A) CALL TO ORDER

B) PLEDGE OF ALLEGIANCE AND INVOCATION

C) ROLL CALL & APPROVAL OF THE AGENDA

D) CITIZEN COMMENTS
   A resident may address the Council on subjects that are not on the Agenda. All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

E) RECOGNITIONS, PROCLAMATIONS, AWARDS, & NOMINATIONS
   1. Proclamation for Constitution Week (Sept 17th through 23rd)
   2. LKM Delegate Nomination

F) CONSENT AGENDA
   These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.
   1. Approval of Minutes
      a. Regular Meeting – August 17, 2015
   2. Appropriation Ordinance
      a. Ordinance #1959: $109,564.60

G) ITEMS OF BUSINESS
   1. Meadowlark Home – Abatement Discussion
   2. Incubator Space Remodel
   3. Arts Center Alcohol Permit
   4. Lochner Supplemental Agreement – Airport
   5. Convene as Public Building Commission
      a. Architect RFP Business Park
   6. Road Closure Request- September 10th

H) CITY ATTORNEY’S REPORT

I) CITY ADMINISTRATOR’S REPORT

J) GOVERNING BODY COMMENTS

K) ADJOURNMENT

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact City Administrator Kyler Ludwig at administrator@greensburgks.org or call City Offices at 620-723-2751.
Greensburg City Council
August 17, 2015
City Hall

A) CALL TO ORDER
Mayor Robert Dixson called the meeting to order at 6:00 p.m. on August 17, 2015.

B) PLEDGE OF ALLEGIANCE AND INVOCATION
The Pledge of Allegiance was said. The invocation was given by Dixson.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council present: Matt Christenson, Mark Trummel, Sandy Jungemann, Rick Schaffer, and Haley Kern.
Trummel made a motion, seconded by Jungemann, to approve the agenda as presented. The motion passed 5-0.

D) CITIZEN COMMENTS
Dixson welcomed citizens to the meeting and opened the floor for comments. There were no comments from citizens.

E) RECOGNITIONS, PROCLAMATIONS, AWARDS, & NOMINATIONS
City Administrator Kyler Ludwig introduced a new addition to the Council Agenda that allows for items such as recognition of employees, mayoral proclamations, presentation of awards, or nominations for committees. There were no items to be presented at this time.

F) CONSENT AGENDA
Trummel made a motion, seconded by Schaffer, to approve the Consent Agenda as presented. The Motion passed 5-0.

G) ITEMS OF BUSINESS
   1. Kennedy McKee & Company Presentation of 2014 Audit
John Hendrickson of Kennedy McKee & Company presented results of the 2014 Audit. Council was presented with a bound copy of the audit, which Hendrickson reviewed with them. Hendrickson mentioned a few items that he and his staff found during the audit, which they worked with City Staff to correct while they were on site. The City was given a clean opinion of financial statements and accounting practices.

   Christenson asked for confirmation that the electric debt service would mature in 2016. Hendricks confirmed this by referencing pg 11 of the report. Christenson pointed out that this will provide the City budget with an additional $160,000/year (in the 2017 budget).

   Jungemann made a motion to accept the 2014 Audit report. Christenson seconded the motion. The motion passed 5-0.

   2. 2016 City Budget Hearing
Dixson convened the advertised public hearing for the 2016 City Budget and opened the floor for oral or written comments from the public. Receiving no comments, Dixson closed the public hearing and pointed out that the mill levy for 2016 decreases from 2015. Christenson made a motion to adopt the 2016 Budget as certified. Kern seconded the motion. The motion passed 5-0.
Ludwig requested that Council adopt Ordinance 1066, adopting the 2015 edition of the Standard Traffic Ordinance (STO). Ludwig stated that the STO is adopted by most Kansas cites and allows them to maintain compliance with applicable Kansas statutes. Christenson made a motion, seconded by Trummel to adopt Ordinance 1066 as presented. Dixson called for a roll call vote. Christenson: yes; Trummel: yes; Jungemann: yes; Schaffer: yes; Kern: yes. The motion passed 5-0.

4. Uniform Public Offense Code 2015 Update
Ludwig requested that Council adopt Ordinance 1067, adopting the 2015 edition of the Uniform Public Offence Code (UPOC). Ludwig explained that the UPOC allows Kansas Cities who adopt it to maintain compliance with applicable Kansas statutes. Jungemann made a motion, seconded by Kern to adopt Ordinance 1067 as presented. Dixson called for a roll call vote. Christenson: yes; Trummel: yes; Jungemann: yes; Schaffer: yes; Kern: yes. Motion passed 5-0.

5. Consultation Services Agreement
Ludwig presented a Consultation Services Agreement offered through Mr. Jay Newton. The City would be charged an hourly rate for services received from Newton for projects that he initiated during his time as Interim Administrator, and as a resource on large projects. The City’s Attorneys have approved the contract to form.

Assistant City Attorney John Beverlin stated that Newton is reviewing a second draft of the document. Beverlin recommended Council approve the proposed hourly rate and the City Administrator to work with the City Attorney to complete the document. Newton will furnish his own liability insurance and pay applicable taxes. Council was also asked to authorize the Mayor to sign the document once Newton approves it.

Christenson noted an error on the signature line of the draft document. Trummel made a motion to approve the consulting rate of $60/hour and to authorize the Mayor to sign the document once complete. Jungemann seconded the motion. The motion passed 5-0.

Ludwig advised that the PEC had met and discussed developing Lot 3 of the Business Park. While serving as Interim Administrator, Newton had begun working with a prospective business to develop a compatible facility for business development. Staff and Newton met with PEC, City Engineers, who have prepared an RFQ asking for submittals of architectural firms interested in the project. The RFQ requests submissions be turned in by September 1st. Council would review the submissions at the September 8th regular Council meeting. Ludwig confirmed that PEC is working with 5-6 firms. The structure would be a very simple building. Once the cost of the structure is available, the City can establish an appropriate lease amount and the perspective business can work that number into their business plan.

It was the consensus of the Council to direct Staff to issue the RFQ as presented.

H) CITY ATTORNEY’S REPORT
City Attorney Gordon Stull was out of town. There was no report from Assistant City Attorney Beverlin.
I) CITY ADMINISTRATOR’S REPORT
Ludwig presented Council with a memo prepared by Jay Newton and a copy of a prepare City
Administrator’s Report. The following topics were discussed in the report:

- Pool – A schedule for the remainder of the season and average attendance numbers were
  provided. Ludwig plans to present a year end summary and potential pool policy updates in the near
  future.
- Big Well – A report of sales and attendance for July was included.
- Incubator – Staff will be approving leases or changes on two spaces. Emblazon Designs has
  requested to move to the larger, corner space. Great Plains Fluid Service has expressed intent on
  moving into space #207. Staff has also been working with local entrepreneurs to determine if space
  #117 would fit the needs of a potential restaurant. Council will likely hear a proposal at the September
  8th meeting, discussing changes needed to the space.
- Airport – Staff met with Matt Jacobs from Lochner to discuss future grant options for the airport
  project. Jacobs recommended that the City return the unused planning and design KDOT grant money,
  and hold on to the remaining construction grant funds. Staff plans to request the use of the
  construction/land acquisition grant on essential electric infrastructure projects. The deadline for next
  year’s KDOT grants is September 30th. Staff is also looking into FAA grant opportunities.
- Street Preservation – A list of roads that ProSeal has treated was provided. Staff has been crack
  sealing streets as well.

Ludwig also mentioned that a resident has expressed interest in locating a camper trailer outside of a
business here in town, to use as his residence. Staff advised against this as current commercial zoning
does not allow for this use. Ludwig asked that Council discuss with him if they would like to pursue the
request.

J) GOVERNING BODY COMMENTS
There were no additional comments from the Council.

K) ADJOURNMENT
With no additional items to come before the Council, Dixson declared the meeting adjourned at 6:42
p.m.

___________________________________   ________________________________
Robert A. Dixson, Mayor     Christy Pyatt, City Clerk
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***** PAID TOTAL *****
109,564.60

***** REPORT TOTAL *****
109,564.60
Whereas, September 17, 2015 marks the two hundred and twenty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution week;

NOW, THEREFORE, We, the City Council of the Greensburg, Kansas do hereby proclaim September 17 through 23, 2015 to be

CONSTITUTION WEEK

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

City of Greensburg Seal

Signed __________________________ SEAL Attest_________________________
August 21, 2015

Dear City Clerks or City Managers/City Administrators:

We are pleased the League’s Annual Conference in Topeka, October 10-12, 2015, is shaping up to be an exciting experience. We have an outstanding program of speakers, panel discussions and workshops planned which are highlighted in the July issue of the Kansas Government Journal.

I am writing to invite your city governing body to register its League voting delegates. State law provides that the governing body of each member city of the League may elect city delegates from among the city’s officers to represent the city in the conduct and management of the affairs of the League. League bylaws provide that a city voting delegate or alternate delegate qualifies by having his or her name, city title and address registered with the executive director.

Each member city needs to file new registration forms with the League of Kansas Municipalities, 300 SW 8th Avenue, Topeka, KS 66603, by Friday, September 18th.

Article 4, Sec. 5 of the League Bylaws prescribes the total number of votes provided to each member city based on population. The number of delegate registration forms enclosed is based on the following table.

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A business and policy session of city voting delegates will be held on Monday afternoon, October 12th, at the conference in Topeka.

I look forward to hearing from you.

Sincerely,

Erik A. Sartorius
Executive Director

Enclosures
CITY VOTING DELEGATE REGISTRATION
League of Kansas Municipalities

The Governing Body of the City of ____________________________

has elected: Name ____________________________________________

Title ________________________________________________________

Address _____________________________________________________

E-Mail Address _______________________________________________

to be (check one)

voting delegate ☐
alternate voting delegate ☐

to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities.

