Greensburg City Council
December 4, 2017
City Hall

A) CALL TO ORDER
Mayor Robert Dixson called the December 4, 2017 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION
The Pledge of Allegiance was said, and the invocation was given by Pastor Terry Mayhew.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council Present: Matt Christenson, Haley Kern, Rick Schaffer, and Sandy Jungemann. Mark Trummel was absent. Jungemann made a motion to approve the agenda as presented. Christenson seconded. Motion passed 4-0.

D) CITIZEN COMMENTS
There were no citizens present at the meeting.

E) CONSENT AGENDA
Kern made a motion, seconded by Jungemann, to approve the Consent Agenda as presented. The motion passed 4-0.

F) ITEMS OF BUSINESS
1. Mark Chesney – KPP Update
Mark Chesney, Kansas Power Pool (KPP), presented an update to Council. KPP held its annual rate forum November 2nd. Budget predictions are for an extremely slight decrease from what members approved last December. Members will formally approve rates on December 15th. Transmission costs will continue to grow as more money is invested in the coming years. Early in its next session, the State Legislature will be presented with a proposal from utility co-ops that would essentially stop municipalities from taking on more electric load through annexation. KPP is investing funds to fight the legislation. The proposal will ask for bare ground compensation. The co-ops want the ability to come before the local governing body and require a higher buy out for property that is currently in their areas.

Dixson asked if it was too early to begin contacting State Representatives. Chesney responded that many Legislatures may not be aware of the proposal yet. Dixson also asked what portion of an electric bill is transmission costs. Chesney estimated that 24% of the cost would be for transmission.

Christenson noted that Greensburg’s last electric rate change was prior to 2007. Chesney recommended Staff talk with Carl Myers (KPP) about the prediction software that is available to the City. The software is designed to assess future city rate needs.

2. 2017 End of Year Budget Estimates
City Administrator Kyler Ludwig presented end of year budget estimates for Council’s review. Estimates are conservative, with a 5% increase in expenditures through the end of the year and a 5% decrease in revenue. All funds are projected to end the year within the allotted expenditure authorities. The Big Well projection is close to the budget authority, but Staff has been working to cut costs within the fund. A point of discussion was the expenditures for the park department. Parks is part of the General Fund. Expenditures appear elevated this year due to trees being purchased for the Starlight Park. Grant funds for the trees are shown as revenue in the General Fund, rather than a negative expenditure. Also, Council voted to make an unscheduled $40,000 Rice payment to KPP, to avoid interest. This expense contributes to the percent of budget expended in the Electric Fund.
3. Quarterly Transfers – Fourth Quarter
Continuing the discussion on the 2017 budget, Ludwig presented a schedule of budgeted 4th quarter transfers for Council’s approval. In addition, Ludwig recommended 2 unbudgeted transfers: $30,000 from the General Fund to the Equipment Reserve Fund and $7,500 from the General Fund to the Fire Equipment Reserve Fund. Ludwig noted that nothing has been placed in the Fire Equipment Reserve Fund in over 10 years.

Christenson made a motion, seconded by Jungemann, to approve the budgeted transfers as presented. The motion passed 4-0. Christenson made a motion, seconded by Kern, to approve a $30,000 transfer from General Fund to the Equipment Reserve Fund. The motion passed 4-0. Christenson made a motion, seconded by Jungemann, to approve a $7,500 transfer from the General Fund to the Fire Equipment Reserve Fund. The motion passed 4-0.

4. Climate Ready Communities – Beta Site
The Geos Institute is a non-profit organization focused on helping communities plan for changes in the climate. Ludwig has been approached by the organization, who is interested in having Greensburg as a beta test site for their new “Community Resilience Plan Program”. The Institute is interested in working with smaller communities and offering a subscription service tool box to help create a “climate resilience plan” at a much lower cost than it would be normally. Generally such a plan would cost between $60,000 and $100,000. The City would have a non-disclosure agreement. Cost to the City will be staff time in gathering data.

Kern asked how many communities would be involved. Ludwig stated that 11-15 smaller communities will participate. The program is for communities who cannot afford to bring a company in to create a plan. Christenson asked if the non-disclosure agreement would be reviewed by the City Attorney. Ludwig verified that would be the case, if Council decides to proceed. Dixson verified that participation would be for data only, not for a program endorsement.

Kern made a motion to authorize Staff to enter an agreement with the Geos Institute to become a beta site for their climate ready communities program, pending approval by the City Attorney. Christenson seconded the motion, which passed 3-1 (Schaffer voting “no”).

5. Airport Update
Ludwig provided links to online sites where daily inspection, updates, and photos of the airport construction project can be viewed. Also provided was a link to contract documents and plans.

G) CITY ATTORNEY’S REPORT
City Attorney Clayton Kerbs was not present at the meeting.

H) CITY ADMINISTRATOR’S REPORT
   Kiowa County Roads: The County Commission has expressed interest in working with the City on laying compacted asphalt chips to rehab Grant Street. The total cost of materials is approximately $1,100.
   Email Transition: City emails for Staff will be transitioning from our current provider to a Google server. The Kiowa County Media Center will be managing the transition, which is scheduled for Sunday December 17th.
   Fiber Internet: Staff met with an engineer from AT&T to discuss the fiber internet connection at City Hall. Work will be done between now and January for the new connection. The Media Center will be working on a phone system to move towards a VoIP system.
**Electric Transformers:** A proposal for electric transformers will be prepared for the next Council Meeting. These are to replace some of the equipment that was used this past year.

**Boards and Commissions:** Recommendations are still needed to fill a position on the Housing Authority.

**Main Street Benches:** The wood panels on the Main Street benches are being sanded and coated by City Staff. The missing panels will be replaced when the work is completed.

**January Meetings:** The first regular meeting in January will be on Tuesday the 2nd. Council members elected in November will be sworn in at City Hall on January 8th. The first meeting with our new Council will take place on Tuesday January 16th.

**2018 Work Plan:** Staff is going to start putting together a work plan for the upcoming year. If any Council Members want topics or items added to the plan they are asked to notify Ludwig.

**Christmas Break:** Ludwig is planning on visiting family in Utah. He will be gone December 20th and plan to be back by the 29th. He will be available by phone or email.

I) **GOVERNING BODY COMMENTS**
Dixson invited everyone to the free movies playing at the theatre this week, in conjunction with the Volt conference. “Money Ball” will show tonight at 7:15 and “It’s A Wonderful Life” at 6:30 p.m. tomorrow. The community is invited to attend.

J) **ADJOURNMENT**
Dixson declared the meeting adjourned at 6:35 p.m.

[Signatures]
Robert A. Dixson, Mayor
Christy Pyatt, City Clerk