A) CALL TO ORDER
Mayor Matt Christenson called the February 16, 2021 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. Invocation was given by Jon Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mark Trummel, Pam Reves, and Chance Little. Mike McBeath and Haley Kern were absent. Staff present: Administrator Stacy Barnes, Police Chief Aaron Web, and City Clerk Christy Pyatt.

Reves made a motion to approve the agenda as presented. Trummel seconded. Motion passed 3-0.

D) CITIZEN COMMENTS
There were no comments submitted in advance.

E) CONSENT AGENDA
Trummel made a motion, seconded by Reves, to approve the Consent Agenda as presented. Motion passed 3-0.

F) ITEMS OF BUSINESS
   1. Kerri Ulrich, Kiowa County Public Health Officer, for COVID-19 Updates
Public Health Officer Kerri Ulrich gave an update on COVID-19 vaccine administration. The number of doses currently being received in Kiowa County is adequate for the demand. They have been receiving 100 prime doses and 100 booster doses weekly, directly from Moderna. There are still a few who citizens interested in receiving that vaccine that will be on the list for a while, due to having a positive COVID test, having been exposed to a known positive case, or having received the antibodies within the last 90 days. County Health has been approached by out-of-county residents about receiving their vaccinations here. This practice is approved and encouraged by KDHE. Kiowa County residents will always have first priority. When visited by someone from out of county, Ulrich is providing the patient tourism brochures for area businesses. The number of positive cases in county continues to trend downward. Since the first of the year, there has been a significant decrease in the number of people being tested, and fewer of those are testing positive. Diagnostic testing continues to be encouraged. Kansas has seen second case of South African strain. These cases can only be identified if people are tested. This also helps officials determine if the vaccine is effective again the various strains that are appearing.

   Ulrich also mentioned the Community Health Needs Assessment that citizens are asked to complete. This effort is in partnership with the hospital, and it is available on Survey Monkey, through email, and in paper format. This study helps to set community healthcare objectives and goals. It also helps steer future grant applications.

   County Health is hiring. The position is being advertised as a full-time opening.

   2. Convene as Land Bank: Consider Application to Purchase 503 S. Sycamore
Christenson recessed regular session of the Council and convened them as the Land Bank. Brandon and Tara Roenbaugh have submitted an application to purchase 503 S, Sycamore from the Greensburg Land
Official Greensburg City Council Minutes 02.16.2021

Bank. They wish to park their RV on the property, allowing Tara a place to stay while she is on call at the hospital. Brandon has spoken to Pyatt regarding temporary RV parking permits. Staff may issue a 30-day permit for the temporary placement of an RV on an individual lot in the R-1A zoning district. Those with a permit must have the unit hooked to city utilities. The Roenbaughs do not intend to permanently park the RV on the lot, they will utilize it off-site for travel as well.

Trummel asked if the 30-day permits can be renewed. Pyatt relayed that the code does not state that the $35 permits cannot be renewed. Barnes noted that the cost of the lot to Roenbaughs would be $600, as it would be used for non-building purposes. The City would also collect utility fees for the RV.

Trummel made a motion, seconded by Little, to approve the application and begin the policy advertising requirements. The motion passed 3-0. The meeting of the Greensburg Land Bank was adjourned.

3. AB Creative Playground Contract
Christenson reconvened open session of the City Council, to review a contract with AB Creative to construct a playground at the Swimming Pool Park. Previously, Council asked Barnes to gather information on options for a zip line and swings for those of all abilities. The estimates provided for each of the options included the additional fall material that would be required. Barnes provided videos clips of the additional options. She also advised that long-time community supporter Charles Wise has advised that he is sending additional donation funds, which could be utilized to purchase items outside of the $50,000 budget.

Christenson asked what the terms of the KDHE grant application were? Barnes stated that, if awarded, the grant would pay for 50% of the fall zone material for the original playground design. Additional items fall material would be the cities’ responsibility. With the options provided, this would leave $6,500 on the City. Christenson asked about amending the application to include the additional material. Unfortunately, the grant application had to be submitted already.

