Due to the current Kansas Stay at Home order requiring less than 10 people gather and social distancing of a minimum of 6 feet, only 10 people will be allowed in the City Council Chambers. The meeting is available online via the City of Greensburg Facebook page and Kiowa County Media Center YouTube Channel at https://youtu.be/XONCgF6FhiY

Citizens that wish to give public comment can submit comments in writing to City Hall or to administrator@greensburgks.org prior to 5pm on Monday, May 4th.

A) CALL TO ORDER

B) PLEDGE OF ALLEGIANCE AND INVOCATION

C) ROLL CALL & APPROVAL OF THE AGENDA

D) CITIZEN COMMENTS
   All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

E) CONSENT AGENDA
   These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.
   1. Approval of Minutes
      a. Regular Meeting – April 20, 2020
   2. Appropriation Ordinance
      a. Ordinance #1171

F) APPOINTMENTS: Greensburg Housing Authority Board: Mary Louise Tucker to fill an unexpired term through December 31, 2022

G) ITEMS OF BUSINESS
   1. Updates on the COVID-19 Pandemic, Review City Operations
   2. Receive Roger Stotts to Discuss Water Lines on His Property
   3. Ordinance #1096 Amending Ch. 1, Section 1-211 of the City Code Regarding Incorporating Code of Procedure for Kansas Cities
   4. Consider Purchase of 2016 Dodge Charger from the Kiowa County Sheriff’s Department
   5. Consider Local Business Support

H) CITY STAFF REPORTS
   1. City Administrator
   2. Chief of Police

I) GOVERNING BODY COMMENTS

J) EXECUTIVE SESSION
   Executive session in accordance with K.S.A 75-4319(b) for personnel matters of non-elected personnel. 20 minutes

K) ADJOURNMENT

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact City Administrator Stacy Barnes at administrator@greensburgks.org or call City Offices at 620-723-2751.
A) CALL TO ORDER
Mayor Matt Christenson called the April 20, 2020 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. Invocation was given by Pastor Jon Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mike McBeath, Mark Trummel, Pam Reves, Sandy Jungemann, and Haley Kern. Staff present: Administrator Stacy Barnes, City Clerk Christy Pyatt, Police Chief Aaron Webb.

Trummel made a motion to approve the agenda as presented. McBeath seconded. Motion passed 5-0.

D) CITIZEN COMMENTS
There were no comments submitted in advance. Harrison thanked Council for the City’s contribution to the food bank.

E) CONSENT AGENDA
Reves made a motion, seconded by Trummel, to approve the Consent Agenda as presented. Motion passed 5-0.

F) ITEMS OF BUSINESS
1. Update on the COVID-19 Pandemic, Review City Operations
Kerri Ulrich, County Public Health Officer, provided a COVID-19 pandemic update. It has been 7 weeks since the first positive test in Kansas. Kiowa County has tested 12 and have has 12 negative results. The Kiowa County Health Department has a good relationship with local labs, providers, and other area health departments; whereas, other health departments are experiencing issues with private clinics not notifying them of testings, causing issues with tracking and prevention. As of this morning, Kansas has 1,986 confirmed cases, an increase of 137 since the last update. Ford County has seen an explosion of cases, primarily within the meat packing industry. Ulrich has recommended county staff and residence limit travel to Ford County and take proper precautions if there is necessary travel. Food manufacturing plants are working to establish better guidelines to limit exposure moving forward. The State’s current stay-at-home order is in effect until May 3rd. More COVID-19 tests are becoming available, so more citizens are being tested. This is part of the reason for the spike in positive cases across the state. Municipalities have been asking for guidance on opening public swimming pools. Ulrich explained that if progress can be made in reopening the state in a tiered fashion by May 3rd, guidance on items such as this will be affected.

Reves asked if the virus is one that could potentially die with change of season. Ulrich explained that more than likely this would not be the case, because this virus is in the body, not in the environment. Kern asked about guidance specifically regarding county fairs. Current information is that fairs can be held if they are scheduled after July 3rd. Ulrich cautioned that once the quarantine is lifted, we will not be able to go back to life as before without the risk of increased exposures and positive cases. This is why States are encouraged to use a tiered approach to reopening.

The floor was opened for discussion on any changes to City operations Council may feel necessary. The consensus was to continue current operations for the next two weeks unless further issues arise.
2. **Resolution 2020-02 Trash and Recycling Rates 2021-2030**

Barnes offered an amended version of Resolution 2020-02 (presented at the last Council meeting). The current draft reflects regular administration fees added to trash and recycling rates for 2021-2030. Kern made a motion to approve Resolution 2020-02. Reves second, and the motion passed 5-0.

3. **Ordinance #1095, Amending Chapter IV Section 9-113 of the Code of the City of Greensburg**

Barnes explained that Chapter IV Section 9-113 of the Code of the City of Greensburg references an un-budgeted fund for fees collected through a City Attorney diversion program. Current City Attorney Clayton Kerbs does not offer diversions, preferring the use of amendments. Barnes requested Council approve Ordinance 1095, amending the fund title to “Amendment Fee Fund”. The proposed Ordinance also changes who manages how funds are spent from City Attorney to City Staff, for law enforcement and prosecutorial items. Staff explained that the primary difference between a diversion and amendment is that there is no review time on a case. Once an amendment is approved by the City Attorney and Municipal Judge, the case is closed. Kerbs currently charges an amendment fee of $150 per case. Trummel made a motion, seconded by McBeath, to approve Ordinance 1095 as presented. Christenson called for a roll call vote: Little: yes; McBeath: yes; Trummel: yes; Reves: yes; Kern: yes. The motion passed 5-0.

4. **digiTicket proposal and Memorandum of Understanding**

Chief Webb presented a proposal for digiTicket to be utilized by the Police Department and the Municipal Court. digiTicket would replace handwritten citations and would digitally input information directly to the City’s court software. Highway Patrol and the District Court already utilize the system, reducing errors, time on the side of the road, and staff time for data entry. Webb recommended a monthly service program with no upfront fees. The monthly service program covers all maintenance, equipment, paper, and training. The devices and software would always be up-to-date. Webb’s current in-car computer system would be equipped to scan a driver’s license, the officer would enter information about the stop, a citation would print for the driver, and then the record would update to the court software once the citation issue is complete. The City Attorney would also have access to the case information and be updated as soon as the citation was complete. Webb has proposed a partnership with the Sheriff’s Office (S.O.) to Sheriff Chris Tedder. Currently, all S.O. tickets are filed in District Court. Webb explained that funds collected through those citations are sent to Topeka, to the state general fund. If the City were to outfit the S.O. with mobile digiTicket devices, citations issued in city limits would be filed in Municipal Court. Currently, only $23.50 of a citation through Municipal Court is remanded to the State. All remaining funds are retained by the City. S.O. currently averages 3-4 citations per day in city limits. S.O. could also utilize the program to file their out-of-city tickets with the District Court.

