CITY OF GREENSBURG
REGULAR CITY COUNCIL MEETING
300 SOUTH MAIN GREENSBURG, KANSAS
MONDAY, AUGUST 20, 2018
6:00 PM

A) CALL TO ORDER

B) PLEDGE OF ALLEGIANCE AND INVOCATION

C) ROLL CALL & APPROVAL OF THE AGENDA

D) CITIZEN COMMENTS
All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

E) RECOGNITIONS, PROCLAMATIONS, AWARDS & NOMINATIONS
1. Greensburg Tree Board – Mitzi Hesser – Term expiring May 31, 2021
   Patricia Fuller -Term expiring May 31, 2021
2. Greensburg Housing Authority – Mike McBeath – Unexpired term ending December 31, 2018

F) CONSENT AGENDA
These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.
1. Approval of Minutes
   a. Regular Meeting – August 6, 2018
   b. Special Meeting – August 10, 2018
2. Appropriation Ordinance
   a. Ordinance #1130

G) ITEMS OF BUSINESS
1. Discuss City Administrator Recruitment Profile
2. Discuss response to the Eureka, KS tornado

H) CITY ADMINISTRATOR’S REPORT

I) GOVERNING BODY COMMENTS

J) EXECUTIVE SESSION

K) ADJOURNMENT

NOTICE: SUBJECT TO REVISIONS
It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact Interim City Administrator Jay Newton at administrator@greensburgks.org or call City Offices at 620-723-2751.
TO: Mayor and City Council  
SUBJECT: Boards and Committees  
INITIATED BY: City Clerk

Background:
The Greensburg Tree Board consists of no less than 6 nor more than 9 members who shall be residents of the City. The actual number of members between 6 and 9 shall be determined by the City Administrator. Terms shall be determined by the City Administrator with approval of the City Council but shall not exceed three years. Members with expired terms are eligible for reappointment.

The Greensburg Housing Authority is a five (5) member board appointed by the Greensburg City Council for four (4) year overlapping terms. Members may serve a maximum of 2 consecutive terms.

Analysis:
Tree Board: Three terms ended May 31, 2018 and were not addressed. Appointments for those seats would end May 31, 2021. Another seat has remained unfilled for a few years and carries a term ending May 31, 2020. Mitzi Hesser is willing to be reappointed, and Patricia Fuller has volunteered to serve.

Housing Authority: The unexpired term of Pastor Terry Mayhew has remained open since his departure in June. The term ends December 31, 2018.

Recommendations/Actions: It is recommended the City Council:
Motion and approval to appoint Mitzi Hesser and Patricia Fuller to the Tree Board for terms to expire May 31, 2021.

Motion and approval to appoint Mike McBeath to the Greensburg Housing Authority for an unexpired term ending December 31, 2018.

Attachments: None
Greensburg City Council  
August 6, 2018  
City Hall

A) CALL TO ORDER  
Mayor Robert Dixson called the August 6, 2018 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION  
The Pledge of Allegiance was said, and the invocation was given by Pastor Jeff Blackburn.

C) ROLL CALL & APPROVAL OF THE AGENDA  
Council Present: Mark Trummel, Pam Reves, Haley Kern, and Sandy Jungemann. Matt Christenson was absent. Trummel made a motion to approve the agenda as presented. The motion was seconded by Jungemann and passed 4-0.

D) CITIZEN COMMENTS  
Pastor Blackburn advised the Council that Mennonite Disaster Relief (who responded to the City’s disaster in 2007) responded to the Eureka, KS tornado in June. Relief funds are running short. Blackburn has spoken to officials in Greenwood County about where they are at in recovery. The Greensburg Mennonite Church has decided to gift the largest portion of proceeds from their annual pork supper to Mennonite Disaster Relief, earmarked for the Eureka disaster. The pork supper will be held on Saturday, September 15th.

E) RECOGNITIONS, PROCLAMATIONS, AWARDS & NOMINATIONS  
The Greensburg Public Housing Authority currently has two openings for unexpired terms ending December 31, 2018 and December 31, 2019 respectively. Sharon Allison has agreed to serve the unexpired term ending December 31, 2019. Kern made a motion to appoint Sharon Allison to the Greensburg Public Housing Authority for a term ending December 31, 2019. Reves seconded the motion, which passed 4-0.

F) CONSENT AGENDA  
Jungemann made a motion to approve the Consent Agenda as presented. Kern seconded, and the motion passed 4-0.

G) ITEMS OF BUSINESS  
1. Public Hearing – 2019 Annual budget  
Dixson called the advertised public hearing for the 2019 annual budget to order at 6:07 p.m. The floor was opened for discussion and comments from the Council and those in attendance. With no comments made, Dixson closed the hearing at 6:07 p.m. Reves made a motion to approve the 2019 budget as presented. Trummel seconded the motion, which passed 4-0. Dixson passed the budget certification form for council members to sign.

2. Land Bank – Authorize sale of 412 S. Sycamore  
Dixson recessed the Council and convened the Land Bank. On June 18th, the Land Bank was advised that Staff had received an application to purchase Land Bank property located at 412 S. Sycamore. Staff published an advertisement to sell the property in the Kiowa County Signal. Staff has not received any other proposals for the property. Adjoining property owners were notified of the potential sale. They did not wish to protest the sale, considering the planned development.

Reves asked how the applicant planned to orientate the garage she intends to build on the property. Reves would prefer to see the drive entrance come from the street rather than the alley, to reduce the need for additional alley maintenance. Kern asked if there was an issue with selling the property to the applicant as she is not the current owner of the adjoining property. City Clerk Christy Pyatt advised that the applicant
is in a rent to own agreement with the current owner, but intends to purchase the property once USDA grants on the house are forgiven later this year. Trummel made a motion to allow Staff to sell the property at 412 S. Sycamore to Theresa Paul for the cost of $300.00. The motion was seconded by Kern and passed 4-0. Dixson closed the Land Bank and reconvened the City Council.

