A) CALL TO ORDER
Mayor Matt Christenson called the November 4, 2019 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said. Invocation was given by Tony Factor.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Mark Trummel, Sandy Jungemann, Pam Reves, and Haley Kern. Mike McBeath was absent. Staff present: City Administrator Stacy Barnes, Tourism/Big Well Museum Director Caitlin Matile.

Kern made a motion to approve the agenda as presented. Trummel seconded. Motion passed 4-0.

D) CITIZEN COMMENTS
Carolyn Irvin asked for attention to be given to the road around Kiowa County Fishing Lake, for it to be graded, especially the west side.

E) CONSENT AGENDA
Jungemann made a motion, seconded by Reves to approve the Consent Agenda as presented. Motion passed 4-0.

F) ITEMS OF BUSINESS
1. Memorandum of Understanding Between City of Greensburg and Kiowa County Commissioners Regarding Law Enforcement Functions
Barnes presented the original draft of the Memorandum of Understanding between the City of Greensburg and Kiowa County Commissioners that includes language regarding fees for dispatch services. Barnes attended the last County Commissioners meeting on October 31, where the commissioners and county attorney reviewed the draft MOU and unanimously approved it. Trummel moved to approve the Memorandum of Understanding between the City of Greensburg and Kiowa County Commissioners regarding law enforcement functions, Jungemann seconded. Motion carried 4-0.

2. KPP Annual Meeting Voting Delegate Appointment
The Kansas Power Pool will hold their annual meeting on December 13, 2019. They have requested that governing bodies of their member cities formally nominate voting delegates and alternate delegates for the meeting. Reves moved to appoint Stacy Barnes, City Administrator, as the voting delegate and Mick Kendall, Public Utilities Superintendent, as alternate delegate. Trummel seconded. Motion approved 4-0.

3. Set public hearing for December 2, 2019 at 6pm to amend the Big Well fund for the 2019 budget
As previously discussed at other meetings, due to the $100,000 non-budgeted payment towards the PBC bond principle during the bond refinancing process, a budget amendment is needed for the 2019 Big Well fund. A public hearing must be set and publication at least 10 days prior in the newspaper. Jungemann moved to set the public hearing for December 2, 2019 at 6pm for the Big Well fund budget amendment, Kern seconded. Motion approved 4-0.
4. Resolution 2019-06: Employee Cost of Living Increase for 2020
The City Council annually reviews changes in the cost of living and makes adjustment to employee wages based on the Consumer Price Index for Urban Wage Earners (CPI-W). The Cost of Living Adjustment (COLA) has historically been scheduled to take effect at the beginning of the upcoming year.

The last CPI-W reviewed by the governing body was in September of 2018. A 3% COLA was approved for 2019 at the September 17, 2018 meeting. A 3% COLA was also approved for 2018 at the November 6, 2017 meeting. The CPI-W rate in September of 2018 (246.565) increased to 250.251 in September 2019, an increase of 1.5% in the last 12 calendar months. During the 2020 budget process a 3% COLA was placed into the budget and approved. A 1.5% COLA increase for 2020 was recommended to keep employee wages in line with the consumer price index.

Kern moved to approve resolution 2019-06 amending the position classification and pay plan to reflect a 1.5% COLA for 2020, Reves seconded. Motion approved 4-0

G) CITY STAFF REPORTS
Barnes reported to Council on the following topics:

- **Travel Industry Association of Kansas Marketing Awards:** October 21-23 Caitlin Matile, Tourism Director, and Barnes attended the annual Kansas Tourism Conference. As part of the conference, they present awards for various marketing efforts done by communities to promote tourism. These awards are judged by 3 marketing professionals. This year, we won 2 awards (small community category, community awareness and People’s Choice voted on by conference attendees) for a video promoting the electric car charging stations. This video was produced by the Kiowa County Media Center and has been used on our social media. Matile played the promotional video for council and showed them the awards.

- **KPP Programs:** Last Friday, Barnes attended the annual Kansas Power Pool Rate Forum meeting where the report rate forecasts to the membership. These forecasts are used in the KPP annual budgeting that will be presented at the annual meeting on December 13th. Last week Brooke from KPP and Gavin Rose who they have contracted to educate KPP members on cybersecurity visited the office. Brooke also gave information regarding an energy efficiency rebate program available to residents of member cities. Residents can receive rebates for installation of items such as heat pump replacement, air conditioner replacement, high efficiency hot water heaters, refrigerator upgrades and electric car charging stations. This is available to both residential and commercial customers. There is a form to be filled out giving the details of the item installed, KPP reviews the request, and upon approval the City will issue the rebate and be reimbursed by KPP. This information will be made available to customers in the next city newsletter included with utility bills.

- **KDOT Local Consult Meetings:** KDOT is conducting their second round of local consult meetings to help shape the next 10 years of transportation projects and funding in Kansas. At this second round, KDOT will 1. share the vision for FORWARD, the state’s next 10-year transportation program, and explain how feedback from the first round of Local Consul t informed that vision. 2. Discuss transportation assets and needs at a district level and gather feedback on your priorities among KDOT’s various programs, such as transit, rail, bicycle/pedestrian, cost-share, economic development, local bridge, etc. We also want to hear how the programs could work better for stakeholders. 3. Share draft engineering and economic impact scores for highway modernization and expansion projects and gather feedback on those scores as well as hear what highway projects are regional priorities.
The meeting for the south-central region is in Great Bend on Monday, November 18th, 1:30-4:30pm. Barnes will be attending and would welcome any governing body members to join if interested.

- **Lineman Apprentice**: Justin Claussen will join the City of Greensburg team as a lineman apprentice to fill a position vacancy. He has some experience working for a municipality and attended Pratt Community College studying electrical power technology. He will start on November 18th and will be enrolled in the Kansas Municipal Utilities Lineman Apprentice program.

- **Chief of Police position**: The application period for the vacant Greensburg Police Chief position closed on October 31. As directed by council, Mayor Christenson, Councilman Trummel, Sheriff Tedder and Barnes will be meeting to review applicants and discuss next steps.

- **Park Shelter**: The frame of the new picnic shelter at the swimming pool park is up and bolted down.

- **Streets**: The street sealing project was postponed due to the wintry weather last week. We are waiting to hear back from Heft and Sons of a new date.

- **Election Day**: Just a reminder that tomorrow, Tuesday, November 5th is Election Day.

- **Veterans’ Day**: Monday, November 11th is Veterans’ Day and a city holiday. City Hall and public works will be closed; however, the Big Well Museum will be open.

**H) GOVERNING BODY COMMENTS**

Kern asked about the ruts in Ohio Street near the CO-OP due to truck traffic going to the scales. Barnes advised that she and Mike Hayes had a meeting the next day with Alliance Ag reps to work on a more permanent solution to the issue.

Trummel asked about potentially having a discussion about contracting out some mowing for the 2020 mowing season to free city staff up to work on other projects. He suggested that winter time would be good to start talking about it. He also asked about cutting out cedar trees at the airport and mowing.

Reves asked about stickers in the parks and suggested they might need attention.

Kern asked for clarification on who’s responsibility grading the road at the lake was. Barnes said she would look into it.

**I) ADJOURNMENT**

With nothing further to discuss, Christenson declared the meeting adjourned at 6:30 p.m.

Matt Christenson, Mayor

Christy Pyatt, City Clerk