

**Greensburg City Council
December 18, 2017
City Hall**

A) CALL TO ORDER

Mayor Robert Dixson called the December 18, 2017 meeting to order at 6:00 p.m.

B) PLEDGE OF ALLEGIANCE & INVOCATION

The Pledge of Allegiance was said, and the invocation was given by Pastor Terry Mayhew.

C) ROLL CALL & APPROVAL OF THE AGENDA

Council Present: Matt Christenson, Haley Kern, Mark Trummel, and Sandy Jungemann. Rick Schaffer was absent. City Administrator Kyler Ludwig requested that item E2 be removed from the agenda (Public Service Recognition) Christenson made a motion to approve the agenda with the requested deletion. Trummel seconded. Motion passed 4-0.

D) CITIZEN COMMENTS

There were no citizens present at the meeting.

E) RECOGNITIONS, PROCLAMATIONS, AWARDS, & NOMINATIONS

Ludwig offered the name Nick Sterner for consideration for the Greensburg Public Housing Authority, with a term expiring December 31, 2021. Jungemann made a motion, seconded by Kern, to appoint Sterner. The motion passed 4-0.

F) CONSENT AGENDA

Jungemann made a motion, seconded by Christenson, to approve the Consent Agenda as presented. The motion passed 4-0.

G) ITEMS OF BUSINESS

1. 2017 Review of Projects and Accomplishments

Ludwig presented and discussed a compiled list of changes and accomplishments from 2017. Ludwig stated that approximately 90% of the 2017 Work Plan has been completed. Christenson and Trummel voiced interest in seeing the 2017 Work Plan or a list of the 10% of items not completed. Ludwig verbalized items such as maintenance of roads, a direction for the Police Department, and parks and pathways as remaining items. Trummel asked that incomplete 2017 items be moved to the 2018 Work Plan.

2. 2018 Work Plan - Discussion

Leading into business item #2, Ludwig mentioned that further development of the swimming pool park could be on the 2018 Work Plan. Kern expressed that she would like to see the development of the swimming pool park, as well as the lot across from City Hall, on the Work Plan. A brief discussion was had on the possibility of purchasing the west half of the block across from City Hall. Ludwig reported no formal approach of those property owners since Shelia Magee was City Administrator. He does, however, know of one property owner that would be interested in donating their property; however, there are issues with loans and mortgages with the property. Ludwig mentioned that the adopted development plan for the area included, amongst other items, space for a farmers' market.

Kern would like to see further discussion on the business park on the 2018 work plan. A brief conversation ensued. Items mentioned included whether or not to erect a building to attract potential corporations or to offer build-to-suite. Trummel commented that the ability of the City to sell property is probably more attractive to prospective developers than leased land.

Dixon mentioned the potential of adding City funding toward economic development. Ludwig stated that the City currently has 3 months in cash reserves in the General Fund, a significant increase from the 2 week reserve that was previously available.

Kern would like to see more community involvement. She would like to know where citizens see the City now and in the future. She recommended bringing in a facilitator to conduct the review process. Kern would like to know if tourism is "selling" the right thing.

Dixon asked that a Work Plan for 2018 be made available by mid January. The Council was asked to communicate with Kyler any additional items they would like to see discussed. Ludwig has reached out to incoming Council Member Pamela Reves, regarding suggestions for the 2018 Work Plan.

Jungemann asked about the need for sewer and water system repairs. Ludwig stated that the City doesn't have many breaks, and reminded Council of their approval at the last meeting of a \$10,000 transfer into reserve to help with future repairs. Discussion was had about repairs made following the 2007 disaster. Repairs were made in specific areas, as needed, and the entire sewer system was lined.

Trummel asked how many open suites there are in the Incubator. Ludwig reported one space available on the first floor and 3 offices available on the second floor. Kern asked about the proposed insurance call center that was to be placed in the former manager's office. Ludwig stated that opening has been delayed due to issues with training and testing.

H) CITY ATTORNEY'S REPORT

City Attorney Clayton Kerbs was not present at the meeting.

I) CITY ADMINISTRATOR'S REPORT

Tesla Charging Stations: Staff is working with Tesla to purchase 4 electric vehicle charging stations for the Big Well parking lot. There is no formal agreement with Tesla. Ludwig stated that Tesla typically pays for these stations and installation. The City then owns them and is responsible for the power (about \$1/hour and vehicles take 3-4 hours to charge).

2020 Census: Staff submitted an application to participate in the Local Update of Census Addresses (LUCA). This allows for us to compare Census address information to municipal records. The information provided by the Census Bureau is confidential.

Flat Utility Billing: Staff is looking to present a flat billing option to the governing body. Ludwig has reached out to Summit and plans to present this at the January 16th meeting. E-billing has been delayed until Staff get the new email server set-up.

Email Transition: The transition to a Google based email server has been delayed until after the first of the year. Mike McBeath, Kiowa County Media Center, has had difficulty getting final approvals from Google to continue the process.

Electric Transformers: Staff is still waiting on a bid for the previously mentioned electric transformers. Ludwig anticipates the bid will be within Staff's expenditure authority.

January Meetings: The first regular meeting in January will be on Tuesday the 2nd, due to New Year's Day being on Monday. Council members elected in November will be sworn in at City Hall on January 8th. The first meeting with the new council will take place on Tuesday January 16th, due to Martin Luther King Jr. Day.

Christmas Break: Ludwig plans to visit family in Utah. He will leave December 20th and be back by the 29th. Ludwig will still be available by phone or email.

Airport Progress: The first invoice for the airport project, which totaled \$178,138.80, was submitted by Lochner. The City will be reimbursed for 90% of the invoice. Funds are being

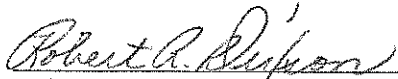
allocated out of the City's Infrastructure Fund. Trummel asked if Ludwig checks with Lochner on a daily or weekly basis. Ludwig stated that he receives electronic reports from the on-site inspector.

J) GOVERNING BODY COMMENTS


There were no additional comments from the Council.

K) ADJOURNMENT

Dixson wished everyone a Merry Christmas and adjourned the meeting at 6:42 p.m.



Robert A. Dixon, Mayor



Christy Pyatt, City Clerk