A) CALL TO ORDER
Mayor Matt Christenson called the August 2, 2021 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. Invocation was given by Jon Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mark Trummel, Pam Reves, Chance Little, and Haley Kern. Staff present: Administrator Stacy Barnes, Police Chief Aaron Webb, Sergeant Preston Capansky, and City Clerk Christy Pyatt.

Trummel made a motion to approve the agenda as presented. Kern seconded the motion, which passed 4-0.

D) CITIZEN COMMENTS
There were no comments submitted in advance and none from those in attendance.

E) CONSENT AGENDA
Reves questioned what check 29730 was for. The description shown on the Appropriation Ordinance was incorrect. Rather than “Water Operator” it should have read “Water Treatment Bond Payment.” Reves made a motion, seconded by Trummel, to approve the Consent Agenda as presented. Motion passed 4-0.

F) AWARDS, PROCLAMATIONS
Christenson presented the Life Save Award to City Employees Peter Kern (Volunteer Firefighter), Preston Capansky (Police Sergeant), and Aaron Webb (Chief of Police) for successfully performing live saving measures on a local gentleman/City employee who went into cardiac arrest on April 24, 2021. The man has since returned to work and made a full recovery.

G) ITEMS OF BUSINESS
1. Airport Lease Amendment – Farmer’s Spraying Service Inc.
Barnes reported that, since the last Council meeting, Tony Sturgeon of Farmer’s Spraying Service Inc. has indicated he would like to expand previously approved airport lease agreement to 3 acres. Provided for Council was an updated legal description and map of the property to be leased. Barnes was asked if the lease would become effective immediately or once utilities are provided to the site. No start date for the service has been determined. Barnes anticipates the service could begin building a hangar and flying out of the airport; however, he would need water for full services. Reves made a motion to approve the amended lease agreement with Farmer’s Spraying Service Inc. Kern seconded. The motion passed 4-0.

2. BCS Technical Services Agreement
A proposed service agreement with BCS (Building Control Solutions) was provided in the meeting packet. To date, there has been no preventative maintenance performed on HVAC controllers at City Hall, the Incubator, or Public Works since their installation. BCS has only ever performed repair services along the way. At the beginning of the year, Staff noted a significant amount of water usage by the system at City Hall. The most recent BCS expenditures have been for those repairs. The proposed agreement would come at an annual expense of $6,064 for 3 years. In theory, preventative maintenance should save money on emergency calls. The agreement also includes one software update per year.
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Noting that finding issues before there is an emergency is always preferable, Kern asked if updates on the modules was included. Barnes stated that the modules and contract will allow BCS to remotely monitor the system for software errors, which generally would not require an onsite call. Pyatt reminded Council that, when the HVAC software was updated a few years ago, Staff consolidated the old controller server at the Incubator with the newer server at City Hall. Kern made a motion to approve the agreement, with Trummel seconding. The motion passed 4-0.

3. Ordinance 1107, Establish an American Rescue Plan Act Fund
As previously discussed, the City will be receiving just over $118,000 through the American Rescue Plan Act (ARP). Staff has been directed by the League of Kansas Municipalities and Jim Kennedy, the City’s auditor, to establish a separate fund within the City’s accounting system, for ease of oversight and record keeping of the funds. Reves made a motion, seconded by Kern, to adopt Ordinance 1107, establishing the American Rescue Plan Act Fund. Christenson’s roll call vote passed 4-0.

4. Ordinance 1108, Establish a Police Equipment Reserve Fund
To prepare for planned and unexpected equipment needs, Staff requested Council establish a Police Equipment Reserve Fund. This fund would be non-budgeted, just like other reserve funds within the finance system. The request was prompted by a refund from digiticket. Staff had no good place to put the funds back into the Police Department. The Ordinance will also allow Council to order an end-of-year transfer of remaining budget funds to the Police Equipment Reserve, as Council previously approved be done with remaining Fire Department funds. As with the Fire Department, the Police Department does not have an independent revenue source. Funds returned to the department would currently end up in the General Fund, no longer designated for the Police Department. Trummel made a motion to approve Ordinance 1108. Reves seconded. Christenson’s roll call vote passed 4-0.

5. 15th Anniversary Discussion
Next May will be the 15th Anniversary of the deadly tornado that struck the city. Barnes has begun to hear conversations within other community groups regarding potential commemoration of the event. So far conversation has centered around a marketing effort outside of the community, not necessarily a large community event. Barnes asked for discussion and feedback from the Council. This anniversary falls on a Wednesday.

Reves prefers to see minimal funds expended, saving those resources for recognition of the 20th Anniversary. Barnes noted that extra funds were allocation to Tourism for the 10th Anniversary commemoration. Reves suggested Barnes utilize the newsletter to ask citizens to offer feedback. Kern stated that Tourism started the discussion on what should be done. She noted that people are still interested in our story of recovery. By planning ahead, Tourism feels that the community can better control how it is portrayed, specifically by the media. Reves commented on the wonderful job that the Media Center has recently done showcasing the community. Kern noted that Tourism has been working closely with the Media Center on the project.

Consensus of the Council was to keep the 15th Anniversary commemoration low key. Members were encouraged to continue providing their thoughts on the topic to Stacy or a Tourism Board Member.

H) CITY STAFF REPORTS
Barnes reported to Council on the following topics:
• Airport Infrastructure Update: Barnes has received a proposal from Lochner for design and bidding services for the infrastructure improvement project at the airport. She is reviewing the proposal and will have it on the agenda for the next meeting.
- **Incubator Tenants:** The incubator has a new tenant, Invenergy, who is renting 2 office spaces upstairs. Only one office upstairs and the small manager office in the back of the main level remain available.

- **KPP Fall Planning Summit:** Barnes provided information and an invitation from Mark Chesney to attend the 2021 KPP Fall Planning Summit in Wichita September 17 & 18. Barnes will be attending and would also like to extend the invitation to Council, if anyone is interested. Also provided was a copy of the brochure with the agenda for the summit. On Friday afternoon, Barnes will be giving a presentation about Greensburg, along with 3 other KPP member cities.

- **National Night Out Event:** Tomorrow, Tuesday, August 3 from 6-10pm is the Police Department coordinated National Night Out Event at Swimming Pool Park. It is going to be a fun time with lots of events and community participation.

- **Apple Tree:** The Police Department is once again working with the school to help provide school supplies to students with financial needs. After enrollment this week, apples and school supply lists will be available in the lobby at City Hall for community members to pick.

- **Annual Donation:** Annually a family from California, the Yoshida Family, travels through Greensburg on vacation and leaves a monetary donation. This year, Utility Billing Clerk Suleenia Trent discovered that the family had never visited the Big Well Museum. The family was provided with free admission, in thanks for their generosity and continued support.

I) **GOVERNING BODY COMMENTS**

Trummel thanked those presented with the Life Save award for everything they do in the community.

Christenson advised that he had been contacted by Michael Ranger. Mr. Ranger stated that he has moved along to other opportunities. He thanked the community for its cooperation the last 6-8 months, and said that he is not done with Greensburg yet.

J) **ADJOURNMENT**

With nothing further to discuss, Christenson declared the meeting adjourned at 6:26 p.m.

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Matt Christenson, Mayor

Christy Pyatt, City Clerk