3. City Hall Copier/Fax/Scanner – Review quotes
The current copy/fax/scanning machine at City Hall was purchased in 2009 from Bolen Office Supply and continues to have a service contract with them. Staff was notified of a pricing change for this contract. Considering the increase, the age of the current machine, and the potential difficulty in finding replacement parts for the unit in the future, Staff requested quotes for copiers from Office Solutions, Inc. (formerly Dirks Copy Products) and Bolen Office Supply, Inc. Bids were provided in the meeting packet. Both companies offered quotes on a Kyocera (Copystar) CS-2552ci. Dirks also provided a quote for a Ricoh; however, Staff would prefer to stay with the Kyocera brand. Besides staff being familiar with the machine, the Kyocera offers a dual scan system, meaning double sided papers need only pass through once, reducing wear and tear on the scanner components. Today, Office Solutions provided a quote for a Kyocera (Copystar) CS-3252, which produces more pages per minute. Bolen was asked to provide a quote for the same machine. These bids were provided to Council during the meeting, along with a quote comparison prepared by Staff.

Interim City Administrator Jay Newton recommended Council enter into a 60 month lease agreement with Office Solutions, Inc. for a Kyocera (Copystar) CS-3252. Reves made a motion to do so, with Jungemann seconding her motion. The motion passes 4-0. Council has the option to pay off the machine at any time without penalty. Newton suggested this be considered in 2019.

4. Equipment – Authorize Staff to prepare specifications and seek bids for a mower for the airport and other city locations.
Newton requested Council authorize Staff to prepare specifications for a mower better suited for the needs of the City. Those specs would be brought back to Council before going to bid. Staff has reviewed and updated the vehicle/equipment inventory list maintained at City Hall. As part of that inventory, Staff listed the mileage/hours, when the items was acquired, and how they were acquired. A large majority of the City’s vehicles and equipment were donated by other agencies, following the disaster in 2007. Other items were purchased by the City shortly thereafter. Since 2007, the City has acquired a significant amount of additional property that must be maintained. In 2010, The City purchased a John Deere 4120 tractor and a 12’ finishing mower to maintain the industrial park. Staff has found the equipment to be inappropriate for maintaining the industrial park and the airport property.

A brief discussion was had on the grass growth at the new airport. Dixson and Trummel suggested the Council may want to consider a contract to have the property swathed and baled before City equipment will be able to maintain the height.

Jungemann made a motion, seconded by Trummel, to allow staff to prepare specs for the purchase of a mower better suited for the needs of the City. The motion passed 4-0.

H) CITY ADMINISTRATOR’S REPORT
Dixson welcomed Interim City Administrator Jay Newton back to the City. Newton Reported Police Chief Paul Alvarez will begin promoting and advertising the Apple Tree Project again this fall (a service project that collects school supplies for students in need). The police car should be back in service this week. Newton reported that he had reviewed the City’s budget and found it to be well prepared.
I) GOVERNING BODY COMMENTS
Dixson reminded everyone to get out and vote at tomorrow’s primary.

J) EXECUTIVE SESSION
Trummel made a motion to recess to Executive Session until 6:50 p.m., to include the City Attorney and Interim City Administrator, to review City Administrator applications, a non-elected personnel matter, pursuant to K.S.A. 75-4319(b)(1). Jungemann seconded. Motion passed 4-0.

Council returned to open session at 6:50 p.m.

K) ADJOURNMENT
With no further action from the Council, Dixson declared the meeting adjourned at 6:50 p.m.

Robert A. Dixson, Mayor

Christy Pyatt, City Clerk
Official Greensburg City Council Minutes 08.10.2018

Greensburg City Council
SPECIAL CITY COUNCIL MEETING
August 10, 2018
City Hall

A) CALL TO ORDER
Mayor Robert Dixson called the August 10, 2018 Special Council meeting to order at 6:00 p.m.

B) ROLL CALL
Council Present: Mark Trummel, Pam Reves, Matt Christenson, and Sandy Jungemann. Haley Kern arrived just as the item of business was introduced.

C) ITEMS OF BUSINESS
   1. Expanding the search for the City Administrator
Dixson opened discussion on the posting for the City Administrator position and asked Council where they would like to go from here. He reported a recommendation that Council re-post the position and wait another month to close the application period. Dixson stated that Interim Administrator Jay Newton recommended Council review their Administrator profile during a regular Council meeting.

   The consensus of the Council was to re-post the position. Trummel asked if current applicants would remain eligible. Dixson stated that a letter would be mailed to all current applicants, advising them that the position was being remarkeeted and that they are welcome to resubmit their applications at that time. A time frame will not be specified in the letter, giving Council an opportunity to review the profile.

   Kern made a motion to remarket the City Administrator position to seek a more competitive candidate pool. Christenson seconded. The motion passed 5-0.

D) ADJOURNMENT
Dixson declared the meeting adjourned at 6:05 p.m.

