A) CALL TO ORDER
Mayor Matt Christenson called the June 1, 2020 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. An invocation was given by Pastor Jon Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mike McBeath, Mark Trummel, Pam Reves, and Haley Kern. Councilman Chance Little was absent. Staff present: Administrator Stacy Barnes, Chief of Police Aaron Webb, and City Clerk Christy Pyatt.

Council was asked to remove Loren Campbell’s name from the list of names for appointment to the Greensburg Planning Commission. Staff has been unable to confirm his desire to be reappointed. Reves made a motion to approve the agenda with the requested change. Kern seconded. Motion passed 4-0.

D) CITIZEN COMMENTS
There were no comments submitted in advance. There were no comments from those in attendance.

E) CONSENT AGENDA
Trummel made a motion, seconded by Reves, to approve the Consent Agenda as presented. Motion passed 4-0.

F) APPOINTMENTS
1. Greensburg Tree Board: Randy Rinker, Debby Allison and Ann Dixson, for terms running June 1, 2020- May 31, 2023
Kern made a motion to approve the re-appointments of Randy Rinker, Debby Allison, and Ann Dixson to the Greensburg Tree Board, for terms expiring May 31, 2023. McBeath second. The motion passed 4-0.

2. Greensburg Planning Commission: Scott Eller and Georgina Rodriguez, for terms ending April 30, 2022
Reves made a motion to approve the re-appointments of Scott Eller and Georgina Rodriguez to the Greensburg Planning Commission, for terms ending April 30, 2022. Trummel seconded. The motion passed 4-0.

G) ITEMS OF BUSINESS
1. Updates on the COVID-19 Pandemic, Review City Operations
Kerri Ulrich, County Health Officer, gave a COVID-19 Pandemic update, sharing the Kiowa County Guidance Plan. There are currently no Executive Orders in effect and no local restrictions in place. Citizens are encouraged to use their best judgement in practicing recommendations for social distancing, hand hygiene, and the wearing of masks. Citizens are encouraged to remain vigilant and exercise caution when in public. The goal date for opening the City swimming pool is June 15th. July 1st the Kiowa County Community Center will be available to the public. The Library Board was to meet today to discuss their plan for moving forward. Currently, the region is seeing more stomach flu-like symptoms such as nausea and diarrhea rather than respiratory symptoms. Kiowa County still has only 2 confirmed positive cases. Both of those patients have fully recovered. Approximately 75 have been tested in the county. Ulrich reported that testing has dramatically increased this week. Her office is
currently awaiting the results of 10 tests. Some of those tested were for required pre-op or pre-delivery screenings.

Christenson reminded everyone that the KDHE website shows the number of confirmed cases by county. Currently it is updated 3 times weekly. In an effort to ensure an accurate accounting of COVID related deaths in the state, Ulrich stated that KDHE is re-evaluating death cases to ensure they were actually COVID related.

Barnes advised that the Big Well did open to visitors today. A pool manager and assist manager have been hired. They are currently contacting lifeguard applicants and arranging for Red Cross training. Kern asked if the pool is being filled yet. That is slated to happen this week. Staff has been power washing the pool, patching some of the paint in the deep end, and putting the shades up.

2. Receive Roger Stotts to Discuss Water System

Roger Stotts was present to again discuss the City potentially taking over operation of the water system on his property, hoping to address some questions that arose during the previous discussion. He reported that there is a fire hydrant shutoff at the north end of the property. The left hydrant at block 21 is on. Stotts has collected 3 water samples (one each at the 5 min, 1 hour, 1 hr 55 min time frames). All 3 samples came back that the water is ok, per Servi Tech Laboratories. Stotts will not do any further repairs to the system unless the City chooses to take on the water system. He mentioned repairs needed to a 2” line on the north end where the FEMA trailers were, that not all the 2” lines will shut off currently, and at least 2 fire hydrants will need replaced or repaired.

Reves asked if there were any visible leaks. Stotts is aware of only one leak on a 2” line. Other than the previously mentioned fire hydrant issues, he found no other leaks after leaving the system on for an extended period of time.

