A) CALL TO ORDER
Mayor Matt Christenson called the May 18, 2020 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. Invocation was given by Pastor Jon Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mike McBeath, Mark Trummel, Pam Reves, Chance Little, and Haley Kern. Staff present: Administrator Stacy Barnes, City Clerk Christy Pyatt, Police Chief Aaron Webb.

Christenson requested that Council remove the Cereal Malt Beverage license application for the Triangle Rodeo Club from the Consent Agenda and add it as an Item of Business. Trummel made a motion to approve the agenda with the requested change. Reves seconded, and the motion passed 5-0.

D) CITIZEN COMMENTS
There were no comments submitted by citizens before the meeting. There were no comments from those in the audience.

E) CONSENT AGENDA
Reves asked for information on the check to Cannonball Golf Course on the Appropriation Ordinance. Barnes clarified that the money is an approved request through Tourism to assist with the hosting of golf tournaments throughout the year. Reves made a motion to approve the Consent Agenda. McBeath seconded. The motion passed 5-0.

F) ITEMS OF BUSINESS
1. CMB license for Triangle Rodeo Club
To ensure that all parties involved were on the same page, Barnes gave a brief history of this year’s rodeo event planning issues in regard to the governor’s orders for re-opening phase 1.5 vs 2.0 (COVID-19 pandemic). Council was given additional documents on current plans, provided by Jennifer Greenleaf (Triangle Rodeo Club & Medicine River Rodeo). The County Attorney received word this afternoon from the Governor’s Office that rodeos are permitted under phase 1.5 as they are not considered an organized sporting event. Medicine River Rodeo will host the rodeo. Triangle Rodeo Club will still be doing the alcohol sales. County Commissioners will have a special meeting tonight to review today’s decision to not allow the Rodeo Club to use County property for the event. Previously the event was considered a violation of the Governor’s order. Considering the newly provided guidance from the Governor’s Office, Trummel made a motion to approve a CMB license for the Triangle Rodeo Club. Little seconded. McBeath questioned the event dates listed on the application. Barnes clarified that the event would go until midnight May 23rd. The motion passed 5-0.

2. Updates on the COVID-19 Pandemic, Review City Operations
Barnes provided a breakdown of the Governor’s newly announced re-opening phase 1.5. Kerri Ulrich, Public Health Officer, was present to answer questions. Mass gathering maximums will remain at 10 rather than moving up to 30. Phase 2 is currently slated to begin June 1st. Council was asked about opening City Hall to the public. The County Commission approved a phased re-opening of county facilities beginning tomorrow. Entrance to the courthouse will be by appointment only. The Big Well is not permitted to open in phase 1.5. Progression of the phased approach is at the Governor’s discretion.
Barnes requested Council consider a plan to reopen City facilities as the Governor’s orders allow. City Hall primarily has local traffic. Barnes recommended reopening City Hall to the public tomorrow and the Big Well on June 1st. Following a brief discussion, McBeath made a motion to open City Hall to the public tomorrow morning. Kern seconded, and the motion passed 5-0. Noting that the next Council meeting is June 1st, Barnes asked if Council would prefer to tentatively plan to open the Big Well the morning of June 1st or wait to consider opening at the Council meeting that evening. McBeath made a motion to tentatively open the Big Well to visitors, with the implementation of phase 2, on June 1st. Kern seconded. The motion passed 5-0.

Barnes has been receiving requests as to when and if the swimming pool will open this season. Barnes met with County Health to discuss social distancing and cleaning protocols. Barnes proposed to open the pool on June 15th. Community pools are to be allowed to open once phase 2 is implemented. Groups of 90 people can gather as of Phase 3. Staff will post signage encouraging social distancing. Barnes has had interest in the Pool Manager and Lifeguard positions. An opening of June 15th will allow plenty of time to prep the facility and hire staff. Council may approve a tentative opening of June 15th or wait and revisit the topic at their next meeting. Barnes has been monitoring what other communities are doing, specifically City of Dodge City and their opening of the Longbranch Lagoon. Previously they had planned on opening June 15th. On Friday they pushed the opening back to June 29th. Coldwater and Kinsley are planning openings this season as well. Reves voiced concern that if Greensburg opens on June 15th Ford County citizens may frequent the pool, as they did during the construction of the Longbranch facility. With the increasing number of confirmed COVID cases in Ford County, this is a concern. Barnes stated that the League of Kansas Municipalities (LKM) has been asked if a City can limit who can come to its pool. Banning citizens from a specific geographic area is strongly discouraged by LKM. They recommend pools either open or don’t. Barnes feels that, economically, July 4th is the latest date the pool could be opened this season. Little asked what communities in Ford County who have their own pools, such as Spearville and Cimarron, are planning. Barnes was uncertain, but is aware that Spearville has cancelled summer ball. Following a brief discussion, the consensus was to set a pool opening date of June 15th, baring changes in phases from the Governor’s Office.

4. Consider Local Business Support
Previously Council discussed the option of offering each household $10 in Big Well Bucks, in an effort to help stimulate the local economy. Ulrich confirmed that all businesses are currently open in Kiowa County. McBeath stated that the Chamber of Commerce has not taken any official action on matching the City’s $10 offer, but he has received positive feedback on the topic. Kern made a motion to provide $10 in Big Well Bucks to current residential utility customers. Trummel seconded the motion. The motion was approved 5-0.

