

**CITY OF GREENSBURG  
REGULAR CITY COUNCIL MEETING  
300 SOUTH MAIN GREENSBURG, KANSAS  
MONDAY, APRIL 15, 2019  
6:00 PM**

**A) CALL TO ORDER**

**B) PLEDGE OF ALLEGIANCE AND INVOCATION**

**C) ROLL CALL & APPROVAL OF THE AGENDA**

**D) CITIZEN COMMENTS**

All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

**E) CONSENT AGENDA**

These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.

1. Approval of Minutes
  - a. Regular Meeting – April 1, 2019
2. Appropriation Ordinance
  - a. Ordinance #1146

**F) PROCLAMATIONS, APPOINTMENTS & ELECTIONS**

1. Greensburg Tree Board – to fill the unexpired term of Pam Muntz ending May 31, 2019. Then a new term from June 1, 2019-May 31, 2022.
2. Greensburg Tree Board – to fill a vacancy ending May 31, 2020.  
(Persons indicating interest in tree board positions: Travis Barnes, Debby Allison)
3. Greensburg Planning Commission – Appoint two people to serve May 1, 2019-April 30, 2021 (Persons indicating interest to serve: Shawn Cannon, Pam Reves)
4. Appointment to represent the City of Greensburg as delegate to the Kansas Power Pool Membership Committee. (City Administrator or Council Member)
5. Proclamation: Arbor Day April 26, 2019 in Greensburg

**G) ITEMS OF BUSINESS**

1. Ordinance 1087, Rezoning 114 N. Poplar
2. Quarterly Financial Report/Transfers
3. Quarterly Performance Measures Report

**H) CITY STAFF REPORTS**

**I) GOVERNING BODY COMMENTS**

**J) EXECUTIVE SESSION**

Executive session in accordance with K.S.A 75-4319(b) for personnel matters of non-elected personnel.  
20 minutes

**K) ADJOURNMENT**

**NOTICE: SUBJECT TO REVISIONS**

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact City Administrator Stacy Barnes at [administrator@greensburgks.org](mailto:administrator@greensburgks.org) or call City Offices at 620-723-2751.

**Greensburg City Council  
April 1, 2019  
City Hall**

**A) CALL TO ORDER**

Mayor Matt Christenson called the April 1, 2019 meeting to order at 6:00 p.m.

**B) PLEDGE OF ALLEGIANCE & INVOCATION**

The Pledge of Allegiance was said. The invocation was given by Tony Factor.

**C) ROLL CALL & APPROVAL OF THE AGENDA**

Council Present: Mike McBeath, Mark Trummel, Sandy Jungemann, Haley Kern, and Pam Reves. (Staff present: Administrator Stacy Barnes, Clerk Christy Pyatt, Tourism Director Caitlin Matil). Reves made a motion to approve the agenda as presented. Kern seconded, and the motion passed 5-0.

**D) CITIZEN COMMENTS**

There were no comments from those in the audience.

**E) CONSENT AGENDA**

Jungemann made a motion to approve the Consent Agenda. Before seconding, Trummel asked about the amount listed on the Appropriation Ordinance for ammunition. Pyatt explained that the expense was not exclusively for ammunition. She explained that the accounts payable system only shows a portion of the descriptions entered on invoices for each vendor. Barnes believed that there was a firearm purchase included in the transaction. Also questioned was the small amount being paid to the State for traffic citations. Pyatt stated that the court is not required to submit fees to the state for tickets written for non-moving violations. The amount being submitted through the Appropriation Ordinance is for a moving violation. Following Trummel's second, the motion passed 5-0.

