A) CALL TO ORDER
Mayor Matt Christenson called the January 6, 2020 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. Invocation was given by Pastor Jon Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mark Trummel, Pam Reves, Sandy Jungemann, and Haley Kern. Mike McBeath was absent. Staff present: Administrator Stacy Barnes, City Clerk Christy Pyatt. City Attorney representative Edgar Pando was also present.

Barnes noted that the Appropriation Ordinance number for tonight’s agenda should be 1163. Also, an amended copy of the ordinance was available on the Council desk. The check to WSU for Barnes’ 2019 WSU course work was voided, and a check to Stacy Barnes for reimbursement of that same amount, was issued.

Trummel made a motion to approve the agenda with the changes mentioned. Jungemann seconded. Motion passed 4-0.

D) CITIZEN COMMENTS
There were no comments from those in the audience.

E) CONSENT AGENDA
Jungemann made a motion, seconded by Kern to approve the Consent Agenda as amended. Motion passed 4-0.

F) RECOGNITION: Sandy Jungemann, City Council Member May 2012-January 2020
Christenson presented outgoing Council Member Jungemann with a plaque, recognizing her years of service on the City Council. Jungemann voiced her appreciation to Council.

G) APPOINTMENTS:
   a. Greensburg Tree Board: Tom Corns and Dea Corns, for terms expiring May 31, 2022
Barnes advised that the previous terms for Tree Board Members Tom and Dea Corns had actually expired May 31, 2019. Staff missed having their request for reappointment come before the Council. Reves made a motion to approve both Tom and Dean Corns to terms expiring May 31, 2020. Jungemann second, and the motion passed 4-0.
   b. Confirm appointment of Theron McKinney as Greensburg Fire Chief
   c. Confirm appointment of Jeremy Butler as Assistant Fire Chief
Longtime City and County Fire Chief Jay Koehn has stepped down, effective January 1st. Barnes asked Council to confirm her appointments of current Assistant Fire Chief Theron McKinney to the Chief position and Fireman Jeremy Butler to Assistant Fire Chief. Trummel made a motion to confirm the appointments of Theron McKinney to Greensburg Fire Chief and Jeremy Butler to Assistant Fire Chief. Kern seconded, and the motion passed 4-0.
H) ITEMS OF BUSINESS

1. Annual GAAP Waiver – Resolution 2020-01
Barnes asked Council to approve Resolution 2020-01, the annual resolution required for the City to continue with cash basis accounting and budget laws by waiving requirements of K.S.A. 75-1120a. Reves made a motion to approve Resolution 2020-01 for fiscal year 2019, Jungemann seconded the motion, which passed 4-0.

2. Convene as Greensburg Land Bank: Land Bank Annual Meeting
Christenson recessed the Council’s open session and convened them as the Greensburg Land Bank for the required annual meeting. Trummel suggested that Council possibly look at hiring a lawn service or summer help to mow Land Bank properties, to free up City Staff. Barnes stated that this will be looked at as a business item on a later agenda. Barnes reported that new, metal signs have been placed as identifiers of Land Bank properties. The Land Bank brought in 4 new properties in 2019 and “sold” 1 property. Kern made a motion to approve the minutes of last year’s annual meeting. Reves seconded. Motion passed 4-0.

3. Consider Sale of Land Bank Property: 224 S. Spruce
Christenson recused himself and stepped down from the bench. Trummel opened conversation on the application of Matt and Sarah Christenson to purchase Land Bank property located at 224 S. Spruce. The Christensons intend to construct a home on the property. Jungemann made a motion to allow Staff to move forward with the required advertisement of the property “for sale.” Kern second. Motion passed 4-0.
Christenson returned to the bench and adjourned the Land Bank.

Council convened as the Public Building Commission. Reves made a motion to approve the minutes of January 7, 2019. Kern seconded the motion, which passed 4-0.

