

**CITY OF GREENSBURG
REGULAR CITY COUNCIL MEETING
300 SOUTH MAIN GREENSBURG, KANSAS
MONDAY, MARCH 18, 2019
6:00 PM**

A) CALL TO ORDER

B) PLEDGE OF ALLEGIANCE AND INVOCATION

C) ROLL CALL & APPROVAL OF THE AGENDA

D) CITIZEN COMMENTS

All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

E) CONSENT AGENDA

These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.

1. Approval of Minutes
 - a. Regular Meeting – March 4, 2019
2. Appropriation Ordinance
 - a. Ordinance #1144

F) ITEMS OF BUSINESS

1. Insurance Renewal
2. Pool Park Naming Contest Discussion

G) CITY STAFF REPORTS

H) GOVERNING BODY COMMENTS

I) EXECUTIVE SESSION

Executive session in accordance with K.S.A 75-4319 to discuss potential economic development.
15 minutes

J) ADJOURNMENT

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact City Administrator Stacy Barnes at administrator@greensburgks.org or call City Offices at 620-723-2751.

**Greensburg City Council
March 4, 2019
City Hall**

A) CALL TO ORDER

Mayor Matt Christenson called the March 4, 2019 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION

The Pledge of Allegiance was said. The invocation was given by Pastor John Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA

Council Present: Mike McBeath, Mark Trummel, Sandy Jungemann, and Haley Kern. Pam Reves was absent. (Staff present: Administrator Stacy Barnes, Clerk Christy Pyatt). Trummel made a motion to approve the agenda as presented. Kern seconded, and the motion passed 4-0.

D) CITIZEN COMMENTS

There were no comments from those in the audience.

E) CONSENT AGENDA

Jungemann made a motion, seconded by McBeath, to approve the Consent Agenda as presented. Motion passed 4-0.

F) ITEMS OF BUSINESS

1. Haviland Telephone Fiber Internet Presentation

Millie Hannan, Jayci Smitherman, and Ryan Oren of Haviland Telephone Company gave a brief update to Council regarding installation of fiber internet within city limits. They expressed their gratitude to the City for its support of Haviland Telephone and bringing fiber to its citizens. Hannan explained that their website for registering for the service is open March 1-April 1. Portions of the City that will be eligible for installation have been divided into 3 zones. Funds are currently available for one quadrant, with hopes that the corporate office will allocate additional dollars to complete the other two zones next year, if there is enough interest. The zone with the most registrations will be completed this year. Those who are interested can watch the website to see the progress of each zone.

Kern asked for an explanation of the zones. The Northwest Zone runs from Grant Street north to the highway and from the west city limits to Main Street. The Southwest Zone runs from Grant Street South to Scott Street and from the west city limits to Main Street. The East Zone is from Main Street to Poplar Street. City Hall and the school already have fiber service. There is currently not a plan for the north side of the highway, but they would like to see the service available to all residents eventually. Since beginning the project, homes on South Main Street that are outside of city limits have been added to the South Zone. Hannan also briefly discussed the pricing structure of fiber service as compared to GMAXX, which they currently offer. Installation of fiber service will require a \$150 drop fee for each location and a \$50 installation fee. Those who register by April 1st will have the \$150 drop fee waived. Current GMAXX customers will also have the \$50 installation fee waived.

2. Business Park Lease with B & H Construction

Barnes has been contact by B&H Construction, with a request to lease property at the business park for 3-4 months while they work in the area. The company does boring and drilling, and they would utilize the property for the storage of equipment and supplies. There will be no job trailer onsite.

They will be working with Utility Superintendent Mick Kendall to have access to metered water. The company has requested Lot 3 of Block 1 in the park (a property located in the middle of the park, on the west side). Barnes presented a contract that has been reviewed by the City Attorney. The lease would be for 3 months, with a month to month option after that, at a cost of \$400 per month.

Trummel asked if the contract was similar to the one entered into with LE Myers. Barnes confirmed that she had modified the LE Myers contract to fit the current request. She and Pyatt had worked to determine a fair price per acre. The contract does require the property to be returned to its original state upon the departure of B & H.

Trummel made a motion to approve the contract as presented. McBeath seconded the motion. Motion passed 4-0.

3. Pool Manager, Asst. Manager, Lifeguard Job Descriptions adoption

As advised at the last Council meeting, Barnes will need to hire a pool manager and assistant manager this season. In preparation for advertising the positions, Barnes discovered that there are no adopted job descriptions for Pool Manager, Assistant Manager or Lifeguards. The Position Classification and Pay Plan does however contain a job description for another part time position within the City. Jay Newton has advised that the three descriptions were not included in the code as they are seasonal part time. Barnes feels that it is difficult to measure performance of an employee without the city's expectations being made clear. Barnes also intends to bring the pool manual that has been used the last 3 years before Council for official adoption. Barnes offered Resolution 2019-03, adding the 3 missing job descriptions to the Position Classification and Pay Plan. Upon approval, Barnes will begin advertising the positions.