Reves stated that she likes the additional options, but she does not like the price. She pointed out that there are still sidewalks to add to the development. Trummel voiced that he would rather see a focus on the sidewalks, and he asked if there would be any insurance issues with the installation of a zipline. Discussion was had on potentially adding park items in the future, but focusing on sidewalks first. = Additional items such as a basketball court or skate park will be revisited once the playground is underway. Little mentioned not moving forward with park equipment, but focusing on a skate park. Others voiced concern that a skate park would not be something utilized by all ages.

Consensus was to table the discussion, allowing Kern and McBeath to comment in a future meeting.

4. Resolution #2021-02 Stop Signs
At the last meeting, Council expressed interest in exploring additional speed reducing option, besides 4-way stops, at the intersections surrounding the swimming pool block. Noting that tonight’s proposal was a suggestion from McBeath, Barnes provided a map identifying 2-way stops at each intersection. This would cause drivers from each direction to only have to stop as they approach the area, but not as they are exiting. Barnes believes the proposal would achieve the goals of slowing traffic and raising awareness of potential pedestrian traffic. After discussing several options, she and Webb believe this is the best option.

Little made a motion, seconded by Trummel, to approve Resolution 2021-02 as presented. The motion passed 3-0. A timeline for installation will be discussed tomorrow in the Department Head meeting.
5. Business Park Spec Building RFP Review
Provided in the meeting packet was a draft RFP for a spec building in the Business Park, as previously discussed. The deadline for proposals is March 10th. Council will review all proposals at the March 15th meeting.

Trummel had questions regarding the size and placement of the overhead door, asking if there should be one on each end to create a drive-through. Upon discussion, a second door was added, and the doors were enlarged to 16' x 16'. Barnes has confirmed with Public Works Superintendent Mick Kendall that the proposed electrical services is adequate, depending on what the building is used for. Little concurred that the service listed was standard.

Consensus was to release the RFP with suggested changes. Council was asked to advise Barnes if there is anyone specific they would like her to notify of the opportunity. Barnes intends on personally advising local contractors.

6. Consider Police Department Durango Purchase
Council previously indicated that they would like to purchase a new Dodge Durango, in 2021, for police use. Webb provided an order to delivery time frame of 90-120 days from Davis Moore (the dealership that holds the state contract for Dodge). Webb would like to add a center console from Dodge to the sale price as it is cheaper than obtaining one from a 3rd party. Total asking price for the vehicle with the specs provided is $31,111.80. Council had also stated they would like to make the purchase from the amendment fund. The current fund balance is $27,909, with steady income of approximately $4,000-$5,000/month. Webb is confident that adequate funds will be available when the vehicle is ready for pickup. Payment is due upon delivery.

Little made a motion to approve the purchase of the 2021 Durango Pursuit Vehicle from Davis Moore at a total purchase price of $31,111.80. Reves seconded. The motion passed 3-0. Upfitting of the vehicle will be done by Ray Stegman for a labor charge of $2,000. Equipment for the upfitting will be purchased by Webb closer to time of the vehicle’s arrival, and as items go on sale. This will allow time for amendment fund growth. Total upfit cost is estimated at $12,000-$15,000.

G) CITY STAFF REPORTS
Barnes reported to Council on the following topics:
- **Extreme Cold Weather Issues**: Over the last couple of days, the region has faced potential electrical outages due to demand on the system with the very cold temperatures. The Southwest Power Pool, the 14-state pool the City is part of, has issued warnings varying from Level 1 to Level 3 emergencies. They are asking for conservation of power and anticipating rolling outages of 30-120 minutes to serve the load. At this time, SPP is at Level 1, but Staff has been told to be prepared over the next 48 hours as that can change and outages be implemented again. Outages may occur with little to no warning. Staff is trying to keep customers informed and prepared. Kendall and Barnes have been in contact with Kansas Power Pool and Southern Pioneer over the last 2 days, monitoring the situation. Residents are encouraged to conserve power, if possible, until temperatures warm in a couple of days and the load on the system decreases. Staff has also been preparing City equipment for outages, should they occur. City generators are ready for use, preventing citizens from losing water service. Public Works has also been dealing with some frozen water meters throughout the community. Monthly meter reading has been delayed until later in the week due to the cold.
- **Annual Wind Energy Attestation**: Included in the meeting packet was the annual wind energy certification, certifying that City electricity in 2020 was wind energy from the Greensburg Wind Farm.
• **KSU-National Science Foundation Solar Grant Project:** Last fall the Mayor and Barnes were contacted by a Professor at Kansas State University who is applying for a grant from the National Science Foundation to study and suggest an implementation plan for solar production in rural communities. He asked if the City would participate as the test community if they are awarded the grant. There will be no implementation with this project, they would use community surveys and information from the City to determine a suggested plan of how solar could be deployed in rural communities. They will submit the grant application and will be notified this summer if they have been awarded the grant. If awarded, the project will begin in the fall.