Barnes reminded those in attendance of the PBCs recent refinancing of the PBC Big Well bond, approved September 16, 2019. A new interest rate of 2.76% was achieved, saving the PBC a full percent. The life of the bonds was shortened by 5 years, from 2041 to 2036. The total financial savings is $329,038. As part of the refinancing, the PBC moved to pay $100,000, out of the Big Well cash balance, towards the bond principal. Monthly payments remain similar to those of the previous bond. Barnes provided documentation that payments from the Big Well toward the bond were made as scheduled. To accommodate the $100,000 cash payment toward bond principle, the City Council approved a budget amendment to the Big Well fund in December 2019.

As required by PBC bylaws, nominations for President, Vice President, and Secretary were accepted. Kern volunteered to continue as secretary and nominated McBeath as Vice-President. Christenson volunteered to continue as President. Trummel seconded the nomination. Motion passed 4-0.

5. Receive Merrill Yoder, Nisly Brothers, to discuss trash and recycling services, new service contract
Christenson reconvened Council to open session, and received Merrill Yoder, Nisly Brothers, to discuss trash and recycling services. Yoder advised that Kiowa County has declined to continue paying for recycling services. Recycle bins previously located at County Road and Bridge have been removed. The City’s current contract with Nisly Brothers is in effect for another year. Yoder offered a new contract for continued services. Included in the new contract is the offering 4 dumpsters for cardboard recycling and 1 for general recycling to be placed on City Property, free of additional cost. Christenson asked if there had been conversation with Staff about a potential location for the proposed bins. Barnes spoke briefly with Utility Superintendent Mick Kendall regarding a potential location near the Public Works Facility. Yoder advised that City of Haviland recently contracted with Nisley Brothers for another 10 years. Noting that the proposed contract is long term, Christenson suggested Council table a decision, review the document, and place it on a future agenda. Reves
asked if a price increase for current services had been part of the current contract. Yoder confirmed that 2020 rates were built into the current contract. Yoder acknowledged that the cost of recycling has gone through the roof, especially considering the distance of hauling recyclables between Greensburg and Hutchinson. Yoder asked if the recent addition of wind latches to recycle and trash carts has been helpful. Council believes that they have.

George Ryan, Twilight Theatre Director, asked Yoder what constituted contamination of a recycling load. Garbage and something that can’t be recycled being tossed into a recycle bin is considered contamination. Ryan followed up by asking what happens when a recycle container is contaminated. Yoder explained that it depends on what the contamination is. Nisly Brothers sorts the recycling they collect and then it is sorted again at the recycle processing center they transport to. If the load is determined to be contaminated, the entire load has to go to regular trash. Yoder verified that with single-stream recycling, items such as food containers do not have to be rinsed out before being placed in a recycle container, though this is preferred. Council suggested new stickers of what is acceptable for recycling be placed on residential carts, as some are becoming difficult to read.

Trummel asked Yoder where he would suggest placing the proposed large recycle bins; specifically, should they be placed behind a fence for better monitoring. Alesia Miller, Kiowa County Signal, questioned if placing the containers behind a fence that is only open during city hours was user friendly. She suggested that Council make the containers accessible, and if there becomes an issue with them being abused begin to monitor them.

Trummel advised Yoder that the Council appreciates the service and employees of Nisly Brothers. Consensus of the Council was to table the proposed Nisly Brothers contract to a future agenda.

6. Receive Kiowa County Sheriff Chris Tedder, installation of flashing speed limit signs
Sheriff Chris Tedder had intended to present his plan to install flashing speed limit signs within city limits. Tedder was not present for this agenda item so Barnes provided the information he had previously discussed with him. Tedder had advised Barnes that he intends to use some of his remaining 2019 budgetary funds to purchase 2 flashing speed limit signs for inside city limits. Tedder has spoken with KDOT and had intended to discuss specific locations of where the signs would be placed. Tedder would like to test the effectiveness of the signs in Greensburg before moving forward with similar signs in the Mullinville and Haviland communities. The signs would be powered by a solar panel and would come at no cost to the City. Consensus of the Council was that this was a great idea, voicing shared concerns of traffic not slowing as it enters town and excessive acceleration of traffic leaving town. Barnes will continue working with Sheriff Tedder to move the project forward.

