Greensburg City Council  
June 15, 2020  
City Hall

A) CALL TO ORDER  
Mayor Matt Christenson called the June 15, 2020 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION  
The Pledge of Allegiance was said. Invocation was given by Pastor Jon Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA  
Council Present: Mike McBeath, Mark Trummel, Pam Reves, Chance Little, and Haley Kern. Staff present: Administrator Stacy Barnes, Police Chief Aaron Webb, and City Clerk Christy Pyatt.

Trummel made a motion to approve the agenda as presented. McBeath seconded. Motion passed 5-0.

D) CITIZEN COMMENTS  
There were no comments submitted in advance. There were no comments from those in attendance.

E) CONSENT AGENDA  
Little stated that he felt he should recuse himself from the vote on a fireworks permit for Kickin’ Wing Fireworks. That item will be placed as a separate vote from the rest of the Consent Agenda. Reves made a motion, seconded by McBeath, to approve the Consent Agenda (without Kickin’ Wing Fireworks permit request). Motion passed 5-0.

Kern made a motion to approve a permit for Kickin’ Wing Fireworks. McBeath seconded. The motion passed 4-0, with Little recusing himself.

F) APPOINTMENTS  
1. Greensburg Planning Commission: Loren Campbell for a term to end April 30, 2022  
2. Greensburg Tourism Board: Schmidt Patel, to fill an unexpired term ending December 31, 2020; Mary Racette to fill an unexpired term ending December 31, 2022  

McBeath made a motion to appoint Loren Campbell to the Planning Commission for a term ending April 30, 2022; Schmidt Patel to the Greensburg Tourism Board to fill an unexpired term ending December 31, 2020; and Mary Racette to the Greensburg Tourism Board to fill an unexpired term ending December 31, 2022. Kern seconded, and the motion passed 5-0.

G) ITEMS OF BUSINESS  
1. PowerUp Greensburg Fireworks Funding Request  
Grant Neuhold and Katie-Lee Harrison presented a request from PowerUp for $1,500 toward the Greensburg July 4th fireworks. This is an annual request from PowerUp. This year’s event will be similar to years past, with a BBQ, cake and ice cream, a live band, and games for the kids. The Fire Department will be actively involved with this year’s celebration, providing and serving the hamburgers and hotdogs. The entire event is open to the public. There will be opportunities for free-will donations. Trummel made a motion to approve $1,500 to PowerUp to assist with the cost of fireworks. Reves seconded. The motion passed 5-0.

2. Receive Jeff Blackburn for a Kiowa County Food Bank Report  
Pastor Jeff Blackburn thanked the Council for its $5,000 donation to the Kiowa County Food Bank earlier this year. Blackburn provided a written report of the Food Bank’s activity during the COVID-19
pandemic. Over $11,000 total was received in donations. The group provided $3,200+ in food, a special Easter meal at the Senior Center, and 400 meals for the Senior Center to ease the burden of an increased number of participants and difficulties receiving food. Additional tote bags for the distribution of food were purchased. The Food Bank has been advised not to reuse bags at this time. The Kansas Food Bank, Wichita, received a gift of $100 million from Amazon founder and CEO Jeff Bezos to the Feeding America Network. Food banks in Kansas receive a credit for expenses incurred for food picked up or delivered between April 1st and May 12th. In addition, the Kansas Food Bank has been able to purchase additional food to ensure the banks have enough food to assist those in need during these uncertain times. The Kiowa County Food Bank Served 52 households in April, 8 of which were new families. In May, they served 40 households, with only 1 of those being a new family. The Food Bank also distributes government commodities on behalf of the Kiowa County Health Department and has been able to provide the Senior Center with some of the fresh fruits and vegetables they receive, that would otherwise go to waste. All food at the bank is currently being purchased, and will be for foreseeable future. There will be no food drives held at this time. There is currently enough food in stock for the June 19th distribution, with a good start for the July distribution. The Kansas Food Bank has been sending additional, free food along with the usual deliveries. The Kiowa County Food Bank will be finding ways to effectively utilize these non-traditional items within the community. The number of transients that the Food Bank has been asked to assist has been very low, only 2-3 over the last 2 months. The need for additional supplies due to the COVID-19 pandemic has been remarkably low. There have been approximately 10-12 volunteers at recent food distributions. No volunteers will be turned away. To receive food during monthly distribution, a person must provide a Kiowa County address and express that they have a need. No income documentation is required.

3. Receive Mindy Heinson, Story Walk Sign Placement Request
Barnes introduced Mindy Heinson, representing K-State Research and Extension and Kiowa County Library. Heinson explained the recently implemented “Story Walk” that was placed down Main Street. Pages from a children’s book are placed in the windows of Main Street businesses. Kids and adults alike are encouraged to walk the “path” and read the story along the way. The group would like to purchase wooden boxes with clear fronts, on 4x4 posts, and place them in City flower boxes along the path. The story pages would then be placed in the waterproof, locked boxes, rather than in store fronts. The group is completing a grant application to assistance with the purchase of the cases. Kern asked if placement of the posts would interfere with the sprinkler system downtown. She was assured that the watering system has never been functional. The boxes would be placed in such a way as to not impede traffic or cause issues for the plantings in the planters. If approved, Heinson would come back to Council with a definite placement plan. Stories will be changed out monthly. The group is on its second book since beginning the venture. The stories have also been placed in windows in Haviland and Mullinville, beginning this month. Consensus of the Council was to allow the plan to move forward.