Signed: ___________________________________ Date: ________________

City Clerk

INSTRUCTIONS

Two voting delegate registration forms are enclosed. Based on its current population, your city may have one voting delegate. A separate form should be filed for your voting delegate and for any alternate delegate you elect.

Actions taken at the League’s annual business session are taken by vote of the individual voting delegates present unless the weighted voting system is triggered by the request of ten or more delegates.

If the weighted voting system is used, a roll call vote of member cities will be held. Under a roll call by city, your city will have one vote.

State Law Authorizing City Delegates
K.S.A. Supp. 12-1601f. “The governing body of each member city may elect city delegates from among the city’s officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities.”

League Bylaw on Election and Qualifying of Delegates
Article 2, Section 2. “When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates in accordance with the provisions of Article 4 of these bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of the voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title and address registered with the executive director and shall hold such position while qualified and until a successor is elected and qualified.”
City of Greensburg  
City Council Meeting  
September 8, 2015

TO: Mayor and City Council
SUBJECT: Meadowlark Abatement Process- 409 S. Sycamore
INITIATED BY: City Council
PREPARED BY: City Administrator, Kyler Ludwig

Background:
“Greensburg GreenTown” was founded in 2007 as an effort to support the sustainable community initiative in Greensburg. GreenTown worked to pull in grants/donations for local “green” projects. As part of their business model they wanted to provide “green” housing for visitors through a network of bed and breakfasts.

In 2009 GreenTown received “green” housing design solicitations through a global design contest. Steven Learner Studio was awarded the bid with their HIB design (Highly Insulated Building- prefabricated wood blocks) GreenTown received commitment for financing of the Meadowlark project, and building commenced in 2011. GreenTown lost its funding source for the project due to unforeseen circumstances, and the Meadowlark Home was left uncompleted.

GreenTown has not been able to collect enough funds to complete the project, and the exterior has become blight to the neighbors and City. On June 1, 2015 the City Council discussed the property, and made a motion to start the abatement process on the home located at 409 S. Sycamore. The abatement process will take place under the City’s Minimum Housing Code. Staff has met with the property owners on multiple occasions to discuss the property and the abatement process.

Analysis:
Under the direction of council the abatement process at 409 S Sycamore will proceed under the following timeline:

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informal Discussion (VIII, 8-712,a)</td>
<td>September 8th, 2015</td>
</tr>
<tr>
<td>Resolution- Notice of Formal Hearing (VIII,8-712,b)</td>
<td>September 21st, 2015</td>
</tr>
<tr>
<td>Publish Resolution in Paper of Record (KSA 12-1752)</td>
<td>Sept 30th; Oct 7th, 2015</td>
</tr>
<tr>
<td>Notification Sent to Landowner/Lien Holder</td>
<td>September 30th, 2015</td>
</tr>
<tr>
<td>Formal Hearing (VIII,8-712,b)</td>
<td>November 16th, 2015</td>
</tr>
<tr>
<td>Publish Resolution Directing Owner to “Repair or Remove”</td>
<td>November 25th, 2015</td>
</tr>
<tr>
<td>Reasonable Time Given to Repair or Remove the Structure</td>
<td>~Dec 25th, 2015-Feb 25th, 2016</td>
</tr>
</tbody>
</table>

Stakeholders from Centera Bank, Diamond Roofing, PEC, and Heft and Sons Concrete have been informed that the City has intent on moving forward with the abatement process. Formal notice about this process is required to all lien holders (GreenTown-Occupant, Diamond Roofing-Mechanics Lien, and Centera Bank-Mortgage).
Council’s decision to proceed with this process would not be a binding commitment to remove the blighted structure. Council can stop the process if they feel the blighted structure has been adequately repaired. Following this process the City will have the authority to remove the blighted structure, and assess the property owner for costs.

The abatement process under the Minimum Housing Code does not prevent a buyer from purchasing the property. City staff is committed to continue working with the property owners and stakeholders to reach a solution that allows for this asset to remain in our City.

**Financial:**
The City would take responsibility for mailing and the publishing costs of any public resolutions; any actions taken on the property will be assessed to the owner.

**Legal Considerations:**
The process must follow the City’s Minimum Housing Code, and Kansas State Statutes.

**Recommendations/Actions:** It is recommended the City Council:
Give consensus to proceed with the outlined process of abatement at 409 S. Sycamore.

**Attachments:** Exhibit A: Timeline provided by Greentown (2 pages), Exhibit B: Pictures of property, Exhibit C: City Council Minutes (6/1/2015)
<table>
<thead>
<tr>
<th>Item/Action</th>
<th>Started</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meet or communicate with Daniel about the status at Greensburg GreenTown</td>
<td>On going</td>
<td></td>
</tr>
<tr>
<td>Silo House placed on Market</td>
<td>8/26/2015</td>
<td></td>
</tr>
<tr>
<td>Met with Kyler to discuss GT future, view buildings and discuss upcoming council meeting possible action</td>
<td>8/18/2015, 8/20/2015, 8/25/2015 (Daniel)</td>
<td>Done</td>
</tr>
<tr>
<td>Create Timeline for ML</td>
<td>9/1/2015</td>
<td>On going</td>
</tr>
<tr>
<td>GT and Council discussion of ML and presentation of Timeline</td>
<td>9/8/2015</td>
<td></td>
</tr>
<tr>
<td>Clean interior of ML</td>
<td>8/25 and 8/27</td>
<td>8/28/2015</td>
</tr>
<tr>
<td>Call Rich and set up time to view and discuss ML options</td>
<td>8/28/2015</td>
<td>done</td>
</tr>
<tr>
<td>Schedule Appointment with council members to view ML</td>
<td>8/29/2015</td>
<td>8/30/2015</td>
</tr>
<tr>
<td>Call Bryan Gumpenberger about ML</td>
<td>8/30/2015</td>
<td></td>
</tr>
<tr>
<td>Met with Rich Hassiepen about finishing ML</td>
<td>9/1/2015</td>
<td>Done</td>
</tr>
<tr>
<td>Meet with Steve Kirk about ML</td>
<td>9/1/2015</td>
<td></td>
</tr>
<tr>
<td>Search for possible home inspectors ML</td>
<td>9/1/2015</td>
<td></td>
</tr>
<tr>
<td>Call Home Inspectors for info, pricing and availability (Meadowlark)</td>
<td>9/1/15</td>
<td></td>
</tr>
<tr>
<td>Select inspector for ML</td>
<td>9/4/2015</td>
<td></td>
</tr>
<tr>
<td>Schedule Inspection</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Brown’s Auction/Possible dates for auction of ML</td>
<td>9/2/2015</td>
<td>Waiting on approval of auction date by board. Possible date is Oct 24th</td>
</tr>
<tr>
<td>Schedule board meeting</td>
<td>9/2/2015</td>
<td>Email sent and waiting for responses</td>
</tr>
<tr>
<td>Board meeting</td>
<td></td>
<td>Conference call on Sunday Afternoon</td>
</tr>
<tr>
<td>Printed architecture plans for ML</td>
<td>9/1/2015</td>
<td>Done</td>
</tr>
<tr>
<td>Ask Home Lumber for quote for windows for ML</td>
<td>9/1/2015</td>
<td>Done</td>
</tr>
<tr>
<td>Obtain quote for siding materials on ML</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Task</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>---------------------------------------------------------------------</td>
<td>---------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Labor for windows, tyvek and siding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertise silo house</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deadline for selling Silo house</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auction date for silo house</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complete 2014 Income Tax 990</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Possible meeting with Lawyer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Call to Diamond Roofing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Call to PEC to see if they would write off debt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Call to Dave Hardinger</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Calls to Potential Buyers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Call Greensburg State Bank</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Call Centera Bank</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schedule Open House for ML</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schedule Open House for Silo House</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Greensburg City Council  
June 1, 2015  
City Hall

Item 1: Opening Session
Call to Order; Pledge of Allegiance; Invocation; Roll Call
Mayor Robert Dixson called the meeting to order at 6:00 p.m. on June 1, 2015. The Pledge of Allegiance was said. The invocation was given by Pastor Terry Mayhew. Council present: Matt Christenson, Mark Trummel, Rick Schaffer, and Haley Kern. Sandy Jungemann was absent.

Item 4: Items of Business
E. Consider the residential property located at 409 S. Sycamore commonly known as the Meadowlark House, as being in violation of Section 8-708 of the City of Greensburg Minimum Housing Code and authorize the process that could ultimately lead to repair, removal or demolition of the structure. Newton had placed 409 S. Sycamore, commonly known as the Meadowlark House, on the agenda as requested. The structure on the property is unfinished, unprotected by the weather, and unoccupied. Newton recommended the property be evaluated through the Minimum Housing Code. Among other items, the dwelling has an “Unsightly appearance that constitutes a blight to the adjoining property, the neighborhood or the city.” Newton discussed the authority of the Governing Body, as provided by the Code of The City of Greensburg and requested direction on how Council would like to proceed. Newton spoke to Daniel Wallach, Greensburg GreenTown, regarding the property. Wallach showed no interest in pursuing the matter, stating that it is the community’s problem. He also spoke to Ruth Ann Wedel, Greensburg GreenTown. She would like to see money raised to finish the structure. GreenTown is the property owner, does not have a buyer for the property, and owes a significant amount of money on the property. Finishing the property would also take considerable financing. Staff has not served written notice of code violation on the property.

City Attorney Gordon Stull advised that, should Council choose to move forward on an abatement process, Staff would need to send notice to the property owner and anyone owed money. He also discussed the possibility of working with the property owner and lean holder to bring the property into the Land Bank. If abatement is desired, he would not recommend repairing the property, but tearing it down.

Citizen Paul Lewis asked for additional clarification on the situation.

