A) CALL TO ORDER
Mayor Matt Christenson called the September 3, 2019 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. No invocation was given.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mike McBeath, Mark Trummel, Pam Reves, Sandy Jungemann, and Haley Kern. Staff present: Administrator Stacy Barnes, City Clerk Christy Pyatt.

Trummel made a motion to approve the agenda as presented. McBeath seconded. Motion passed 5-0.

D) CITIZEN COMMENTS
Carolyn Irvin addressed Council, reminding them that she and her brother own a lawn business. Irvin stated that former City Administrator Kyler Ludwig at one time had suggested the mowing of city owned property be contracted out to help city employees during busy summer months. She feels that alleviating the mowing burden would allow workers to get other work done, such as street repairs. Irvin voiced concern specifically about a property in the south 300 block of East Florida that has not been mowed in some time. She asked what the delay has been on the City abating the problem. Also mentioned was the property along Hwy 54 that formerly housed an antique store. The property has been mowed, but tall grass remains along the curb, which she has seen in numerous places around town. Irvin asked if there is a penalty for not mowing along the curb. Referencing information given in a recent City newsletter, Irvin asked why mowers blowing grass clippings onto the street is a concern when it will either be blown away by the wind or eaten by wildlife. She stated that some issues are just silly, while others are serious. She again encouraged Council to consider allowing private lawn services to assist City Staff.

E) CONSENT AGENDA
Kern made a motion, seconded by Reves to approve the Consent Agenda as presented. Motion passed 5-0.

F) ITEMS OF BUSINESS
1. City Property Use Request, half block of 301 S. Main – 4-H Council Barnyard Olympics, November 16th
Barnes has been approached by Mindy Heinson, K-State Research and Extension, with a request to use the half block across the street from City Hall for a 4-H Council Barnyard Olympics. Heinson along with 4-H member Brett West were available to present their request. The proposed date for the event has been changed to Saturday, October 5th. West explained that hosting the event in the downtown location would allow kids to attend by riding bikes and not having to cross the highway to the 4-H grounds. The event is being used to promote 4-H in the area. Organizers are considering a game of cow patty bingo, which would require that a cow or another animal be allowed on the property. City Staff is looking into any potential insurance issues with the event.

Trummel made a motion to approve the use of the property, pending insurance approval. Kern seconded, and the motion passed 5-0.
2. Equipment Use Rates Policy Review
With the City's recent agreement with the City of Haviland for street sweeping, Staff thought it an appropriate time to review policy on equipment use rates. The last update of the policy was in 2004, approximately. Use of equipment, fuel, and employee time should all be taken into consideration when creating such an agreement. Barnes reviewed the proposed policy, available in the meeting packet. A minimum charge of 2 hours for equipment use would be added to the policy, and the charges for mowing a private property (abatement process) would remain unchanged. City of Haviland has communicated that the proposed rates for future projects are very reasonable. The first street sweeping took approximately 10 hours. Haviland Mayor Robert Ellis voiced that he was very pleased with outcome and the city employees that did the work. Contracting the work to us is far more cost effective than the purchase of a new street sweeper. Haviland would like to hire the City of Greensburg to sweep streets twice yearly. Trummel voiced that he thought it good to work with other communities, so long as the work did not create an issue with completing Greensburg projects. Staff can schedule the work to be performed at our convenience. Christenson asked where reimbursement funds for such a project would be placed. He feels that funds should go into the equipment reserve. Trummel asked about insurance coverage. Christenson stated that he was nervous about Staff driving the street sweeper down the highway vs. trailer the equipment.

Consensus of the Council was to apply funds for such work to the equipment reserve fund of the department doing the work. McBeath made a motion to approve the Equipment Use Rates Policy as proposed. Trummel seconded, and the motion passed 5-0.

3. Police Department Discussion
Police Chief Alvarez recently submitted his resignation. A change in personnel presents a good time to review department. Alvarez has offered to assist in any way that he can with whatever transition Council would like to move forward with. Alvarez spent the past week preparing for whatever transition Council determines appropriate. He has also offered to continue to file required, monthly state forms of department activity. Barnes recommended the Council discuss long-term vision and goals for law, city code, and ordinance enforcement within the community. Per the unapproved dispatch contract required by the Kiowa County Sheriff's Department (presented at the last Council meeting), dispatch services for the Police Department ended on September 1st.

Christenson pointed out that the department is budgeted in 2020. Kern asked if Barnes and Pyatt have the ability to enforce some city codes and ordinances. Barnes and Pyatt do enforce property violations and weed notices. Reves confirmed that Barnes has authority to appoint someone to enforce the law, city codes, and ordinances. Staff also clarified that notice of some violations can be served after their occurrence. Council asked if animal control could be absorbed by other staff. It was pointed out that before the establishment of a Police Department, the Sheriff's Office (S.O.) was contracted for code enforcement, which was one of the issues that led them withdrawing from a contract with the City. Reves stated that while contracted with the Sheriff's Office, City Staff would take captured dogs to the city pound for 3 days and then on to a Dodge City animal shelter if they were not claimed. The City recently renewed its dog pound license with the state.

