A) CALL TO ORDER
Mayor Matt Christenson called the March 16, 2020 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. Invocation was given by Father Ted Skalsky.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mike McBeath, Mark Trummel, Pam Reves, Chance Little, and Haley Kern. Staff present: Administrator Stacy Barnes, City Clerk Christy Pyatt.

Reves made a motion to approve the agenda as presented. Trummel seconded. Motion passed 5-0.

D) CITIZEN COMMENTS
Linda Bolen spoke on the need to utilize the vacant Carriage House facility. Having a number of family members who have served their country, she is a strong advocate of veterans. She mentioned the current state of veteran home facilities in Wichita and Fort Dodge. Bolen asked if something could be done to provide housing for the many veterans in the area who will be in need of continued care and cannot necessarily afford nursing home care.

E) CONSENT AGENDA
Trummel made a motion, seconded by Reves to approve the Consent Agenda as presented. Motion passed 5-0.

F) ITEMS OF BUSINESS
1. Receive Warner Harrison for Updates on Carriage House
Warner Harrison, one of the owners of the former Carriage House assisted living facility, along with Cherylane Einsel, former Carriage House manager, were present to give a facilities update. Harrison assured Council that owners have not forgotten about the Carriage House facility and noted that they have had a great relationship with the City in the past. Due to a decline in occupancy, the owners made the economical decision to close the facility several years ago. Harrison, along with his business partners are looking at possibilities for the facility, including a medical facility of some kind or attempting to sell the property. He estimates only 12 assisted living residents in the area currently and is not convinced that a skilled facility would be the route to go either. Another business partner had previously looked into partnering with the Kansas Department of Corrections, to assist with the housing of geriatric prison inmates, but decided against that option. Harrison would like to work with the hospital to address community needs and requested his cell phone be placed in the official record. [316-393-3202] The owners will be ready to move forward in some fashion with Carriage House in 45-60 days, upon completion of their current projects. If they choose to reopen a facility themselves, there will need to be significant renovations done due to damage by thieves and from burst water lines. They would utilize local contractors in the renovation. Harrison encouraged Council to contact him with suggestions on how he and his partners could best assist the community. Einsel already has local citizens in place and ready to work.

Noting that it will take a while to establish a new facility due to government regulations on these types of facilities, Einsel requested the Council and citizens call the Veterans Administration (VA) contact in Kansas City, previously provided to Barnes, and communicate a need for a home for veterans in the
community. She feels that multiple calls from the community will encourage the VA to consider the proposal.

2. Property Insurance Renewal
Jeanine Hassiepen, Peoples Insurance, presented information on the City’s annual property insurance renewal. The quote from current provider EMC shows the proposed 2020 premium as $86,538, an increase of $847.00 from 2019. Property valuations remained the same. The premium increase is due to inflation within the industry. Last year, Council added special event insurance for the Fire Department to host a dance and beer garden on City property. That special insurance was left on the policy for 2020 year. Linebacker coverage showed a large rate increase across the board for 2020. Law Enforcement and cyber solution coverage remain the same. Inland marine coverage is for the Starlight Park art sculptures, fire equipment, and police equipment. Staff has worked to update all vehicle and equipment lists. Both fire and police are in the process of creating new inventory lists for their departments. Auto coverage is nearly the same as last year. Deductibles for city pickups and regular vehicles has been increased from $500 to $1,000. Work Comp coverage is up $500 from last year, due to the allocation of hours determined during last year’s audit. Hassiepen noted that the City’s mod rate is excellent. Council was reminded that the quoted premium could increase a few hundred dollars depending on police and fire department inventory updates. Staff has also updated the city’s drivers list. KMUSG authorized a dividend payment of $13,958.67 back to the City last year, following the audit of 2018 data. Airport liability insurance will renew April 25th at the same premium, which was locked in with a 3 year policy term. Big Well liability coverage will renew May 24th. Premiums for that policy will be available in the next month.

Reves made a motion, seconded by Trummel, to approve the renewal of insurance for 2020-2021 with EMC. Motion passed 5-0.

3. Nisly Brothers Trash and Recycling Service Contract Approval
At the last meeting, Council voted to move forward with a new contract with Nisly Brothers for trash and recycling services. Upon Council’s request, Nisly Brothers has added a 5-year contract option to their previous offers for 7 and 10 years. The 5-year contract has an automatic 5-year renewal, but this can be cancelled any time prior to that renewal date. Pricing for the 5-year contract is the same as the 7-year contract. Barnes reminded Council that the city adds a monthly $1.50 administrative fee to each account. Barnes also advised that, upon Council’s request, she had asked Nisly about lowering the cost of the commercial 95-gallon carts to the residential price. The 10-year contract provided in tonight’s meeting packet reflects that change. Nisly will be moving 2 cardboard and 1 single stream recycling dumpsters to City property west of Public Works on North Main Street, free of charge. These will be open for community use and dumped every other week. Barnes has ordered a sign that will be placed on the property, advising that the dumpsters are for cardboard and recycling only. If the service is abused, Staff will re-evaluate the placement of the dumpsters.

Following a brief discussion, Kern made a motion, seconded by McBeath, to approve the proposed 10-year contract with Nisly Brothers for trash and recycling services. The motion passed 5-0.