Kern made a motion to start the abatement process on property located at 409 S. Sycamore. Trummel seconded. Motion passed 4-0.
TO: Mayor and City Council
SUBJECT: Incubator Space Remodel
INITIATED BY: City Administrator, Kyler Ludwig

Background:
A business has approached the City of Greensburg with interest in modifying space #119 of the business incubator to fit the needs of a proposed restaurant. Rental space #119 is located on the ground floor on the south side of the incubator; this space is the best equipped in the incubator to house a restaurant. The entrepreneurs want to partially lower the counter and add a hood ventilation system. Any changes made would be at the expense of the lessee, and the City would require them to return the space to its original condition prior to returning the deposit.

Analysis:
The entrepreneurs have received a bid from Tim Kyle to lower the counter top provided in the space. The shorter counters will allow for customers to see the prepared food. Staff is comfortable with the proposed changes to the counter area. Staff is asking that a hood ventilation system is installed above the stove. The ventilation would need to run out of the building; the easiest way to do this would be running it to the window on the south wall. The installation of the vent will be performed by David Allison. Staff has a desire to continue working with the entrepreneurs on this project to ensure that the hood meets the facilities needs.
No changes will be made to the facility until the renter has paid their deposit.

Financial:
Financial responsibility for changes will be placed upon the lessee. The space has a deposit of $340.35.

Legal Considerations:
Approved as to form.

Recommendations/Actions: It is recommended the City Council:
Motion to approve the changes to the counter in rental space #119, and approve the required hood ventilation system subject to approval by the City Administrator.

Attachments:
Exhibit A: Information about the ventilation system, Exhibit B: Pictures of the areas to be changed, Exhibit C: Incubator Map
• All hoods are constructed of 18 gauge steel
• All joints are welded liquid tight, without seams by an automatic wire fed mig welder
• All hoods are built in accordance to NFPA 96, NSF specifications, & U.L. 710 specifications
• Grease trough is made to receive grease extracted by filters
• Grease filters are baffle type (20” wide), U.L. listed and made of lightweight aluminum steel
• A stainless steel cup attaches to the tray that runs beneath the entire length of the hood

Restaurant Hood Exhaust Only Package Includes:
• Exhaust Fan (1pc)
• Mounting Curb Wall / Roof (1pc)
• Filters
• Pre-Wired Light(s)
• Stainless Grease Cup(s)
• Hanging Brackets

_Calling USDA in Topeka, They said restaurants in KS do not require fire suppression hoods.
It's not a requirement in KS._
The hood will be installed on the west wall with the tile hanging about 6 inches under the top tile line. The position is roughly in-between the hand sink and the big sink. It will be vented not through the ceiling which would be costly. Venting instead will be towards the window. One pane of glass in the two pane window can be removed to make it simple wall exhaust. This will still provide natural light to kitchen but prevent having to cut into the walls as well. When our business had finished our use of this building location the hood can be uninstalled and window slid back in to return the space to its natural state.
Downstairs:
Metered separately for electric.
$24 of rent is for water/sewer/trash
Upstairs:
$75 of rent pays for all utilities
(water, sewer, trash, electric)
TO: Mayor and City Council  
SUBJECT: Arts 5.4.7 Annual Fundraiser- November 7, 2015  
INITIATED BY: City Administrator

Background:
For the past 6 years 5.4.7 Arts Center has hosted an annual wine tasting fundraiser. This fundraiser brings members of the community together in support of local arts. Changes in state law now require the local governing body to approve any non-profit fundraiser that serve complimentary alcoholic beverages –this must be done by resolution or ordinance.-

Analysis:
An ordinance has been drafted to approve the proposed event. The ordinance will allow for alcohol to be served from 7pm until 10pm on November 7th. The City has not received any comments in opposition to this event or the serving of alcohol in previous years. After governing body approval the Arts Center will be required to send a copy of the resolution and a permit application to the State of Kansas Department of Revenue: Alcoholic Beverage Control Division –at least 10 days prior to the event-

Financial:
There are no financial obligations in approving complimentary alcohol for the fundraiser.

Legal Considerations:
Approved as to form

Recommendations/Actions: It is recommended the City Council:
Approve the ordinance allowing for alcohol to be served at the 5.4.7. Arts Center.

Attachments: Exhibit A: Event Poster, Exhibit B: Proposed Resolution
7th Annual 5.4.7 Arts Center

**Wine Tasting**

Saturday, November 7th, 2015
7 pm

Sample a variety of red and white wines and hors d’oeuvres

Live music by **Michael Johnston**

Auction to benefit 5.4.7 programs

Tickets $35 For tickets, please call 620.723.2600 or email sbarnes@547artscenter.org.

Hope you can make it for a night out to support the 5.4.7 Arts Center!

5.4.7 Arts Center
204 W. Wisconsin, Greensburg KS
620.723.2600
www.547artscenter.org
RESOLUTION NO. ________

A RESOLUTION authorizing the serving of complimentary alcoholic liquor or cereal malt beverage for the 7th Annual Arts Center Wine Tasting event to be held at 204 W. Wisconsin, Greensburg, KS sponsored by the 5.4.7. Arts Center on November 7th, 2015.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GREENSBURG, KANSAS, that:

Section 1. Pursuant to K.S.A. 41-104, authorization is given to serve complimentary alcoholic liquor or cereal malt beverage on the unlicensed premises of 5.4.7. Arts Center, which is a nonprofit organization promoting the arts, to be held on Saturday November 7th between the hours of 7:00 p.m. and 9:30 p.m.

Section 2. As required by K.S.A. 41-104, the State Director of Alcoholic Beverage Control shall be notified at least 10 days prior to the event. The sponsor or business shall bear this responsibility.

Section 3. This resolution shall take effect upon its approval.

ADOPTED and APPROVED by the Governing Body on ____________.

CITY OF GREENSBURG, KANSAS

___________________________________
Robert A. Dixson, Mayor

Attested:

___________________________________
Christy Pyatt
City Clerk
TO: Mayor and City Council
SUBJECT: Lochner Supplemental Agreement
INITIATED BY: City Administrator, Kyler Ludwig

Background:
The City and State of Kansas have been working together since 2010 to rebuild the Greensburg Airport. The State has awarded $657,400.00 in grants with the City committing up to $56,823.00. To date approximately $446,618 has been spent on the project. In discussions with the Department of transportation it is unlikely the City will receive additional construction grants for the project under the current administration. KDOT has made requests for unused grants to be returned; if the City wants to use the remaining grants they must begin design and construction on a small portion of the airport.

Analysis:
After discussions with Matt Jacobs at Lochner he has made the recommendation that the City move forward with the grading of the parking lot, terminal area, and aircraft parking apron. It is estimated that the construction costs will be approximately $150,000 (the City will be responsible for approximately 10%). To proceed with this plan the City will need to amend its agreement with Lochner to design the proposed phase. KDOT has approved this as an acceptable use of funds. The design of this project was bid at $21,000 with the City being responsible for 5% of the costs ($1050).

The City is prepared to continue applying for future grants with KDOT, and has started looking into FAA grants.
Financial:
The amended contract will cost approximately $21,000 (KDOT share @ 95% = $19,950 and City share @ 5% = $1,050)

Legal Considerations:
Approved by City Attorney Gordon Stull as to form

Recommendations/Actions: It is recommended the City Council:
Approve the supplemental agreement with Lochner to amend the agreement made on May 6, 2013.

Attachments: Exhibit A: Supplemental Agreement, Exhibit B: Letter to KDOT, Exhibit C: 2017 Grant Application
SUPPLEMENTAL AGREEMENT NO. 1
AGREEMENT FOR SERVICES
FOR CONSTRUCTION OF THE
NEW GREENSBURG AIRPORT
GREENSBURG, KANSAS
KDOT PROJECT NO. AV-2014-18
ORIGINAL AGREEMENT DATED MAY 6, 2013

THIS SUPPLEMENTAL AGREEMENT NO. 1 made and entered into this _______ day of __________________, 2015 by and between the City of Greensburg, Kansas, with offices located at 300 S. Main, Greensburg, KS 67054, hereinafter referred to as the “Sponsor”, and H.W. Lochner, Inc. (Lochner), with offices located at 903 East 104th Street, Suite 800, Kansas City, MO 64131-3451, hereinafter called the "Consultant."

WITNESSETH:

WHEREAS, the Sponsor is desirous of making the following improvements, hereinafter called the "Project", for the New Greensburg Airport:

1. Complete Grading for Ultimate Runway 18-36 (4,000’ X 60’)
2. Construct Turf Runway 18-36 (3,200’ X 120’) and Turnarounds for 3,200’ Runway
3. Construct Turf Apron (+/- 310’ X 185’) and Connecting Taxiway
4. Construct Pilots Lounge (+/- 1,000 S.F.)
5. Construct Aggregate Surface Entrance Road and Parking Lot
6. Install Medium Intensity Runway Lighting (MIRL) System for the Turf Runway 18-36
7. Install Primary Wind Cone
8. Install Rotating Beacon and Tower

These items are being funded through a future grant from the Kansas Department of Transportation, Aviation Division (KDOT).

WHEREAS, the Sponsor has agreed to employ the Consultant to provide the engineering services required for performing topographical surveys and geotechnical investigations and for preparing designs, construction plans, contract documents/technical specifications, tabulation of construction quantities, engineer’s opinion of probable construction cost and Project budget. The Consultant shall also assist the Sponsor with bidding and administrative services associated with waters of the United States determination and permitting. The Sponsor may add to this Agreement by Supplement the additional services for providing construction administration and observation services for the proposed Project upon completion of the respective Design Services phase.

WHEREAS, due to the Sponsor not receiving an additional grant to construct the entire Project as detailed within the Original Agreement, the Sponsor now desires to amend the scope of services to have the Consultant assist with preparing a separate bid package to provide construction plans and contract documents/technical specifications that only include the grading for the entrance road, parking lot, pilots lounge, aircraft parking apron, and a portion of the apron connecting taxiway.

