

**Greensburg City Council**  
**February 6, 2017**  
**City Hall**

**A) CALL TO ORDER**

Mayor Robert Dixon called the meeting to order at 6:00 p.m. on February 6, 2017.

**B) PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was said and the invocation given by Dixon.

**C) ROLL CALL & APPROVAL OF THE AGENDA**

Council present: Mark Trummel, Rick Schaffer, and Sandra Jungemann. Matt Christenson and Haley Kern were absent. Trummel made a motion, seconded by Jungemann, to approve the agenda as presented. The motion passed 3-0.

**D) CITIZEN COMMENTS**

Judy Kirk, PAC Greensburg, stated that she was aware of the donation made to the City by Mr. Wise. Mr. Wise was the first donor to PAC and his generous donation was locally matched. PAC has the funds for the first sculpture to be placed in Starlight Park. They also have \$5,000 for concrete and the wood for the benches. Luminous Neon has provided a quote for the plaques to be placed on the benches and the storyboard. The storyboard will be easy maintenance and was quoted at \$3,500. The group is also seeking funds for landscaping. Once construction of the park is underway, Kirk anticipates additional purchases of paver bricks from citizens. The group is also applying for 2 grants this week. Kirk requested Council consider a \$4,000 donation to PAC from the Wise donation.

**E) RECOGNITIONS, PROCLAMATIONS, AWARDS, & NOMINATIONS**

KMEA Bylaws require each Member City to have 2 Directors and 1 Alternate on its Board of Directors. Each Director is appointed by the Governing body to serve a two year term. The term for Director #1, Jungemann, expires April 30, 2017. Jungemann is willing to serve an additional two years. Schaffer made a motion, seconded by Trummel, to appoint Jungemann to a term expiring April 30, 2019. The motion passed 3-0.

**F) CONSENT AGENDA**

Trummel made a motion, seconded by Schaffer, to approve the consent agenda as presented. The motion passed 3-0.

**G) ITEMS OF BUSINESS****1. Tablet Tutorial**

City Administrator Kyler Ludwig provided Council a brief tutorial on the use of tablets purchased for their use. The purchase was approved as an effort to reduce printing costs and to allow for Council to have more access to information. The City has moved to a paperless agenda for the Governing Body.

**2. Tornado Donation Discussion**

Since the 2007 disaster, the City has received many donations from private parties to assist the community's rebuilding efforts. Ludwig requested direction from Council on which projects funds should be directed towards. Ludwig has received a few recommendations from citizens on where those funds should be allocated to: creating a trail system; completing the park adjacent to the swimming pool; developing the open space across from City Hall; helping with the sculptures and landscaping at Starlight Park; matching funds for a Mariah Fund Grant for a tourism project. Council discussed ways that funds have been used in the past

(swimming pool construction). Christenson liked the idea of using funds toward the pool park and feels committed to the Starlight Park project. He does not feel that a trail system is a necessity as the community is very walkable. Christenson stated that a plan and cooperation are obstacles in the open space project. He would like to see more information on what the tourism grant project would be and know what the city share would be before committing donation funds.

With Dixon, Jungemann, Schaffer, and Trummel concurring that the pool park and PAC projects should be the current focus, Trummel made a motion, seconded by Schaffer to give \$4,000 of the Wise donation to PAC. The motion passed 4-0.

Council briefly discussed moving forward with the pool park project. Suggested items for the park were a picnic shelter, play ground equipment and trees. Ludwig stated that this project will be a future agenda item. Dixon suggested a committee of citizens be formed to make recommendations to the Council. He also recommended that a Council Member be on the committee to ensure clear communication between Council and the committee. Ludwig and Dixon will bring possible names for the committee to the next Council Meeting.