_________________________   ______________________________
Robert A. Dixson, Mayor    Christy Pyatt, City Clerk
<table>
<thead>
<tr>
<th>CHECK #</th>
<th>VENDOR</th>
<th>REFERENCE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>26851</td>
<td>AIRGAS USA, LLC</td>
<td>CYLINDER LEASE RENEWAL</td>
<td>$ 119.60</td>
</tr>
<tr>
<td>26852</td>
<td>ALLIANCE AG &amp; GRAIN LLC</td>
<td>DYNAMARK/ CORNERSTONE</td>
<td>$ 281.15</td>
</tr>
<tr>
<td>26853</td>
<td>ARCADIA PUBLISHING</td>
<td>RETAIL</td>
<td>$ 46.62</td>
</tr>
<tr>
<td>26854</td>
<td>ARLAN COMPANY INC.</td>
<td>BLUE SCRUBBER SET</td>
<td>$ 85.08</td>
</tr>
<tr>
<td>26855</td>
<td>AUSTIN PETERS GROUP, INC</td>
<td>CITY ADMIN. RECRUITMENT</td>
<td>$ 720.00</td>
</tr>
<tr>
<td>26856</td>
<td>CHOICE BOOKS</td>
<td>BOOKS</td>
<td>$ 107.10</td>
</tr>
<tr>
<td>26857</td>
<td>CITY OF GREENSBURG</td>
<td>CITY UT BILLS</td>
<td>$ 7,615.13</td>
</tr>
<tr>
<td>26858</td>
<td>GREENSBURG FARM SUPPLY</td>
<td>PARTS/SUPPLIES</td>
<td>$ 745.35</td>
</tr>
<tr>
<td>26859</td>
<td>JAY NEWTON</td>
<td>CONTRACT WITH CITY</td>
<td>$ 2,731.12</td>
</tr>
<tr>
<td>26860</td>
<td>KANSAS EARTH &amp; SKY CANDLE, LLC</td>
<td>CANDLES</td>
<td>$ 309.11</td>
</tr>
<tr>
<td>26861</td>
<td>KANSAS GAS SERVICE</td>
<td>510351829 2017822 73</td>
<td>$ 33.15</td>
</tr>
<tr>
<td>26862</td>
<td>KANSAS ONE-CALL SYSTEM, INC.</td>
<td>LOCATES</td>
<td>$ 16.80</td>
</tr>
<tr>
<td>26863</td>
<td>KANSAS POWER POOL</td>
<td>POWER</td>
<td>$ 85,288.45</td>
</tr>
<tr>
<td>26864</td>
<td>KERBS LAW OFFICE</td>
<td>LEGAL SERVICES/ MILEAGE</td>
<td>$ 456.05</td>
</tr>
<tr>
<td>26865</td>
<td>KIOWA CO. MEDIA CENTER</td>
<td>GRANT OPERATING RATE /</td>
<td>$ 1,275.00</td>
</tr>
<tr>
<td>26866</td>
<td>LEAGUE OF NEBRASKA MUNICIPAL.</td>
<td>ADMIN. AD</td>
<td>$ 67.10</td>
</tr>
<tr>
<td>26867</td>
<td>MID AMERICAN RESEARCH CHEMICAL</td>
<td>JUDGEMENT DAY WEED KILLER</td>
<td>$ 644.56</td>
</tr>
<tr>
<td>26868</td>
<td>MAVERICK BOOSTER CLUB</td>
<td>SOS- CITY OF GREENSBURG/PLATIN</td>
<td>$ 400.00</td>
</tr>
<tr>
<td>26869</td>
<td>MISSOURI MUNICIPAL LEAGUE</td>
<td>ADMIN. AD</td>
<td>$ 90.00</td>
</tr>
<tr>
<td>26870</td>
<td>MORIDGE MANUFACTURING, INC.</td>
<td>CLUTCH</td>
<td>$ 475.20</td>
</tr>
<tr>
<td>26871</td>
<td>PRATT GLASS ENTERPRISES</td>
<td>FURNISHED AND INSTALLED B/G</td>
<td>$ 405.81</td>
</tr>
<tr>
<td>26872</td>
<td>PRATT TRIBUNE</td>
<td>LEGAL/ BUDGET HEARING</td>
<td>$ 102.00</td>
</tr>
<tr>
<td>26873</td>
<td>WESTERN ASSOCIATES, INC.</td>
<td>RETAIL</td>
<td>$ 1,163.18</td>
</tr>
</tbody>
</table>

| **** PAID TOTAL ***** | $ 103,177.56 |

| ***** REPORT TOTAL ***** | $ 103,177.56 |
TO: Mayor and City Council
SUBJECT: City Administrator Recruitment Profile
INITIATED BY: Interim City Administrator, Jay Newton

Background:
With the resignation of City Administrator Kyler Ludwig effective July 13, 2018 the governing body on June 18, 2018 approved a city administrator recruitment profile to submit to The Austin Peters Group to begin the recruitment process. During a Special Council Meeting held August 10, 2018, Council voted to remarket the position to seek a more competitive candidate pool.

Analysis:
The current recruitment profile is provided in the meeting packet. This profile is to help candidates understand the community and position. Staff is seeking feedback on any changes and approval of the recruitment profile.

Within the profile a recruitment timeline is suggested for recruitment. Council should be aware of the dates which include special meeting times, and schedule their other trips, vacations, and meetings accordingly.

Recommendations/Actions: It is recommended the City Council:

Discuss any changes and approve the city administrator recruitment profile.

Attachments:
Exhibit A: Profile - 2018
City Administrator Recruitment Profile

More information about Greensburg City government can be found at www.greensburgks.org

For additional information, please contact: Marla Flentje, 316-250-1344

Qualified persons are invited to apply by July 25, 2018. Send resume, cover letter and salary history in one integrated file to:

Marla Flentje, Recruitment Advisor
mflentje@austinpeters.com

EQUAL OPPORTUNITY EMPLOYER
The City seeks an administrative leader to help advance the community’s vision as the environmentally progressive “new” small town in rural America.

“Greensburg, Kansas – The Small Town Reimagined.”

Located in the prairie landscape of South Central/Southwest Kansas, Greensburg residents are engaged in a uniquely ambitious endeavor to rebuild and redefine the future of their community.

On the evening of May 4, 2007, a massive, EF5 tornado with winds in excess of 200 miles per hour cut a nearly two-mile-wide swath of destruction through this town of 1,500 residents. The storm was responsible for 11 deaths and total devastation of 95 percent of the community’s infrastructure and buildings.

Within days of this overwhelming loss, the values that shaped the town’s founding more than a century before – family and neighbors, faith, stamina and hope – not only fueled a will to reestablish the town but to think in new ways about how to do so. Embracing a long-standing value of stewardship and informed by modern conservation technologies, residents soon achieved broad consensus around sustainability as a central rebuilding principle. They agreed to put “green” in Greensburg and rebuild as a model community for sustainable living.

Eleven years later, Greensburg’s distinctive “green” vision continues to inspire and inform its recovery and also attract substantial outside financial investments. The town’s ethos and success also have captured world-wide attention, with one observer describing Greensburg as a unique place where “rural values meet global vision.”

Within 90 minutes or less of drive time, residents and businesses have access to the amenities of four urban centers: Hutchinson and Wichita to the east, and Dodge City and Garden City to the west.