5. Lineman Internship Position
Barnes has been approached by Kiowa County Schools graduate, and Haviland native, Cale Thompson regarding a possible lineman internship this summer. Thompson has completed 1 year of lineman training at Pratt Community College. Utility Superintendent Mick Kendall suggested to Barnes that a job description for a lineman intern be created. She has been working with KMU to develop such a position. A draft description was included in the meeting packet. Thompson is potentially interested in hiring on in the fall to begin earning his Apprentice Certification while participating in the KMU lineman program. The City has been looking for such an opportunity with a local student interested in remaining in the area. Reves voiced interest in the agreement, noting that it is very difficult to find lineman interested in hiring on with a municipality. Christenson concurred, voicing hopes that with Thompson being local he would be more likely to follow through with the program and future employment. McBeath made a
motion to approve the Position Classification and Pay Plan addition for a lineman intern as presented. Reves seconded. The motion was approved 5-0.

6. **Position Classification and Pay Plan Policy Draft Changes**
Council has voiced interest in transitioning Public Works from 2 separate departments to 1. Documents provided in the meeting packet reflect that change to the Organizational Chart and Position Classification and Pay Plan. Reves questioned the paygrade for the Public Works Superintendent. Barnes clarified that the minimum previously established was not altered in the current proposal. Reves questioned if this should be raised since the department head would now be responsible for more people. Concern of the department head quickly reaching the top of the pay grade was also voiced. Barnes discussed the separation in pay scale between a level 10 employee and a level 12 employee, as referenced in the packet documents.

Reves made a motion to approve the proposed changes to the Position Classification and Pay Plan. McBeath seconded. Changes were approved 5-0.

G) **CITY STAFF REPORTS**
Barnes reported to Council on the following topics:

- **KDOT IKE Projects Announcement**: Last week Governor Laura Kelly and Secretary of Kansas Department of Transportation Julie Lorenz announced that 40 highway modernization and expansion projects will move into the development pipeline. These are the first projects to move forward under the Eisenhower Transportation Legacy Program (IKE), which the Kansas Legislature overwhelmingly passed in March. Improvements and new projects announced for Highway 54 in Pratt and Kiowa Counties are: extending existing passing lanes between Wellsford and Cullison; extending existing passing lanes between Greensburg and Haviland; and adding passing lanes between the Ford/Kiowa County line and Mullinville. For additional details or to learn which projects were selected, citizens can visit [www.ksdot.org/ike/](http://www.ksdot.org/ike/).
- **Disc Golf Baskets Installed**: This weekend the disc golf baskets were installed at Davis Park. The Greensburg Tourism Board has approved the purchase of tee box signage for the course.
- **2019 Audit**: Kennedy McKee picked up records for the 2019 audit. The majority of the audit will be performed off-site, with an anticipate completion in mid-June.
- **Click it or Ticket Program**: Beginning today and continuing through Sunday, May 31, 2020, the Greensburg Police Department will join other law enforcement agencies throughout the state in the 2020 Kansas Click It or Ticket campaign.
- **Memorial Day Monday**: City Facilities will be closed Monday, May 25th in observance of the Memorial Day holiday.

H) **GOVERNING BODY COMMENTS**
Kern thanked Travis Barnes and Christenson for working on the disc golf course. She also invited everyone to join in the drive-by 8th grade graduation to be held tomorrow night.

Trummel asked how far an easement runs into a property in areas where there is no curb and guttering. He was advised that street easements do not differ for streets without curb and guttering. Trummel voiced concerns over the area near Grant Ave. and Maple St. that has no curb and guttering, as well as along Ohio Ave., and retains water. He asked if the City had easement to be able to clean up the areas to allow water to drain. He has observed that there are drive culverts in some of these locations; however, water is unable to get to the culverts because of a build-up of dirt and debris. Barnes will convey this information and see what can be done to increase drainage.
Reves asked where Staff was with mowing properties that have not yet been maintained this year. Barnes stated that certified letters went out last week to property owners in violation of the City’s weed ordinance. Staff has discovered a COVID related dilemma with processing certified letters, as required by State Statute, and has sought a legal opinion on the matter. In an effort to reduce COVID exposure to its employees, the USPS has directed its delivery staff to sign the return cards themselves, rather than have the customer sign. Without confirmation that the property owner received written notice, Staff questioned if this would allow them to contest any mowing charges that could be assessed to their property. City Attorney Clayton Kerbs has advised Staff to make every effort to notify the property owner. If the property owner lives in town, the notice can be hand-delivered; however, a majority of the violation letters go to out-of-town owners. Kerbs acknowledged that obtaining a personal signature on most of the violations is out of Staff’s control. Barnes believes that the issue of contested fees will most likely not come up. The majority of properties in violation tend to appear on the list each year, and the fees are rarely paid. Mowing Staff was told to hold off on entering properties until Kerbs could provide his legal opinion.

Trummel asked where the City was at with spraying street cracks for weeds and with sealing street cracks. Barnes advised that Staff started spraying cracks again last week.

I) ADJOURNMENT
With nothing further to discuss, Christenson declared the meeting adjourned at 6:41 p.m.

Matt Christenson, Mayor

Christy Pyatt, City Clerk