Greensburg City Council
February 19, 2019
City Hall

A) CALL TO ORDER
Mayor Matt Christenson called the February 19, 2019 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. The invocation was given by Pastor Jeff Miller.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mike McBeath, Mark Trummel, Sandy Jungemann, Pam Reves, and Haley Kern. (Staff present: Administrator Stacy Barnes, Clerk Christy Pyatt). Trummel made a motion to approve the agenda as presented. Kern seconded, and the motion passed 5-0.

D) CITIZEN COMMENTS
Jeff Miller thanked the Council for their service to the community.

E) CONSENT AGENDA
Reves made a motion, seconded by Jungemann, to approve the Consent Agenda as presented. Motion passed 5-0.

F) APPOINTMENTS & ELECTIONS
Two seats are currently open on the Greensburg Housing Authority: 1) The unexpired term of Sharon Allison, ending December 31, 2019; 2) A full term expiring December 31, 2022. This seat was formerly held by McBeath, who recently took over the Council representative seat. Barnes asked that Cindy Kinsley’s name be removed from the council packet list of volunteers to be considered. Volunteers for consideration are: Connie Dawson, Tye Remy; Jason Irvin; Tim Morton. Reves made a motion to appoint Connie Dawson to the unexpired term ending December 31, 2019 and Tye Remy to the term expiring December 31, 2022. Jungemann seconded. Motion passed 5-0. Council thanked the other volunteers for their willingness to serve and asked Staff to keep their names in mind for future board/committee openings.

G) ITEMS OF BUSINESS
1. Ordinance #1086 Amending Chapter 7, Article 2, Section 294 of the Greensburg City Code regarding Fire Pits
Staff has been approached by a citizen about the City’s code regarding the use of fire pits. The current code does not speak to recreational fires, specifically fire pits. The ordinance offered would allow for recreational burning in a fire pit, chiminea, outdoor fireplace, portable outdoor fireplace, barbecue grill or barbecue pit with a cover to contain sparks and embers. Burning of any kind in the city limits is under the discretion of the fire chief and is not permitted when a burn ban is in effect. Reves voiced that she appreciated the citizen addressing the issue. Trummel made a motion to approve Ordinance 1086 as presented. Jungemann seconded. Christenson called for a roll call vote: McBeath: yes; Trummel: yes; Jungemann: yes; Reves: yes; Kern: yes. Motion passed 5-0.

2. Office Solutions bid for City Hall computers and service agreement
Office Solutions was asked to present a quote for 3 computer stations in City Hall. The quote provides pricing for 36 month lease and outright purchase options, as well as a separate service agreement option. With the lease agreement, the units would be switched out every 3 years for new
computers. The proposed service agreement would provide 36 hours of on-site service per year for all equipment, not just the 3 new computer stations. Generally on-site hours are divided into 3 hours/month; however, there is some flexibility as Office Solutions would allow hours to be shifted from month to month. The agreement would also include 1 hour/month remote service. Without a service agreement, the hourly rate for Office Solutions ranges from $75-$85/hour depending on the work being performed plus $45 travel expense. In 2018 the City expensed approximately $4,756 in support and travel costs, not including those expensed for the recent set up of VOIP phones, fiber internet access, and shifting email to a new provider (because those expenses are not regular maintenance expenses). The proposed lease agreement would cost $3,459/year. Barnes mentioned previous Council discussions regarding service agreements for other equipment, some of which were not approved as it was felt that on average the cost for service would be less than the agreement. Council has also indicated that they would prefer to stay on top of maintenance rather than continuing to wait until an issue arises. The City does not have on-site IT services.

Christenson stated that an equipment lease agreement did not make sense to him with funds available. He recommended purchasing the equipment outright. He also stated that the computers should last longer than the 3 years but should be replaced in less than 10 years. McBeath suggested that the newer computers could be rotated to other city departments at the end of 36 months. McBeath made a motion to purchase 3 computers for City Hall and to enter into a service agreement with Office Solutions. Kern seconded. Motion passed 5-0.

H) CITY STAFF REPORTS
Barnes reported on the following items:
- Friday was the deadline for Tourism Director applications. All applications have been forwarded to McBeath and Grant Neuhold (interview committee) for review. Barnes will begin setting up interviews in the coming days.
- The City will be hiring a pool manager and assistant manager this year. There are no job descriptions available for either position in the Position Classification and Pay Plan. Barnes will bring recommendations for those to the next Council meeting.
- The school board is discussing a request to offer baseball and softball. Barnes has spoken to Stacy Derstein and is meeting with a lighting vendor who will be in the areas. Should the request be approved, there will need to be partnerships between the City, school, and Recreation Commission for upgrades and maintenance of the City owned ball diamonds.
- Barnes attended KACM Conference last week and will attend a League Municipal Finance Class in Emporia later this week.
- Council approved the purchase of new HVAC software for all city facilities through BCS in November, pending information from PEC on retrofiting the system to operate without computer software. Staff has notified PEC that due to a lack of movement on the issue they have chosen to move forward with the BCS bid. PEC has apologized for the lack of action on their part. BCS predicts a June or July installation due to the large volume of customers converting.
- Mick Kendall, Utilities Superintendent, has advised that there is a potential water leak under the highway near the intersection of Hwy 54 and Main Street. The City may have to contract out the necessary repairs.
- KDOT sent an airport inspector to look at the Greensburg Airport, in preparation for completing the necessary paperwork to open the airport at the end of April. The inspector was very complimentary of the work done.
• The City of Pratt is offering a solar farm workshop March 7th. Kendall and Barnes will be attending. Pratt just opened a solar farm in cooperation with Inovateus Solar. Inovateus will own and maintain the farm for a specified number of years and then the City of Pratt will acquire the farm. Power generated by the farm goes back into the City’s generation. Council is invited to attend the workshop as well. Members were asked to RSVP to Barnes if they are interested.

Reves asked if something was being done about stickers at the ball diamonds. Barnes advised that the Rec. Commission recently spent several thousand dollars to remedy the sticker infestation. Barnes has found no written agreement for maintenance and upkeep of the diamonds between the City and the Rec. Commission, something she plans to address.

I) GOVERNING BODY COMMENTS
Kern stated that she attended the Board of Education meeting where the implementation of baseball and softball were discussed. She mentioned in the meeting previous discussions that the City has had with KDOT regarding the purchasing of Davis Park, where the ball fields are located. KDOT will eventually pay the City to move the ball fields, much like they have already done for the pool. Kern wonders if this is a conversation that could be reopened with KDOT.

Trummel asked if there was an ordinance against J turns on Main St. He recalled there being “No J turn” signs on Main Street prior to 2007. Trummel was advised that regulations such as those are governed by the adopted Standard Traffic Ordinance. There is a double yellow line on Main Street, making a J turn in that location illegal.

J) ADJOURNMENT
Christenson declared the meeting adjourned at 6:29 p.m.

Matt Christenson, Mayor

Christy Pyatt, City Clerk