The Sponsor may add to this Agreement by Supplement the additional services for providing construction administration and observation services for the proposed Project upon completion of the respective Design Phase services.
NOW, THEREFORE, in consideration of these premises and the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE I
SCOPE OF SERVICES

No change to Paragraphs 1-3 of the Original Agreement.

A. BASIC SERVICES

1. Preliminary Services

   No change to the Original Agreement.

2. Design Services – New Runway

   REVISE Item a. of the Original Agreement as follows:


   1) Prepare Construction Plans, to include:

      • Title Sheet
      • General Airport Layout Plan
      • Safety Plan
      • General Notes and Summary of Quantities
      • Typical Sections
      • Turf Runway Plans and Profiles
      • Turf Apron Connecting Taxiway Plan and Profile
      • Turf Turnaround Plans and Profiles
      • Turf Apron Plan and Profile
      • Entrance Road and Parking Lot Plan
      • Spot Elevations
      • Grading Plans and Erosion Control Details
      • Runway Edge Lighting Plan
      • Wind Cone Plan and Details
      • Rotating Beacon Plan and Details
      • Electrical Details
      • Electrical Vault Plan and Details
      • Miscellaneous Details
      • Cross Sections – Turf Runway
      • Cross Sections – Turf Taxiway
      • Cross Sections – Turf Apron

   2) Prepare Contract Documents/Technical Specifications that are in accordance with FAA criteria and satisfy project specific needs. The specifications shall be developed using FAA Advisory Circular 150/5370-10F and “Regional Modifications to Standards”.

   3) Calculate plan quantities and prepare preliminary engineers' opinion of probable construction cost and Project budget.

   4) Submit Preliminary (90%) Construction Plans, Contract Documents/Technical Specifications, engineer's opinion of probable construction cost, and Project budget to Sponsor (two [2] copies) and KDOT (one [1] copy), for review and approval.
5) Attend and conduct Design Review Meeting and conduct a field check at the new Greensburg Airport at the 90% preliminary submittal level.

6) Finalize Construction Plans and Contract Documents/Technical Specifications with consideration of preliminary (90%) review comments.


ADD Item 2A. to the Original Agreement as follows:

2A. Design Services – Intermediate Grading Project


1) Prepare Construction Plans, to include:
   - Title Sheet
   - General Airport Layout Plan
   - Safety Plan
   - General Notes and Summary of Quantities
   - Typical Sections
   - Turf Apron Connecting Taxiway Plan and Profile
   - Turf Apron Plan and Profile
   - Entrance Road and Parking Lot Plan
   - Spot Elevations
   - Grading Plans and Erosion Control Details
   - Miscellaneous Details
   - Cross Sections – Turf Taxiway
   - Cross Sections – Turf Apron

2) Prepare Contract Documents/Technical Specifications that are in accordance with FAA criteria and satisfy project specific needs. The specifications shall be developed using FAA Advisory Circular 150/5370-10F and “Regional Modifications to Standards”.

3) Calculate plan quantities and prepare preliminary engineers' opinion of probable construction cost and Project budget.

4) Submit Preliminary (90%) Construction Plans, Contract Documents/Technical Specifications, engineer's opinion of probable construction cost, and Project budget to Sponsor (two [2] copies) and KDOT (one [1] copy), for review and approval.

5) Finalize Construction Plans and Contract Documents/Technical Specifications with consideration of preliminary (90%) review comments.


3. Design Services – New Pilots Lounge

No change to the Original Agreement.
REVISE Item 4. of the Original Agreement as follows:

4. Bidding Services – Intermediate Grading Project

The Consultant will assist the Sponsor with the bidding process and award of a contract as follows:

a. Assist the Sponsor with advertisement for bids. The Consultant shall prepare the advertisement and send the "Notice to Bidders" to prospective contractors. (The Sponsor shall place the advertisement in the appropriate media.)


c. Answer questions and clarify points pertaining to the Construction Plans, Contract Documents and Technical Specifications during the bidding phase.

d. Attend and conduct a prebid conference in Greensburg, Kansas.

e. Prepare and issue addendums during the Bidding Phase as required.

f. The Consultant will attend the bid opening in Greensburg, Kansas and assist the Sponsor with one (1) receipt of bids.

g. Tabulate and analyze bid results, prepare Project budget, and make recommendation of contract award.

h. Prepare Contract Documents for award to the successful Bidder.

The Sponsor may add to this Agreement by Supplement any additional Bidding Services for the remainder of the Project as detailed within the Original Agreement.

B. SPECIAL SERVICES

1. Field Survey - Design

No change to the Original Agreement.

2. Geotechnical Investigation

No change to the Original Agreement.

3. Waters of the U.S. Determination and Permitting

No change to the Original Agreement.

REVISE Item 4. of the Original Agreement as follows:

4. Land Disturbance Permit / SWPPP – Intermediate Grading Project

a. Prepare Storm Water Pollution Prevention Plan (SWPPP) for the construction project to be retained on site. The purpose of the SWPPP is to ensure the design, implementation, management, and maintenance of Best Management Practices (BMPs) in order to reduce the amount of sediment and other pollutants in storm water discharges associated with the land disturbance activities. The SWPPP shall comply with the Kansas Department of Health and Environment (KDHE) Standards, and ensure compliance with the terms and conditions of the general permit.

b. Assist the Sponsor in preparation of Notice of Intent land disturbance permit for submittal to KDHE.
The Sponsor may add to this Agreement by Supplement any additional services for preparation of the Land Disturbance Permit / SWPPP for the remainder of the Project as detailed within the Original Agreement.

**C. CONSTRUCTION SERVICES**

1. The Scope of Services required for construction administration, construction observation, and materials acceptance testing for the Project may be added to this Agreement by Supplement.

**ARTICLE II**

**SPONSOR'S RESPONSIBILITIES**

No change to the Original Agreement.

**ARTICLE III**

**TIME SCHEDULE**

The Consultant agrees to proceed with the services immediately upon receipt of a written Notice to Proceed (NTP) by the Sponsor and to employ such personnel as required to complete the Scope of Services in accordance with the following time schedule:

**SCHEDULED PERFORMANCE IN CALENDAR DAYS**

ADD Item A.2A. and REVISE Items A.4. and B.4. of the Original Agreement as follows:

**A. BASIC SERVICES**

2A. Design Services – Intermediate Grading Project

a. Plans and Specifications

4) Submit Preliminary Plans and Specifications ..................... 30 Calendar Days After Receipt of NTP for Supp. Agreement No. 1

7) Submit Final Plans and Specifications ............................ 15 Calendar Days After Receipt of Review Comments for Item A.2A.a.4)

4. Bidding Services – Intermediate Grading Project..................................................... As Required

**B. SPECIAL SERVICES**

1. Land Disturbance Permit / SWPPP – Intermediate Grading Project ................. As Required

The schedule presented above does not include review time by the Sponsor or other interested agencies.

**ARTICLE IV**

**COMPENSATION**

Delete the entire contents of Article IV, Compensation, from the Original Agreement and replace with the following:

The Sponsor agrees to compensate the Consultant for performing engineering services as described herein on the following basis:
COMPENSATION SCHEDULE

A. BASIC SERVICES

1. Preliminary Services .......................................................... $ 8,500.00 Lump Sum (Original Agreement)
2. Design Services – New Runway ........................................... $ 84,300.00 Lump Sum (Original Agreement)
2A. Design Services – Intermediate Grading Project ................ $ 21,000.00 Lump Sum (Supplemental Agreement No. 1)
3. Design Services – New Pilots Lounge ................................. $ 40,850.00 Lump Sum (Original Agreement)
4. Bidding Services – Intermediate Grading Project ............... $ 14,900.00 Lump Sum (No Change in Fee to Original Agreement)

Subtotal Basic Services $169,550.00 Lump Sum

B. SPECIAL SERVICES

1. Field Survey – Design ......................................................... $ 14,500.00 Lump Sum (Original Agreement)
2. Geotechnical Investigation .................................................. $ 10,300.00 Lump Sum (Original Agreement)
3. Waters of the U.S. Determination & Permitting ................. $ 5,350.00 Lump Sum (Original Agreement)
4. Land Disturbance Permit / SWPPP – Intermediate Grading Project .... $ 3,300.00 Lump Sum (No Change in Fee to Original Agreement)

Subtotal Special Services $33,450.00 Lump Sum

Total Basic and Special Services $203,000.00 Lump Sum

C. CONSTRUCTION SERVICES

1. Construction Services ....................................................... May be Added by Supplement

The Consultant shall not proceed with the services described herein until written authorization in the form of a Notice to Proceed is received from the Sponsor.

For Item A. Basic Services, and Item B. Special Services, partial payment shall be made to the Consultant for those portions of the services completed. The Consultant shall submit to the Sponsor a monthly statement showing an estimate of completion, and the portion of compensation requested for each element and phase of the services. The request for partial payments will not be in excess of the value of the services completed at the time the statement is rendered.

For Item C. Construction Services, the method of payment may be added to this Agreement by Supplement upon completion of Item A.2., A.2A., and A.3. Design Services phase.

Progress payments shall be made to the Consultant within thirty (30) calendar days of receipt of proper billing statement.
ARTICLE VI
MISCELLANEOUS PROVISIONS

No change to the Original Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Supplemental Agreement No. 1 to be signed by their duly authorized officers on the day and year first above-written. This Supplemental Agreement shall be binding upon the undersigned parties, their successors, partners, assigns, and legal representatives. All other stipulations of the Original Agreement dated May 6, 2013 shall remain in effect.

SPONSOR:
CITY OF GREENSBURG, KANSAS

By: ________________________________ By: ________________________________
Title: ______________________________ Title: ______________________________

CONSULTANT:
H.W. LOCHNER, INC.