Trummel voiced that he felt the Police Department was working when it started, and if changes were made it could be an asset to the community. Jungemann stated that the dispatch situation with the county would still be an issue, budgetarily. Trummel stated that the Sheriff may be willing to work with the City on the issue. Christenson recommended Staff sit down with S.O. and have a written memo of understanding so that everyone is clear on what is expected of each department. Trummel would like to see this occur rather than disband the department. Kern felt that for Council to be the most fiscally
responsible all options should be explored. Reves stated that former City Administrator Ed Truelove had wanted the Police Department to eventually handle criminal cases. She does not feel this is something that the City could handle financially. Christenson encouraged the need to coordinate with the county to ensure they are ok with that arrangement. Additional costs associated with prosecuting misdemeanor cases were mentioned. The consensus was that Council should attempt to reach an agreement with S.O. or look at other options for enforcement. McBeath would like Staff to start the dialogue with S.O. At the last meeting, Sheriff Tedder indicated that the City having law enforcement is an asset to the community.

Barnes pointed to the previously conducted policing survey in the meeting packet and asked Council what its priorities for the Police Department are and what areas of enforcement they would like to see the department address. The survey of Council and the community is less than a year old. Council was encouraged to review results again. Reves mentioned reviewing the job description. Any changes to the description would require the passing of a Resolution. Council suggested reviewing survey results as part of the discussion with S.O. The consensus of the Council was that the priorities previously listed were still a good summary of what they would like to see their officer handle.

Staff was directed to start a conversation with S.O., with the intent of continuing the department. Barnes is to bring the results of her conversation back to Council. Alvarez will be advised that it could be a while before a replacement is selected. Alvarez plans to come in tomorrow to complete the August activity report. Barnes will discuss tonight’s conversation with him at that time.

G) CITY STAFF REPORTS
Barnes reported to Council on the following topics:

- **PBC/ Big Well Museum Refinancing Update:** Staff continues to work with Greg Vahrenberg from Raymond James on refinancing the PBC bond. Vahrenberg is working on a public offering process. Barnes participated in a conversation with Vahrenberg and representatives from Standard & Poors last week, to go over finances and procedures. An S&P bond rating is expected by the end of the week. Refinancing is scheduled to be on the September 16th Council Agenda.

- **Swimming Pool Closed for 2019 Season:** Yesterday was the last pool day of the season. The high school cross country team has asked to utilize the pool this week for workouts. The pool manager is the assistant coach this year, so a certified lifeguard will be onsite. Barnes plans to have a pool financial report available at the next meeting.

- **Business Park Building Update:** Barnes had a conversation with USDA Rural Development regarding the City’s eligibility for Rural Business Development Grants. The indication was that these tend to be smaller grants with cost share requirements. A building project at the Business Park could be grant eligible. USDA uses a points system to determine who is awarded a grant. One of the items they look at is if the community has had any previous USDA-RD grant awards. The Incubator was part of a USDA-RD grant program, which may not look favorable for future applications. Letters of intent from potential tenants, showing a need for building, would be helpful. Barnes will continue to look into this and other potential programs that could be used to fund such a project.

- **Sewer Lagoon:** Utility Superintendent Mick Kendall had a representative from Kansas Rural Water here last week to look at the wall cracks at the lagoon. The representative will be doing more research on the issue. Barnes has contacted engineers at PEC, who will be here Friday to determine what fix if any is needed.

- **Power Outage:** On Monday, August 23rd there was a power outage on Southern Pioneer’s lines that affected all of Greensburg, as well as several other cities and the surrounding areas. Southern Pioneer has scheduled an outage tomorrow from 11:00 p.m. until approx. 5:00 a.m. to replace a pole and switch on North Olive. City Staff has notified as many people as possible, through phone calls and
social media, of the scheduled outage so that they can plan ahead. An alert will be issued ahead of time through the emergency management alert system as well. Hopefully there will be minimal impact with the repairs being scheduled in the night time hours.

- **City Phone System**: Haviland Telephone transferred phone lines over from AT&T last week. The new system is user friendly and Staff has experienced no issues so far. Staff will be cancelling accounts with AT&T in the coming days.
- **Repair Work**: The Street Department has been out fixing potholes around town. Kendall’s crew has begun repairs to the wood portion of the City Hall overhang. There have been issues with the guttering leaking and causing the wood decking and decorative wood overlay to deteriorate.
- **2018 Audit**: Staff has received a digital version of the 2018 audit report, with hard copies coming this week. Jim Kennedy, Kennedy & McKee, will be at the next meeting to go over the report.
- **Senator Jerry Moran Town Hall**: Senator Jerry Moran will be at City Hall Friday at 11 a.m. to host a Town Hall mtg. The governing body and citizens are welcome to attend to provide feedback regarding issues facing Kansas.

**H) GOVERNING BODY COMMENTS**

Reves asked about the continuing issue with tall weeds east of Olive Street. Reves has drove near the issue recently and reported that the property owner has weeds over 6 ft tall. She described the mowing that had been done as a path around piles of debris. Barnes had observed that part of the property had been mowed, behind Home Lumber. This property is on Barnes’ list of items to follow-up on.

Carolyn Irvin asked, from the audience, if BTI was inside or outside city limit. She was advised that the property was inside city limits.

**I) ADJOURNMENT**

With nothing further to discuss, Christenson declared the meeting adjourned at 6:40 p.m.

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Matt Christenson, Mayor

Christy Pyatt, City Clerk