Webb advised that with digiTicket as a service no contract is required. Equipment can be returned and the agreement discontinued with 60-day written notice. Webb provided a price quote for equipment needed for both departments, $990/month all inclusive. City would pay for the S.O. monthly fee. Annually the system would cost the City a total of $11,880 and includes a thermal printer, mount, and 2D scanner for the City patrol vehicle. The City would provide S.O. with 3 handheld devices and 5 printers. Four printers would be mounted in the S.O. patrol vehicles and 1 printer would be in the office for administration. The handheld devices would be shared by officers on duty, with one remaining in the office, fully charged. The plan would pay for itself with a minimum of 91 tickets issued per year. County usage would pay for itself with 2 tickets per day. After remanding fees to the State and paying for the digiTicket monthly service, Webb estimated a minimum of $82,655 in revenue to the City from just the citations issued by S.O.
Trummel ask if Webb issued a ticket in city and S.O. then stopped the vehicle outside of town, could S.O. see that they had just been issued a citation or warning within the City. Webb stated that this would be the case. Without the software, an officer would not be aware of a driver’s history until after a conviction has been posted to the driver’s license. Webb also clarified that a citation would have to be reviewed and approved by the court before a defendant would be able to pay the citation. Trummel and Kern agreed that the proposal could be a great partnership for the two departments. Reves believes this is the first cooperative effort between the departments in 20 years and praised Webb for his efforts. Kern spoke to safety of emergency personnel. Christenson echoed the same sentiments, but asked for confirmation that the current police budget could support the endeavor. Webb reminded Council of the $20,000 budgeted for a dispatch contract with S.O. The anticipated contract is no longer being required. Webb also provided a proposed MOU, which specifies that the county could not charge a dispatch fee this year.

Kern made a motion to accept the proposal for digiTicket Solutions in Service and the proposed MOU with the County. Trummel seconded, and the motion passed 5-0.

5. KDOT Cost Share Grant Application Review
Barnes provided a revised copy of the KDOT Cost Share Grant Application for infrastructure improvements at the airport. As mentioned at the last meeting, the filing deadline has been extended to May 18th. Barnes has utilized the additional time to review specs with Lochner, making sure the proposed utilities meet the needs of the project. Changes to the scope of work include: 1. An extension of the main power line to the north service line to the east for the terminal area, as well as an additional service line to the east for the ag sprayer at the location; 2. Two water wells (a domestic permit for the terminal building and a second permit for the ag spraying business); 3. Two septic systems (one at the terminal and the other to the south, potentially with a gravity line connecting the two); 4. An increase from $10,000 to $25,000 in design and engineering for the additional water and septic systems and permitting coordination. The total grant budget is now $260,000. This grant has various cost share options. Council previously preferred the 25% cost share match, in hopes of improving the potential of being awarded the grant. At the current budget, a 25% cost share would now be $83,750. The City has more than sufficient funds in Insurance fund ($664,274) to cover this share; however, should Council choose a 20% or 15% match, the City share would be $52,000 or $39,000, respectfully. Following a brief discussion, the consensus was to offer a 25% City cost share.

6. 1st Quarter Financial Report
Tonight’s meeting packet contained a financial report for the 1st quarter of 2020. General Fund revenues are up compared to last year. Barnes is holding off on making scheduled quarterly transfers, to monitor revenues with the current economic climate. The League of Kansas Municipalities has been strongly cautioning cities to be aware of potential revenue losses due to the COVID-19 pandemic. Barnes provided 2018 and 2019 1st and 2nd quarter sales tax, transient guest tax and ad valorem tax data and calculating what a potential 25% sales tax loss would look like for the 2nd quarter. Also calculated was a 15% reduction in property tax revenue. At this time, the main area of concern is the loss of revenue at the Big Well due to closure and potential reduction in sales tax revenues that are used to make bond payments.

Christenson asked about the bond payment schedule. Barnes will keep a close eye on revenues vs. the payment schedule, as well as the cash balance of the fund.
G) CITY STAFF REPORTS

Barnes reported to Council on the following topics:

- **2020 Governing Body Handbooks**: Staff provided an updated 2020 Governing Body Handbook for each Council Member. Council was asked to take time to read the book and ask Barnes any questions that may arise.

- **2020 Consumer Water Confidence Report**: The 2020 Consumer Confidence Report on the City’s water, using 2019 data, is available in the Council Dropbox folder. The report is posted on the City website, Facebook page and the link will be in this month’s newsletter.

- **COVID-19 Pandemic**: Staff has been doing their best to stay informed during this COVID-19 pandemic. The League of Kansas Municipalities continues to hold calls on Tuesday and Thursday afternoons, and the Governor has daily press conferences. Kansas Power Pool has hosted a couple of informative calls. Other groups such as Kansas Tourism and the Clerk’s Association have been providing information as well.

- **2021 Budget**: Due to COVID-19, the state is not holding in person budget workshops this year but will conduct them by webinar. Barnes will participate in the May 13th webinar and begin work on the 2021 budget.

- **Swimming Pool**: At this time, it is unknown if and when the City pool will open for the summer. For now, Staff is preparing to open, even if it is delayed. The City is currently accepting applications for Manager, Assistant Manager and Lifeguards.

- **Summer Rec Programs**: Barnes has been in contact with the Rec. Director, who has advised that no decisions have been made yet on summer rec programs. There will be a Rec. Board meeting on May 5th, at which time more direction may be given.

- **Spring Clean Up Day**: The annual Spring Clean Up Day with Nisly’s is set for Saturday, April 25th. Residents need to place items at the curb by 7 a.m. that day for pick up. Items must be bagged or boxed up. Staff has provided a full list of what is and is not included for pickup on our City of Greensburg Facebook page.

- **Tree Limb Pick Up**: City crews will pick up tree limbs for residents the week of May 4th. Residents need to pile limbs at the curb or alley and call City Hall to get on the pick-up list by 10 a.m. on Monday, May 4th.

H) GOVERNING BODY COMMENTS

There were no additional comments from the Governing Body.

I) EXECUTIVE SESSION – In accordance with K.S.A. 75-4319(b) for personnel matters of non-elected personnel. 10 minutes

Kern made a motion to go into executive session for non-elected personnel until 7:05 p.m. Trummel seconded. The motion passed 5-0. Council resumed open session at 7:05 p.m. with no action taken.

J) ADJOURNMENT

With nothing further to discuss, Christenson declared the meeting adjourned at 7:07 p.m.