• **KPP Electric Rate Study:** Last week Brooke from KPP visited with Staff, discussing the electric rate study she recently completed. A rate change is not recommended at this time, and the electric fund is healthy. The City has 112 days of cash on hand and more than the suggested $395,870 in cash on hand in the electric fund. Annual transfers are being made to the electric reserve fund. The only suggested possible change to implement is to look at maybe increasing the reserve fund transfer. Anyone interested in reviewing the rate study can contact Barnes.

• **Kansas Legislative Updates:** Barnes and the League have been following Senate Bill 87 regarding sales tax disbursements. The bill would shift countywide general sales tax dollars, currently collected and dispersed directly to cities, to counties. Disbursement of the funds to cities would be at the discretion of each county. The proposed legislative change has come about due to a dispute in one county. Barnes has emailed our Senator regarding the impact to the City. In 2020 revenues to the City from countywide sales tax collections were $75,730. SB 13 is the Truth in Taxation bill that would repeal the tax lid starting this year and would require budget publication to include the tax neutral rate. Individual notice to tax payers would also be required, beginning in 2022 for the 2023 budget. This bill will be headed to the House Floor in the coming weeks, but the League expects more changes before it is finalized.

• **Community Health Needs Assessment:** Kiowa County Memorial Hospital is partnering with other community health providers to update the Kiowa County Community Health Needs Assessment. The goal of this assessment update is to understand progress in addressing health needs cited in the 2015 and 2018 CHNA reports and to collect up-to-date community health perceptions. VVV Consultants LLC, an independent healthcare consulting firm from Olathe, KS, has been retained to conduct this countywide research. All responses will be confidential. To gather community feedback, a short and confidential online survey has been developed. It can be accessed through the link: https://www.surveymonkey.com/r/CHNA2021_Kiowa

• **Pet Registration Clinic:** The City’s annual pet vaccination and registration clinic with Greensburg Veterinary Clinic is scheduled for Thursday, February 25th, 10am-3pm.

• **Sanitation Services:** Trash pick-up and recycling for east of Main Street is still on Wednesday this week.

Webb reported on the following topics:

• **January stats:** January stats were provided in the meeting packet. Traffic citations were down due to weather and Webb training newly appointing Officer Erickson. Erickson is doing well in his academy classes.

• **EMT Class:** Webb is continuing his EMT training on Monday evenings, every-other Thursday evening, and one Saturday a month.

• **Full Time Officer (FTO) course:** This April, Webb will attend an FTO course where he will receive formal curriculum for training officers.

• **CPR certifications:** The Police Department, in conjunction with Kiowa County EMS, recently offered a CPR certification class.

• **COVID Vaccination Clinic:** Webb has been assisting County Health with their community COVID vaccination clinics.
• **DigiTicket and S.O.:** Sheriff Lothman is reviewing the MOU between City and Sheriff’s Office for the shared use of DigiTicket. Lothman is getting laptops for S.O. patrol vehicles and would prefer to use those, rather than the hand-held devices, as originally planned. Webb stated this will be an easy change in the DigiTicket contract.

• **Friends of Education:** The annual Friends of Education Silent Auction was cancelled due to COVID restrictions. They are asking for donations from citizens and other entities instead. Webb donated $500 from the amendment fund. The payment was part of tonight’s approved appropriation ordinance.

**H) GOVERNING BODY COMMENTS**

There were no further comments from the Governing Body.

**I) ADJOURNMENT**

With nothing further to discuss, Christenson declared the meeting adjourned at 6:50 p.m.

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Matt Christenson, Mayor

Christy Pyatt, City Clerk