Economy
An estimated 60 Greensburg businesses have been rebuilt. The largest employers are:

- Kiowa County Memorial Hospital
- BTI John Deere dealership
- U.S.D. 422
- Kiowa County government
- Panhandle Eastern Pipeline

Greensburg, county seat of Kiowa County, is strategically located on U.S. Highway 54/400 and is the main transportation corridor for Southwest Kansas, a region that in the last decade has escaped the economic decline of much of the rest of rural Kansas.

The community, with its restored population of nearly 1,000, offers a small-town way of life with strong ties to family and neighbors, active civic networks, low cost of living, excellent public education and health-care services, and new, cutting-edge public facilities.
The City has developed plans, acquired property, and is pursuing financing for construction of a new airport to accommodate business jets. Phase I of the airport project includes a 3,000 ft. turf runway and is scheduled for completion in the spring of 2019.

City officials believe national media attention highlighting their sustainability ethic has been a strategic advantage, enabling Greensburg to attract corporate sponsorships and new businesses beyond the reach of most rural communities.

Education
The Kiowa County School District provides Pre-K to 12 education at its new $50 million campus that includes high school, junior high and elementary facilities. School enrollment has recovered to more than two thirds of the student enrollment before the tornado. The student count also includes high school students from a neighboring school district.

The school’s impressive facilities feature ITV centers that can broadcast specialized courses from community colleges; state-of-the-art classroom technology: geothermal heating/cooling and emphasis on natural light. Each student has full-time use of a laptop computer and each classroom is equipped with a Promethean Smart Board.

High school sports, a source of community spirit and Friday night excitement, are augmented by a new stadium for football and track, as well as two full-size gymnasiums. These facilities were built of sufficient size to host regional and state tournaments. Facilities include the capacity to broadcast events live over the Internet via the Kiowa County Media Center.

There is nothing like the Kiowa County Media Center in south central Kansas. The KCMC provides multi-media support for community and school events, enhancing civic engagement, and supporting business growth and economic development. Through the Media Center’s state of the art, Internet-based HD television studio, radio and recording studios, and editing laboratory, they support personal, educational, community, and commercial ventures with 21st Century solutions. Businesses and schools benefit from classes and workshops in audio and video production, editing, and studio broadcasting; image processing and Photoshop; social media and Website; and network-style, live coverage of civic, community, and sports events.
Parks, Recreation and Leisure Amenities

For over 100 years and continuing to the present, the City’s defining and iconic attraction has been the Big Well, the world’s largest hand-dug well. The tornado destroyed the facilities but left the well intact. A new $3.2 million Big Well Museum opened to the public in May, 2012. The interactive museum features a history of Greensburg and, once again, allows visitors to tour the well.

Greensburg is also home to the Kiowa County Commons, a modern glass and brick structure that houses the County Historical Museum, Library, K-State Extension Office, The Old-Time Soda Fountain, and the Kiowa County Media Center.

The 5.4.7 Arts Center is a nonprofit organization with exhibits, performances and classes to enhance visual and performing arts. Built by the University of Kansas Studio 804, the Center is the first LEED Platinum building built by students anywhere in the U.S.

The City offers the nine-hole Cannonball Golf Course and also features four public parks:

- Davis Park with picnic shelters, playground equipment, ball diamonds, and RV hookups
- Big Well Park with playground equipment
- Sunset Acres Park, with playground equipment, picnic shelter, basketball court and open activities field
- The Greensburg Municipal Swimming pool, opened summer 2015

The Greensburg Recreation Commission provides classes and activities for residents of all ages in a facility that features a full-sized gymnasium along with a fitness center.

The nonprofit Twilight Theater & Community Auditorium is 400 seat theater and community auditorium that features the largest movie screen between Wichita and Denver, and can also be used for performing arts by local students and community members.

Health Care

Greensburg residents have local access to quality health-care services:

- a physician and resident physician
- two physician assistants and two nurse practitioners
- regular visits from an optometrist and dentist
- retail pharmacy

The Kiowa County Memorial Hospital facility was destroyed by the tornado and in its place is a modern, energy efficient, facility with 15 acute-care beds, specialty clinics, emergency services, occupational, physical therapy, and radiology departments, and a medical laboratory. Residents also have access to regional medical centers in Pratt, Hutchinson and Wichita.

Other Features of Community Life

Housing is a high priority for recovery. To date, approximately 250 homes have been built and most to high standards for energy and water conservation. Apartments and single-family homes for rent or ownership are available. Housing options also include a 32-unit, LEED-certified town house complex.

The City replaced its street lighting with LED lamps, making it one of the first in the nation to do so, and enabling a 70 percent savings in energy and maintenance costs over the old lamps.
When asked to volunteer most residents say “yes!” A strong allegiance is impossible to miss as evidenced by numerous voluntary organizations, many of which are civic in nature. This astonishing number of informal networks has been a key to rebuilding and the high quality of community life. All of Greensburg’s churches have been rebuilt. Groups as diverse as Kiowa County Chamber of Commerce, Masons, County Historical Society, 4-H Club, Girl Scouts and Boy Scouts, and a young professionals group called PowerUp Greensburg preserve community heritage, host celebrations, enable charitable giving and sponsor community projects.

The events that bring residents together for celebration and fun include:

- Kiowa County Annual Fair
- Annual Block Party
- Christmas Home Tours and Lighted Christmas Parade
- Memorial Weekend Rodeo, Arts & Crafts Fair, and Alumni Events
- 4th of July Celebration & Fireworks

A local weekly newspaper, The Kiowa County Signal, keeps residents updated on local government and community news. The paper also has an on-line edition. The Hutch News is among the daily newspapers available in the region.

A “green” pioneer spirit, lively civic associations, stunning public facilities and active cultural arts combine to make the community a desirable place to live and work. And in 2011, these same assets led Budget Travel to name Greensburg “… one of the coolest small towns in America.”