Matt Christenson, Mayor

Christy Pyatt, City Clerk
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To: Mayor and City Council  
From: Stacy Barnes, City Administrator  
Subject: Agenda items F.1, G. 1-5

**Agenda Item F.1**  
Greensburg Housing Authority Board: Mary Louise Tucker to fill an unexpired term through December 31, 2022

Mary Louise Tucker has volunteered to fill an unexpired term on the Greensburg Housing Authority board that runs through December 31, 2022.

**Agenda Item G.1**  
Updates on the COVID-19 Pandemic, Review City Operations

On Thursday, April 30 Governor Kelly introduced the framework for reopening Kansas. This is a 3 phased approach that begins Monday, May 4th and you’ll find a full copy of the document in this packet. A few notes that pertain to city functions:

- Council can choose to reopen City Hall to public access. At the special meeting on March 18\textsuperscript{th}, council voted to close City Hall indefinitely. Since City Hall is predominately local traffic, I believe we should reopen with precautions in place such as a cough guard at the front counter, 6 foot spacing in the lobby, regular cleaning of public spaces and hand sanitizer available.

- The Big Well Museum is unable to open until Phase 2 of the plan that begins on May 18\textsuperscript{th}. We have ordered a plexiglass barrier for the front counter and are working on other measures for distance and cleaning in the museum. In Phase 2, groups are limited at 30 people.

- Playgrounds/Parks can open in Phase 1. However, we have replaced the signs that were previously put up to let people know that playgrounds and picnic tables are high touch areas and disinfecting before and after use is recommended. We also ask users to maintain 6 feet of social distance.

- Public Swimming Pools are allowed to open in Phase 2, May 18. However, we will have guidance come from the Kiowa County Health Department and Kiowa County Medical Director as to when opening will be permitted. We continue to seek applications for pool manager, assistant manager and lifeguards.

**Agenda Item G.2**  
Receive Roger Stotts to Discuss Water Lines on His Property

Roger Stotts has approached the city regarding water lines at the former FEMAville south site south of Greensburg. He would like to discuss the possibility of the city taking over ownership and operation of this water system.

**Agenda Item G.3**  
Ordinance #1096 Amending Ch. 1, Section 1-211 of the City Code

Regarding Incorporating Code of Procedure for Kansas Cities

Upon review of our current code, it was discovered that Chapter 1 Section 1-211 regarding the incorporation of the Code of Procedures for Kansas Cities is out of date. The code currently
cites the 2006 edition as the adopted version. These Codes are a set of rules which establish the operating procedures for governing body meetings of cities, counties, and other entities. The Codes were crafted by League of Kansas Municipalities legal staff to incorporate common procedures and statutory requirements for governing body meetings.

We have received 3 copies of the latest edition, 2017. Ordinance #1096 will amend this section of the code to update the version we have on file and allow future updates to be passed by resolution.

**Agenda Item G.4 Consider Purchase of 2016 Dodge Charger from the Kiowa County Sheriff’s Department**

Chief Webb has been approached by the Kiowa County Sheriff’s Department with the offer to purchase a 2016 Dodge Charger they are selling. In the packet you will find Chief Webb’s memo regarding the specs of the vehicle and pricing. Total price with needed additional equipment and graphics would be $9,200.

There has been previous discussion about upgrading the police department vehicle as the current car we have had since the beginning of the department in 2011 and was purchased used. Although this was not a budgeted purchase for 2020, there is about $16,000 remaining in the Police fund due to the additional budget for a potential dispatch contract.

**Agenda Item G.5 Consider Local Business Support**

This week many local businesses are re-opening, getting back to more normal operations or will be opening in the next phase of the Governor’s plan. I have been pondering ideas of how the city could support local businesses in this challenging time. A suggestion for council consideration is to purchase $10 in Big Well Bucks for each residential household that can be spent at Kiowa County businesses. Big Well Bucks are a program of the Kiowa County Chamber and can be spent like cash at local businesses, then the business deposits them at Greensburg State Bank-SJN to be turned back into cash. This would encourage residents to do some local shopping and inject a little money into the local economy.

We have about 425 residential customers. With about $250 in postage, this would be approximately a $4,700 investment at $10 per household. We have sufficient funds ($137,522) in our donation fund to cover this program.
ORDINANCE NO. 1096

AN ORDINANCE AMENDING SECTIONS 1-211 OF THE CODE OF THE CITY OF GREENSBURG, KANSAS INCORPORATING CODE OF PROCEDURE FOR KANSAS CITIES.

BE IT ORDAINED by the Governing Body of the City of Greensburg, Kansas:

SECTION 1: Section 1-211 of the Code of the City of Greensburg, Kansas is hereby amended to read as follows:

“1-211. Incorporating code of procedure for Kansas cities.

There is hereby incorporated by reference for the purpose of establishing a code of procedure for the conduct of city council meetings of the City of Greensburg, Kansas, that certain code known as the “Code of Procedure for Kansas Cities,” Edition of 2017, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed. No fewer than three copies of said Code of Procedure for Kansas Cities shall be marked or stamped “Official Copy as Incorporated by the Code of the City of Greensburg, Kansas,” with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this section, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours.”

SECTION 2: This section may be amended by the adoption of a resolution by the governing body.

SECTION 3: This ordinance shall take effect upon its publication in the official City newspaper.

PASSED AND ADOPTED by the Governing Body of the City of Greensburg, Kansas this 4th day of May, 2020.

______________________________
ATTEST: MATTHEW CHRISTENSON, MAYOR

______________________________
CHRISTY PYATT, CITY CLERK
April 30, 2020

To: Greensburg City Council
From: Aaron Webb, Chief of Police
Subject: Vehicle Purchase

The Kiowa County Sheriff’s Office is currently selling a 2016 Dodge Charger Police Pursuit Vehicle with approximately 107,000 miles on it. The vehicle will come equipped with emergency lights and sirens, a prisoner partition, police center console, and gun rack. The county is asking $7,000 for the purchase of the vehicle.

For comparison, a used Dodge Charger from the Kansas Highway Patrol is sold with emergency lighting for $21,100 and they are sold at 50,000 miles. These vehicles do not include a prisoner partition or gun rack, which would be approximately $1,500 to purchase.

The vehicle would need to be upfitted with our equipment. The cost for the removal of any equipment from the Crown Victoria, installation in the charger, and the addition of side emergency lighting for better visibility would be approximately $1,500 from JR Audio in Garden City, which is who upfitted the current patrol car. This would include removing and re-installing the Stalker DSR 2X Radar system, communication radios, and Watchguard 4RE Video system.

Additionally the vehicle will need graphics installed on it, I obtained quotes from different businesses, with the most favorable being from Mark’s Signs of Great Bend at approximately $700 for non-reflective graphics or $1050 for reflective graphics. EGraphx of Wichita provided a quote of $1,175 for reflective and QuickPrints of Wichita provided a quote of $3,065 for reflective or $2,795 for non-reflective.

