

Greensburg City Council
August 6, 2018
City Hall

A) CALL TO ORDER

Mayor Robert Dixson called the August 6, 2018 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION

The Pledge of Allegiance was said, and the invocation was given by Pastor Jeff Blackburn.

C) ROLL CALL & APPROVAL OF THE AGENDA

Council Present: Mark Trummel, Pam Reves, Haley Kern, and Sandy Jungemann. Matt Christenson was absent. Trummel made a motion to approve the agenda as presented. The motion was seconded by Jungemann and passed 4-0.

D) CITIZEN COMMENTS

Pastor Blackburn advised the Council that Mennonite Disaster Relief (who responded to the City's disaster in 2007) responded to the Eureka, KS tornado in June. Relief funds are running short. Blackburn has spoken to officials in Greenwood County about where they are at in recovery. The Greensburg Mennonite Church has decided to gift the largest portion of proceeds from their annual pork supper to Mennonite Disaster Relief, earmarked for the Eureka disaster. The pork supper will be held on Saturday, September 15th.

E) RECOGNITIONS, PROCLAMATIONS, AWARDS & NOMINATIONS

The Greensburg Public Housing Authority currently has two openings for unexpired terms ending December 31, 2018 and December 31, 2019 respectively. Sharon Allison has agreed to serve the unexpired term ending December 31, 2019. Kern made a motion to appoint Sharon Allison to the Greensburg Public Housing Authority for a term ending December 31, 2019. Reves seconded the motion, which passed 4-0.

F) CONSENT AGENDA

Jungemann made a motion to approve the Consent Agenda as presented. Kern seconded, and the motion passed 4-0.

G) ITEMS OF BUSINESS

1. Public Hearing -- 2019 Annual budget

Dixson called the advertised public hearing for the 2019 annual budget to order at 6:07 p.m. The floor was opened for discussion and comments from the Council and those in attendance. With no comments made, Dixson closed the hearing at 6:07 p.m. Reves made a motion to approve the 2019 budget as presented. Trummel seconded the motion, which passed 4-0. Dixson passed the budget certification form for council members to sign.

2. Land Bank -- Authorize sale of 412 S. Sycamore

Dixson recessed the Council and convened the Land Bank. On June 18th, the Land Bank was advised that Staff had received an application to purchase Land Bank property located at 412 S. Sycamore. Staff published an advertisement to sell the property in the Kiowa County Signal. Staff has not received any other proposals for the property. Adjoining property owners were notified of the potential sale. They did not wish to protest the sale, considering the planned development.

Reves asked how the applicant planned to orientate the garage she intends to build on the property. Reves would prefer to see the drive entrance come from the street rather than the alley, to reduce the need for additional alley maintenance. Kern asked if there was an issue with selling the property to the applicant as she is not the current owner of the adjoining property. City Clerk Christy Pyatt advised that the applicant

is in a rent to own agreement with the current owner, but intends to purchase the property once USDA grants on the house are forgiven later this year. Trummel made a motion to allow Staff to sell the property at 412 S. Sycamore to Theresa Paul for the cost of \$300.00. The motion was seconded by Kern and passed 4-0. Dixon closed the Land Bank and reconvened the City Council.

3. City Hall Copier/Fax/Scanner – Review quotes

The current copy/fax/scanning machine at City Hall was purchased in 2009 from Bolen Office Supply and continues to have a service contract with them. Staff was notified of a pricing change for this contract. Considering the increase, the age of the current machine, and the potential difficulty in finding replacement parts for the unit in the future, Staff requested quotes for copiers from Office Solutions, Inc. (formerly Dirks Copy Products) and Bolen Office Supply, Inc. Bids were provided in the meeting packet. Both companies offered quotes on a Kyocera (Copystar) CS-2552ci. Dirks also provided a quote for a Ricoh; however, Staff would prefer to stay with the Kyocera brand. Besides staff being familiar with the machine, the Kyocera offers a dual scan system, meaning double sided papers need only pass through once, reducing wear and tear on the scanner components. Today, Office Solutions provided a quote for a Kyocera (Copystar) CS-3252, which produces more pages per minute. Bolen was asked to provide a quote for the same machine. These bids were provided to Council during the meeting, along with a quote comparison prepared by Staff.

Interim City Administrator Jay Newton recommended Council enter into a 60 month lease agreement with Office Solutions, Inc. for a Kyocera (Copystar) CS-3252. Reves made a motion to do so, with Jungemann seconding her motion. The motion passes 4-0. Council has the option to pay off the machine at any time without penalty. Newton suggested this be considered in 2019.

4. Equipment – Authorize Staff to prepare specifications and seek bids for a mower for the airport and other city locations.

Newton requested Council authorize Staff to prepare specifications for a mower better suited for the needs of the City. Those specs would be brought back to Council before going to bid. Staff has reviewed and updated the vehicle/equipment inventory list maintained at City Hall. As part of that inventory, Staff listed the mileage/hours, when the items was acquired, and how they were acquired. A large majority of the City's vehicles and equipment were donated by other agencies, following the disaster in 2007. Other items were purchased by the City shortly thereafter. Since 2007, the City has acquired a significant amount of additional property that must be maintained. In 2010, The City purchased a John Deere 4120 tractor and a 12' finishing mower to maintain the industrial park. Staff has found the equipment to be inappropriate for maintaining the industrial park and the airport property.

A brief discussion was had on the grass growth at the new airport. Dixon and Trummel suggested the Council may want to consider a contract to have the property swathed and baled before City equipment will be able to maintain the height.

Jungemann made a motion, seconded by Trummel, to allow staff to prepare specs for the purchase of a mower better suited for the needs of the City. The motion passed 4-0.

H) CITY ADMINISTRATOR'S REPORT

Dixon welcomed Interim City Administrator Jay Newton back to the City. Newton Reported Police Chief Paul Alvarez will begin promoting and advertising the Apple Tree Project again this fall (a service project that collects school supplies for students in need). The police car should be back in service this week. Newton reported that he had reviewed the City's budget and found it to be well prepared.

I) GOVERNING BODY COMMENTS

Dixson reminded everyone to get out and vote at tomorrow's primary.

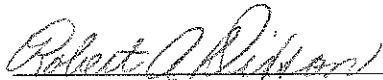
J) EXECUTIVE SESSION

Trummel made a motion to recess to Executive Session until 6:50 p.m., to include the City Attorney and Interim City Administrator, to review City Administrator applications, a non-elected personnel matter, pursuant to K.S.A. 75-4319(b)(1). Jungemann seconded. Motion passed 4-0.


Council returned to open session at 6:50 p.m.

K) ADJOURNMENT

With no further action from the Council, Dixson declared the meeting adjourned at 6:50 p.m.



Robert A. Dixon, Mayor



Christy Pyatt, City Clerk