Greensburg City Council
January 3, 2017
City Hall

A) CALL TO ORDER
Mayor Robert Dixson called the meeting to order at 6:00 p.m. on January 3, 2017.

B) PLEDGE OF ALLEGIANCE AND INVOCATION
The Pledge of Allegiance was said and the invocation given by Pastor Terry Mayhew.

C) ROLL CALL & APPROVAL OF THE AGENDA
Trummel made a motion to approve the agenda as presented. Christenson seconded the motion, and it passed 5-0.

D) CITIZEN COMMENTS
There were no comments from those in attendance.

E) CONSENT AGENDA
Kern made a motion to approve the Consent Agenda as presented. Christenson seconded the motion, which passed 5-0.

F) ITEMS OF BUSINESS
1. Annual GAAP Waiver Resolution
City Administrator Kyler Ludwig presented Resolution 2017-01 for the Council’s consideration. The proposed resolution waives Generally Accepted Accounting Principles (GAAP) and directs Staff to construct all financial statements and reports using cash basis and budget laws for the year ending December 31, 2016. Jungemann made a motion, seconded by Christenson, to approve Resolution 2017-01 as presented. The motion passed 5-0.

2. Recess: Land Bank Annual Meeting
Dixson recessed the Council and convened them as the Land Bank for their required Annual Meeting. An inventory and map of Land Bank properties was provided in the Council meeting packet. Ludwig stated that in 2016 the Land Bank did not use any funds. The City Attorney cleared the titles for the new properties accepted into the Bank; however, staff did not separate those legal fees from the regular monthly charges. At the November 14th Special Council Meeting the Governing Body discussed the possibility of having signs placed on Land Bank properties to advertise that the lots are available for development. Ludwig obtained a quote from Taylor Printing for aluminum real estate signs. The original bid was $80.00/sign. If Staff makes the sign frames the cost would be approximately $20.00/sign. Ludwig asked for direction on what the signs should say and if they should include the City logo. Schaeffer and Christenson expressed that the text should be simple (i.e. “Greensburg Land Bank. To inquire, call 722-2751”). Schaeffer would prefer perforated plastic signs over metal to save cost. Kern would prefer to purchase something that will last longer in the Kansas elements and that can be moved as needed. Christenson agreed. The consensus was to have the City logo on the sign, making the ownership easier to identify and to have Staff make metal frames in house as a winter project. Trummel suggested running a listing of available properties in the Kiowa County Signal or doing an article on the Land Bank. Ludwig asked if the same signs should be utilized on residential and commercial properties, or if commercial signs should be larger. The consensus was that commercial signs be larger, but Ludwig was asked to check the cost difference. The Land Bank adjourned at 6:12 pm.
3. **Recess: Public Building Commission Annual Meeting**
 Council reconvened at 6:12 pm. Dixson again recessed the Council to convene as the Public Building Commission (PBC).

President Christenson convened the meeting at 6:12 pm.

**Roll Call:** All members were present (Mayor Bob Dixson and Council Members Matt Christenson, Mark Trimmel, Sandy Jungemann, Rick Schaffer, and Haley Kern).

**Approval of Minutes of previous Meeting – January 19, 2016:** Christenson requested a motion to approve the minutes of the January 19, 2016 meeting. Jungemann made the motion, seconded by Kern. Motion passed 5-0.

**Communications:** City Administrator Kyler Ludwig directed the PBC to the revenue and expense report in their meeting packet. Highlighted in the report were the amount of sales tax received by the Big Well and the amount paid in rent from the Big Well to the PBC.

**Reports:** Sales tax in 2016 was sufficient for the Big Well to fund rent payments to the PBC, who made the required bond payment on the facility. When asked about the significant difference in the amount of sales tax budgeted and the amount collected, Ludwig stated that the budget was created when ICC was in town and tax income was higher.

**Unfinished Business:** There was no unfinished business to discuss.

**New Business:** Election of President, Vice President, and Secretary Trimmel made a motion to retain the current President (Christenson), Vice President (Schaffer), and Secretary (Kern) appointments. Jungemann seconded the motion, which passed 5-0.

**Adjournment:** Christenson declared the meeting adjourned at 6:19 pm.

Dixson reconvened the City Council to open session.

4. **Kansas Power Pool - Update**

KPP has requested that the proposed Letter Of Intent (LOI) changing the contract between the City of Greensburg and KPP be tabled to the next Council meeting. Ludwig reviewed a copy of the contract signed by the City in September 2011. The copy did not include a KPP signature, and KPP cannot find a copy of the contract. Ludwig stated that the contract is therefore null and void. The language of the 2011 contract provided for a 40-year agreement, which is what KPP would like to see for all members. The contract KPP presented, and the City approved, in January 2012 changed the termination language to a flat 20-year agreement. KPP continues to search their records for the 2011 contract. City Attorney Gordon Stull will do the same. Staff believes that the proposed contract language change is within the scope of what was approved by Council in 2011 and provides more involvement by member cities when KPP takes on debt.

**G) CITY ATTORNEY’S REPORT**

There was no report from Stull.

**H) CITY ADMINISTRATOR’S REPORT**

A digital copy of an Administrator’s report was provided to the council. Ludwig discussed the following topics:

**City Council Meeting:** The next regular council meeting will be on Tuesday January 17th, due to the Martin Luther King Jr. holiday.

**Council Tablets:** The cases for Council’s tablets are still on back-order. Staff received an email stating that January 31st is the anticipated date they will be available.

**Transformer / LTC Update:** Solomon Corporation tested the LTC unit previously discussed. They indicated that the LTC unit is within the units set parameters. They do not recommend any filtering or repairs at this time.
Uniform Transition: The new uniforms have arrived, and there are no major complications to report in that transition.

Junked Motor Vehicles: Arrow Zanghi has requested that the council change the city code to extend the 30 day limit on junked motor vehicles to 1 year. He also requested an exception for race or derby vehicles. Staff is working with Zanghi in hopes of getting him in compliance with the current junked motor vehicle code.

Code Enforcement: Mayor Dixson has requested a discussion on Code Enforcement that will take place at the January 17th meeting.

Performance Measure Review: Staff will be preparing an overview of the past year’s performance measures for the January 17th meeting.

Vacation: I will be out of town from January 21st through the 31st for my brother’s wedding in Utah.

City CD Investment: The City has a CD with Greensburg State Bank that is renewed annually. The account has $202,028.14 and will renew on January 15th at an interest rate of .500% (earns about $1,000 in interest over the year).

Donation: The City received a significant donation from Mr. Charles Wise, which has been added to the donation fund. Mr. Wise has been a long time supporter of our community, and continues to support our rebuilding.

Pet Registration: 2017 pet registrations are due March 1st. Current registrations will be sent a reminder and a notice will be in the city’s newsletter and Kiowa County Signal. The city will again have a vaccination clinic where citizens can register their animals when they go into the veterinary office to update vaccinations. Several citizens chose to pay in advance for this year. Chief Alvarez will be getting them their 2017 tags.

I) GOVERNING BODY COMMENTS
There were no additional comments from the Council.

J) ADJOURNMENT
Dixson declared the meeting adjourned at 6:31 pm.

Robert A. Dixson, Mayor

Christy Pyatt, City Clerk