My recommendation would be to purchase the Charger from the Sheriff’s Office for $7,000 and to use JR Audio and Mark’s Signs for the upfitting of the vehicle for approximately $2,200. This would bring the total cost to approximately $9,200.

For the Crown Victoria, I would recommend selling the vehicle and placing the money in the amendment fund to cover the expense of the needed emergency equipment.

Sincerely,

[Signature]

Aaron Webb #400
Chief of Police
May 1, 2020

To: Members of the Greensburg City Council  
Re: Police Department Monthly Reporting for April 2020

With COVID-19 I have limited the amount of proactive calls for service in the month of April. I have still responded to all dispatched calls for service and have still maintained a strong visual presence in the community. Regarding traffic enforcement, the amount of traffic stops has been kept to a minimum, I have only been stopping for more serious traffic violations such as high speeds through town and disobeying traffic control devices. I have provided the council with my department stats for April.

As the state re-opens, it would be my recommendation to begin returning to a more normal patrol basis, including traffic enforcement.

The MOU for digiTicket between the Police Department and the Sheriff’s Office has been signed by the Sheriff and the County Commissioners. The proposed contract from Saltus Technologies was reviewed by the City Attorney and has been signed contract and returned to Saltus Technologies. Saltus will begin creating the solution for us and it should be implemented over the next 60 to 120 days. For this year we will pre-pay for 6 months, which will give us a discount of $237.60.

I have been working with SymbolArts to design a custom badge for the Police Department and have included their designs for the council to see and provide feedback on. This badge will give a better community image to the Police Department as it features the Big Well, which is also currently on the shoulder patch for the department.

Sincerely,

[Signature]

Aaron Webb, #400  
Chief of Police
### Calls For Service

<table>
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<tr>
<th>Call Type</th>
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### Traffic Stop

- Total Calls For Service: 57

### Violation Description

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### Arrests

- Total: 17
- Verbal Warning: 1
- Written Warning: 3
- Citation: 13

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AD ASTRA: A PLAN TO REOPEN KANSAS

April 30, 2020
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My fellow Kansans,

We have been through quite an ordeal these last two months. The breadth of change we’ve all been forced to accept in a matter of weeks has been drastic, disorienting, and utterly disruptive.

In some ways, this crisis has brought out the best in us as Kansans. It has reminded us what truly matters in life, and how much we need each other, despite what this polarized world would have us believe. It has redefined everyday heroism and humanity and taught us to notice these acts, and give thanks for them, more intentionally.

In other ways, the coronavirus pandemic has placed a glaring spotlight on the fractures of our society, on our public health infrastructure, and on our politics. It has expedited numerous crises that were in the making long before COVID-19 turned our world upside down. And it will force us to confront those vulnerabilities and pressure points before this emergency subsides.

I want to thank you all for the tremendous sacrifices you have made to embrace these painful changes.

As we prepare for the future, everyone has a responsibility to do their part in protecting their fellow Kansans. This framework is not a return to the life we knew just a few short months ago. Until a vaccine is developed, we must continue to adhere to the fundamental mitigation practices that have kept us alive up to this point.

Moving forward, we will measure our progress by monitoring our testing rates, COVID-19 hospitalizations, ability to contact trace, and availability of personal protective equipment. Our testing rate needs to increase, and we will work diligently to improve it. We will do all we can to avoid setbacks in our reopening process and here are some things you can do to help:

- Follow your county’s restrictions. Not all counties may choose to open at the same time.
- Stay home if you’re sick.
- Wear masks in public settings.
- Maximize physical distance (6 ft or more) in public settings.
- Avoid socializing with large groups.
- High-risk individuals should only leave the house for essential needs.
- Minimize nonessential travel.
- Check in (via phone/letter/text/email) with friends and family who are isolated.
- Wash your hands frequently.

I have faith in Kansans, and it is because of that faith that I can promise you, our state will return to a “new normal.” After all, in Kansas we don’t just say they’ll be brighter days ahead, we create them.

Ad Astra Per Aspera.

Laura Kelly,
Governor of Kansas
On May 4, 2020, Governor Laura Kelly will lift the statewide “Safer at Home” order and allow Kansas communities to begin phased reopening by issuing a statewide executive order (EO) to begin Phase One of the “Ad Astra: A Plan to Reopen Kansas”.

The State will set the regulatory baseline in each phase of this framework, with Kansas local governments retaining authority to impose additional restrictions that are in the best interest of the health of their respective residents, consistent with the de-centralized public health system outlined in Kansas law. For example, if a county decides to impose a local “Safer at Home” order beyond May 4th or impose additional restrictions not outlined in the EO, they are permitted to do so under certain conditions. Local governments do not have to apply or submit requests to the state to institute any equal or more restrictive standards. Local governments that choose not to impose any additional restrictions are required to operate within the regulatory baseline of the Governor’s EO for each phase.

The Governor will evaluate the state’s disease spread, testing rates, death rates, hospitalizations, ability of state and local public health authorities to contain outbreaks and conduct contact tracing, and availability of personal protective equipment when determining if the state should move to the next “Phase.” Regardless of phase, the State Health Officer retains the authority to impose additional public health interventions in any area that contains an emergent and significant public health risk as determined by the Officer. Specific business and activity restrictions in each phase were determined by assessing the contact intensity of the service provided, the number of contacts generally possible, and the ability to modify the risk of activities and services.

Throughout all these phases, Kansans should maintain social distancing, practice good hygiene, remain home when sick, follow isolation and quarantine orders issued by state or local health officers, use cloth face masks when leaving their homes, and continue to clean and disinfect surfaces. These are basic public health guidelines that will slow the spread of this disease as we slowly re-open Kansas. Individuals are strongly encouraged to resume seeking medical services while following safety guidelines issued by each respective medical facility.

Mass gathering limits for each phase were determined by considering the growing capacity of our public health infrastructure and a measured, gradual approach for loosening restrictions. The Governor reserves the right to loosen or strengthen these restrictions in subsequent phases based on the state’s health progress.
Throughout Phase One, the Governor will continue evaluating the state's progress and, if appropriate, issue a new executive order moving the statewide baseline to Phase Two. This will occur no sooner than May 4, 2020.

Throughout Phase Two, the Governor will continue evaluating the state's progress and, if appropriate, issue a new executive order moving the statewide baseline to Phase Three. This will occur no sooner than May 18, 2020.

Throughout Phase Three, the Governor will continue evaluating the state's progress and, if appropriate, issue a new executive order moving the statewide baseline to Phase Out. This will occur no sooner than June 1, 2020.