II. Greensburg City Government

The City is governed by a directly-elected Mayor and five-member City Council elected at large on a non-partisan ballot to staggered four-year terms. The Mayor presides over Council meetings, votes to break tie votes, exercises veto authority and serves as a spokesperson and economic development leader for the City. Elections are held every two years, with the next election to be held in November 2019, when the Mayor and two Council seats will be on the ballot.

The City Administrator position was created in 1986. In 2007, the Council modified the position description by ordinance, designating the Administrator as the Chief Administrative Officer. In 2011, by action of the Council, municipal clerk duties were removed from the position.
The City has an annual general fund budget (2019) of $850,000 and employs 15 persons full time. The City provides a full range of services including:

- Police & fire protection
- street maintenance
- water and wastewater
- electric distribution
- planning
- building and environmental codes
- parks and recreation
- municipal court
- airport (spring 2019)

Services are organized and delivered by five departments:

- Administration
- Utilities
- Public Works
- Police
- Tourism

Administrative offices and City Council chambers are located in the center of town in a $3 million, 4,700 square foot City Hall built to LEED platinum standards. Reclaimed brick from the tornado debris was used in the construction.

Fire services are provided by a volunteer fire department.

In 2019, the City Council projects 66.306 mills in property taxes, a slight increase from the 2018 levy. Total sales tax rate is 8.5 percent, which in addition to the 6.5 percent state tax includes a one-cent County tax and a one cent municipal tax, the later projected to generate $130,000 in 2019. Half of the City sales tax is dedicated to the General Fund for infrastructure development, with the remaining half targeted to operation of the Big Well Museum.

The 2018 total assessed valuation is $7,092,483. General indebtedness is approximately $3 million, which includes $2 million in water bonds.

Employee benefits include group health insurance provided through Blue Cross Blue Shield. The City pays 80 percent of the cost of health insurance premiums through Blue Cross Blue Shield. The plan includes a prescription drug card. Optional coverage for dental and vision is available.

Upon hire employees become eligible for retirement benefits through the Kansas Public Employees Retirement System (KPERS). Currently the state mandates employees contribute six percent of their gross earnings. Employees are vested after five years of service. Employer contributions remain with the retirement system and go toward the cost of life insurance, long-term disability insurance, and death and retirement benefits.

Each year, employees receive 12 days each of vacation and sick leave, the latter with a 60-day accrual limit. Employees also have 11 paid holidays.

Recovery decisions are guided by a Sustainable Master Plan that envisions a “sustainable community that balances economic, ecological and social impacts of development,” and is a “laboratory for research on sustainable design and community development.” Toward this end the Council approved a resolution that municipal buildings larger than 4,000 square feet would strive to be built to LEED-platinum standards, thus marking Greensburg as a leader among U.S. municipalities in embracing energy conservation.
III. City Government Opportunities & Challenges

The Mayor and City Council have identified immediate projects and issues that will require the next City Administrator’s attention and resourcefulness:

1. **Economic development.** Through extraordinary post-disaster cooperation and resource leveraging, the City has a solid foundation for business recruitment: a fully-developed industrial park, public incentive package, reasonable energy costs and a nearly-completed airport. In concert with the Mayor, City Council and a coalition of community partners, the next Administrator must be a leader who can contribute to expansion of businesses and creation of new jobs.

2. **Leadership for airport expansion.** The City has completed plans and acquired sufficient property for construction of a new airport that will accommodate business jets. The Mayor and Council will expect that the new Administrator continue to pursue grant funding for the second phase to include lighting and paved runway.

3. **Community development planning.** With most core infrastructure and essential public facilities now rebuilt, the City can focus on quality of life enhancements including increasing access to broadband infrastructure, and continued development of park spaces.

4. **Development of capital improvement budget (CIP).** The City needs a longer-term plan for financing major equipment and public facilities and will seek expertise from the next Administrator on development and management of a CIP budget. The Administrator will also be expected to add to the City’s equipment reserve fund.
IV. Powers and Duties of City Administrator

As authorized by charter ordinance, the City Administrator is the Chief Administrative Officer for the City and responsible to the Mayor and City Council for efficient, effective, ethical and responsive administration of services and programs. The ordinance prescribes these duties:

1. Assures that state and federal laws, and City ordinances and policies are enforced.

2. Serves as financial officer for the City as follows:
   a. Prepares the annual operating and capital improvement budgets for City Council approval;
   b. Oversees budget expenditures, revenues and accounting, and makes regular, written financial reports to the Mayor and City Council;
   c. Adjusts, with City Council approval, expenditures and budget allocations as needed to maintain fiscal integrity.

3. Researches public policy issues when requested by City Council; and offers recommendations to enhance efficiency and effectiveness of City services and programs.

4. Serves as human resource management officer as follows:
   a. With advice and consent of Mayor and City Council and consistent with City policies, appoints, disciplines and removes department directors, the City Clerk and City Treasurer;
   b. Hires, disciplines, and removes all other City employees in consultation with their department directors;
   c. Provides day-to-day supervision for all department directors;
   d. Conducts annual performance evaluations for department directors and assures all employees receive an annual performance evaluation;
   e. Oversees City human resource administrative actions and assures such actions are consistent with personnel policies;
   f. Recommends for City Council consideration and approval, revisions as needed in the City’s position classification pay plan and personnel policies.

5. Develops in consultation the Mayor and City Council the agendas for Council meetings; prepares agenda packets and distributes them in advance of meetings; attends City Council meetings and provides written recommendations, as appropriate, on agenda items.

6. Provides support to the Mayor and City Council in pursuit of economic and community development.

7. Oversees implementation of contracts, interlocal agreements, and other actions approved by the Mayor and City Council.

8. Provides for the inventory, care and maintenance of all City-owned land, property, buildings and equipment.

9. Oversees City’s portfolio of liability and property insurance to assure policies are adequate and maintained.

10. Performs the duties of purchasing officer; exercises general supervision over City purchases in accordance with the budget and policies established by the City Council.

