Greensburg City Council  
August 3, 2020  
City Hall

A) CALL TO ORDER
Mayor Matt Christenson called the August 3, 2020 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. No invocation was given.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mike McBeath, Mark Trummel, Pam Reves, Chance Little, and Haley Kern. Staff present: Administrator Stacy Barnes, Police Chief Aaron Webb, City Clerk Christy Pyatt.

Christenson requested a 10-minute executive session at the end of the agenda, for potential economic development purposes. Reves made a motion to approve the agenda with the requested addition. McBeath seconded, and the motion passed 5-0.

D) CITIZEN COMMENTS
There were no public comments submitted prior to the meeting and none from those in attendance.

E) CONSENT AGENDA
Reves made a motion to approve the Consent Agenda as presented. McBeath seconded. The motion passed 5-0.

F) ITEMS OF BUSINESS
1. Receive Kerri Ulrich, Kiowa County Public Health Officer for COVID-19 Updates
Kerri Ulrich, Public Health Officer presented an update on the COVID-19 pandemic. Kiowa County currently has 6 cases, all fully recovered. There are 2 tests pending and have been 151 negatives tests. One positive case did require hospitalization. KDHE is finding it difficult to track tests that go to private labs. At a previous Commissioners meeting, Commissioners passed a Resolution declining the Governor’s recommendation to require masks in schools. The Resolution also allows local school boards to determine their reopening plans. County Health has provided recommendations to each school district. County Health will be providing an after-hours immunization clinic August 11th and 13th. Parents will be made aware of the option through papers included in their child’s enrollment packet. They will also be advised as to whether or not their child is up to date or needs additional immunizations. School begins August 20th in Haviland and August 27th in Greensburg.

2. Consider Planer Attachment Purchase
Barnes reminded Council that a new Bobcat skid steer was purchased last year. The City was already in possession of several attachments, which they had not been able to utilize. One of those attachments was a planer, which can be used to grind out areas of asphalt for repair and replacement. Staff attempted to use the planer; however, within a short period of time the attachment drained all of the hydraulic fluid from the skid steer. Staff also found other issues with the equipment. Two bids have been obtained for a new planer attachment. (Bobcat 18” for $13,061.36; Caterpillar 18” for $18,344). There is concern from Caterpillar that their attachment may not function to its full capacity on a Bobcat. The City does have sufficient funds to purchase the attachment, which would be very useful in making street repairs. Barnes explained that the purchase could be funded through the $5,000 transfer from the
sanitation fund to general fund, while the remaining balance could come from equipment reserve. 
Barnes showed a brief demonstration video of the Bobcat planer.

Kern asked if Staff would prefer the 18” or 24” unit. Public Works Superintendent Mick Kendall was in 
the audience to answer questions. He stated that the 18” model was large enough for their purposes. 
Reves asked if the device would make it easier for Staff to lay asphalt in a square area. Kendall explained 
that the device can cut/grind the asphalt and lay it right back down. In theory, the device should allow 
Staff to fix pot holes much better than manually placing asphalt in a hole and then the material being 
pushed out when people drive over it. The attachment that the City currently has was donated after the 
tornado and is simply worn out. Trummel asked if the planer could assist with utility street cuts as well. 
Kendall advised that they currently use an asphalt cutter for those projects, but sometimes the asphalt is 
bad and breaks off, making it impossible to have a nice cut. Kendall advised that the Caterpillar option 
will work on the Bobcat, but it comes with additional functions that would not be compatible with the 
skid steer.

Trummel made a motion to approve the purchase of an 18” Bobcat planer. McBeath seconded, and the 
motion was approved 5-0.

3. Police Department Standard Operating Procedure Policy Discussion

Christenson stated he had requested this agenda item, for further discussion on the Police Department 
Standard Operating Procedure Policies adopted at the last meeting. Christenson specifically requested 
further discussion on the Explorer and ride along programs, stating that he had received public concern 
regarding the safety of young participants and the City’s potential liability.

Webb stated that the policies adopted at the last Council meeting model those of the City of Wichita. He 
also stated that the City Attorney has reviewed the policies and waiver of liability form multiple times 
with no question. The City’s insurance carrier, EMC has also approved what was previously adopted.

Little asked if the waiver form for ride alongs must be signed each time or if it is a blanket waiver. Webb 
clarified that the waiver must be signed prior to each ride regardless of whether the rider is an adult or 
juvenile. The form must be signed by Webb and the juvenile’s parent, and it must be signed in his 
presence. Kern asked if there was a set time frame for ride alongs. When and for how long a ride along 
occurs will be determined each time. There is no set policy on what time of day a ride along can occur. 
Reves asked about insurance coverage on the rider. Barnes double checked with the carrier and stated 
that as long as there is a waiver signed the City is covered. Little asked if EMC had provided 
documentation of that approval. Barnes will discuss this with the carrier. McBeath asked if a ride along 
changes how Webb responds. Webb stated that he tends to run more traffic during those times, as that 
is what the riders tend to request. If it was necessary to initiate a pursuit, he would back out once a 
second unit was available.

Christenson referenced Section 9 of the adopted policy, referring to what ride alongs are and are not 
allowed to do. Regarding the rider exiting the vehicle, Webb was asked if the officer would be allowed to 
give approval for the ride along to exit the vehicle during a stop. Webb stated that this would be at the 
officer’s discretion if there was an arrest. He would have the rider stand with a second officer and only 
allow them to exit the vehicle once the scene is secured.