Once the state is in Phase Out, the Governor will issue additional guidelines to explain the health metrics that will trigger an elimination of all statewide restrictions. This will occur no sooner than June 15, 2020.
RESPONSIBILITIES OF THE STATE OF KANSAS AND LOCAL GOVERNMENTS

As stated previously, the State will set the regulatory baseline for Kansas local governments in each phase of this framework, allowing local governments to retain the ability to impose additional restrictions that are in the best interest of the health of their residents. Any specific guidelines not outlined in this document are the jurisdiction of each local government. The State will not force communities to reopen. However, the Kansas Department of Health and Environment recommends that local governments monitor the following health criteria when determining if they should continue respective “stay-at-home” mandates or impose any additional restrictions:

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<tr>
<th>DISEASE SPREAD</th>
<th>HOSPITALS</th>
<th>DEATHS</th>
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<tbody>
<tr>
<td>Stable or declining over a 14-day period. Rate of COVID-19 cases per 100,000 population.</td>
<td>Decreasing number of new COVID-19 admissions. Stable (flat) or a downward trajectory of the COVID-19 in-patient counts within a 14-day period.</td>
<td>Decreasing number of deaths. Downward trajectory of COVID-19 deaths within a 14-day period.</td>
</tr>
</tbody>
</table>

KDHE will publish routine data on these metrics by county.

THE KANSAS ESSENTIAL FUNCTIONS FRAMEWORK (KEFF)

While local governments may implement more restrictive orders regarding businesses, mass gatherings, or stay-home requirements, throughout each reopening phase local governments must continue to allow the performance of essential functions identified in the Kansas Essential Functions Framework (see Executive Order 20-16). However, such local orders may affect or regulate essential functions so long as they do not significantly disrupt performance of the essential function. Local governments may decide whether an individual or organization performs an essential function under the Kansas Essential Function Framework (KEFF), but any individual or business with confirmation of its KEFF status from the State is to remain deemed essential.
THE GOVERNOR’S CONTINUING COMMITMENT TO KANSAS COMMUNITIES

The Governor continues to make the following commitments to Kansas communities in order to aid the reopening efforts:

• Secure testing capabilities to ensure the State can continue to effectively monitor its progress.

• Work with private industry, local, and county governments to provide adequate personal protective equipment for frontline workers fulfilling critical functions necessary to protect Kansans from COVID-19.

• Provide the state and local public health infrastructure with the resources needed to effectively track outbreaks, isolate infected individuals, and conduct contact-tracing to mitigate virus spread.

• Conduct ongoing analysis and evaluation of the plan outlined within this document, while making assessments available to the public and taking necessary steps to reconfigure as lessons are learned, new trends emerge, or as unforeseen circumstances arise.
PHASE ONE

BEGINS MAY 4, 2020 AS DIRECTED BY EXECUTIVE ORDER 20-29

GATHERINGS
• Mass gatherings of no more than 10 individuals allowed.

INDIVIDUALS
• Masks are strongly encouraged in public settings.
• Maintain 6 foot social distance.

EMPLOYERS
• Telework is strongly encouraged when possible.
• Any employee exhibiting symptoms should be required to stay home.

TRAVEL
• Minimize or avoid nonessential travel.
• Follow KDHE travel and quarantine guidelines for travel to high-risk areas.

ACTIVITIES NOT ALLOWED TO OPEN
• Community centers
• Large entertainment venues with capacity of 2,000 +
• Fairs, festivals, parades, & graduations
• Public swimming pools
• Organized sports facilities
• Summer camps

ESTABLISHMENTS NOT ALLOWED TO OPEN
• Bars and nightclubs excluding already operating curbside and carryout services
• Casinos (non-tribal)
• Indoor leisure spaces
• Fitness centers and gyms
• Personal service businesses where close contact cannot be avoided

EDUCATION, ACTIVITIES, & VENUES ALLOWED TO OPERATE
• Childcare facilities
• Libraries

AD ASTRA: A PLAN TO REOPEN KANSAS | APRIL 30, 2020
**GENERAL PROVISIONS**

- The previous statewide Stay-at-Home and mass gatherings orders are lifted and mass gatherings of more than 10 individuals are prohibited. Mass gatherings are defined as instances in which individuals are in one location and are unable to maintain 6 feet of distance between individuals (not including individuals who reside together) with only infrequent or incidental moments of closer proximity.

- Industries or functions that are already in operation pursuant to KEFF may continue to function while, if possible, avoiding gatherings of more than 10 individuals where social distancing measures are difficult to maintain.

- Any local government that decides to impose equal or more stringent restrictions during this phase is permitted to do so, except with regards to essential functions in KEFF.

- Any federal restrictions imposed and still in effect must be followed.

**GUIDANCE FOR INDIVIDUALS**

- **Masks:** Individuals are strongly encouraged to wear cloth masks in public settings as appropriate.

- **Outdoor Activities:** When in public (e.g., parks, outdoor recreation areas, shopping areas), individuals and family units should consistently maintain 6 feet of distance from others with only infrequent or incidental moments of closer proximity.

- **Social Gatherings:** Avoid socializing in person with groups of 10 or more individuals in both indoor and outdoor settings, especially in circumstances that do not allow for a physical distance of 6 feet or more between individuals or groups with only infrequent or incidental moments of closer proximity. (e.g., receptions, trade shows).

- **High-Risk Individuals**: High-risk individuals are advised to continue to stay home except when conducting essential functions.

- **Travel:** Minimize or eliminate nonessential travel and follow KDHE travel and quarantine guidelines for travel to high-risk areas. Essential travel includes travel for urgent family, medical, and business-related needs as determined by the individual or business.

*High-risk individuals include those with underlying medical conditions, including, chronic lung disease, asthma, heart conditions, severe obesity, chronic kidney disease, liver disease, or otherwise immunocompromised.*
GUIDANCE FOR EMPLOYERS

- **Telework:** Strongly encouraged for all employees when possible.

- **On-site Operations:** Avoid large gatherings of employees of 10 or more where social distancing protocols cannot be maintained except for infrequent or incidental moments of closer proximity and phase in employees on-site as possible while maintaining 6 feet of distance between employee workstations.

- **Potentially Sick Employees:** Any employees exhibiting symptoms should be required to stay at home and asked to call their health care provider.

- **Business Travel:** Minimize or eliminate nonessential travel and follow KDHE travel and quarantine guidelines for travel to high-risk areas. Essential travel includes travel for urgent and necessary family, medical, and business-related needs as determined by the individual or business.

- **Visits to Long-term Care Facilities or Correctional Facilities:** In-person visits to these facilities should be prohibited. Those who must interact with residents must adhere to strict protocols regarding hygiene and screening.
BUSINESS RESTRICTIONS

All businesses not prohibited to the right **MAY OPEN IF:**

✓ They can maintain at least 6 feet of distance between consumers (individuals or groups). Restaurants or dining establishments may meet this requirement by using physical barriers sufficient to prevent virus spread between seated customers or groups of seated customers.