11. Maintains up-to-date knowledge of intergovernmental grants and at the direction of City Council, prepares, submits and monitors grant applications;

12. Seeks opportunities for interlocal cooperation; coordinates City services and programs with other jurisdictions and organizations at the direction of Council.
13. Serves as City liaison to other governmental entities, community organizations, private businesses and the news media as directed by the City Council.

14. Monitors and coordinates the work of all City appointed boards and commissions.

15. Performs other duties as required by law or by the Mayor and City Council, consistent with other job duties.

An additional expectation of the City Administrator is that he or she will establish residency within the Greensburg City limits no later than three months after assuming the position.

V. Qualifications for the Position of City Administrator

**Minimum qualifications:**
1) two years experience in a public sector position that includes supervisory and budget responsibility; 2) bachelors degree in business or public administration, or related field from an accredited university; 3) evidence of a stable employment history; and 4) unblemished record of ethical conduct.

**Preferred qualifications:**
1) three years management experience in local government organization; 2) masters degree in public administration or related field from an accredited university; 3) previous personal or professional experience with rural community; 4) knowledge of sustainability practices; and 5) ICMA (International City and County Management Association) membership.

VI. Qualities Desired in the Selection of a City Administrator

The Mayor and City Council have identified preferred leadership qualities and practices of the next Administrator, and will look for evidence of them in interviews and background reviews:

**Responsiveness to Mayor and City Council.** The Administrator’s actions must be guided by direction established by the governing body. Expectations also include:

1) maintain an “open door” and sustain regular communication to all governing body members;

2) meet on occasion with each to share information and learn of concerns and questions;
3) anticipate needs and issues and bring them to governing body attention;
4) provide objective and timely information to all members; and
5) make recommendations based on his or her professional and ethical judgment.

**Entrepreneurial in service delivery and community marketing.** In its recovery, Greensburg has forged new ways of delivering public services and conveying its message of what the community has to offer. The new Administrator is expected to continue this record of innovation in how the City does business, practices sustainability and promotes the community to prospective new businesses and residents.

**Expertise in public finance.** The next Administrator should have experience in financial management, including debt management and grant administration, and an orientation to details of financial oversight.

**Community engagement skills.** A unifying community vision and related plans were achieved through an extensive decision process that involved more than 500 residents initially meeting in tents. They came to understand that they are inextricably bound together and have learned to listen, work through differences and find consensus. Possession of skills to facilitate community participation in key City government decisions is an important quality for the next Administrator. This expectation includes skills for ongoing consultation with community partners including the business community, non-profits, County government and the School District.
VII. Parameters of Compensation

The Mayor and City Council are committed to providing a base salary, benefits and an employment agreement that are competitive with similar cities in their Kansas region and commensurate with the experience and education of a preferred candidate. Accordingly, the low end of the salary range for the City Administrator position is $60,000.

The City provides employee benefits that include group health insurance through Blue Cross Blue Shield and retirement benefits through the Kansas Public Employees Retirement System. Use of a city vehicle and support for professional development and association memberships may be negotiated as a part of total compensation. Other benefits include life insurance, paid vacation, and holiday and sick leave.

VIII. Estimated Timetable for City Administrator Recruitment

June 18: Approval of recruitment profile and announcement of vacancy

July 25: Deadline for resume submission

August 6: Receive report from Search Advisor on recommended finalists for position

August 7: Announce finalists for position

August 11: Interview finalists and tour city facilities

August 13: Select preferred candidate and extend employment offer

August 20: Approve employment agreement and announce new City Administrator

September 10: New City Administrator begins work (or as soon thereafter as possible)
TO: Mayor and City Council
SUBJECT: Response to the Eureka, KS tornado
INITIATED BY: Interim City Administrator, Jay Newton

Background:
On June 27, 2018 a tornado caused widespread damage to the community of Eureka, KS. Pastor Jeff Blackburn, Greensburg Mennonite Church, addressed the Council on August 6th during Public Comment and advised that Mennonite Disaster Services responded to the Eureka tornado, as they did to the 2007 Greensburg tornado. The Church has been advised that funds for Mennonite Disaster Services in Eureka are running low and have made plans to donate a large portion of their annual pork supper proceeds to the recovery effort.

Recommendations/Actions: Discuss response to the Eureka tornado
TO: Mayor and City Council
SUBJECT: Standard Traffic Ordinance and Uniform Public Offence Code
INITIATED BY: City Administrator

Background:
The City of Greensburg annually adopts revisions to the Standard Traffic Ordinance (STO) and Uniform Public Offence Code (UPOC) which is published annually by the League of Kansas Municipalities (LKM). Both are uniform codes derived from Kansas statutes.

Analysis:
The proposed ordinance would adopt the 2018 Edition of the STO and UPOC. The amendments included in the proposed ordinance would maintain the City of Greensburg’s compliance with applicable Kansas statutes. Several changes have been incorporated into the 2018 STO and UPOC. A list of amendments is attached. (Exhibit A)

Legal Considerations:
The City is authorized to adopt the STO by reference under the authority of and in accordance with K.S.A. 12-3009 through 12-3012 and K.S.A. 12-3301 and 12-3302.

Recommendations/Actions: It is recommended the City Council:

Attachments: Exhibit A: STO and UPOC Changes; Exhibit B: Proposed Ordinance
Changes in the STO from the 2017 edition to the 2018 edition:

Section 1 Definitions.
   Added: Waste Collection Vehicle

Section 30 Driving Under the Influence of Intoxicating Liquor or Drugs; Penalties.

Section 30.1 Driving a Commercial Motor Vehicle Under the Influence of Intoxicating Liquor or Drugs; Penalties.

Section 30.2 Preliminary Breath Test.

Section 40.1 Passing a Stationary Waste Collection Vehicle.

Section 81 Overtaking and Passing School Bus.

Section 114.4(c) Unlawful Operation of a Golf Cart.

Section 174 Horns and Warning Devices.

Section 194 Driving while License Canceled Suspended or Revoked; Penalty.

Changes in the UPOC from the 2017 edition to the 2018 edition:

Section 3.2 Battery Against A Law Enforcement Officer.

Section 3.3 Assault And Assault Of A Law Enforcement Officer.