By: ________________________________ By: ________________________________
Matthew J. Jacobs, P.E. Steven D. Harris, P.E.
Title: Associate Vice-President Title: Vice-President
DERIVATION OF CONSULTANT PROJECT COSTS

COMPLETE GRADING FOR ENTRANCE ROAD, PARKING LOT, AND PILOTS LOUNGE
CONSTRUCT TURF APRON AND PORTION OF APRON CONNECTING TAXIWAY

KDOT PROJECT NO. AV-2014-18
NEW GREENSBURG AIRPORT
GREENSBURG, KANSAS

BASIC AND SPECIAL SERVICES

August 31, 2015

1. DIRECT SALARY COSTS:

<table>
<thead>
<tr>
<th>TITLE</th>
<th>HOURS</th>
<th>RATE/HOUR</th>
<th>COST ($)</th>
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<tr>
<td>Principal</td>
<td>2</td>
<td>$60.00</td>
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<tr>
<td>Project Manager</td>
<td>24</td>
<td>$48.50</td>
<td>$1,164.00</td>
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<tr>
<td>Design Engineer II</td>
<td>47</td>
<td>$35.00</td>
<td>$1,645.00</td>
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<tr>
<td>Design Engineer I</td>
<td>56</td>
<td>$28.00</td>
<td>$1,568.00</td>
</tr>
<tr>
<td>Sr. Electrical Engineer</td>
<td>0</td>
<td>$45.00</td>
<td>-</td>
</tr>
<tr>
<td>Environmental Scientist</td>
<td>0</td>
<td>$23.00</td>
<td>-</td>
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<tr>
<td>Technician</td>
<td>68</td>
<td>$23.00</td>
<td>$1,564.00</td>
</tr>
<tr>
<td>Administrative Asst.</td>
<td>17</td>
<td>$20.00</td>
<td>$340.00</td>
</tr>
</tbody>
</table>

Total Direct Salary Costs = $6,401.00

2. LABOR AND GENERAL ADMINISTRATIVE OVERHEAD:

Percentage of Direct Salary Costs @ 184.32% = $11,798.32

3. SUBTOTAL:

Items 1 and 2 = $18,199.32

4. PROFIT:

15% of Item 3 Subtotal = $2,729.90

Subtotal of Items 3 and 4 = $20,929.22

5. OUT-OF-POCKET EXPENSES:

a. Mileage 0 miles @$0.565/mile = -
b. Meals 0 @ $39.00/day = -
c. Motel 0 days @ $70.00/day = -
d. Mailing/Shipping Expenses = $60.00
e. Materials & Supplies = $10.78

Total Out-of-Pocket Expenses = $70.78

6. SUBCONTRACT COST:

a. None

7. TOTAL FEE:

Items 3, 4, 5 and 6 = $21,000.00
### A. BASIC SERVICES

**2. Design Services - Intermed. Grading Project:**

- **Labor Subtotal** = $20,929.22
- **Expense Subtotal** = $70.78
- **Subconsultant Subtotal** = $-

**Total Fee** = $21,000.00

**PART A SUBTOTAL** = $21,000.00

**GRAND TOTAL** = $21,000.00

(1) Mileage, Motel and Meals  
(2) Equipment, Materials and Supplies  
(3) Vendor Services
Hello Ms. Brown,

In regards to your recent conversation with our City Clerk (Christy Pyatt), the City of Greensburg offers up the following response related to the use of our remaining KDOT Aviation grant funds.

**Grant AV-2011-35 (Airport Development Plan)**

Remaining Grant Funds = $6,935

This project is complete and all expense have been incurred. Therefore, the City is agreeable to KDOT Aviation recovering these unused funds.

**Grant AV-2012-06 (Replace Airport – Land Acquisition, Construction Costs, and Construction Engineering)**

Remaining Grant Funds = $163,217

Based on recent discussions with our consultant (Lochner), as depicted in the snip contained below, our consultant feels that we could complete the grading of the new parking lot, terminal area, and aircraft parking apron with these remaining funds. Our consultant based this area on a total construction budget of $150k in order to provide for some “wiggle room” for contingency construction items and to account for some part-time construction services. We also feel that the unobligated funds in the design grant AV-2014-18 (Est. @ $28,500) would be adequate to cover the additional design effort needed by our consultant to break this Phase I grading project out into a separate construction project. Our Agreement with Lochner does include bidding phase services; therefore, a portion of this fee could be used towards Lochner’s assistance in advertising and bidding this Phase I project with the understanding that we would need to supplement our Agreement with Lochner at a later date to add additional bidding services in order to bid the final phase of construction for the new airport as originally scoped. If KDOT Aviation is acceptable to this proposal, we would suggest coordinating a teleconference between the City, KDOT Aviation, and Lochner to discuss more specifics to moving forward with preparation of the bid package for the proposed Phase I grading project.
Grant AV-2013-30 (Bury Overhead Power Lines)

Remaining Grant Funds = $2,120

This project is complete and all expense have been incurred. Therefore, the City is agreeable to KDOT Aviation recovering these unused funds.

Grant AV-2014-18 (Engineering Design Services for New Airport)

Estimated Remaining Grant Funds at Completion of Original Project Scope = $28,500

As previously noted, we would propose that these additional funds be utilized to cover the additional design effort needed by our consultant to break the proposed Phase I grading project out into a separate grading construction project for the new parking lot, terminal area, and aircraft parking apron.

Ms. Brown, between KDOT grants and City matching funds, nearly $800,000 has been allocated to date over the course of four (4) separate projects towards realizing the City’s goal of constructing a new airport. The City is still fully supportive of providing their matching funds for the remaining steps needed in order to complete our goal. We are very appreciative of all the support that KDOT has already provided to the City of Greensburg and look forward to continued assistance through the Kansas Airport Improvement Program such that we can bring establishment of a new airport for our community to fruition. If you have any questions or comments related to this message, please don’t hesitate to write or give me a call.
Sincerely,

Kyler Ludwig
City Administrator
City of Greensburg, KS
620-723-2751 (Office)
620-723-2644 (Fax)
Kansas Airport Improvement Program
Application Form

Date ___________________

Indicate for which Fiscal Year (FY) the application is to be considered, or Emergency

FY 2017 .................. [X]
Fiscal Year runs from July 1 – June 30 (Applications due September 30 of the preceding year)

EMERGENCY.............. 

Applicant/Sponsor: City of Greensburg, Kansas

Airport Identifier: New Airport

Project Category: ☐ Design/Planning ☑ Modernization ☐ Equipment ☑ Preservation

Project Description: A grant for construction of the New Greensburg Airport. Construction will consist of complete grading for Ultimate Runway 18-36 (4,000' x 60'), Turf Runway 18-36 (3,200' x 120') and Turnarounds, Portion of Turf Apron Connecting Taxiway, Pilots Lounge, Aggregate Surface Entrance Road and Parking Lot, and installation of Medium Intensity Runway Lighting (MIRL) System, Primary Wind Cone, and Rotating Beacon and Tower. Includes cost to run power to terminal area.

Total Project Costs $1,777,778 (KDOT Grant - $1,600,000)

We understand that if the project is approved, the Kansas Department of Transportation will participate in the project cost at the rate identified in the Program Guidelines as published on the KDOT Aviation website (http://www.ksdot.org/divAviation), not to exceed $800,000 of state funds ($1,600,000 for new primary runways; $1,200,000 for full-depth reconstruction of existing primary runway). The Sponsor will be responsible for letting the contract for bids and supervising construction. Construction engineering is an eligible cost on construction contracts. Design is not an eligible cost except through a separate design grant.

Sponsor’s Contact Person Kyler Ludwig Title City Administrator

Address 300 S. Main, Greensburg, KS 67054

Phone (620) 723-2751 Fax (620) 723-2644 e-mail administrator@greensburgks.org

Sponsor’s Signature __________________________________________ Title ______________________

Additional information attached ~
ADDITIONAL INFORMATION

Attach any information or documentation to the application that you wish to be considered in evaluating the request. Such items might include photographs, engineering plans, economic impact statements, in-kind work, local support, situations unique to the project, and benefits derived. These items may be in a narrative form with focus on specifics and avoiding generalities.

It is expected that projects will vary greatly in cost and complexity. Sponsors are encouraged to review the proposed project with the Division of Aviation. Smaller projects may not require engineering or pre-planning that would be required for major runway rehabilitation projects. Sponsors will be responsible for all preliminary engineering and construction activities including plan preparation and letting of a contract. A contractual agreement will be executed between the Sponsor and the Kansas Department of Transportation that encompasses the work to be accomplished.

