in price and service. Midamerica Courtworks has been very interested and motivated to be awarded the project. Barnes provided the current cash balance of the donation fund, which she proposed funding the project through. Kern noted that the courts have been in such poor shape that the school has not been able to use them for tournaments for many years. With that, Kern motioned to approve the bid of \$30,600 from Midamerica Courtworks. Barnes clarified that new nets would be needed but were not included in either quote. Reves seconded the motion, which passed 3-0.

3. Ordinance #1115 Water Service Connection Fees

Ordinance 1115 was prepared to increase the water service connection fees, which have not been adjusted in a number of years. Materials costs have gone up quite a bit since 2008. Currently section 15-204(c) allows for \$950 for 1" meter connections and \$1,250 for 2" connections. Upon review of cost in materials, Staff has recommended \$1,650 for 1" meters and \$2,500 for 2" meter. Reves clarified that these charges were for new connections. Trummel motioned to adopt Ordinance #1115 as presented. The motion was seconded by Kern. Christenson called for a roll call vote. The motion passed 3-0.

4. Ordinance #1116 Mileage Reimbursement Rate

Barnes presented Ordinance #1116 to clean-up conflicting language pertaining to the City's mileage reimbursement rate. In 2016, Council voted to use the IRS mileage rate; however, City Code still says the State of Kansas Rate will be used. The wording of the proposed Ordinance allows the City's rate to adjust without Staff having to bring an Ordinance for consideration every time the IRS makes an adjustment. Reves asked if Staff was still given the option of using the City's Tahoe. Barnes stated that is the case but that the Tahoe is not the best option in some situations, or there is more than one employee needing to utilize the vehicle. Kern motion to approve Ordinance #1116. Reves seconded. Christenson called for a roll call vote. The motion passed 3-0.

5. PD Part-Time Staffing

Chief Webb reminded Council that at the April 17th meeting he had advised Council of the resignation of Sergeant Woods. The position has been advertised; however, Webb does not wish to proceed with any of the applications received so far. Currently he has 2 officers certified officers who are interested in working part-time for the department. His current part-time officers are both employed full-time for other agencies and are unable to offer additional time. Upon evaluation Webb has determined that the current budget can handle 2 additional part-time employees for the remainder of the year, while he continues to search for a full-time employee. In 2024 he will request budgeting for 1 full-time and 4 part-time positions. Webb voiced that the 2024 request would be the maximum on staffing until the City sees substantial growth. Once filled, the rotation would allow for coverage 7 days a week from 8 a.m. to 12 a.m. For now, Staff would rotate vehicles. Eventually Webb would request to add a 3rd vehicle, when the Amendment Fund is built up to cover the cost. Trummel and Christenson briefly spoke to the savings on benefit costs by utilizing part-time offers, while also providing Webb some time off. Kern believes the request fits well in the current budget. Webb noted that his proposal will not require a drastic budget increase next year. Trummel, seconded by Kern, motioned to approve 2 additional part-time officers for the remainder of 2023. The motion passed 3-0.

G. CITY STAFF REPORTS

Barnes reported to Council on the following topics:

- **Utility Bills:** There was an error on printed utility bills this month. The first bill that went out contained 2022 data. A second, corrected, bill was sent out and arrived in mailboxes towards the end of last week.

- **BASE 2.0 Grant:** Last week, the Kansas Department of Commerce announced awards for the BASE 2.0 grant program. Unfortunately, there were a lot of applications, and the City's application for improvements at the Business Park was not awarded.
- **2022 Audit:** Last week Kennedy McKee was onsite and completed the City's 2022 audit. There were no issues found or adjustments that needed to be made.
- **City Employment Openings:** A new Public Works employee has been hired. He started today. There is still one open position in Public Works. Staff is finalizing hiring lifeguards for the summer and has scheduled their certification for later in the month.
- **Election:** The filing deadline for Mayor and 2 City Council positions is one month away, at Noon on June 1st.
- **Employee Recognition:** This week is International Municipal Clerks Week. Barnes recognized Pyatt for her continued public service, depth of knowledge, and dedication to our community as City Clerk. Next week is Public Service Recognition week. Barnes recognized and thanked all City employees for the work they do serving the community.