Stotts left the meeting. Christenson reminded Council that there is one potential customer in that area at this time. Trummel voiced concerns of further issues that could develop after several years of no use. Council was reminded that easements and right-of-ways would need to be established as well. Trummel stated that he would only be in favor of a purchase if the area was annexed into the City. He does not believe the purchase would be of any value to the City otherwise, with no planned development in the foreseeable future. Kern mentioned that it is unknown how well the system was initially installed, other than it went in quickly. Kern would be more inclined to consider the system if there were more concrete development plans in place. She feels that the system would be more of a burden than an asset at this time. Christenson mentioned trying to annex in S. Main and S. Olive properties if the Council were to annex the property in question. A brief discussion was had on the recently revised state statue process of annexation. Reves does not feel that there would currently be enough property tax revenue to warrant the annexation, and the City would not gain electric revenue with an annexation. Council asked, if the area was annexed, would properties currently housing livestock be grandfathered. Barnes stated that they would be, at least for a specified time period. If annexed, the City would also take on the task of street maintenance, city code enforcement, and weed notices for the area. Streetlights would have to be installed as well. Christenson noted a benefit to the City taking on the water system would be that the City could monitor the system rather than it sitting for another 10 years. He feels taking the water system on is currently difficult to justify.

The consensus of the Council was to not move forward with taking on the water system. They are open to reconsidering at a later date, if there is development in the area.
3. Resolution 2020-03 Adopting Changes to the Position Classification and Pay Plan Policy
At their previous meeting, Council approved changes to job descriptions and the adopted pay plan. Resolution 2020-03 would formally adopt the changes and resend the previously adopted Position Classification and Pay Plan. Changes include the creation of a new position for a Lineman Intern and combining the Public Works and Public Utilities departments. Trummel made a motion to approve Resolution 2020-03 as presented. McBeath seconded. The motion passed 4-0.

4. Consider Donation to the Kiowa County Media Center for Meeting Streaming Services
Barnes pointed out that Kiowa County Media Center has been assisting the City during the COVID-19 pandemic with livestreaming of Council meetings, providing transparency during this time of social distancing. McBeath noted that Grant Neuhold, Kiowa County Media Center, has donated his time and equipment thus far. Citizens have voiced their appreciation for additional accessibility to meetings. McBeath mentioned the financial struggles of the Media Center and suggested a $500 donation. Kern and Reves spoke to the usefulness of the livestream and how many citizens are utilizing the service. Christenson asked where from the budget Staff would suggest such a donation be made from. Barnes recommended the General Fund, under professional services. Based on experience with the County’s auditing firm, Christenson preferred the expense be noted as a payment of services, rather than a donation.

Reves made a motion to pay Kiowa County Media Center $500 for their services thus far. McBeath seconded. The motion passed 4-0.

Christenson asked if Council would like to continue streaming meetings for the foreseeable future? Council confirmed that everything in County will be open by the June 18th meeting. Ulrich reminded them that 6 ft social distancing would still be recommended. Barnes explained that the Council Chambers could accommodate a larger number in the audience, but not with the recommended 6 ft. distancing. Ulrich expects national masking and social distancing recommendations to continue at least through the end of the year. Neuhold noted lots of positive public comment following the County Commissioners decision to continue streaming for the time being. Also noted was that the County plans to take on more of a commitment themselves to the streaming process. McBeath voiced that he would be in favor of the City investigating the cost of a small camera setup. Barnes has already discussed with Neuhold possibly mounting a camera on the back chamber wall and using the existing sound system for audio. This would free up Neuhold’s time as Staff could run the livestream.

5. Convene as Greensburg Land Bank: Consider Accepting Donation of 520 N. Walnut to the Greensburg Land Bank
Christenson recessed the Council meeting. Council convened as the Land Bank, reviewing a donation application for property located at 520 N. Walnut. Barnes noted that this is a 50-foot property located at the northeast corner of Walnut and Pennsylvania. The property is currently zoned Industrial.

