A) CALL TO ORDER
Mayor Matt Christenson called the November 2, 2020 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. Invocation was given by Pastor Jon Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mark Trummel, Mike McBeath, Chance Little, and Kyle Kern. Pam Reves was absent. Staff present: Administrator Stacy Barnes, Chief of Police Aaron Webb, and City Clerk Christy Pyatt.

McBeath made a motion to approve the agenda as presented. Trummel seconded. Motion passed 4-0.

D) CITIZEN COMMENTS
Garret Kern made a request for the creation of a skate park at the developing swimming pool park. He believes that it would be well used and offer an opportunity for exercise.

E) CONSENT AGENDA
Kern made a motion, seconded by McBeath, to approve the Consent Agenda as presented. Motion passed 4-0.

F) ITEMS OF BUSINESS
1. Receive Kerri Ulrich, Kiowa County Public Health Officer, for COVID-19 Updates
Kiowa County Public Health Officer Kerri Ulrich was unable to attend tonight’s meeting. Barnes provided updates from Ulrich. Covid-19 positive case numbers in Kiowa County are rising daily, including the number of patients needing hospitalization. Pratt County is also seeing a surge of positives. Citizens are encouraged to be diligent in wearing masks, hand washing, and social distancing. As of this morning, Kiowa County has had 98 positive tests, 8 of those being currently active. Ulrich conveyed that those numbers have likely changed through the course of the day.

2. Swimming Pool Park RFP Review and Approval
Included in the meeting packet was a draft Swimming Pool Park RFP for Council’s consideration. The document includes: a brief background of the project; scope of work; a budget; notation that it is the northeast corner of the block that will be developed; pictures of other playgrounds in the community (in hopes of not duplicating features); descriptions of the submittal expectations, evaluation process, and timeline; and contractor registration and insurance requirements. As written, each company may submit up to 2 designs. The Park Committee will narrow down the proposals, public input will be obtained, and then the recommended proposals will be brought to Council for consideration. Barnes plans to publish the RFP Monday, November 9th. Proposals would be due to City Hall by 5 p.m. Monday, November 30th. The Park Committee would review submittals, finalists would be selected, and community input gathered in December and January. City Council would review final selections on February 1st and approve a contract February 15th. Barnes hopes to see installation completed by May 31, 2021.

Trummel questioned the previously discussed budget of $50,000 and asked if that should be published in the RFP. His concern was the potential of companies charging the maximum allowed amount, not because that is what the product would cost, but simply because they know the budget. Barnes believes it would be difficult to lower the scale of options without publishing a budget. Christenson questioned
how much can actually be purchased and installed for $50,000. He believes that this project is different than others the City has put to bid in the past. Other projects have been “this is what we want, how much will it cost”. This project is “what can we get for this amount of money.” Kern would like to see submittals itemize feature costs. She believes that not providing a budget could cause the process of narrowing down features to take longer and take more work. Little stated that he has done some research and $50,000 will not purchase much, especially with it being installed. Little asked if Staff had numbers on what current city park features have cost. He estimates that features at Sunset Acres Park would cost a minimum of $50,000, without the rubber mulch base and containment. He questions how many bids will be submitted with the current budget. Kern feels this is a good time of year to be requesting submittals. She suggested that upon review Council could increase the budget if they felt it necessary.

Little made a motion to approve the draft RFP as presented. Kern seconded. The motion passed 4-0.

3. Approve Use of Incubator Space for Holiday Display
Staff has been approached by Georgina Rodriguez about using the former Incubator building manager’s office to do a holiday display featuring local businesses. Rodriguez is willing to organize the display and envisions a “Shop Greensburg” window. The office space is currently vacant. The consensus of the Council was that this is a wonderful idea. Barnes will notify Rodriguez that she is free to proceed.

G) CITY STAFF REPORTS
Barnes reported to Council on the following topics:

- **Election Tomorrow**: The General Election is tomorrow, November 3rd. Polls are open at the Fairgrounds Community Building 7am-7pm. Barnes reminded everyone to bring a photo ID. Positions on the ballot include President; U.S. Senate; U.S. House of Representatives; 33rd State Senate District; 117th District State Representative; District Court Judges; District Magistrate Judge; County Commission for 3rd District; County Clerk; County Treasurer; County Register of Deeds; County Attorney; Sheriff; Hospital Board; and Kansas Supreme Court & Court of Appeals. Voters can see a sample ballot at [www.myvoteinfo.voteks.org](http://www.myvoteinfo.voteks.org).

- **117th Kansas District** - State Representative Leonard Mastroni of the 117th District (which includes Edwards, Hodgeman, Kiowa and Ness Counties and parts of Pawnee and Finney counties) passed away on September 30th. Tatum Lee Hahn of Ness County has been appointed by precinct committee members and women of the district to fill the remainder of his unexpired term through January. Mastroni remains on the ballot, unopposed, for the general election. The district committee members and women will hold another convention to appoint his replacement for the full two-year term should he win the general election.

- **Council Chambers Partitions**: After the last Council meeting, in which there were several audience members, Barnes was asked about the possibility of plexiglass dividers for the Council desk area, to allow the governing body to sit up front for meetings and have COVID-19 precautions in place. These have been ordered and should be in place for the next Council meeting. Moving Council back to the front desk will also allow for use of the already installed sound equipment for streaming of the meetings.

- **2019 MIH Grant**: The final payment for the 2019 MIH Grant project was on tonight’s appropriations ordinance and the final documents will be sent to KHRC to close out the grant. Ongoing responsibility of the city will be to work with the owners to submit tenant income compliance to KHRC for the 5-year compliance requirement.

- **Public Works Activities**: Recent activities within the Public Works department include cutting back grasses on Main Street; continued work on updating water utility documents (which will be additional future agenda items); and replacing the spinning bowl seats at the Big Well Park.
Chief Webb reported on the following:

- **Monthly Statistics**: A copy of statistics for the month of October was provided. The same will be posted on the Police Department Facebook page. There were several notable calls for service in October. Two businesses were burglarized. Fingerprints were collected and submitted to the KBI. A sex offense with a juvenile was reported. The offense occurred several years ago. Webb is investigating and working with DCF. There were three vehicle accidents in city limits, one of which involved minor injuries.

- **Trunk-or-Treat**: The Police Department participated in the community Trunk-or-Treat. Amendment funds were used to purchase full size candy bars, LED light stick necklaces, glow in the dark frisbees, glow in the dark bracelets, and plastic Greensburg PD badges.

- **Halloween Calls for Service**: There were several calls for service regarding juveniles on Halloween. Several vehicles were egged and soaped. Juveniles were released to their parents. Additionally, a group of juveniles were discovered to be in possession of marijuana. They were released to parents with cases pending.

- **Cameras**: The new body cameras and car camera system, previously approved, are set to ship later this month. Ray Stegman will do the camera installation along with installation of a wrap-around bumper similar to what the Highway Patrol and Sheriff’s Office have on their vehicles.

- **Click-It-Or-Ticket**: The department has received an equipment allowance of $2,475 for participating in the state’s annual Click-It-Or-Ticket program. These funds are in addition to the overtime the City has already been reimbursed for.

**H) GOVERNING BODY COMMENTS**

There were no additional comments from the Governing Body.

**I) ADJOURNMENT**

With nothing further to discuss, Christenson declared the meeting adjourned at 6:22 p.m.