✓ AND fundamental cleaning and public health practices are followed. Businesses should follow industry-specific guidelines as provided on covid.ks.gov. Any additional best practices guidance from each business sector is strongly encouraged.

✓ AND businesses must avoid any instances in which groups of more than 10 individuals are in one location and are unable to consistently maintain 6 feet of distance with only infrequent or incidental moments of closer proximity. This does not limit the total occupancy of a business, but requires that businesses limit areas and instances in which consistent physical distancing cannot be maintained, such as tables, entrances, lobbies, break rooms, check-out areas, etc.

The following businesses **DO NOT OPEN** open in this phase:

x Bars and night clubs, excluding already operating curbside and carryout services.

x Casinos (non-tribal)

x Theaters, museums, and other indoor leisure spaces (trampoline parks, arcades, etc.)

x Fitness centers and gyms

x Nail salons, barber shops, hair salons, tanning salons, tattoo parlors and other personal service businesses where close contact cannot be avoided.

Local governments retain authority to impose equal or more stringent restrictions on businesses during this phase, except as to essential functions in KEFF.
EDUCATIONAL FACILITIES

• K-12 facilities remain subject to the provisions of EO 20-07 regarding school closures, including the requirement that fewer than 10 students, instructors, or staff be present for normal operations. K-12 facilities should continue to follow the guidelines of the Continuous Learning Plan developed by the Kansas State Department of Education. Districts with facilities in more than one county or city should follow any applicable directives issued by the county and city in which their district office is located.

• Higher education facilities that are closed before May 4th should remain closed for in person learning or events involving groups of more than 10 individuals present at a time.

• Licensed childcare facilities may continue operations pursuant to state and local regulations.
ACTIVITIES AND VENUES

All activities and venues not prohibited to the right **MAY OPEN IF:**

✓ They can maintain at least 6 feet of distance between individuals or groups.

✓ AND fundamental cleaning and public health practices are followed. Follow industry specific guidelines as provided on covid.ks.gov.

✓ AND avoid any instances in which more than 10 individuals are in one location and are unable to maintain 6 feet of distance with only infrequent or incidental moments of closer proximity. This does not limit the total occupancy of a facility, but requires that facilities limit mass gatherings in areas and instances in which physical distancing cannot be maintained such as in entrances, lobbies, locker rooms, etc.

The following activities and venues **DO NOT OPEN** in this phase:

✗ Community centers

✗ Outdoor and indoor large entertainment venues with capacity of 2,000 or more

✗ Fairs, festivals, carnivals, parades, and graduations

✗ Swimming pools (other than backyard pools)

✗ Organized sports facilities and tournaments

✗ Summer camps

Local governments retain authority to impose any equal or additional restrictions on educational facilities, activities, and venues, except as to essential functions in KEFF.
PHASE TWO

BEGINS NO EARLIER THAN MAY 18, 2020
At a date determined by the Governor based on the overall progress of the State on outlined health metrics. The Governor will issue an Executive Order to move the State into this phase.

**ACTIVITIES NOT ALLOWED TO OPEN**
- Large entertainment venues with capacity of 2,000+
- Fairs, festivals, parades, and graduations
- Summer camps

**ESTABLISHMENTS ALLOWED TO OPEN**
- Bars and nightclubs at 50% total occupancy
- Casinos (non-tribal) if compliant with guidelines approved by the KDHE.

**GATHERINGS**
- Mass gatherings of no more than 30 individuals allowed.

**INDIVIDUALS**
- Masks are strongly encouraged in public settings.
- Maintain 6 foot social distance.

**EMPLOYERS**
- Telework is strongly encouraged when possible.
- Any employee exhibiting symptoms should be required to stay home.

**EDUCATION, ACTIVITIES, & VENUES ALLOWED TO OPERATE**
- Childcare facilities
- Libraries
- Swimming pools
- Community centers
- Organized sports facilities and tournaments with some exceptions

**TRAVEL**
- Minimize or avoid nonessential travel.
- Follow KDHE travel and quarantine guidelines for travel to high-risk areas.

**INDIVIDUALS**
- Masks are strongly encouraged in public settings.
- Maintain 6 foot social distance.

**EMPLOYERS**
- Telework is strongly encouraged when possible.
- Any employee exhibiting symptoms should be required to stay home.

**EDUCATION, ACTIVITIES, & VENUES ALLOWED TO OPERATE**
- Childcare facilities
- Libraries
- Swimming pools
- Community centers
- Organized sports facilities and tournaments with some exceptions

**TRAVEL**
- Minimize or avoid nonessential travel.
- Follow KDHE travel and quarantine guidelines for travel to high-risk areas.
GENERAL PROVISIONS

- Mass gatherings of more than 30 individuals are prohibited. Mass gatherings are defined as instances in which individuals are in one location and unable to maintain 6 feet of distance between individuals (not including individuals who reside together) with only infrequent or incidental moments of closer proximity.

- Businesses or functions that are already in operation pursuant to KEFF may continue to function while, if possible, avoiding gatherings of more than 30 individuals where social distancing measures are difficult to maintain.

- Local governments retain authority to impose equal or more stringent restrictions during this phase is permitted to do so, except with regards to essential functions in KEFF.

- Any federal restrictions imposed and still in effect must be followed.

GUIDANCE FOR INDIVIDUALS

- **Masks:** Individuals are encouraged to wear cloth masks in public settings as appropriate.

- **Outdoor Activities:** When in public (e.g., parks, outdoor recreation areas, shopping areas), individuals (not including individuals who reside together) should maintain 6 feet of distance from others with only infrequent or incidental moments of closer proximity.

- **Social Gatherings:** Avoid socializing in person with groups of more than 30 individuals in both indoor and outdoor settings, especially in circumstances that do not allow for a physical distance of 6 feet or more between individuals or groups with only infrequent or incidental moments of closer proximity. (e.g., receptions, trade shows).

- **High-Risk Individuals**: High-risk individuals are advised to continue to stay home except for essential needs.

- **Travel:** Minimize nonessential travel and follow KDHE travel and quarantine guidelines for travel to high-risk areas. Essential travel includes travel for urgent and necessary family, medical, and business-related needs as determined by the individual or business.

*High-risk individuals include those with underlying medical conditions, including, chronic lung disease, asthma, heart conditions, severe obesity, chronic kidney disease, liver disease, or otherwise immunocompromised.
GUIDANCE FOR EMPLOYERS

- **Telework**: Strongly encouraged for all employees when possible.

- **On-site Operations**: Avoid large gatherings of employees in groups of more than 30 where social distancing protocols cannot be maintained except for infrequent or incidental moments of closer proximity AND continue to phase in employees on-site as possible while maintaining 6 feet of distance between employee workstations.

- **Potentially Sick Employees**: Any employees exhibiting symptoms should be required to stay at home and asked to call their health care provider.