4. Ordinance #1097 to Establish an Economic Development Fund
Former City Administrator Ludwig had introduced the idea of establishing an Economic Development Fund during 2019 budget discussions. Consensus of the Council at that time was to move forward, and a transfer was part of the 2019 and 2020 budgets; however, the fund was never formally established. Kennedy McKee & Company assisted with moving 2019 funds during the audit process, so as not to lose out on those budgeted funds. Funds budgeted for 2020 can be transferred by Staff. Trummel, Kern and McBeath voiced continued support and need for such a fund, so long as cash is available without creating a tax burden. McBeath made a motion to approve Ordinance 1097, establishing an Economic Development Fund. Trummel seconded. Christenson called for a roll call vote. Motion passed 5-0.
5. Fire Department Equipment Purchase
This agenda item was addressed after item 6, to allow the Fire Chief to join the meeting. Theron McKinney, City Fire Chief advised Council that the Fire Department was recently awarded a 5% match FEMA grant of $49,000. $47,350 of the grant was spent on 20 sets of gear. Additional grant funds were used to pay a grant writer who deals with these grants on a regular basis. Current gear used by the department is out of date and not up to code. Application for the grant began in July 2018. Grant funds were accepted in September 2019, but were only recently received. The City is in receipt of a bill for the excess cost of the gear, $6,000. Barnes advised that the Fire Equipment Reserve Fund has a healthy cash balance. Trummel made a motion to approve the expenditure. Reves seconded, and the motion passed 5-0. Once all of the new gear is received, the department plans to host an open house.

6. City Attorney Contract Renewal
A one-year renewal of the City Attorney’s Contract was in the meeting packet for Council’s review. Barnes reported that nothing in the contract changed from the previous contract. Clayton Kerbs is beginning his 3rd year as City Attorney. Kern made a motion to approve the contract as presented. McBeath seconded, and the motion passed 5-0.

7. Swimming Lessons at the City Pool
Greensburg Recreation Director Elizabeth Apollo has received requests that the Recreation Commission provide access to swimming lessons. The Rec. Board is requesting the use of the city pool for those lessons. The Commission would cover the cost of the instructor and supplies and the City would provide a lifeguard. Lessons would be approximately 4 hours, 4 days per week, for 4 weeks. Apollo would like to hold lessons beginning July 6th and run through the 16th and July 20th-30th. A written proposal was provided at the meeting. Tyler Axe would be the swim instructor. Pool Manager Brad Lingafelter is supportive of the idea. Kern voiced that she believes this would be a great service to offer the community. Lessons would be free to Kiowa County kids. Kern made a motion to approve the request, seconded by Little. The motion passed 5-0.

8) CITY STAFF REPORTS
Barnes reported to Council on the following topics:
- COVID-19 Updates: Since the last Council meeting there was a 3rd confirmed case of COVID-19 in Kiowa County. That person has fully recovered, their close contacts are not showing symptoms, and they have almost finished their quarantine period. The Kiowa County Health Department is still encouraging regular hand washing, social distancing and mask wearing in public places.
- Swimming Pool: The pool opened today and had a great first day. There is a sign in and sign out sheet for patrons, signage to encourage social distancing and hand washing/sanitizing are in place, and the lifeguards have a regular cleaning rotation.
- 2021 Budget Process: Preliminary work on the 2021 budget has begun; however, Barnes has not yet received Motor Vehicle Tax Estimates from the County. Assessed Property Valuations were received today. The anticipated timeline for the 2021 budget process is:
  - July 6: Review Draft Budget
  - Between July 6 and July 20 Meet with Jim Kennedy to review budget
  - July 20: Final budget review by council and set public hearing date
  - Publication in the Kiowa County Signal. A minimum 10 days is statutorily required from when it is published to the public hearing date
  - August 17: Budget Public Hearing
  - By August 25: Approved budget due to County Clerk

Trummel requested an update regarding an email pertaining to a citizen complaint about a property on Olive Street. Barnes will have a follow-up phone call with the property owner. Trummel asked if Barnes
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has held a meeting with employees regarding the restructuring of departments. Barnes confirmed this to be the case and advised that the transition is going fine.

I) GOVERNING BODY COMMENTS
McBeath invited everyone to the Twilight Theatre this weekend for the play “The Church Basement Ladies”. Tourism helped to sponsor the production, which runs Friday, Saturday, and Sunday. This is the first full stage theatre performance to be held at the new Twilight.

J) ADJOURNMENT
With nothing further to discuss, Christenson declared the meeting adjourned at 6:37 p.m.

Matt Christenson, Mayor

Christy Pyatt, City Clerk