**F) ITEMS OF BUSINESS**

**1. Rezoning Request, 114 N. Poplar**

Pyatt stated that on March 20<sup>th</sup> the Planning Commission had held an advertised public hearing on a request from Chad and Audrey Pore to rezone their property located at 114 N. Poplar from CP-1 Planned Commercial to R-1A Residential. The property, which has been utilized as a residential property since 1890, was rezoned to commercial during a city limit to city limit rezoning process initiated by the Planning Commission in 2007. The Pores were not the owners of the property at that time and were unaware until recently that the property was not zoned residentially. During a recent phone call from a financial institution, Pyatt was asked for verification that the Pore's would be allowed to rebuild their home on the property if it were to every be destroyed. She was also asked, if Pores were to sell the property following a disaster, would a new owner be allowed to build residentially. Staff recommended the Commission approve the rezoning request, in an attempt to protect the current owner from potential issues with financial institutions. With no additional questions from the Council, Reves made a motion to approve the rezoning request as presented. Jungemann seconded, and the motion passed 5-0.

**2. Airport Liability Insurance**

Included in the packet for tonight's meeting was a quote for airport liability insurance, provided by Jeanine of Peoples Insurance. Reves asked for clarification that the insurance was for the property only. Barnes confirmed that the insurance was to cover any accident that may occur on the property. As development of structures and equipment occurs, the City will need to explore insurance coverage for

those items. McBeath made a motion to approve the quote for liability insurance. Trummel seconded. Motion passed 5-0.

### **3. Pool Park Concrete Bids**

Barnes presented concrete bids collected by Public Works Superintendent Mike Hayes for the foundation slab for the pool park shelter house, a boarder around the pool fence, and a perimeter sidewalk around the park property. Bidders were asked to bid the project in 3 phases. Barnes noted that the remaining balance of the Sanitation Reserve Fund is \$73,250, which is sufficient to cover the cost of all three phases. Bids received from Pueblo Concrete, Denton Schmidt Construction, and Eslinger Construction were noted in the meeting packet. Jungemann asked if the bidders were given a time limit by which the City would like to see the work completed. Barnes confirmed that there was nothing in writing given to the bidders. Trummel would like to see work on the pool boarder and pavilion done before opening weekend. He asked if any of the bidders mentioned that they would only be interested if approved for all 3 phases. Barnes was not aware of that request being made. Council commented that it appeared bidders were asked to bid “apples-to-apples,” but noted a significant price difference on the perimeter sidewalk portion of the project. Council also discussed the use of current handicap accessibility to the property. McBeth recommended holding off on the perimeter sidewalk until Council has more solid plans for the remainder of the park’s development. Council discussed asking for assurances of completion by a specific date. Trummel made a motion to award the bid for the shelter house slab and pool boarder to the lowest bidder, Denton Schmidt Construction. McBeath seconded. Motion passed 5-0.

### **4. 2018 Wind Energy Credits Report**

Annually the City receives an annual report certifying that all of the electricity purchased through the Kansas Power Pool is wind energy. The 2018 report was included in the Council packet. Christenson questioned when the agreement expires and if there was a renewal cost. Reves noted that, at some point in time, the City may not wish to continue the program. McBeath asked if the report was being used as a marketing tool. Barnes confirmed that the City proclaims to be 100% renewable energy 100% of the time, and that this is the documentation to back up that claim. Christenson noted that the wind energy credits were critical credits toward LEED certification of structures.

## **G) CITY STAFF REPORTS**

Barnes reported on the following items:

- Caitlin Matile, newly hired Tourism Director, was introduced to Council and reported a successful first day.
- Applications for pool manager and assistant manager are due by Friday. Staff has also been receiving lifeguard applications.
- The Airport Opening is scheduled for April 25<sup>th</sup>. Lochner is working with FAA to issue NOTAM on April 22<sup>nd</sup> so that staff can begin removing the large “X”s from the strip.
- Barnes will be in Washington D.C. Tuesday – Friday of next week representing TIAK. Each year TIAK sends the President of their organization to speak to law makers about Tourism.
- April 26<sup>th</sup> the Tree Board is planning an Arbor Day tree planting event for noon, with the location to be determined.