7. 2019 Year in Review: Projects and Accomplishments
A list of City accomplishments through 2019 was included in the meeting packet. Barnes reminded Council of the productive Council Retreat held early last year. A list of priorities was created, with contributions from department heads and the Council. Barnes briefly mentioned some of the year’s accomplishments: increasing traffic visibility in downtown by replacing some of the vegetation in the taller planter boxes, hiring a new lineman apprentice, the much anticipated opening of the new airport, refinancing of the Big Well bond, transferring phone and internet services to Haviland Broadband, a successful 2018 audit and 2019 budget session, the commencement of a MIH project on Garfield Ave., the hiring of a new Tourism Director, and visitor statistics from the Big Well.

I) CITY STAFF REPORTS
Barnes reported to Council on the following topics:

• Moderate Income Housing Project Update: Concrete has been poured for the first MIH duplex
unit. Today crew were working on site prep for the second duplex. Framing for the first duplex should begin soon.

- **Water Treatment Plant repair:** The previously mentioned repair to the water treatment plant has been completed.
- **Donation:** The City has again received a very generous, end of year donation from Charles Wise from Austin, TX. This has been put into the donations fund and will be used towards playground equipment and finishing improvements at the new swimming pool park. The Davis Park Committee is in the process of being contacted to see if they still want to assist in the process. Barnes is working to establish an initial meeting to discuss plans for playground development.
- **Highway 54 and Sycamore Water Leak:** A water leak has developed under the highway in the north lanes at Sycamore Street. Kendall has reached out to APAC for an opinion and quote to have it repaired. Cones have been placed around the asphalt that is affected.
- **2020 water rate and incubator rental rates:** Per previous Council approvals, scheduled rate increases for water and business incubator rents have been implemented.
- **4th quarter financials:** 4th quarter transfers were made as budgeted for 2019. A 2019 financial report will be presented at the next council meeting, as 2020 books close out.
- **Swearing in and next council meeting:** The official swearing in of Mayor-elect Matt Christenson and Council-elects Mark Trummel and Chance Little will take place throughout the day on Monday, January 13, in accordance with Charter Ordinance 17. A ceremonial swearing in will take place at the next Council meeting, Tuesday, January 21. The meeting is on Tuesday due to the Martin Luther King Jr. holiday on Monday.

Trummel asked if Staff had obtained pricing for the Ohio Street repair. Barnes confirmed that they had. Commencement of repairs is dependent upon the weather and coordinating with the concrete contractor. Barnes will follow-up tomorrow with Public Works Superintendent Mike Hayes.

**J) GOVERNING BODY COMMENTS**

There were no additional comments from the Governing Body.

**K) EXECUTIVE SESSION**

- Executive session in accordance with K.S.A. 75-4319(a) for personnel matters of non-elected personnel regarding City Administrator performance. 15 minutes

Business Item L was conducted prior to Item K.

Kern made a motion to go into executive session until 7:15 for matters of non-elected personnel. Reves seconded. Motion passed 4-0. Council went into executive session without the City Administrator. City Attorney representative Pando left the meeting. Council returned to open session at 7:15 with no action taken.

**L) EXECUTIVE SESSION**

- Executive session in accordance with K.S.A. 75-4319(b) for attorney-client privilege. 15 minutes

Trummel made a motion to go into executive session until 7:00 p.m. for attorney-client privilege. Jungemann seconded. Motion passed 4-0. Executive session included Pando and Barnes. Council returned to open session at 7:00 p.m. with no action taken.

**M) ADJOURNMENT**

With nothing further to discuss, Christenson declared the meeting adjourned at 7:15 p.m.

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Matt Christenson, Mayor

Christy Pyatt, City Clerk