After a brief discussion on the labor law regarding age limits, Jungemann made a motion to approve Resolution 2109-02 as presented. Kern seconded, and the motion passed 4-0.

4. Memorial Tree Planting Discussion

The Taylor family has asked about the possibility of planting a memorial tree in honor of Jason Taylor in a city park, including some of the ashes in the hole when planting the tree. They would also like to place a stone marker at the base of the tree. Barnes has discussed the placement of human remains with funeral director J. Wynn Fleener. He has advised that there would be no issue with the placement of ashes. Barnes noted that she is aware of a few other cities that have designated areas for memorial trees with consistent signage and walking paths. She is curious if this will be a one-time request or if other families will take interest and have similar requests. Both Sunset Park and the swimming pool park have been mentioned as potential locations for a memorial tree. The family would purchase the tree and marker, and is interested in helping establish the tree. Barnes requested discussion and feedback from Council.

Trummel asked what the plans are for the property across from City Hall. Barnes acknowledged the area as a potential location, with no development plans currently in place. With ongoing development of the swimming pool park, Council was concerned about adding additional trees at this time. Council discussed the potential of allowing trees along the outside edges of Sunset Park, allowing for continued recreational use of the center of the park. Starlight Park was also mentioned. Discussion was had over who would be responsible for any damage that may occur during mowing and trimming of the space. The consensus of the Council was that they are supportive of the idea and would like to continue to work out the details of the project, along with agreements on continued maintenance, etc.

G) CITY STAFF REPORTS

Barnes reported on the following items:

- Suite 205 in the Incubator has been rented to Whitney Kregar. She and others will offer classes and events related to the use of natural oils, natural cleaning alternatives, and other similar topics.
- The airport opening is officially scheduled for Thursday, April 25th at 11:00 a.m. Barnes has already met with the Sturgeon family regarding the opening and to discuss hangar leases at the airport. Sturgeons would like to fly in the day of the opening and are eager to get back to operating their crop spraying business from the airport. Barnes is in the process with scheduling meetings with other area pilots in the coming days.
- The Planning Commission will be holding 2 public hearings Wednesday, March 20th. One hearing is for a rezoning request and the other is for a Conditional Use Permit for the Sheriff's Office to construct a garage on residential property located across the street from the Sheriff's Office.
- Staff has been working with The Payment Group to offer customers the option of online credit card payment of utility bills and court fines. The service would be of no cost to the City and there is no contract or term commitment. The product offered has 2-way integration with the City's current financial software. Any required processing fee would be assessed to the customer directly by The Payment Group, who's rate percentage is significantly less to the customer than nCourt, which the City currently offers for court payments.

H) GOVERNING BODY COMMENTS

There were no additional comments from Council.

D) EXECUTIVE SESSION

Executive session in accordance with K.S.A 75-4319(b) for personnel matters of non-elected personnel to discuss Tourism Director Candidates. 15 minutes

Trummel made a motion to go into executive session for non-elected personnel to discuss Tourism Director Candidates until 6:45. Kern seconded, and the motion passed 4-0.

Council returned to open session at 6:45 p.m.

Trummel asked about the backstops at Sunset Park that Barnes had mentioned at the last meeting. The frames and nets are in disrepair. Trummel and Barnes agreed that new, stronger frames would be the best option, especially if wire fencing is used in place of a net. Barnes advised the Mullinville Recreation is going to be hosting children's soccer beginning Saturday, March 30th, at Sunset Park. Games will be played each weekend through May 4th, except Easter weekend. Mullinville Recreation will be paying for porta pots. Barnes will be ordering netting for the two existing soccer goals and will be working with Mullinville Rec. to find two additional goals. Students from Coldwater and Protection are also planning to participate. Kiowa County sent approximately 100 kids to Pratt each weekend last season to play.

J) ADJOURNMENT

Christenson declared the meeting adjourned at 6:50 p.m.

Matt Christenson, Mayor

Christy Pyatt, City Clerk

**City of Greensburg
City Council Meeting
March 18, 2019**

**To: Mayor and City Council
From: Stacy Barnes, City Administrator
Subject: Agenda items F. 1-2**

Item F. 1 Insurance Renewal

Jeanine Hassiepen has prepared our annual insurance renewal with EMC Insurance attached in the packet. The total for the quote is \$85,691.00, an increase of \$6,164 from the 2018 rate of \$79,527.00. We have seen a significant increase in what they have valued our pump houses, and Jeanine is still working with the underwriters to lower that cost. So, the total number of the quote could come down before the meeting time, but it will not be higher. Part of our increased rate is also due to the new pickups that were purchased at the end of 2018.

These costs are offset by rebate checks through our municipal insurance pool, which lower the cost of insurance at the end of the year. The rebate checks for this past year have not yet been calculated and typically arrive in April. The insurance cost will be split between funds and the funds are sufficient to cover the expense.