Jungemann asked Barnes about the solar farm tour that she and Utility Superintendent Mick Kendall attended in Pratt. Barnes stated that the tour was designed for participants to hear from the company who installed, and currently owns, the solar farm. The City of Pratt has entered a power purchase agreement with the company for the next 15 or 20 years. At the end of that agreement, the

City will have the option to take over ownership. Barnes has a meeting Friday with KPP officials and plans to ask if a similar situation would even be possible for the City under its current KPP contract. Barnes and Council discussed concerns of “inheriting’ aged technology and maintenance costs. Reves asked if there were hopes of generation from the farm and what the cost per kwh would be. Barnes stated that the speaker did not go into those details. In Pratt, a new electrical line has been ran from the solar farm directly to the City’s electrical grid, where the power is distributed directly to customers. Barnes confirmed that the farm utilizes fixed solar panels, which have been tested against the repeated throwing of a baseball to simulate large hail. Barnes also confirmed that Pratt still has its own generation. Trummel commented that the concept fits Greensburg’s “green brand.” Kern would like to see Staff continue to monitor the Pratt situation.

Reves asked how Staff was coming on establishing online pay. Barnes and Pyatt confirmed that they are waiting on The Payment Group and gWorks (City software company) to work out the details of the system.

Trummel asked about the Street Department working on pot holes. Specifically he was concerned about the intersection of Bay and Highway 54. Kern mentioned a large hole at Iowa and Elm. Barnes confirmed that repairs will be made now that the weather is improving.

**H) GOVERNING BODY COMMENTS**

There were no additional comments from the Council.

**D) ADJOURNMENT**

Christenson declared the meeting adjourned at 6:32 p.m.

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Matt Christenson, Mayor

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Christy Pyatt, City Clerk

**APPROPRIATION ORD. 1146**

04.15.19

<b>CHECK #</b>	<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
<b>PRE-PAID</b>			
27510	AT&T	ACCT 316 A67-0010 183 1	\$ 988.21
27511	CLUNE & COMPANY LLC	COPIER LEASE	\$ 129.85
27512	COMMERCIAL OUTDOOR LLC	SIGN LEASE	\$ 300.00
27513	HOME LUMBER	CABLE, FILTERS, LIGHT BULBS...	\$ 385.05
27514	KANSAS ONE-CALL SYSTEM, INC.	REGULAR LOCATES	\$ 21.60
27515	LUMINOUS NEON INC	SIGN LEASE	\$ 875.00
27516	NISLY BROTHERS TRASH SERV	TRASH SERVICE	\$ 9,502.50
27517	OFFICE SOLUTIONS	3 COMPUTERS, SRV CONTRACT, COPY	\$ 5,141.87
27518	VERIZON	VOIP	\$ 608.72
	<b>*****PRE-PAID TOTAL*****</b>		<b>\$ 17,952.80</b>
<b>PAID</b>			
27519	BTI-PRATT	REPAIR & SUPPLIES	\$ 42.63
27520	COMPLIANCE ONE	MONTHLY CHARGE	\$ 61.50
27521	DALE FAMILY FARMS LLC	RETAIL	\$ 254.85
27522	DEBBIE GOERING		\$ 135.20
27523	GREENSBURG FARM SUPPLY	SUPPLIES / PARTS	\$ 656.25
27524	INTERSTATE BATTERY SYSTEM	BATTERY	\$ 237.90
27525	KANSAS MAYORS ASSOC.	M. CHRISTENSON	\$ 50.00
27526	KANSAS RURAL WATER ASSOC	2019 KRWA CONFERENCE -KENDALL	\$ 370.00
27527	KDHE BUREAU OF WATER	WASTEWATER PERMITS R. BRENT	\$ 185.00
27528	KS DEPT OF HEALTH & ENVIRON.	WATER SAMPLES	\$ 534.00
27529	KERBS LAW OFFICE		\$ 92.50
27530	KIOWA SUPPLY	BOOTS FOR C. BANZET	\$ 160.09
27531	KS DEPT OF REVENUE - MISC TAX	WATER PROTECTION FEE	\$ 378.70
27532	LIGHTHOUSE APPAREL	RETAIL ITEMS	\$ 3,501.67
27533	MERCHANT'S DIRECTORY	POOL MGR AD	\$ 48.13
27534	PEOPLES INSURANCE	INSURANCE RENEWAL	\$ 84,621.00
27535	PHILIP MOORE	court	\$ 200.00
27536	PRATT GLASS ENTERPRISES	INSTALL SOLAR GREEN	\$ 380.00
27537	PRATT TRIBUNE	POOL MANAGER AD	\$ 56.00
27538	RED MUNICIPAL & IND. EQUIPMENT	BRIDESTONE TIRE RIM	\$ 1,106.08
27539	SKAGGS ACE HARDWARE	PUSH MOWER FOR CH & WTP	\$ 309.00
27540	TAYLOR PRINTING, INC	BUSINESS CARDS C. MATILE	\$ 52.50
27541	TEAM LABORATORY CHEMICAL CORP	MEGA BUGS PUCK	\$ 464.00
27542	WESTERN ASSOCIATES, INC.	RETAIL ITEMS	\$ 1,151.95
	<b>**** PAID TOTAL ****</b>		<b>\$ 95,048.95</b>
	<b>***** REPORT TOTAL *****</b>		<b>\$ 113,001.75</b>

