

**Greensburg City Council
October 3, 2016
City Hall**

A) CALL TO ORDER

Mayor Robert Dixon called the meeting to order at 6:00 p.m. on October 3, 2016.

B) PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was said and the invocation given by Dixon.

C) ROLL CALL & APPROVAL OF THE AGENDA

Council present: Matt Christenson, Mark Trummel, Rick Schaeffer, Sandra Jungemann, and Haley Kern. Christenson made a motion to approve the agenda as presented. Kern seconded. Motion passed 5-0.

D) CITIZEN COMMENTS

There were no citizen comments.

E) CONSENT AGENDA

Jungemann made a motion, seconded by Christenson to approve the Consent Agenda as presented. The motion passed 5-0.

F) ITEMS OF BUSINESS

1. Kansas Power Pool Update

Mark Chesney, Kansas Power Pool (KPP), was present to give an update on KPP activities. The annual fall planning retreat was held in September, with City Administrator Kyler Ludwig attending. November 10th will be the annual rate forum, to be held at the Wichita office. December 16th the annual membership meeting will be held at the new KMU training center in McPherson. The 2017 rate and budget will be proposed to the membership for adoption. KPP is closely watching the EPA clean energy regulations, which are currently under litigation/review.

2. Land Bank – Deed 223 S. Bay

The Council recessed and convened as the Land Bank at 6:10 p.m. City Attorney Gordon Stull has reviewed the property at 223 S. Bay. As previously discussed, the current owners would like to donate the residential property to the Land Bank. Ludwig requested a motion to accept the property into the Land Bank, conditional on the owner signing the prepared deed. Dixon asked if the City had plans to fill in the depressions that exist on the property. Ludwig stated that the property is mowable and all debris has been picked up. The current owner did not feel that leveling the property was a wise investment, should a new owner decide to build on the property. Jungemann made a motion, seconded by Schaeffer, to accept the property into the Land Bank, conditional on the owner signing the prepared deed. The motion passed 5-0.

The Council reconvened open session at 6:14 p.m.

3. Kennedy McKee & Company 2016 Agreement

Kern made a motion, seconded by Christenson, to approve the agreement with Kennedy McKee & Company to provide an audit of the 2016 financials and assist with the 2018 budget, as proposed at the last Council meeting. The motion passed 5-0.

4. Uniform Discussion

As requested, Ludwig provided a bid from UniFirst to provide uniform services for the City. The quote was \$4.07-\$4.91 per week (depending on the quality) per employee for 11 pairs of pants and 11 shirts (currently the City provides 13). There is an additional \$2.00 environmental charge per employee, and a \$15 charge per drop off location. Service through UniFirst will cost the City approximately \$4,013.88 and will include washing services. If the City buys the uniforms, the cost is projected at \$3,800 the first year and \$2,700 each subsequent. These costs do not include any winter clothing, which Ludwig said could be paid through a proposed allowance of \$1,800 yearly. The washing of shop rags by UniFirst would be an additional cost.

Kern asked what the minimum contract life with UniFirst would be. A standard contract is 5-6 years. Staff would attempt to negotiate that length of time down. Discussion was had on the pros and cons of the city purchasing their own shirts and giving employees a yearly stipend to purchase jeans. Ludwig's proposal for purchasing shirts included 7-9 per employee the first year and 3-4 subsequent years. Ludwig also noted that only 2 of 9 employees issued uniforms currently utilize washing services. Kern suggested trying purchasing uniforms for a year or two and then seek bids from companies again if so desired. Christenson and Trummel preferred to utilize UniFirst. Christenson noted that the bid from UniFirst was still cheaper than what is currently being spent through Aramark, whose contract ends in November.

Christenson made a motion, seconded by Kern, to direct Staff to procure a firm bid from UniFirst for uniform services and to negotiate the term of the contract down from the standard length. The motion passed 5-0.

G) CITY ATTORNEY'S REPORT

There was no additional report from the City Attorney.

H) CITY ADMINISTRATOR'S REPORT

Junked Motor Vehicles: Informal letters have been sent to residents suspected of having junked motor vehicles on their property. If residents have any questions about rules regarding junked motor vehicles, Council was asked to refer them to City Staff. Staff will be starting formal processes with these property owners at the end of October.

Airport Grant: The City has submitted 3 grants to the 2018 KAIP grant process. These grants are an effort to show KDOT the entire cost of building an airport with air-med evacuation capabilities. The projected total cost is roughly 3 million dollars.

LKM (League of Kansas Municipalities): The League is currently proposing changes in their rules to allow all cities with populations larger than 120,000 to be represented in the League’s governing body. They are also proposing an adjustment in membership fees, which will result in a \$250 base charge for the City of Greensburg.

Flu Shots: The City will be offering flu shots again this year for all full time and part time employees on October 4th at 8:00 a.m.

LED Light Bulbs: Information about obtaining free LED light bulbs from the City will be published in the upcoming City Newsletter. Transition to these LED bulbs could save customers a total of \$6,600 over projected life of the bulbs, about \$30 per person.

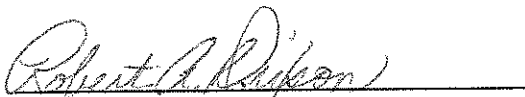
Council Retreat: Council was asked to reserve November 14th, starting at 5:30 p.m., for a council retreat. The meeting will be held in the SunChips Incubator. Sandwiches will be provided, and it is expected that the meeting will go until 8 p.m.

I) GOVERNING BODY COMMENTS

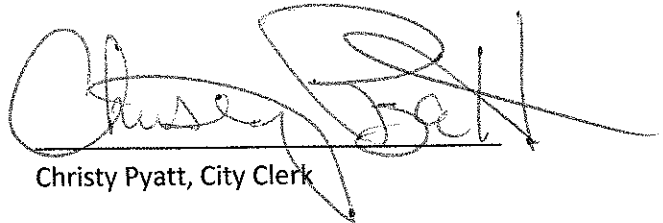
Dixon asked how much the City has utilized LKM. Ludwig stated that the City’s Uniform Public Offense Code and Standard Traffic Ordinance come from LKM, the League gives City’s a voice at the State Legislature, and makes draft legal documents available to member Cities. The annual membership fee is based on population and valuation, plus the new \$250 base fee. Ludwig feels that the annual membership fee is a good investment.

J) ADJOURNMENT

Dixon declared the meeting adjourned at 6:45 p.m.



Robert A. Dixon, Mayor



Christy Pyatt, City Clerk