Reves voiced concerned about the size of the property and the lack of development of the surrounding properties. It was noted that these properties were not vastly utilized prior to the 2007 disaster. Walnut Street is not a through street in that block. The only thing that has rebuilt in that area is the Mennonite Church. Reves believes that the City would forever own and maintain the property. Christenson voiced that the property may be of some benefit down the road if the City owned a larger amount of the surrounding area. Council asked about the status of surrounding properties and the status of a property tax sale, previously planned. Barnes has spoken to the County Attorney, who says that it would be at least 3-4 months before a sale list could be finalized. Barnes noted that surrounding properties may not be on the sale list. The consensus was to decline the donation at this time.
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The Land Bank adjourned. Christenson reconvened Council to open session.

H) CITY STAFF REPORTS
Barnes reported to Council on the following topics:

- **Swimming Pool:** Barnes has hired Brad Lingafelter and KC Lingafelter as pool manager and assistant manager. Staff is working on finalizing the hiring of lifeguards and getting training for those that need it.

- **Big Well Museum reopened:** As previously stated, the Big Well Museum reopened today and saw a little visitor traffic.

- **2021 Budget Process:** Barnes will be starting the 2021 budget process and plans to have a draft general fund budget for Council to review at the next meeting.

- **Big Well Bucks Stimulus Program:** The Council and Chamber of Commerce approved Big Well Bucks were mailed out last Thursday and most residents should have received them in their mailboxes on Friday.

- **Utility Disconnections:** The Governor’s order suspending utility disconnections due to non payment has expired. The City currently has a handful of past due accounts. Staff will be following up with a letter to those customers and will get back on the regular billing schedule outlined in section 15-107 of the city code.

- **Moderate Income Housing Program Update:** Both units of the MIH duplexes have sheetrock hung, and 212 E. Garfield has been painted. They are waiting for kitchens and bathrooms to be installed and then flooring. The Schmidts are still planning to be complete around the end of June.

- **Public Works activities:** Mowing notices have been sent, properties in violation of the City’s weed ordinance are being mowed, city properties mowed, a water leak was repaired at Maple and Iowa, pool opening/filling preparations are underway, and new picnic tables have arrived. Staff will assemble the tables and place them in parks around the City.

Trummel asked for confirmation again that once the MIH duplexes are complete the City is no longer involved. Barnes stated that this is correct. Once the grant is closed out, the City’s obligation is complete.

Christenson spoke to the 2021 budget process. Barnes advised of legislation passed by Legislature that included, among many things, the removal of the current tax lid. Today the Governor announced that she has vetoed the legislation and has called back the Legislature. They are to convene on Thursday. The Governor did not place an end date on that call back. The League of Kansas Municipalities is keeping us updated with the latest developments.

Webb provided a written report of activities through the month of May and was available to answer questions. Reves voiced that Webb is doing a great job as far as she is concerned. Trummel noted that Webb has had a lot of overtime. The majority of this was due to the State’s “Click It or Ticket Campaign.” The City will be reimbursed for overtime hours during the campaign. Webb plans to also participate in the State’s “Don’t Drink and Drive Campaign” later this year. Kern asked about the recently purchased patrol car. Lights were being installed by Ray Stegman this week while Webb is doing LEAD training through ZOOM. The new car graphics look great and came in less than the estimate. Reves asked how many hours Webb is slated for during the week. He stated that it depends on the week. He has been averaging 60-65hrs/week, responding to calls even when off duty. Trummel asked if the recent purchase of digiTicket software will assist with paperwork. Webb confirmed this to be the case for him and the Court Clerk. They are currently working on setup, with plan implementation coming later this summer.
I) GOVERNING BODY COMMENTS
Kern and Christenson have both received positive feedback on the issuance of Big Well Bucks. Christenson has observed the new disc golf course being utilized.

J) ADJOURNMENT
With nothing further to discuss, Christenson declared the meeting adjourned at 6:53 p.m.

Matt Christenson, Mayor

Christy Pyatt, City Clerk