**City of Greensburg  
City Council Meeting  
April 15, 2019**

**To: Mayor and City Council**  
**From: Stacy Barnes, City Administrator**  
**Christy Pyatt, City Clerk**  
**Subject: Agenda items F. 1-5, G. 1-3**

**Item F. 1 & 2 Tree Board Appointments**

There are currently 2 tree board positions to be filled. One ending May 31, 2019, then a new term June 1-May 31-2022. The other position is to fill a vacancy through May 31, 2020. Names for consideration are Travis Barnes, Debby Allison.

**Item F.3 Greensburg Planning Commission Appointments**

Shawn Cannon and Pam Reves' terms will both be ending April 30<sup>th</sup>, 2019. They have both indicated they are willing to serve another term May 1, 2019-April 30, 2021.

**F. 4 Appoint KPP Member Delegate(s)**

Since Kyler's departure, we have not had a Kansas Power Pool membership committee delegate. The KPP membership committee formally considers approval of wholesale electric rates for the coming year following a very careful review of all cost drivers and forecasts associated with their development. The first such consideration is done at the annual Rate Forum in November one month prior to the annual Membership Committee meeting in December. The Membership Committee also votes to install members on KPP's Board of Directors (Board members come directly from the Membership Committee). Any other formal consideration given by the Membership Committee would be done at the call of the Committee Chairman, but the two things noted above are principal to the work of the Committee. It is recommended to appoint a delegate and if desired, an additional alternate representative.

**F. 5 Arbor Day 2019 Proclamation**

Attached in the packet is a Mayoral proclamation making Friday, April 26<sup>th</sup> Arbor Day in Greensburg. This proclamation is one of the requirements for Greensburg to maintain its Tree City USA status.

**G. 1 Ordinance #1087, Rezoning 114 N. Poplar**

At the previous Council Meeting, the rezoning request of Chad and Audrey Pore for property located at 114 N. Poplar was approved by the Council. Changes to the Official Zoning District Boundary Map must be ratified by the adoption and publication of an Ordinance. The proposed Ordinance is provided for your consideration.

**G. 2 Quarterly Financial Report/Transfers**

Attached in the packet is a January-March 2019 financial summary comparing revenues and expenses so far this year. Also included are 2018 first quarter numbers for comparison.

**G. 3 Quarterly Performance Measures Report**

These statistics were first collected January 2016 and this report compares the first quarter results for 2016-2019 for your review.

# Arbor Day Proclamation

*Whereas,* In 1982, J. Sterling Morton proposed to Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

*Whereas,* this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

*Whereas,* Arbor Day is now observed throughout the nation and the world, and

*Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

*Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

*Whereas,* trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

*Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal.