- **Business Travel**: Minimize nonessential travel and follow KDHE travel and quarantine guidelines for travel to high-risk areas. Essential travel includes travel for urgent and necessary family, medical, and business-related needs as determined by the individual or business.

- **Visits to Long-term Care Facilities or Correctional Facilities**: In-person visits to these facilities should be prohibited. Those who must interact with residents must adhere to strict protocols regarding hygiene.
BUSINESS RESTRICTIONS

All businesses otherwise specified MAY OPEN IF:

✓ They can maintain at least 6 feet of distance between consumers (individuals or groups). Restaurants or dining establishments may meet this requirement by using physical barriers sufficient to prevent virus spread between seated customers or groups of seated customers.

✓ AND fundamental cleaning and public health practices are followed. Businesses should follow industry specific guidelines as provided on covid.ks.gov. Compliance with any additional best practices guidance from each business sector is strongly encouraged.

✓ AND businesses must avoid any instances in which groups of more than 30 individuals are in one location and are unable to maintain 6 feet of distance with only infrequent or incidental moments of closer proximity. This does not limit the total occupancy of a facility, but requires that facilities limit mass gatherings in areas and instances in which physical distancing cannot be maintained, such as in tables, entrances, lobbies, break rooms, checkout areas, etc.

The following businesses MAY OPEN IF they comply with the requirements to the left and ONLY to the extent described below:

• Bars and nightclubs may open at 50% total occupancy and can otherwise continue operating curbside and carryout services.

• Casinos (non-tribal), but only if they comply with uniform guidelines approved by the Kansas Department of Health and Environment.

Local governments retain authority to impose equal or more stringent restrictions on businesses during this phase, except as to essential functions in KEFF.
**EDUCATIONAL FACILITIES**

- K-12 facilities remain subject to the provisions EO 20-07 regarding school closures, except that up to 30 students, instructors, or staff may be present for normal operations. K-12 facilities should continue to follow the guidelines of the Continuous Learning Plan developed by the Kansas State Department of Education. Districts with facilities in more than one county or city should follow any applicable directives issued by the county or city in which their district office is located.

- Higher education facilities that are closed before May 4th should remain closed for in person learning or events involving groups of more than 30 individuals present at a time.

- Licensed childcare facilities may reopen or continue operations pursuant to state and local regulations.
ACTIVITIES AND VENUES

All activities and venues not prohibited to the right **MAY OPEN IF:**

✓ They can maintain at least 6 feet of distance between individuals or groups.

✓ AND fundamental cleaning and public health practices are followed. Compliance with any additional sector specific best practices guidance is strongly encouraged.

✓ AND avoid any instances in which more than 30 individuals are in one location and are unable to maintain 6 feet of distance with only infrequent or incidental moments of closer proximity. This does not limit the total occupancy of a facility, but requires that facilities limit mass gatherings in areas and instances in which physical distancing cannot be maintained, such as in entrances, lobbies, locker rooms, etc.

The following activities and venues **MAY OPEN IF** they comply with the requirements to the above and **ONLY** to the extent described below:

- Organized sports facilities and tournaments, except that concessions must not include self-service food or beverages

The following activities and venues **DO NOT OPEN** in this phase:

- Outdoor and indoor large entertainment venues with capacity of 2,000 or more
- Fairs, festivals, carnivals, parades, and graduations
- Summer camps

Local governments retain authority to impose any equal or additional restrictions on educational facilities, activities, and venues, except as to essential functions in KEFF.
PHASE THREE

BEGINS NO EARLIER THAN JUNE 1, 2020
At a date determined by the Governor based on the overall progress of the State on outlined health metrics. The Governor will issue an Executive Order to move the State into this phase.

GATHERINGS
• Mass gatherings of no more than 90 individuals allowed.

INDIVIDUALS
• Adhere to personal hygiene guidelines.
• Remain home if you feel sick.

EMPLOYERS
• On-site staffing is unrestricted.

TRAVEL
• Nonessential travel may resume.

BUSINESS AND ACTIVITY RESTRICTIONS
All education, activities, venues and establishments may operate pursuant to mass gathering guidelines.
Mass gatherings of more than 90 individuals are prohibited. Mass gatherings are defined as instances in which individuals are in one location and are unable to maintain 6 feet of distance between individuals (not including individuals who reside together) with only infrequent or incidental moments of closer proximity.

Businesses or functions that are already in operation pursuant to the Kansas Essential Functions Framework (KEFF) may continue to function while, if possible, avoiding gatherings of more than 90 individuals where social distancing measures are difficult to maintain.

Local governments retain authority to impose equal or more stringent restrictions during this phase, except as to essential functions in KEFF.

Any federal restrictions imposed and still in effect must be followed.

Masks: Individuals may choose to wear cloth masks in public settings as appropriate.

Outdoor Activities: When in public (e.g., parks, outdoor recreation areas, shopping areas), individuals (not including individuals who reside together) should maintain 6 feet of distance from others with only infrequent or incidental moments of closer proximity.

Social Gatherings: Avoid socializing in person with groups of more than 90 individuals in both indoor and outdoor settings, especially in circumstances that do not allow for a physical distance of 6 feet or more between individuals or groups with only infrequent or incidental moments of closer proximity (e.g., receptions, trade shows).

High-Risk Individuals*: High-risk individuals may resume public interactions but should practice physical distancing and minimize exposure to large social settings when precautionary measures may be difficult.

Travel: Engage in nonessential travel but follow KDHE travel and quarantine guidelines for travel to high-risk areas.

*High-risk individuals include those with underlying medical conditions, including, chronic lung disease, asthma, heart conditions, severe obesity, chronic kidney disease, liver disease, or otherwise immunocompromised.
GUIDANCE FOR EMPLOYERS

- **Telework:** Employers may begin reducing telework and start bringing employees back to work in an office setting.

- **On-site Operations:** Avoid large gatherings of employees in groups of more than 90 where social distancing protocols cannot be maintained except for infrequent or incidental moments of closer proximity AND phase in employees on-site as possible while maintaining 6 feet of distance between employee workstations.

- **Potentially Sick Employees:** Any employees exhibiting symptoms should be required to stay at home and asked to call their health care provider.

- **Business Travel:** Engage in nonessential travel but follow KDHE travel and quarantine guidelines for travel to high-risk areas.

- **Visits to Long-term Care Facilities or Correctional Facilities:**
  In person visits to these facilities may be gradually reinstated. Screening measures for all visitors can be continued. Those who must interact with residents must adhere to strict protocols regarding hygiene and screening.
BUSINESS RESTRICTIONS

All businesses may open if:

✓ They can maintain at least 6 feet of distance between consumers (individuals or groups). Restaurants or dining establishments may meet this requirement by using physical barriers sufficient to prevent virus spread between seated customers or groups of seated customers.