Section 6.8 Criminal Littering.

Section 9.7 Making An Unlawful Request For Emergency Service Assistance.

Section 9.9.1 Unlawful Possession Of Marijuana And Tetrahydrocannabinols.

Section 9.9.2 Unlawful Possession Of Drug Paraphernalia And Simulated Controlled Substances

Section 10.1 Criminal Use Of Weapons.

Section 10.27 Illegal Operation Of An Amusement Ride.
ORDINANCE NO. 1080


BE IT ORDAINED by the Governing Body of the City of Greensburg, Kansas:

SECTION 1: Section 11-101 of the Code of the City of Greensburg, Kansas incorporating by reference the Uniform Public Offense Code is hereby amended to read as follows:

11-101. INCORPORATING UNIFORM PUBLIC OFFENSE CODE. There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Greensburg, Kansas, that certain code known as the “Uniform Public Offense Code,” Edition of 2018, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed. No fewer than three copies of said Uniform Public Offense Code shall be marked or stamped “Official Copy as incorporated by the Code of the City of Greensburg, Kansas,” with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this section, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge, city attorney and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of such Uniform Public Offense Code similarly marked, as may be deemed expedient.

SECTION 2: Section 14-101 of the Code of the City of Greensburg, Kansas incorporating by reference the Standard Traffic Ordinance is hereby amended to read as follows:

14-101. INCORPORATING STANDARD TRAFFIC ORDINANCE. There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Greensburg, Kansas, that certain standard traffic ordinance known as the “Standard Traffic Ordinance for Kansas Cities,” Edition of 2018, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed. No fewer than three copies of said Standard Traffic Ordinance shall be marked or stamped “Official Copy as Adopted by the Code of the City of Greensburg, Kansas”, with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge, city attorney and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.
Section 3: Ordinance 1074 and Ordinance 1075 or portions thereof in conflict herewith, including the existing sections 11-101 and 14-101, are hereby repealed.

Section 4: This ordinance shall take effect and be in force on September 1, 2018, after its publication in the official City newspaper.

PASSED AND ADOPTED by the Governing Body of the City of Greensburg, Kansas this 20th day of August, 2018.

________________________________________
ATTEST: ROBERT A. DIXSON, MAYOR

________________________________________
CHRISTY PYATT, CITY CLERK
2018 Annual Conference

October 6-8
Registration Now Open

Register before September 21 to secure the early bird rate!
2018 Annual Conference PRICING:

Conference registration fees include admission to all sessions, networking, and meal events. Pre-conference workshops and lodging are not included in these fees. Additional details of registration rates are online.

**Keynote Session**

**Sunday, October 7 • 11:00 a.m. - 12:30 p.m.**

**Manley Feinberg**

*Reaching Your Next Summit: 7 Vertical Lessons & 1 Essential Question to Lead With Impact, Regardless of Your Title*

Manley is an award-winning international keynote speaker, business leader, and author whose work has been featured on NBC, CBS, ABC, and Fox, and in *The New York Daily News, Entrepreneur, American Express Open Forum* and *World News*.

During Manley’s eleven years with Build-A-Bear Workshop, his leadership direction helped take the revolutionary retail concept from 40 stores to over 400 worldwide, realizing revenue growth from $55 million to over $474 million.

Manley’s inspirational keynotes are brought to life through his national geographic photography and riveting stories culminating from a lifetime of adventure through 25 countries, to over 400 outdoor destinations. Manley vividly shares compelling lessons from his adventure and leadership experiences in a way that allows you to relate to your mountains.

Register before September 21 to secure the early bird rate!

lkm.org/annualconference
Concurrent Workshop Topics

The following are scheduled for concurrent workshops.

Sunday, October 7 • 2:30 p.m. - 3:20 p.m.
Monday, October 8 • 8:35 a.m. - 9:45 a.m. “Rapid Fire Workshops”
Monday, October 8 • 11:00 a.m. - 11:50 a.m.
Monday, October 8 • 1:30 p.m. - 2:20 p.m.

- Creating Successful Staff and Elected Official Relationships
- Why Home Rule Matters
- Media Panel: Kansas Election Preview
- National League of Cities Federal Advocacy Update
- Using Parks and Recreation to Create Development
- Forming Crisis Intervention Teams in Cities
- Strategic Planning – Why, When, and How to Start
- Building Your Census 2020 Complete Count Committee
- Ideas for Building Community Pride and Awareness
- Cybersecurity Basics for City Officials
- Effective Social Media Strategies for Local Government
- Addressing Sexual Harassment in the Workplace: Policies and Best Practices
- Kansas Liquor Laws: Where State and Local Ordinances Converge
- Advancing Your Career Through the Kansas Certified Public Management Program
- Emergency Management Training and Working with State and Federal Resources
- Salary and Workforce Trends at the Local Level

Topics are tentative and subject to change.
Refer to the final program distributed at conference for the complete listings.
Join us October 6-8, 2018 in Topeka for the next League Annual Conference: Ideas Worth Exploring. All conference events will be held at the Capitol Plaza Hotel/Maner Conference Center & Kansas Expocentre.

Just like famous explorers of the past, local government leaders find themselves leading an ongoing expedition to solve community challenges and advance the cities they serve. This is our premier annual event and will be packed with opportunities to network with other officials and learn from your peers, as well as pioneers in local government.

Our goal with this event is to:
- Provide you the resources needed to be knowledgeable and skilled in your local government role;
- Offer opportunities to expand your knowledge of local government issues as well as engage with other leaders to share and brainstorm ideas to implement in your community; and
- Engage the audience to think creatively and use problem-solving tactics to address common municipal challenges.

We're excited to offer this opportunity to cities across Kansas and we hope you’ll come ready to explore the possibilities and discover the difference local government can make! Additional information found at www.lkm.org/annualconference.

