

**Greensburg City Council
December 5, 2016
City Hall**

A) CALL TO ORDER

Mayor Robert Dixon called the meeting to order at 6:00 p.m. on December 5, 2016.

B) PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was said and the invocation given by Pastor Jeff Blackburn.

C) ROLL CALL & APPROVAL OF THE AGENDA

Council present: Matt Christenson, Mark Trummel, Haley Kern, Rick Schaeffer, and Sandra Jungemann. Trummel made a motion, seconded by Kern, to approve the agenda as presented. The motion passed 5-0.

D) CITIZEN COMMENTS

There were no comments from those in attendance.

E) CONSENT AGENDA

Christenson asked why the Incubator property tax payment was listed separately on the consent agenda from the appropriation ordinance. City Administrator Kyler Ludwig explained that the taxes came in after the ordinance was prepared and is above Ludwig's spending authority. Ludwig wanted Council's specific approval of the expenditure. City Attorney Gordon Stull mentioned some technical issues with the Malt Beverage Licenses. He recommended approval pending the issues being resolved. Trummel made a motion to approve the Consent Agenda. Jungemann seconded the motion, and it passed 5-0.

F) ITEMS OF BUSINESS**1. Conditional Use Permit – 522 N. Bay**

City Clerk Christy Pyatt presented a request from the Planning Commission for approval of a Conditional Use Permit for an RV Park to be located at 522 N. Bay. On November 16th the Planning Commission held a public hearing on the request from Scott and Jill Eller to develop a 14 space RV park. Staff had worked with the applicant to create a site plan that fits the intent of the current RV park regulations. A copy of the staff report from the public hearing and a site plan were provided in the meeting packet. The Planning Commission unanimously recommended approval of the application, and Staff supports their recommendation. Christenson made a motion, seconded by Trummel, to approve the request as presented. The motion passed 5-0. Trummel commented that he was glad to see development in that area of town. Dixon appreciated Staff working with the applicants to make the project happen.

2. Stop Sign Request – Grant/Walnut

Ludwig stated that he had received a request from resident Jason West to consider the placement of stop signs on Grant Street at the Walnut intersection. West's concerns are over the increasing number of kids in the area and the speed of vehicles traveling on Grant. This street had a stop sign prior to 2007, when the hospital used Walnut as an emergency route. Ludwig reviewed standards from the Manual on Uniform Traffic Control Devices (MUTCD). Based on these standards, Staff would not recommend a stop sign at this intersection under the current conditions. The MUTCD also warns the stop signs should not be used for speed control but rather to minimize the number of vehicles having to stop. The manual recommends less

restrictive measures such as yield signs, policing, cross walks, or children at play signs on intersections where a full stop is not necessary. Pictures of the intersection were provided in the meeting packet. Ludwig requested discussion on the topic and a recommendation on how Staff should proceed. Ludwig opened the floor to West for additional comments.

West voiced concern that there is nothing in place to slow traffic on Grant from the west edge of town to Main Street and from Main Street to Olive Street. He feels that the Walnut/Grant intersection is one of the busier intersections in town. Pedestrian traffic, specifically kid traffic, increases greatly in the summer months, with the pool located one block south of the intersection. With no signs and no drainage dips, traffic frequently moves quickly on both streets. West noted that the standards presented are recommendations, not law, and asked Council to consider placement of stop signs.

Council discussed several intersections of concern, none of which have stop signs. Dixon asked if this was a stop sign issue or a driver education issue. Trummel asked why Staff made a recommendation that signs not be placed. Ludwig voiced that there is a general concern, based on the MUTCD, that stop signs actually encourage traffic to speed up, to make up the short time they lost stopping. He is also concerned that stop signs at Walnut would simply divert the faster moving traffic to another street without signs. Kern would like to review the other options offered and look at all the intersections surrounding the pool. She asked if it was legal to place speed bumps in the streets, rather than signs. Schaffer asked why the Police Department was not utilized to review the situation. Christenson mentioned a traffic study and utilizing the Police Department. Kern asked about placing a camera at the intersection for 24 hours, reviewing crash records for the area, and the possibility of a 4-way stop. Jungemann would like to see slow signs placed around the pool, at a minimum. Council was receptive to West's request and tabled the discussion until the December 19th meeting, giving themselves time to review the intersections.