✓ AND fundamental cleaning and public health practices are followed as designated by KDHE. Businesses should follow industry specific guidelines as outlined on covid.ks.gov. Following additional best practices guidance from each business sector are strongly encouraged.

✓ AND avoid any instances in which groups of more than 90 individuals are in one location and are unable to maintain 6 feet of distance with only infrequent or incidental moments of closer proximity. This does not limit the total occupancy of a business, but requires that businesses limit mass gatherings in areas and instances in which physical distancing cannot be maintained such as in tables, entrances, lobbies, break rooms, checkout areas, etc.

Local governments retain authority to impose equal or more stringent restrictions on businesses during this phase, except as to essential functions in KEFF.
EDUCATIONAL FACILITIES

- K-12 facilities remain subject to the provisions EO 20-07 regarding school closures, except that up to 90 students, instructors, or staff may be present for normal operations. K-12 facilities should continue to follow the guidelines of the Continuous Learning Plan developed by the Kansas State Department of Education. Districts with facilities in more than one county or city should follow any applicable directives issued by the county or city in which their district office is located.

- Higher education facilities that are closed before May 4th should remain closed for in-person learning or events involving groups of more than 90 individuals present at a time.

- Licensed childcare facilities may reopen or continue operations pursuant to state and local regulations.

ACTIVITIES AND VENUES

All activities and venues **MAY OPEN IF:**

- They can maintain at least 6 feet of distance between individuals or groups.

- AND fundamental cleaning and public health practices are followed. Any additional sector specific best practices guidance from each are strongly encouraged.

- AND avoid any instances in which more than 30 individuals are in one location and are unable to maintain 6 feet of distance with only infrequent or incidental moments of closer proximity. This does not limit the total occupancy of a facility, but requires that facilities limit mass gatherings in areas and instances in which physical distancing cannot be maintained, such as in entrances, lobbies, locker rooms, etc.

Local governments retain authority to impose any equal or additional restrictions on activities and venues, except as to essential functions in KEFF.
PHASE OUT

BEGINNS NO EARLIER THAN JUNE 15, 2020

At a date determined by the Governor based on the overall progress of the State on outlined health metrics. The Governor will issue an Executive Order to move the State into this phase.

- **GATHERINGS**
  - Maintain social distance where applicable.

- **INDIVIDUALS**
  - Adhere to personal hygiene guidelines.
  - Remain home if you feel sick.

- **EMPLOYERS**
  - Follow any additional guidance for businesses and employees that is released.

- **TRAVEL**
  - Unrestricted.
GENERAL PROVISIONS

• Stay-At-Home orders are lifted and mass gathering limits are significantly relaxed. Mass gatherings are defined as instances in which individuals are in one location and are unable to maintain 6 feet of distance between individuals (not including individuals who reside together) with only infrequent incidental moments of closer proximity.

• Once the state is in Phase Out the Governor will issue additional guidelines to explain what health metrics will trigger an elimination of all statewide restrictions.

• Local governments retain authority to impose equal or more stringent restrictions during this phase, except as to essential functions in KEFF.

• All businesses and activities should follow mass gatherings guidelines and institute appropriate public health measures.

• Individuals should continue hygiene protocols and practice social distancing when applicable. High-risk individuals should still exercise additional caution.

• Any federal restrictions imposed and still in effect must be followed.

*High-risk individuals include those of all ages with underlying medical conditions, including, chronic lung disease, asthma, heart conditions, severe obesity, chronic kidney disease, liver disease, or otherwise immunocompromised.
These recommendations are a broad outline of public health measures that need to be taken during steps of the reopening process. More specific guidelines for individual industries have been compiled by the Department of Commerce and the Governor’s Office based on discussions with industry leaders and can be found at covid.ks.gov.
INDIVIDUALS

- Stay home as much as possible.
- Wash hands frequently with soap and water for at least 20 seconds. If soap and water is not available, use hand sanitizer with at least 60% alcohol.
- Avoid touching your eyes, nose and mouth.
- Distance yourself from others when in public, especially if you have a medical condition that puts you in a high-risk category.
- Cover your mouth and nose with a cloth mask when in public. Learn more about children and masks.
- Cover coughs and sneezes into an elbow or tissue. Throw the used tissue away and immediately wash your hands.
- Clean and disinfect frequently touched surfaces daily, including phones, keyboards, doorknobs, handles and light switches.

INDIVIDUALS FEELING SICK

- If you are experiencing any of the following symptoms, seek medical care: fever (>100 F or 38 C), headache, cough, sore throat, rash, shortness of breath, chest pain, joint or muscle aches, weakness, vomiting, diarrhea, stomach or abdominal pain, and lack of appetite.
- Stay home except to get medical care.
- Separate yourself from other people in your home.
- Wash your hands often & avoid touching your face.
- Designate someone to routinely clean high-touch surfaces.

HOUSEHOLDS WITH SICK FAMILY MEMBERS

- Give sick members their own room if possible and keep interactions limited.
- Consider providing additional protections or more intensive care for high-risk household members.
- Have only one family member care for them.
EMPLOYERS

- Develop and implement appropriate policies in accordance with federal, state, and local regulations and guidance and share with employees.
- Continue to use telework if possible and consider use of variable work schedules.
- Use nonmedical cloth masks.
- Frequent handwashing of employees and/or use of gloves. *Use of gloves does not take the place of good handwashing, and gloves must be changed frequently to be effective.*
- Incorporate engineering controls such as physical barriers where possible.
- Reconfigure space to enable people to be located at least 6 feet apart.
- Support and enable employees to remain at home if they are unwell or have been in close contact with someone who is sick.
- Establish strict routine cleanings by sanitizing frequently touched surfaces in between customer exchanges.
- Provide signage at public entrances to inform all employees and customers of social distancing guidelines mandated within your business.
- Create a plan for a potential outbreak or exposure in your community. If an employee tests positive for the virus, immediately contact your local health department and follow their instructions.
**HIGH-RISK POPULATION**

*High-risk individuals* include those with underlying medical conditions, including chronic lung disease, asthma, heart conditions, severe obesity, chronic kidney disease, liver disease, or who are otherwise immunocompromised.

- Wear face masks when traveling outside of your household or interacting with other individuals.
- Monitor health and potential symptoms closely and report any signs of COVID-19.
- Limit all travel; telework if possible.
- Limit attending gatherings of any number of people outside of your household or residence.
- Do not visit nursing homes or other residential care facilities if possible.
- Those who are, or work with, high-risk populations should undergo daily screenings/symptom monitoring and should be tested if they develop symptoms.
- Households with high-risk individuals should consider providing more intensive precautions and should conduct themselves as if they are a significant risk to the high-risk individual, including wearing a face covering and washing hands frequenting.