It was confirmed that there had been questions on the program from the public prior to their adoption. 
Trummel voiced that these questions should have been discussed at the last meeting and voiced his 
appreciation of Webb’s efforts to engage the community. Kern stated that he thought Webb was very 
professional with the policy and liability waiver and mentioned receiving contact from a parent who also
voiced appreciation for Webb’s efforts. Trummel believes it is the parent’s responsibility to say “no” to ride alongs if he or she is not comfortable with the concept. Little asked why the policy states that a 13-year old can do a ride along, but to be an Explorer one must be 14 years of age. Webb explained that this was his recommendation because the Explorer Program involves other training opportunities and is a weekly commitment. Later in the project the Explorer may potentially handle a firearm. He feels an extra year of maturity is appropriate.

Consensus of the Council was the policies remain as approved with no amendments needed.

G) CITY STAFF REPORTS
Barnes reported to Council on the following topics:
  • **Coronavirus Relief Funds Updates:** The local Kiowa County SPARK task force has been meeting weekly regarding reimbursement and future expenditures to develop a plan to submit for County Commission then state approval. This morning the draft plan was presented to the Commissioners and they gave their approval by consensus of the plan to date. The final plan will be presented for their approval Monday, August 10th, then submitted to the state for review. Reimbursements to the city total $1,652 and include the purchase of PPE and cleaning supplies. Planned future expenditures include the purchase and installation of equipment to live stream City Council meetings, the purchase of plastic back seats for both police patrol cars (replacing the upholstered seats), and the purchase of a laptop and VPN licensing for remote work access. If the Council has any ideas for other City, COVID-19 related, purchases they were asked to let Barnes know soon so those can be included in the request plan. Included in the over-all planned expenditures are: school nurse positions and COVID PPE purchases for USD 422 and USD 424; meal delivery and purchase assistance to Kiowa County Senior Center; PPE purchases for Kiowa County; a business support grant program; and a rent/utility assistance grant program.
  • **Business Park Promotion:** Barnes is working on registering the Business Park with LOIS, Location One Information System. This is an economic development database that communities and economic development organizations can use to promote their site to companies and site selectors. The Kansas Dept. of Commerce has also rolled out a new certified sites program where the property can be registered as a certified site, showing we are ready for development and investment. Barnes is also working to order a sign to be placed on the property to advertise property availability.
  • **Greensburg Housing Authority:** The Greensburg Housing Authority Board has hired Brad Lingafelter as Director. The board has one current vacancy and another one coming in a few weeks. If Council knows of anyone interested in serving on that board they are asked to contact City Hall.
  • **Disc Golf Tee Box Signs:** Barnes has received the tee box signs for the new disc golf course. Volunteers will be working to have them installed at Davis Park.
  • **2021 Budget Public Hearing:** Notice of the 2021 Budget Public Hearing has been published. The hearing will be at the next regular Council meeting, August 17th.
  • **Primary Elections:** Primary Elections are tomorrow from 7am-7pm. The Greensburg polling place is at the Community Building, 720 N. Bay.
  • **LiveKiowaCountyKS.com Website:** The Kiowa County Media Center has been working to develop a one-stop shop website to promote relocation to Kiowa County. The site will feature real estate, job opportunities, quality of life, and internet capability. Barnes is very excited to partner with Grant Neuhold (Kiowa County Media Center) to help further promote our county as a great place to live and work.
  • **Vacation:** Barnes will be gone on vacation Wednesday, August 5th-Monday, August 10th.

Reves asked if the LiveKiowaCountyKS.com website was something the City would pay for. Barnes clarified that this is not the case. This is a Media Center project taken on over a year ago. The Media
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Center receives taxpayer funds from the county and thought that this was an opportunity to give back, by communicating quality of life opportunities.

Webb was to provide a verbal report to Council but was dispatched out. A digital monthly report had been attached to the meeting packet. If Council has any questions they are to pass those along to Webb or Barnes.

H) GOVERNING BODY COMMENTS
Reves offered her compliments those working on cleaning up sidewalks at the pool park. Barnes has received compliments from Citizens as well. Kendall reported that Justin Claussen, Lineman, and Cale Thompson, Lineman Intern, have done most of the work, assisted also by Kent Zook, Public Works Maintenance Worker. Eight bucket loads of debris have been removed.

I) EXECUTIVE SESSION – Executive session in accordance with K.S.A. 75-4319(b) for personnel matters of non-elected personnel. 20 minutes
Kern made a motion to go into executive session for non-elected personnel until 7:00 p.m. McBeath seconded. The motion passed 5-0. Council returned to open session with no action taken.

J) EXECUTIVE SESSION – Executive session in accordance with K.S.A. 75-4319(b) for matters of Economic Development. 10 minutes.
Trummel made a motion to go into executive session until 7:10 p.m. for matters of Economic Development. Reves seconded the motion, which passed 5-0. Council returned to open session at 7:10 p.m. with no action taken.

K) ADJOURNMENT
With nothing further to discuss, Christenson declared the meeting adjourned at 7:12 p.m.

Matt Christenson, Mayor
Christy Pyatt, City Clerk