3. KPP – Contract Discussion

Staff has received a request from KPP that the City's representative to the KPP Membership Committee (Ludwig) be prepared to participate and vote on a proposed resolution calling all governing bodies to adopt and sign a new contract with KPP. The resolution would cause all member cities to operate under identical contracts, allow for long term finance planning (debt financing) for KPP projects, and would cause the contract to renew with debt agreements for up to 40 years. Ludwig asked for direction to vote at the December 16th Membership Meeting. If the resolution passes, Council will be asked for a letter of intent and adoption of the contract.

Christenson asked what would happen with assets if KPP dissolved for any reason. Though unlikely, the assets would be sold and profits distributed to member cities. Under the current environment, KPP is the best option for the City if Council wishes to keep power costs low and steady. Going on our own will not be a viable option in the future. It was the consensus of the Council to allow Ludwig to vote in favor of the proposed resolution.

4. COLA – 2017 Adjustment

At their previous meeting, Council discussed COLA for employees. Since the adoption of the City's Pay Plan in May 2012, the CPI-W indicates inflation of 4%. Ludwig provided a revised pay scale table that would reflect the current rates with a 4% COLA. All 2017 budgets could absorb a 4% salary increase, an impact of approximately \$24,000. In computing the financial impact, Ludwig looked at current overtime, KPERS, etc.,

not just hourly rates. Christenson and Kern concurred that, if not addressed now, the percentage of increase will only continue to rise. An annual review of COLA would allow for easier budgeting. If approved, the COLA would increase both the salary scale and salary of all employees. Kern made a motion to approve a 4% COLA, effective the first pay period in January. Jungemann seconded the motion. The motion passed 5-0.

5. Fund Transfers

Ludwig reviewed the budgeted transfers from water, electric and the equipment reserve funds. Staff has been making these transfers quarterly, with Council's approval. The transfer from equipment reserve to the general fund has been put off until the 4th quarter. This transfer was recommended by the City's Auditors, who wanted to assure the City had a healthy general fund. Financial projections show the City roughly breaking even in 2016. For the last several years the City has taken a loss in the general fund. Ludwig asked for direction from Council: transfer the full amount, transfer a smaller amount, or make no transfer. Kern made a motion to authorize the proposed quarterly transfers, including the budgeted transfer from the equipment reserve to the general fund. Jungemann seconded the motion, which passed 5-0.

G) CITY ATTORNEY'S REPORT

There was no additional report from the City Attorney.

H) CITY ADMINISTRATOR'S REPORT

January Meetings: Both meetings in January will be on Tuesdays, January 3rd and 17th, because of previously approved holidays.

Council Tablets: The electronic tablets are ready for council use. Staff will give a brief training to each member of the Governing Body prior to the next council meeting.

Transformer/ LTC Update: Staff is waiting on quotes from the two transformer service companies for a new oil sample. Discussions with engineers from both companies have been very positive.

Property Taxes: The Incubator's taxes were included in the consent agenda, while the other property taxes will be paid prior to the next council meeting as a regular bill.

Uniform Transition: The final transition from Aramark to Unifirst uniforms will take place at the end of this month.

Free Movies: The Volt group in town has sponsored two community films that are free to the public tonight and tomorrow. "Sully" will be shown tonight and "Lincoln" tomorrow evening.

Vacation: Ludwig will be out of the office from January 23rd through the 31st for his brother's wedding in Utah.

Junked Motor Vehicles: The postponed public hearing on junked motor vehicles located at 903 N. Sycamore will take place on December 19th. The vehicle at 507 S. Grove Street has been removed from the property, and a formal abatement process is no longer necessary.


I) GOVERNING BODY COMMENTS

There were no additional comments from the Council.

J) ADJOURNMENT

With nothing further to bring before the Council, Dixon declared the meeting adjourned at 7:02 p.m.


Robert A. Dixon, Mayor


Christy Pyatt, City Clerk