Trummel asked about the light pole laying on the ground at Oak and Kansas. Barnes acknowledged it was taken down by a vehicle that left the roadway. Staff has been working to find a suitable pole to replace it with. She has been contacted by the driver's insurance company. Trummel also asked if Staff had yet met with Steve Heft, as previously discussed. Barnes stated that the meeting scheduled for last week did not work out, but that street repairs will begin soon.

Reves mentioned how the Great Bend and Ellinwood Police Departments utilize a Facebook Page to keep the public up-to-date on activity. She suggested Webb do the same. Webb stated that he does in fact utilize Facebook for community events (which Reves was unaware of) but he is not a fan of it for posting department activity. He and Barnes have discussed posting the department's annual report, as well as additional reports, on the City website and then posting a link to the reports on Facebook. Webb clarified that Facebook no longer allows government pages to disconnect comments. Trummel, Kern, and Christenson agreed that they were not in favor of posting case specific activity on Facebook.

H. GOVERNING BODY COMMENTS

Kern stated she appreciates employees getting Gaga Ball up and going at Davis Park. She also asked if Nisley's reported back on the amount of "junk" they removed during Spring Clean-Up. Barnes has not yet seen a report. Prior to Clean-Up, the Nisley sales rep. approached her about bringing a dumpster to the community that can be moved from house-to-house, week-to-week, in lieu of one clean-up day a year. The dumpster would be picked up during their regular pickup out. There would be no charge for the dumpster. Citizens could have it placed in a communal area and use it for a "neighborhood clean-up" as well. Nisley's would place the dumpster on city property when it is not in use.

Stanley K. asked when the pumptrack would be ready. Barnes noted that some pieces are already made and others are in production. The track will be operational sometime this summer.

I. ADJOURNMENT

With nothing further to discuss, Christenson declared the meeting adjourned at 6:40 p.m.