### **3. Water and Sewer Rate Discussion**

2013 was the last adjustment to water and sewer rates. The adjustment was done in anticipation of estimated water treatment plant operating costs. Ludwig anticipates that repair costs will increase in future years. Council was provided an analysis of revenues, expenditures, usage, and rates from 2010-2016. The water fund, in 2014-2016, showed a loss of income due to reduced usage. In previous years citizens were putting in new yards and in 2016 the region received more rainfall than in previous years. Expenditures shown on the analysis for 2016 did not include the \$15,000 taken from the reserve fund to replace the water treatment plant impellers. Recent sewer fund budgets have made no effort to invest in reserve funds. Staff has made payroll adjustments to reduce expenses. Only 75% of one employee's salary is coming from the water fund and 75% of another from the sewer fund. The additional 25% of the salaries are being supplemented by the electric fund. Currently the water and sewer funds are healthy, showing approximately 1 year of cash funding available. Ludwig encouraged Council to look at adjusting rates in the future.

Dixon would like to see another year of water plant operation to see if the amount of profit loss is a pattern. It was noted that an increase in rate most generally spurs water conservation, and these funds are usage driven. Ludwig clarified for Council that the 2013 rate adjustment was done in hopes of producing \$5,000 capital outlay for both the water and sewer funds.

### **4. Land Bank Signs**

Taylor Printing has provided Ludwig a quote for signs to be placed on the City's Land Bank properties. For 20 aluminum signs printed on two sides without any frames the cost is \$25 each. An additional \$25 would be needed to purchase frames from Taylor Printing or staff would need to make their own. The total price would be \$400 (\$800 with frames). For 20 corrugated plastic signs printed on two sides (stakes included) the cost is \$8.60 each. Total price would be \$172.00. Staff recommended using the plastic signs as a test to see what type of response would be received from the community. Ludwig has received a possible design from Tourism Director Stacy Barnes. The consensus of the Council was to use Barnes' design and purchase 20 plastic signs.

**H) CITY ATTORNEY'S REPORT**

City Attorney Gordon Stull reported that he has contacted the attorney for KPP to determine which agreements and contracts between the City and KPP are in effect. There are two separate contracts, an operating contract and a power purchase contract. Ludwig will follow-up with KPP.

**D) CITY ADMINISTRATOR'S REPORT**

Ludwig discussed the following topics:

**City Council Meeting:** The next regular council meeting will be on Monday, February 20<sup>th</sup>. The County Commission Meeting was rescheduled, but President's Day is not an approved City holiday.

**Pet Registration:** Pet registration and vaccination must be done before March 1<sup>st</sup>. Pet owners have been notified through a postcard, city newsletter, and other city communications. Registration costs will increase for those who fail to register before the deadline. The City is hosting a pet clinic February 16<sup>th</sup> from 11-2 pm.

**Ice Storm Clean Up:** Staff has closed the temporary limb drop off site. All other limbs and branches must be taken to the landfill.

**Tourism Marketing Pitch:** The Tourism Board is continuing to work with the marketing firm Apples and Arrows to put together a tourism marketing plan. Ludwig presented a sample of the proposed work that the council will review at the next meeting.

**USDA Business Park Discussion:** Staff is working with representatives from USDA to price out the Business Park lots. This is scheduled to be a discussion topic at the February 20<sup>th</sup> meeting.

**Insurance Quotes:** The City's insurance renewal is scheduled for April 1<sup>st</sup>. Peoples Insurance is collecting quotes from 3 companies for the governing body to review.

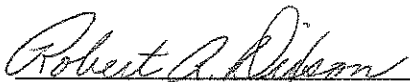
**KDHE Water Operator:** KDHE has notified staff that a Class II certification will be required for our water utility. This requirement conflicts with information given to the City previously. Staff is working to determine if additional certifications are needed.


**J) GOVERNING BODY COMMENTS**

There were no additional comments from the Council.

**K) ADJOURNMENT**

With no additional items to discuss, Dixon declared the meeting adjourned at 6:51 p.m.

  
Robert A. Dixon, Mayor

  
Christy Pyatt, City Clerk