Item F. 2 Pool Park Naming Contest

At the June 15, 2015 council meeting, I presented a document outlining a contest to name the new swimming pool park. This is an excerpt from the minutes of that meeting:

C. Consider authorizing a community park naming contest, to seek suggestions for the City Council in naming of the park where the new swimming pool is located.

Stacy Barnes, Tourism Director, suggested the Council seek community input for the naming of the park where the new swimming pool is located through a community park naming contest. Council would set parameters for the contest and solicit recommendations for the name. Kern and Christenson voiced their approval and began conversation about possible incentives for the winner. It was the consensus of Council to give the City Administrator and Barnes the authority to organize the contest and present the entries to the Council for selection.

I would like to get feedback from the council on if this is something they would still like to see happen and if this is the right timing to do it.

CONDITIONAL



EMC Insurance Companies
245 N Waco St Ste 330
Wichita, KS 67202-1116
www.emcins.com

CITY OF GREENSBURG
300 S MAIN ST
GREENSBURG, KS 67054-1728
04/01/2019 to 04/01/2020
Prepared on 03/14/2019
Quote Valid Through 04/14/2019

Account Summary
Quote Account Number: X014243
Option 002

Prior Account Number: 4X52899

Commercial Property (A-08)		\$	38,797.00
General Liability (Occurrence) (D-04)		\$	4,646.00
Linebacker - Claims Made (K-02)		\$	3,221.00
Law Enforcement Liability (M-01)		\$	750.00
CyberSolutions (Q-01)		\$	660.00
Data Compromise and Identity Recovery Premium	404.00		
Cyber Premium	256.00		
Commercial Inland Marine (C-03)		\$	3,998.00
Business Auto (E-05)		\$	18,132.00
Workers Compensation (H-03)		\$	12,128.00
Commercial Umbrella (J-04)		\$	3,359.00
Total Account Premium Estimate		\$	85,691.00

This proposal is offered through EMC Insurance Companies. EMC offers customizable insurance products to meet your unique needs and expert safety resources to help your business prevent claims. As your independent agent, we are here to offer you personalized service.

*The premium reflects the rates as of the date shown above and assumes the information provided is accurate.**

Please review the following pages for coverage details. To discuss the advantages of insuring your business with EMC, contact us at the number listed below or visit www.emcins.com.

Thank you,

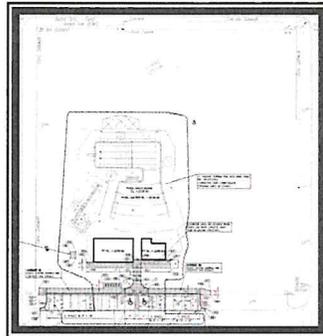
SBAIC DBA Peoples Insurance
106 N Sycamore St Ste A
Greensburg, KS 67054-6735
620-723-2809

**This proposal does not guarantee the policy will be accepted or that coverage will be provided in the company selected or at the premium quoted. Due to periodic rate changes, a change to the policy's effective date may result in a different premium.*

Park Naming Contest

The City of Greensburg wants your help to name the new park where the new swimming pool is located. On the former hospital block, we would like to pick a name that will capture the Greensburg spirit, our heritage and history. Be creative!

Plans are underway for the completion of the rest of the park development around the swimming pool that will include landscaping and playground equipment.



The contest will remain open until Friday, ~~August 7th, 2015~~. The winner of the naming contest will receive a family pool pass for the ~~2016~~ season. Submissions will be presented anonymously to the Greensburg City Council for selection at the regular meeting on ~~Monday, August 17th, 2015~~.

Contest Rules:

- The contest is open to all individuals
- There is no limit to the number of entries each contestant may submit
- The name should reflect the history & heritage of Greensburg, be a person from our history, and/or be specific to our current community identity.
- The name should be simple for naming and marketing purposes.
- All ideas must be suitable for family viewing and must not exploit anyone's sex, race, religion, morality or culture.
- Any trademarked or copyrighted names or slogans are ineligible.
- The winning name will become property of the City of Greensburg and no other royalties or compensation will be given. The City may modify the name if needed. The decision of the City is final.
- Submissions should be made by ~~Friday, August 7th, 2015~~ and must include a complete contest entry form.

For questions regarding the naming contest, please contact Stacy Barnes at 723-4102 or tourism@greensburgks.org

Park Naming Contest Entry Form

Name _____ Phone _____

Address _____ Email _____

Park Name Idea _____

Contestant Signature _____

I, hereby certify that my name entry is not copyrighted or trademarked. I understand that my entry may not be returned and will become property of the City of Greensburg. Any entry that does not satisfy the requirements will not be eligible.

All entries must be returned by ~~Friday, August 7th, 2015~~

Electronic copies may be sent to: tourism@greensburgks.org

Hard copies may be hand delivered or mailed to: City of Greensburg, Attn. Stacy Barnes, 300 S. Main, Greensburg, KS 67054