Matt Christenson, Mayor

Christy Pyatt, City Clerk

APPROPRIATION ORD. 1244

05.15.23

CHECK #	VENDOR	REFERENCE	AMOUNT
PRE-PAID			
31375	AMERICAN RAMP COMPANY	PUMPTRACK 50%	\$ 34,149.60
31376	GIANT COMMUNICATIONS	PHONE SYSTEM	\$ 387.93
31377	GT DISTRIBUTORS INC.	DUTY WEAPONS	\$ 1,071.00
31378	MID-AMERICAN COURTWORKS	TENNIS/PICKBALL COURTS	\$ 15,600.00
31379	VERIZON	MOBILE SERVICES	\$ 296.23
	***** PRE-PAID TOTAL *****		\$ 51,504.76
PAID			
31380	ACTIVE 911 INC	ALERTING SUBSCRIPT. 2023	\$ 135.00
31381	ALLIANCE AG & GRAIN LLC	FUEL/CHEMICAL	\$ 2,645.18
31382	ALTEC INDUSTRIES, INC.	ELECTRIC SUPPLIES	\$ 58.28
31383	APPLIED CONCEPTS, INC.	REPLACEMENT RADAR REMOTE	\$ 148.00
31384	CENTURY BUSINESS TECHNOLOGIES	OFFBOARDING	\$ 949.66
31385	COLUMN SOFTWARE PBC	LEGAL PUBLICATIONS	\$ 44.55
31386	COMPLIANCE ONE	DRUG TESTING	\$ 153.20
31387	GWALTNEY LLC	LIQUID FLASHING - BIG WELL	\$ 244.54
31388	DUTTON-LAINSON COMPANY	3 SINGAL PHASE METERS	\$ 363.60
31389	ELECTRICOMM INC.	3- EATON SLA BATTERY	\$ 948.00
31390	GALLS	UNIFORM	\$ 190.99
31391	GREENSBURG FARM SUPPLY	SUPPLIES/ PARTS	\$ 923.96
31392	HOME LUMBER	SUPPLIES/PARTS	\$ 1,928.38
31393	KANSAS MAGAZINE	ITEMS FOR RESALE	\$ 10.00
31394	KANSAS ONE-CALL SYSTEM,INC.	LOCATES	\$ 26.40
31395	KERBS LAW OFFICE	LEGAL SERVICES	\$ 1,200.00
31396	KIOWA CO HISTORICAL MUSEUM	FIELD TRIP ADMISSIONS/BW PARTNERSHIP	\$ 205.00
31397	KIOWA CO. MEDIA CENTER	GROUP TOURS/BW PARTNERSHIP	\$ 114.00
31398	KIRKHAM MICHAEL	BIENNIAL BRIDGE INSPECTION 2022	\$ 100.00
31399	LIGHTHOUSE APPAREL	ITEMS FOR RESALE	\$ 703.33
31400	LUMINOUS NEON INC	SIGN LEASES	\$ 895.00
31401	MIDWEST TRAVEL NETWORK	2023 MWWTN CONFERENCE - H BAILEY	\$ 226.49
31402	MILLER LAWNS INC.	CITY HALL SPRING APPLICATION	\$ 63.59
31403	NISLY BROTHERS TRASH SERV	TRASH SERVICE	\$ 10,689.50
31404	ORKIN	INCUBATOR PEST CONTROL	\$ 131.99
31405	PHILIP MOORE	MAY COURT	\$ 250.76
31406	PROTECTIVE EQUIP. TESTING LAB	ELECTRICAL GLOVES	\$ 756.79
31407	STANION WHOLESALE ELEC. .	ELECTRICAL SUPPLIES	\$ 310.56
31408	UNDERGROUND VAULTS	SHREDDING SERVICE	\$ 45.00
31409	UNIFIRST CORPORATION	UNIFORMS/RUGS/MOPS	\$ 807.66
31410	USD 422	TOURISM GRANT - SUMMER BASKETBALL LEAGUE	\$ 2,000.00
	***** PAID TOTAL *****		\$ 27,269.41
	***** REPORT TOTAL *****		\$ 78,774.17

**City of Greensburg
City Council Meeting
May 15, 2023**

To: Mayor and City Council
From: Stacy Barnes, City Administrator
Subject: Agenda items F.1, G.1-3

Agenda Item F.1 Appointments: Greensburg Tree Board

Three terms on the Greensburg Tree Board expire May 31, 2023. Tree Board members serve three year terms, and 6 to 9 members may serve on the board.

Jeanine Finch and Randy Rinker have both expressed interest in serving on the board.

Agenda Item G.1 Fire Department Pump Purchase

Fire Chief Theron McKinney will be at the meeting to discuss the purchase of a new pump for Rescue 1 truck. Attached are 3 potential pump options.

This purchase can be made out of the fire equipment reserve fund that has a cash balance of \$57,106.

Agenda Item G.2 PowerUp Greensburg 4th of July Fireworks Funding Request

For the last several years, PowerUp Greensburg has organized the 4th of July celebration events in Greensburg. In 2022, the City contributed \$1,500 towards the cost of fireworks. The total budget for fireworks is approximately \$3,500 with the rest of the funds coming from other donations. Street closures for this event will be approved administratively. For the 2023 event, PowerUp Greensburg is requesting \$1,500 from the City of Greensburg towards fireworks and for City staff to assist with disposal of spent fireworks after the event.

Agenda Item G.3 Kiowa County Economic Development Childcare Funding Match Request

Julie Lyon will be at the meeting to present this request.



PowerFlow HPX75-B18 Wildland Pump

by Hale

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PowerFlow HPX200-B23 Attack Pump

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