*Now, Therefore, I,* Matthew Christenson, Mayor of the City of Greensburg, Kansas, do hereby proclaim April 26, 2019 as



In the City of Greensburg, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

*Further,* I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

*Dated this* 15th day of April, 2019.

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Matthew Christenson, Mayor

**ORDINANCE NO. 1087**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING DISTRICT BOUNDARY MAP BY CHANGING THE ZONING CLASSIFICATION OF PROPERTY COMMONLY KNOWN AT 114 N. POPLAR IN THE CITY OF GREENSBURG, KANSAS FROM CP-1 PLANNED COMMERCIAL TO R-1A SINGLE FAMILY RESIDENTIAL.**

**WHEREAS**, the City of Greensburg received an application from Chad and Audrey Pore to change the zoning of property commonly known as 114 N. Poplar in the City of Greensburg, Kansas from CP-1 Planned Commercial to R-1A Single Family Residential to coincide with the longstanding use of the property; and

**WHEREAS**, the Greensburg Planning Commission held an advertised public hearing on March 20, 2019 to consider this request as case no. 2019-01-RZ, under the authority of K.S.A. 12-741 et seq.; and,

**WHEREAS**, the Greensburg Planning Commission recommended that the City Council of the City of Greensburg, Kansas, approve this zoning map amendment;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENSBURG, KANSAS:**

**SECTION 1.** The zoning classification of the Zoning District Boundary Map of the City of Greensburg, Kansas adopted March, 2011 and as amended, be changed from CP-1 Planned Commercial to R-1A Residential for the following described property:

**A tract of land in the Southwest Quarter (SW1/4) of Section Fifteen (15), Township Twenty-eight (28) South, Range Eighteen (18) West of the Sixth Principal Meridian, Kiowa County, Kansas, to-wit: Commencing at the Northeast corner of said Southwest Quarter; thence West along the North line of said Southwest Quarter for 1536.0 feet; thence South parallel with the East line of Poplar Street as formerly platted in Fairview Addition to the City of Greensburg for 475.0 feet to the Point of Beginning; said point being the Southeast corner of the Kansas Highway Commission property for 300.0 feet to the East line of said Poplar Street; thence South along the East line of Poplar Street for 227.75 feet; thence East for 300.0 feet; thence North for 227.75 feet to the point of beginning. Said tract containing 1.57 acres more or less.**

**SECTION 2.** The Zoning District Boundary Map of the City of Greensburg, Kansas adopted on March, 2011 and as amended, is hereby reincorporated by reference to Chapter 16 of the Code of the City of Greensburg, Kansas.



**SECTION 3.** This Ordinance shall take effect and be in force from and after the date of its publication in the official City newspaper.

**ADOPTED** by the Governing Body of the City of Greensburg, Kansas this 15th day of April, 2019.

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MATTHEW CHRISTENSON, MAYOR

ATTEST:

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CHRISTY PYATT, CITY CLERK

## First Quarter Financials - 2019

Fund	Expenditures				Percent Expended		Revenues		Cash Balance	
	2018 Budget	2018 Q1	2019 Budget	2019 Q1	2018 Q1	2019 Q1	2018 Q1	2019 Q1	2018 Q1	2019 Q1
Admin	\$311,490	\$50,734	\$398,240	\$47,925	16%	12%				
Police	\$73,985	\$14,771	\$73,060	\$12,243	20%	17%				
Fire	\$20,000	\$2,806	\$20,000	\$2,679	14%	13%				
Streets	\$227,240	\$41,826	\$229,275	\$41,661	18%	18%				
Parks	\$17,475	\$254	\$17,725	\$1,666	1%	9%				
Court	\$15,000	\$242	\$15,000	\$600	2%	4%				
Pool	\$80,100	\$452	\$79,300	\$331	1%	0%				
Airport	\$3,000	\$0	\$4,000	\$0	0%	0%				
Ind Park	\$2,000	\$0	\$27,500	\$0	0%	0%				
Transfers	\$40,000	\$20,000	\$40,000	\$10,000	50%	25%				
GF Total	\$790,290	\$111,084	\$901,100	\$117,105	14%	13%	\$358,346	\$384,830	\$515,721	\$585,902
Sp Highway	\$183,606	\$0	\$106,564	\$0	0%	0%	\$5,259	\$5,303	\$170,093	\$128,951
Big Well	\$238,597	\$40,292	\$251,747	\$40,757	17%	16%	\$40,322	\$37,154	\$310,797	\$294,641
Fire Equip	\$69,511	\$0	\$77,011	\$0	0%	0%	\$0	\$100	\$77,011	\$85,958
Guest Tax	\$94,378	\$14,130	\$88,050	\$9,285	15%	11%	\$19,761	\$23,117	\$125,361	\$126,528
CIP	\$303,979	\$35,463	\$283,979	\$0	12%	0%	\$22,405	\$21,679	\$193,255	\$242,320
Incubator	\$47,000	\$3,806	\$48,500	\$3,357	8%	7%	\$12,404	\$4,929	\$174,962	\$158,490
Parks Alc	\$7,356	\$0	\$14,055	\$0	0%	0%	\$1,188	\$528	\$8,414	\$10,768
Electric	\$1,761,980	\$434,922	\$1,806,880	\$435,566	25%	24%	\$407,241	\$419,934	\$885,835	\$718,191
Elec Res	N/A	\$0	N/A	\$0	0%	0%	\$25,000	\$25,000	\$75,000	\$175,000
Water	\$262,231	\$49,702	\$279,731	\$51,190	19%	18%	\$38,758	\$39,525	\$278,631	\$228,245
Water Res	N/A	\$0	N/A	\$0	0%	0%	\$3,750	\$3,750	\$36,827	\$51,827
Sewer	\$88,900	\$16,140	\$97,450	\$18,328	18%	19%	\$16,416	\$17,248	\$78,904	\$66,965
Sewer Res	N/A	\$0	N/A	\$0	0%	0%	\$3,750	\$3,750	\$31,941	\$46,942
Trash	\$125,000	\$18,516	\$135,000	\$20,261	15%	15%	\$29,758	\$29,884	\$161,565	\$168,278

\* RED = Expenditures higher in 2019 than 2018

\*\* GREEN = Revenues/fund balance higher in 2019 than 2018

<b>City of Greensburg Key Indicators</b>				
	<b>Jan-Mar</b>			
<b>Parks/Streets</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Crack Sealing (linear feet)	405	0	0	0
Streets Swept (miles)	203	190	0	150
Weed Notices Sent	0	0	0	0
Delinquent Properties Mown	0	0	0	0
<b>Utilities</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Water Pumped (gal)	9,123,000	8,919,000	12,511,000	11,305,000
Water Loss	13%	9%	18%	
Avg Well Dept (feet)	85	86	86	86
Electricity Use (KWH) (Dec-Feb)	3,301,389	3,435,507	3,689,107	4,145,127
<b>Tourism/Big Well</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Big Well Visitors	2,351	2,066	2,250	1,902
Website Visitors	6,977	6,953	5,437	6686
Social Media Impressions	96,930	177,146	60,503	47,038
New Likes/Followers	118	163	9	43
<b>Police/Public Safety</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Dispatched Calls	48	69	42	62
Self Initiated Calls	92	93	70	70
City Ordinance Calls	19	36	39	17
Criminal Reports & Arrests	7/2	8/0	0/0	5/5
School Zone/Walkthrough/Events	69	48	21	39
Positive Officer Contact	220	378	214	
Assist- Sherriff, EMS, Fire	14	18	3	6
Traffic Stops Made/Citations	43/40	2/0	5/5	12/12
Vehicle Accidents	3	2	0	2