NOTE: Schedule is tentative and subject to change.
Special Networking Opportunities & Events

Whether it’s during meals and social events, roundtable discussions and workshops, in the trade show hall, or simply in the hallway between sessions, you will want to take the time to tap the creative minds of your fellow city colleagues, vendors, and League staff. The League’s Annual Conference provides a number of valuable networking opportunities. Below are just a few highlights of the conference:

Municipal Training Institute
Three Municipal Training Institute courses will be offered as separate pre-conference workshops on Saturday. Each course is $100, refreshments and course materials included. A more detailed description of each of the courses is available online with the conference information. Ethics & Civility (Core), Advanced Municipal Finance (Elective) and a new Valuing Diversity (Elective) courses will be offered this year.

Exhibit Hall: Various Times
Connect with 100 vendors who are showcasing their latest products and services for cities. Enjoy refreshments, networking with vendors, and prizes at the final trade show event Monday morning.

“Ask an Expert” sessions are making a return to this year’s schedule. This session will be held on Sunday morning and will consist of several concurrent discussions led by top experts in their field.

League & Host City Social Event: Sunday Evening
The League is welcoming Devin Henderson for our evening entertainment. Devin has been making audiences laugh for over a dozen years. He has performed as a corporate comedian in all 50 states, except Hawaii, Alaska, and many others. Devin will be offering a bit of comedy, plus highlights from his illusion and mentalism show.

Affiliate Breakfasts
Several League Affiliate groups will be convening Monday morning for breakfast. Check the final conference program to see if your group will be meeting, and take advantage of this time to connect with your peers who hold similar positions in local government.

General Information

What Do Fees Include?
Full Conference Registration fee includes all educational sessions (excluding the pre-conference MTI workshops), social events, meals, and breaks. No one will be admitted to any of the events without a badge.

Who Should Attend? The League’s Annual Conference offers something for everyone. We recommend councilmembers/commissioners, mayors, managers, and administrators, clerks, and department heads attend our conference. A number of valuable workshops, discussions, and networking opportunities await you!

Single Day Registration fee includes only those functions for the day registered, including educational sessions, social events, meals, and breaks.

Spouse/Guest Registration fee includes admission to all conference social events. City officials, vendors, and/or sponsors will not be permitted to register as a spouse/guest under any circumstance.

Cancellations
Registrations may be canceled until 5:00 p.m. on Friday, September 21 without penalty. After this deadline, cancellations will no longer be accepted and you will be responsible for payment in full. Cancellations must be in writing and sent to Rynae Redd at redd@lkm.org. Phone cancellations will not be accepted.

All registrations are non-transferable after the deadline, and badges may not be transferred from one individual to another on site. Any on-site registration, including spouse/guest, is subject to a $35 late fee.

Visit the website for additional information: lkm.org/AnnualConference #lkmcon18
August 1, 2018

Dear City Clerks, City Managers, or City Administrators:

Save the date for October 6-8, 2018 in Topeka for the League’s Annual Conference: Ideas Worth Exploring. This event will provide you the resources needed to be knowledgeable and skilled in your local government role, offer opportunities to expand your knowledge of local government issues as well as engage with other leaders to share and brainstorm ideas to implement in your community, and engage the audience to think creatively and use problem-solving tactics to address common municipal challenges. More information is in the July issue of the Kansas Government Journal.

The annual business meeting and policy session of city voting delegates will be held on Monday afternoon, October 8th, at the conference in Topeka.

I am writing to request your governing body register their League voting delegates. K.S.A. Supp. 12-1601f provides that “The governing body of each member city may elect city delegates from among the city’s officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities.”

Article 2, Section 2 of the League Bylaws states “When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates, in accordance with the provisions of Article 4 of these Bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of the voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title and address registered with the executive director and shall hold such position while qualified and until a successor is elected and qualified.”

Article 4, Section 5 of the League Bylaws prescribes the total number of votes provided to each member city based on population. The number of delegate registration forms enclosed is based on the following table.

<table>
<thead>
<tr>
<th>Population</th>
<th>Votes</th>
<th>Delegate Forms</th>
<th>Alternate Forms</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 2,500</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2,501 - 7,500</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>7,501 - 17,500</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>17,501 - 37,500</td>
<td>4</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>37,501 - 77,500</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>77,501 - 117,500</td>
<td>6</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>117,501 - 157,500</td>
<td>7</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>157,501 - 197,500</td>
<td>8</td>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td>197,501 - 237,500</td>
<td>9</td>
<td>9</td>
<td>9</td>
</tr>
<tr>
<td>237,501 - 277,500</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>277,501 - 355,500</td>
<td>11</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>355,501 - 395,500</td>
<td>12</td>
<td>12</td>
<td>12</td>
</tr>
</tbody>
</table>
Each member city must file new registration forms with the League of Kansas Municipalities every year.

On the attached forms please print the information required for each delegate and circle whether the person is a voting delegate or alternate delegate and which delegate number they represent. The League must have a form on file for each voting delegate and each alternate delegate in order for their vote to count during the business meeting. The City may register any number of delegates up to the maximum number allowed per the Bylaws. You may send the forms via email to intern@lkmm.org; or FAX to 785-354-4186. Please send forms by Friday, September 21st to the attention of Davianna Humble. Forms received after this date may not be processed.

As always, I thank you for your support and look forward to seeing you in Topeka in October!

Sincerely,

[Signature]

Erik A. Sartorius
Executive Director

Enclosures
2018 CITY VOTING DELEGATE REGISTRATION
League of Kansas Municipalities

Please print

The Governing Body of the City of ____________________________

has elected: Name ____________________________

Title ____________________________

Address ____________________________

E-Mail Address ____________________________

to be (check one)

voting delegate □

alternate voting delegate □

to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities at the 2018 Annual Conference.

Signed: ____________________________ Date: ____________________________

City Clerk
2018 CITY VOTING DELEGATE REGISTRATION
League of Kansas Municipalities

Please print

The Governing Body of the City of _________________________________

has elected: Name _______________________________________________

Title ___________________________________________________________

Address _______________________________________________________

E-Mail Address __________________________________________________

to be (check one)

voting delegate ☐

alternate voting delegate ☐

to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities at the 2018 Annual Conference.

Signed: _______________________________ Date: ____________________

City Clerk