4. KDOT Cost Share Grant Application Approval
Barnes received a memo from Lochner this afternoon regarding the KDOT Cost Share Grant Application previously mentioned. Lochner has been gathering additional information regarding water installation at the airport. They have confirmed that the airport is located in the Rattlesnake Creek Basin, which is closed to new water rights. There are, however, some exceptions.
• The city can apply for a small use exemption which covers up to 15 acre-ft of water use per year. This has to be offset by an existing water right within 3.5 miles of the new use. The existing water right would have to reduce their right by the amount permitted for the new right. One of the city wells is located in the NE corner of town and is within the 3.5 mile limit. If the city does not use all of the water right associated with this well we could offset some of this right to the airport.
• There is a domestic use permit that allows for 1.5 acre-ft of water per year. Because of its domestic use specification, it is doubtful that it would be applicable for aerial sprayer use. The State also voiced concern that the aerial spraying operation would push the water use at the airport over this 1.5 acre-ft threshold.
• There is a fairly new regulation that allows for the purchase of a water right from a high impact water right somewhere else in the district and transferring that right to the airport; however, this option may be excessive for the airport’s needs and difficult to acquire.

It seems there are sufficient options to provide water to a future terminal building; however, due to the ag sprayer being a business/industrial use, it would need its own permit and wouldn’t qualify for the domestic use permit. In addition, power companies typically install for specific customers, so Lochner believes that the ag sprayer should be setting up his own power service line as well (which would come off of the airport’s power main extension being proposed).

In previous application drafts, Lochner had not included any costs for finalizing the plans, coordinating permitting, etc. The local cost for those items has now been added in to the application. Inspection costs for the project are not included, in hopes that City personnel can inspect the water well, water line, and septic system installations. Barnes reported that most of the language in the grant application provided is the same as that previously presented. The only potential changes to the draft provided tonight would be the budget regarding the water well and water line construction. The current project budget is $168,000. A city match of 15% would be $25,000, 20% would be $33,600, and 25% would be $42,000.

Reves made a motion, seconded by McBeath, to approve the grant application as presented, with a 25% match. The motion passed 5-0.

5. STEP (Special Traffic Enforcement Program) Participation Approval
Police Chief Webb has applied for Greensburg to participate in the Special Traffic Enforcement Program sponsored by KDOT. This program reimburses the city for overtime personnel costs for Memorial Weekend, Labor Day Weekend, Thanksgiving and Christmas Holidays and up to $4,500 in safety related equipment. This campaign promotes the “Click It or Ticket” and “You Drink, You Drive, You Lose” programs. Included in the agenda packet was general information for the program participation. Chief Webb is asking for council approval to participate in this program.

Trummel made a motion to approve the participation of Chief Webb in the STEP program. McBeath seconded, and the motion passed 5-0.

G) CITY STAFF REPORTS
Barnes reported to Council on the following topics:
• KDHE Waste Tire Grant: Staff applied for and received a grant from KDHE to help purchase 10 picnic tables for our parks. These tables are similar to the green and black plastic and tire ones currently used in all City parks. They will replace aging wood tables and provide additional seating at the
new park pavilion. This is a 50/50 matching grant with the total cost of $8,990. The City’s match will come out of the donation fund.

- **COVID-19**: Staff continues to monitor what is happening with the COVID-19 outbreak and receives multiple updates daily from a state level, from the League of Kansas Municipalities, our local health department, and other sources. At this time, the City is not altering hours of operation at City Hall and will continue to deliver services to residents. The Big Well Museum is open regular hours of operation and is being diligent on cleaning and sanitizing surfaces throughout the museum. This is a constantly evolving situation. Barnes will keep the Council updated.

- **Leadership League of South Central Kansas**: Caitlin Matile, Kristi Cooper and Barnes will graduate from the inaugural class of the Leadership League of South Central Kansas on Tuesday, May 12 at 6:30pm. Council was invited to attend the graduation. Barnes feels that this has been a very worthwhile program, having gained information and tools to assist with her community leadership role.

- **Legislative Town Hall**: Senator Mary Jo Taylor and Representative Leonard Mastroni have planned a town hall meeting Thursday, April 16th at 10:00 a.m. at the Kiowa County Senior Center.

- **Destination Capitol Hill Trip**: The trip Barnes had been asked to attend the week of March 30th on behalf of the Travel Industry Association of Kansas (TIAK) has been cancelled due to COVID-19.

- **2020 Census**: Last week residents received information in the mail with instructions to complete their census responses online. The U.S. Census Bureau is monitoring the COVID-19 situation and will adjust sending workers door-to-door to collect responses accordingly. There is now an increased urgency that citizens use the online response option to register their census responses before April 1st.

Reves noted that Streets and Parks have began applying pre-emergent to grass on City properties.

**H) GOVERNING BODY COMMENTS**

Christenson advised that the April edition of National Geographic mentions Greensburg as a stop along its great American road trip.

Trummel has had someone ask him about volunteering to help with the establishment of the disc golf course. Barnes will pass the contact information along to those organizing the effort.

**I) ADJOURNMENT**

With nothing further to discuss, Christenson declared the meeting adjourned at 6:50 p.m.

---

Matt Christenson, Mayor

Christy Pyatt, City Clerk