Send Applications to:

Kansas Department of Transportation
Division of Aviation
700 SW Harrison
Topeka, KS 66603-3754
Phone 785-296-2553
Fax 785-296-3833
E-mail: kdotaviation@ksdot.org
TOTAL PROJECT BUDGET

NEW GREENSBURG AIRPORT
GREENSBURG, KANSAS

Complete Grading for Ultimate Runway 18-36 (4,000' x 60')
Construct Turf Runway 18-36 (3,200' x 120') and Turnarounds,
Portion of Turf Apron Connecting Taxiway, Pilots Lounge,
Enterance Road and Parking Lot

September 2, 2015

PROJECT FUNDING

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<tr>
<th>Description</th>
<th>Local Cost</th>
<th>KDOT Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative</td>
<td>$50.00</td>
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<tr>
<td>Advertising (Est.)</td>
<td>$50.00</td>
<td>$450.00</td>
<td>$500.00</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$100.00</strong></td>
<td><strong>$900.00</strong></td>
<td><strong>$1,000.00</strong></td>
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**Total KDOT Eligible Costs (Est.):** $177,322

PROJECT COSTS

<table>
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<tr>
<th>Description</th>
<th>Local Cost (10%)</th>
<th>KDOT Cost (90%)</th>
<th>Total Cost</th>
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</thead>
<tbody>
<tr>
<td>Administrative</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Legal (Est.)</td>
<td>$50.00</td>
<td>$450.00</td>
<td>$500.00</td>
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<tr>
<td>Advertising (Est.)</td>
<td>$50.00</td>
<td>$450.00</td>
<td>$500.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$100.00</strong></td>
<td><strong>$900.00</strong></td>
<td><strong>$1,000.00</strong></td>
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<tr>
<td>Engineering</td>
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<tr>
<td>Stream Mitigation (Est.)</td>
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<td>$45,000.00</td>
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<tr>
<td>Construction Services &amp; Testing (Est.)</td>
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<td><strong>Subtotal</strong></td>
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<td>Construction</td>
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<td>$151,221.50</td>
<td>$1,360,993.50</td>
<td>$1,512,215.00</td>
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<td>Construction Costs - Power to Terminal Area (Est.)</td>
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<td>$80,000.00</td>
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<td><strong>Subtotal</strong></td>
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<td><strong>$1,592,215.00</strong></td>
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**Total KDOT Eligible Costs (Est.):** $1,595,894

**Total Funding:** $1,773,215
NEW GREENSBURG AIRPORT
GREENSBURG, KANSAS

KDOT PROJECT NO. AV-2014-18

BASE BID
Complete Grading for Ultimate Runway 18-36 (4,000' x 60')
Construct Turf Runway 18-36 (3,200' x 120') and Turnarounds,
Portion of Turf Apron Connecting Taxiway, Pilots Lounge,
Entrance Road and Parking Lot
Install Medium Intensity Runway Lighting (MIRL) System,
Primary Wind Cone, and Rotating Beacon and Tower

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

September 2, 2015

Complete Grading for Ultimate Runway 18-36 (4,000' x 60')
Construct Turf Runway 18-36 (3,200' x 120') and Turnarounds,
Portion of Turf Apron Connecting Taxiway, Pilots Lounge,
Entrance Road and Parking Lot
Install Medium Intensity Runway Lighting (MIRL) System,
Primary Wind Cone, and Rotating Beacon and Tower

<table>
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<tr>
<th>ITEM NO.</th>
<th>SPEC. NO.</th>
<th>ITEM DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>COST</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>1</td>
<td>MOB</td>
<td>Mobilization</td>
<td>1</td>
<td>L.S.</td>
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<td>$150,000.00</td>
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<td>TEMP</td>
<td>Temporary Marking &amp; Barricades</td>
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<td>L.S.</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
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<tr>
<td>3</td>
<td>P-151</td>
<td>Clearing and Grubbing</td>
<td>1</td>
<td>L.S.</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
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<td>4</td>
<td>P-152</td>
<td>Unclassified Excavation</td>
<td>109,131</td>
<td>C.Y.</td>
<td>$5.00</td>
<td>$545,655.00</td>
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<td>5</td>
<td>P-156</td>
<td>Erosion Control Barrier (Straw Bales)</td>
<td>416</td>
<td>L.F.</td>
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<td>$2,080.00</td>
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<tr>
<td>6</td>
<td>P-156</td>
<td>Erosion Control Barrier (Silt Fence)</td>
<td>3,534</td>
<td>L.F.</td>
<td>$3.50</td>
<td>$12,369.00</td>
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<td>7</td>
<td>P-156</td>
<td>Erosion Control Barrier (Sediment Basin)</td>
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<td>L.S.</td>
<td>$10,000.00</td>
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<td>8</td>
<td>AGGR</td>
<td>Surface Aggregate (KDOT SA-X) (6&quot;)</td>
<td>2,028</td>
<td>S.Y.</td>
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<td>9</td>
<td>PTM</td>
<td>Permanent Transition Mat</td>
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<td>$53,000.00</td>
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<td>P-610</td>
<td>Construct Runway End Marker</td>
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<td>$2,000.00</td>
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<td>T-901</td>
<td>Seeding (Temporary)</td>
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<td>Ac.</td>
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<td>$19,560.00</td>
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<td>12</td>
<td>T-901</td>
<td>Seeding (Permanent)</td>
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<td>$800.00</td>
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<td>T-905</td>
<td>Placement of Topsoil</td>
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<td>Mulching</td>
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<td>Ac.</td>
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<td>20</td>
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<td>21</td>
<td>D-701</td>
<td>30&quot; RCP End Section</td>
<td>2</td>
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<td>D-701</td>
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<td>$6,000.00</td>
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<td>23</td>
<td>L-101</td>
<td>Install Rotating Beacon</td>
<td>1</td>
<td>L.S.</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
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<td>24</td>
<td>L-103</td>
<td>Install Airport Beacon Tip-Down Pole</td>
<td>1</td>
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<td>$15,000.00</td>
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<tr>
<td>25</td>
<td>L-107</td>
<td>Install 12&quot; Primary Wind Cone and Segmented Circle</td>
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<td>L.S.</td>
<td>$20,000.00</td>
<td>$20,000.00</td>
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<tr>
<td>26</td>
<td>L-108</td>
<td>Underground Cable (1/c, #8 AWG, 5kV, XLP/USE)</td>
<td>11,596</td>
<td>L.F.</td>
<td>$1.50</td>
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<tr>
<td>27</td>
<td>L-108</td>
<td>Underground Cable (2/c, #6 AWG, 600V, XLP/USE) with Ground (#6 AWG)</td>
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<td>L.F.</td>
<td>$5.00</td>
<td>$1,000.00</td>
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<td>28</td>
<td>L-108</td>
<td>Bare Copper Counterpoise in Same Trench as Conductors</td>
<td>800</td>
<td>L.F.</td>
<td>$1.50</td>
<td>$1,200.00</td>
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<td>29</td>
<td>L-108</td>
<td>Bare Copper Counterpoise in Separate Trench</td>
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<td>30</td>
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<td>Cable Trench</td>
<td>8,356</td>
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<td>31</td>
<td>L-109</td>
<td>Constant Current Regulator</td>
<td>1</td>
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<td>$15,000.00</td>
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<td>32</td>
<td>L-110</td>
<td>1-4&quot; Concrete Encased Electrical Duct</td>
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<td>L-110</td>
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<td>L-125</td>
<td>Retroreflective Markers</td>
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<tr>
<td>35</td>
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<td>M.I.R.L., Stake Mounted (Red/Green Lens) (LED)</td>
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<td>Ea.</td>
<td>$750.00</td>
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<td>36</td>
<td>L-125</td>
<td>M.I.R.L., Base Mounted (Clear/Yellow Lens) (LED)</td>
<td>8</td>
<td>Ea.</td>
<td>$950.00</td>
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<tr>
<td>37</td>
<td>L-125</td>
<td>M.I.R.L., Stake Mounted (Clear/Yellow Lens) (LED)</td>
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<td>39</td>
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<td>Non-Lighted Guidance Sign (Size 1, Style 4, 1 Module)</td>
<td>2</td>
<td>Ea.</td>
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<td>Tie-Down Anchors</td>
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<td>Ea.</td>
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<td>42</td>
<td>--- Pilots Lounge</td>
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<td>L.S.</td>
<td>$175,000.00</td>
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</table>

TOTAL CONSTRUCTION COST $1,512,215.00
CITY OF GREENSBURG, KANSAS

CONSTRUCTION PLANS FOR
NEW GREENSBURG AIRPORT

KDOT PROJECT NO. AV-2014-18

GENERAL DESCRIPTION OF PROJECT:
COMPLETE TURF GRADING FOR ULTIMATE RUNWAY 18-36 (4,000' X 60')
CONSTRUCT TURF RUNWAY 18-36 (3,200' X 120') AND TURNAROUNDS,
TURF APRON AND CONNECTING TAXIWAY, PILOTS LOUNGE,
ENTRANCE ROAD AND PARKING LOT
INSTALL MEDIUM INTENSITY RUNWAY LIGHTING (MIRL) SYSTEM,
PRIMARY WIND CONE, AND ROTATING BEACON AND TOWER
TO: Public Building Commission  
SUBJECT: Architect RFP  
INITIATED BY: City Administrator, Kyler Ludwig  

Background:  
The City of Greensburg has been working with an industrial prospect interested in a long term lease on an industrial building. To pursue this opportunity an RFP for architectural services was approved on August 17th; submissions were to be received before September 3rd. Four firms responded to the request (SJCF Architecture, WDM Architects, GMCN Architects, and GLMV Architecture). Staff has reviewed the responses; three of the four companies were interested in providing a proposal, and all three of those companies met the minimum qualifications.

Analysis:  
After reviewing the proposals staff has found that the three firms with formal proposals (WDM Architects, GMCN Architects, and GLMV Architecture) are qualified to meet the defined scope. All of the firms are committed to completing the project within a year.

GMCN- Local Experience: Centera Bank, & USD 422 building addition. Darin Headrick and Michael Stevens provided letters of reference.

GLMV-Local Experience: Business Incubator, Public Works Facility, Water Treatment, County Commons, etc. The City has worked with GLMV in the past, and has no reservations in continuing to use them on future projects.

WDM- Local Experience: Pratt Community College Agriculture Power Technology Building Addition.

After reviewing all of the provided information it is staff’s recommendation that GMCN is selected as the preferred architectural firm.

Financial:  
Staff will bring a full agreement of costs following a meeting with the selected firms.

Legal Considerations:  
Approved as to form

Recommendations/Actions: It is recommended the City Council:  
Approve the proposal from GMCN for the industrial park project

Attachments: Exhibit A: RFP Documents, Exhibit B: GMCN Submission
Greensburg Business Park
Manufacturing Facility – Request for Proposal

TO: Architectural Firms
RE: Architectural Design Services Request for Proposal (RFP)
Greensburg Business Park – Manufacturing Facility

The City of Greensburg (City) will be receiving sealed submittals at the office of the City Administrator Manager, 300 South Main, Greensburg, KS 67054 until 4:00 P.M. (local time), Thursday, September 3, 2015 at which time they will recorded, but not publicly opened, to consider contracting for the Greensburg Business Park – Manufacturing Facility design.

All questions regarding this RFP must be in writing and should be directed to: Mr. Kyler Ludwig, City Administrator (administrator@greensburgks.org). Questions are due no later than 10:00 a.m. on Tuesday, September 1, 2015.

The City of Greensburg reserves the right to reject any and or all submittals and to waive informalities and minor irregularities in submittals received if it is deemed to be in the best interest of the City to do so.

Submittals must be clearly identified on the front of the envelope with proposer’s name, address, and project name. Submittals received after the specified closing time will not be considered.

All information submitted in the response to this RFP is public information after the Notice of Award has been issued. The proposer should not include as part of the response to the RFP any information that the proposer believes to be a trade secret or other privileged or confidential data. If the proposer is to include such material in the submittal, then the material should be supplied under separate cover and identified as confidential. Statements that the entire submittal is confidential will not be honored. The City will endeavor to keep confidential information confidential, separate, and apart from the submittal, subject to State of Kansas statutes.
PROJECT INFORMATION:

The City is desiring to construct a manufacturing facility in the newly developed industrial park that is located south of Highway 54 (400) on the east side of the City. The proposed facility will be constructed and owned by the City of Greensburg, and is planned to be leased out for manufacturing. The construction of the facility is planned for Lot 3, Block 1 in the Greensburg Business Park. All infrastructure is in place for development of the park, except for natural gas service.

The City is currently looking to begin the design phase of the project and are looking to select partners to join the team and provide comprehensive design services related to the scope of work. We are requesting a proposal from your firm based upon a design-bid-build approach. The services for this scope of work will be awarded based on your response to this RFP, which will include an analysis of your firm’s qualifications, proposed team and fee proposal.

Team Members Include:

City of Greensburg Contact: Kyler Ludwig-City Administrator
Professional Engineering Consultants (PEC) – City Engineer, Civil and Facilities Engineering
Contact: Tim Lenz-Facilities
Architect – TBD

SCOPE OF SERVICES INCLUSIONS:
The selected design firm shall furnish all expertise, labor, and resources to provide professional services necessary to complete the Project. All professional services shall be completed in accordance with the requirements of applicable City documents and codes. The following summarizes, without limiting, the types of professional services that the design firm will perform:

1. Design Services
   a. Architectural Design
   b. Landscape/Irrigation Design
   c. Architectural Interior Design
   d. Coordination with Owner’s Consultants
   e. As-Designed/As-Constructed Record Drawings and Specifications
2. Meet with City of Greensburg Staff at the proposed site to review conditions and constraints, and receive direction regarding site-specific requirements.
3. Assume minimum of one (1) public meeting for the project. The design firm will facilitate public input meetings for the project.

SCOPE OF SERVICES EXCLUSIONS (To be provided by PEC, City of Greensburg City Engineer):

1. Land and topographic surveys
2. Geotechnical Subsurface Investigation Report
3. Site Civil Engineering Design
4. Electrical, Mechanical, and Structural Design

SUBMITTAL REQUIREMENTS:
Proposers are to provide the following information by submitting three (3) printed copies of the submittal and one (1) flash-drive electronic copy. Submittals must be clearly identified on the front of the envelope with proposer’s name, address, and project name.
Submit an AIA or equivalent qualification statement. Note: additional information not included on an AIA qualification statement is being requested. Provide only four (4) projects in the last three (3) years that are most relevant to the project contemplated by this RFQ. City of Greensburg reserves the right to interview individuals identified as key personnel prior to award of the engagement.

In addition provide:

1. On company letterhead, introduce your organization and team; list the contents of your submittal including the required elements and any additional items relevant to this RFP. An individual authorized to commit the proposer’s personnel and financial resources to the project and to execute legal documents for your organization must sign this letter.

2. Provide concise project plan based on your organizations understanding of the scope of the project including a design project schedule outlining major tasks and owner-provided information milestones.

3. List major design projects your organization has in progress, giving the project name and location, owner, percent complete and scheduled completion date. Identify projects which members of your proposed team are working on jointly. Provide a statement that your organization has sufficient resources to successfully undertake this project.

4. Provide a fee range for the project and a description of how the final fee value will be negotiated.

5. Submit hourly personnel, material and reimbursable cost rates.

6. Provide a financial statement, preferably audited, including your organization’s latest balance sheet and income statement. This information should be placed in a separate envelope and marked confidential.

PROJECT SCHEDULE:

<table>
<thead>
<tr>
<th>MILESTONES</th>
<th>DATE</th>
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<tbody>
<tr>
<td>1. Issuance of RFP:</td>
<td>August 19, 2015</td>
</tr>
<tr>
<td>2. Proposal Due Date:</td>
<td>September 3, 2015</td>
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<td>4. Award Notification:</td>
<td>TBD</td>
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<tr>
<td>5. Design Complete:</td>
<td>TBD</td>
</tr>
<tr>
<td>6. Project Construction:</td>
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</tr>
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</table>
Qualifications for Architectural Services
CITY OF GREENSBURG - MANUFACTURING FACILITY

Submission Date: 09.03.15
September 3, 2015

The City of Greensburg
300 South Main Street
Greensburg, Kansas 67054

RE: Industrial Park
Architectural Services

Dear Kyler Ludwig – City Administrator:

We would like to thank you for the opportunity to introduce our firm to you and provide professional services to the City of Greensburg.

Gibson, Mancini, Carmichael & Nelson, P.A. is a well-established architectural firm having provided design services to Western Kansas for over 40 years. We are a multi-functional design firm with projects ranging from single family residences to overseeing the construction of a 79 million dollar Garden City High School.

GMCN is an architectural firm that prides it’s self in establishing long term relationships with it’s clients by providing personal and professional services that don’t stop as design. Our construction documents are known throughout the industry as being complete and thorough. Many general contractors have stated that our documents are the best they have worked with. Thorough and complete documents result in fewer change orders.

Our staff currently consists of five registered architects, one project manager, one interior designer, one architect in training, one site inspector, and one clerical bookkeeper.

We have a long-standing relationship with Professional Engineering Consultants of Wichita, Kansas and have utilized PEC for Structural, Mechanical, and Electrical Design.

GMCN is very familiar with the City of Greensburg. Stewart Nelson was one of the Disaster Assessment Team Members to travel to Greensburg on May 5th, 2007 to evaluate the damage from the tornado. GMCN was also the Architectural Firm hired in June, 2007 to assist USD 422 to design the temporary school buildings, gymnasium and school shop building. GMCN worked directly with Darin Headrick and within the limited time frame so the students of Greensburg were able to attend school in Greensburg.

GMCN were the architects for the Greensburg Centera Bank.
GMCN was again hired by USD 422 in 2012 to provide architectural services for the last classroom addition to the school. GMCN also provided some future planning for the school district.

In the following sections, GMCN will provide you our firm profile along with a matrix of the proposed team that will be working with you on the project. Also included will be each team members resume.

Once again, thank you for the opportunity to present our firm. We look forward to working with you on your upcoming project.

Very truly yours,

GIBSON, MANCINI, CARMICHAEL & NELSON, P.A.

Stewart Nelson, AIA

Kent Carmichael, AIA
QUALIFICATIONS
FIRM PROFILE

Gibson, Mancini, Carmichael & Nelson, is an architectural firm founded in 1971 dedicated to provide exceptional design services from master planning through the construction phase of a project. Over 45 years, our firm has built its practice to planning and design architecture and interiors to enhance the quality of life of users and visitors and contribute pride and value to our communities.

We offer a wide range of architectural services in all phases of planning, design and construction from large scale to small scale projects for new facilities, additions or renovations. Areas of specialization include healthcare and educational facilities. Commissions also include judicial, religious, commercial, hospitality, community and recreation centers and historic preservation projects.

Every project phase is overseen by our two firm principals along with a team of highly qualified professionals who strive to provide high level design services to our clients.

We provide a personalized professional service that respect the specific, unique and budgetary requirements of our clients.

SERVICES

GMCN Architects offers comprehensive services and is committed to provide state-of-the-art design achieved through vision, expertise, collaboration and performance. We strive to meet our clients needs and maintain long term relationships. Services offered as follows:

- Architecture
- Interior Design
- Master Planning
- Project Management
- Facility Programming
- Site Selection Analysis
- Code & ADA upgrades
- Building Information Modeling (BIM)
# Meet the Team

<table>
<thead>
<tr>
<th>Knowledge</th>
<th>Experience</th>
<th>Fitting Solutions</th>
<th>Collaborative Practice</th>
<th>Strong Team Approach</th>
<th>Relationships</th>
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</table>
Kent Carmichael, AIA
Principal Architect

Kent has 45 years of experience in the practice of architecture in the Southwest Kansas area and an additional four years of experience in California. He provides a wide range of professional experience in hospitality, recreational, educational, commercial and specializes in healthcare planning and design. His commitment to meet our client’s needs has led to the creation of innovative design solutions for our projects.

Kent has led multiple projects in all phases of design from master planning, architectural programming, strategic planning, and project management through construction administration.

**RELEVANT EXPERIENCE**

**Keating John Deere - Liberal, KS**  
Additions & Renovations

**Logan County Hospital - Oakley, KS**  
A New Rehabilitation & Wellness Center

**USD 422 - Greensburg, KS**  
Kiowa County School Classroom Addition  
Temporary School & Gymnasium Addition

**Contera Bank - Greensburg, KS**  
New Branch Bank Facility

**Stone Creek Addition - Garden City, KS**  
Ascend Hotel  
Parrot Cove Water park  
Old Chicago

**St. Catherine’s Hospital - Garden City, KS**  
Cancer Treatment Center Expansion  
Patient Tower / 2nd & 3rd Shell Build-Out  
Imaging Center Addition  
“Fast Track Area” Remodel  
Outpatient Services Building Addition

**Heartland Cancer Center - Great Bend, KS**  
Central Care Cancer Center Expansion - Great Bend, KS

**Pioneer Manor Retirement Home - Hugoton, KS**
Stewart has 39 years of experience in the practice of architecture in the Southwest Kansas area. Stewart has dedicated himself to create high quality design, state-of-the-art, solutions often on a limited budget to meet his clients expectations. He has been project architect on many commercial projects throughout Southwest Kansas and provides a wide range of experience in educational, religious, correctional, healthcare and recreational facilities. He also plays an integral part in the business development for the firm.

Stewart’s ability to be a good listener and respond to our client’s needs has created several long-term relationships with many clients specially administrators throughout Western Kansas.

**RELEVANT EXPERIENCE**

- **Garden City Regional Airport** - Garden City, KS  
  Snow Removal Equipment Building

- **Garden City Regional Airport** - Garden City, KS  
  Aircraft Rescue & Fire Fighting Facility

- **Finney County** - Garden City, KS  
  Bus Transit Facility

- **Finney County** - Garden City, KS  
  Community Correction Services Center

- **USD 227 - Jetmore, KS**  
  High School Shop Building

- **Garden City Community College** - Garden City, KS  
  Welding Lab Remodel  
  Fire training Classroom Addition  
  Student & Community Services Building  
  Master Plan for Athletic Complex  
  Restroom & Parking Facilities  
  Hall of Fame Remodel  
  John Collins Vocational Building Remodel  
  Penka Building Addition & Remodel  
  Fouse Building Remodel Phase I & II  
  Academic Building Remodel  
  Broncbuster Student Housing

- **Centera Bank** - Greensburg, KS  
  New Branch Bank Facility

- **Stone Creek Addition** - Garden City, KS  
  Ascend Hotel  
  Parrot Cove Water park  
  Old Chicago

- **USD 457 - Garden City, KS**  
  Garden City High School  
  Courtyard Enclosure  
  Educational Support Center  
  Alternative Learning Center  
  Bernardine Sitts 5th & 6th Grade Center  
  Charles Stones 5th & 6th Grade Center
Nick is a senior project manager with 14 years of experience on multiple project types including healthcare, educational, commercial and recreational facilities. He brings a great deal of talent to the GCMN team as well as outstanding leadership skills. Nick has been responsible for all project phases including master planning, programming, planning, design, construction documents, bidding and construction administration. His ability to create innovative solutions has resulted in high quality design that meets client’s expectations, project budget and schedule.

RELEVANT EXPERIENCE

Keating John Deere - Liberal, KS
Additions & Renovations

Logan County Hospital - Oakley, KS
A New Rehabilitation & Wellness Center

USD 422 - Greensburg, KS
Kiowa County School Classroom Addition
Temporary School & Gymnasium Addition

USDA - Garden City, KS
Community Services Building Addition

Centera Bank - Greensburg, KS
New Branch Bank Facility

Holcomb Recreation - Holcomb, KS
Building Addition & Remodel

Bank of Coldwater - Cold Water, KS

Garden City Community College - Garden City, KS
Welding Lab Remodel
Fire training Classroom Addition

Compass Behavioral Health - Dodge City, KS

Finney County - Garden City, KS
Bus Transit Facility

Garden City Regional Airport - Garden City, KS
Brookover Land Enterprise – Aircraft Hanger
JULIE HOPKINS, IIDA
Designer

EDUCATION
Kansas State University
Bachelor of Interior Architecture, 1991

PROFESSIONAL ASSOCIATIONS
American Institute of Architects
Associate Member
Kansas Chapter American Institute of Architects
Associate Member
International Interior Design Association
Professional Member

CIVIC INVOLVEMENT & LEADERSHIP
Southwind Architecture Design Committee
Board Member 2012 - 2014
St. Dominic Catholic Church
Building Committee Member

EXPERIENCE WITH FIRM
10 years

Julie has more than 24 years of experience in interior design, the past 21 years being in the Southwest Kansas area. She has worked on multiple projects types, coordinated all aspects of design services and produced high quality deliverables in both FF&E and construction documents.

Julie has brought extensive knowledge to the firm bringing innovative ideas and design solutions to our projects. Julie’s expertise includes design and space planning, custom furniture and cabinetry design, selection and specification of finishes and furnishings, bid management and field verification. Julie’s involvement and commitment to our client’s needs has led to several long-term relationships.

RELEVANT EXPERIENCE

Keating John Deere - Liberal, KS
Additions & Renovations

Logan County Hospital - Oakley, KS
A New Rehabilitation & Wellness Center

Holcomb Recreation Building - Holcomb, KS
Building Addition & Remodel

Farm Credit Southwest Kansas - Dodge City, Liberal, Scott City, KS

Stone Creek Addition - Garden City, KS
Ascend Hotel
Parrot Cove Water park
Old Chicago

Lewis Motors - Garden City, KS

Compass Behavioral Health - Dodge City, KS

Finney County - Garden City, KS
Community Correction Services Center

Bank of Coldwater - Cold Water, KS

USD 227 - Jetmore, KS
Vocational Classroom & Shop Building

USD 422 - Greensburg, KS
Kiowa County School Classroom Addition

St. Catherine Hospital - Garden City, KS
Cancer Treatment Center Expansion

St. Catherine Hospital - Garden City, KS
Patient Tower
AIA B305

STATEMENT
1 BASIC INFORMATION

§ 1.1 Architect: *(Firm Name and Legal Status)*
Gibson, Mancini, Carmichael, & Nelson, P.A. (GMCN Architects)

§ 1.2 Business Address:
115 E. Laurel
Garden City, Kansas 67846

§ 1.3 Telephone Number:
620-276-3244

§ 1.4 Person to Contact:
Stewart Nelson

§ 1.5 Type of Organization: *(Check one)*
[ ] Individual or Sole Proprietorship
[X] Professional Corporation/Association
[ ] Corporation
[ ] Partnership
[ ] Joint Venture*
[ ] Other*
*If Joint Venture or Other, give details.

2 GENERAL STATEMENT OF QUALIFICATIONS
GMCN Architects have been in business for nearly 45 years (1971). During that time we have designed dozens of pre-engineered metal building structures for both specific clients as well as speculative ventures. We feel we are more than qualified to take on this project and complete it within the owners desired time lines.

3 GENERAL INFORMATION
(This information may be provided via the Architect’s brochure which may be attached and listed in Article 8.)

§ 3.1 Names of Principals:
Kent Carmichael & Stewart Nelson

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.
§ 3.2 Professional History:

Kent Carmichael: Principal since 1981
Stewart Nelson: Principal since 1987

§ 3.3 Registration Status:

Kent Carmichael: Registered Architect in 14 States, including the State of Kansas
Stewart Nelson: Registered Architect in the State of Kansas

§ 3.4 Professional Affiliations:


§ 3.5 Key Personnel:

Nick Nemechek: Senior Project Manager
Julie Hopkins: Licensed Interior Designer
L.A. Evans: Head Site Inspector

§ 3.6 Total Number of Staff:

10

§ 3.7 Number of Registered Architects:

5

§ 3.8 Honors and Awards:

Logan County Wellness Center: 2012 Building of the Year, Behlen. Pre-engineered Building Systems- Municipal Facilities Category
Stevens County Law Enforcement Center: 2009 Project of the Year for Concrete Construction. Under $ 6 Million Award.
Keating Tractor and Equipments Inc.: Metal Construction News. Published Article.

§ 3.9 Professional and Civic Involvement:

Kent Carmichael: Garden City Downtown Vision
Stewart Nelson: Chamber of Commerce Chairperson | St. Dominic Catholic Church Pastoral Council Chairperson | City of Garden City Zoning Board of Appeals | State of Kansas Disaster Assessment Team 2007.

4 RELATED PROFESSIONAL SERVICES
(List proposed consultants, if applicable.)

§ 4.1 Structural:

PEC per RFP

§ 4.2 Mechanical:

PEC per RFP

§ 4.3 Electrical:

PEC per RFP

§ 4.4 Interior Design:

GMCN

§ 4.5 Others:
5 PROJECTS
(Projects for which personnel of this firm had responsible charge while associated with other firms are indicated by an asterisk.)

§ 5.1 The following projects are representative of the Architect’s recent work. A brief description of each project is attached.
1. Keating John Deere - Liberal, Kansas
2. Snow Removal Equipment Storage Facility - Garden City Regional Airport - Garden City, Kansas
3. Holcomb Recreation Building Expansion - Holcomb, Kansas
4. Logan County Wellness Center - Oakley, Kansas

§ 5.2 Other representative projects with dates of completion:
2. Centera Bank - Greensburg, KS - Completion Date: 2008
3. Kiowa County K-12 Classroom Addition - Greensburg, KS - Completion date: 2013
4. Finney County Municipal Transportation Center - Garden City, KS - Completion Date: 2007
5. Garden City Regional Airport - Aircraft Rescue & Fire Fighting Facility - Garden City, KS - Completion Date: 2014
6. Garden City Community College Live Fire Training Facility - Garden City, KS - Completion Date: 2007
7. Brookover Land Development Aircraft Hangar - Garden City, KS - Completion Date: 2011

6 REFERENCES
Unified School District # 422 - Darin Headrick
Centera Bank - Michael Stevens

7 STATEMENT OF POTENTIAL CONFLICTS OF INTEREST

N/A

8 ADDITIONAL INFORMATION
(If attachments are provided, list them here.)

See attached documents

ARCHITECT:

By: Stewart Nelson

I hereby certify that, as of the above date, the information provided in this Architect’s Qualification Statement is true and sufficiently complete so as not to be misleading.

Stewart Nelson, President
(Printed name and title)
ARCHITECT: Kent Carmichael

PROJECT: Logan County Wellness Center

Size: 16,000 s.f.
Cost: $3,312,324
Owner: Logan County Wellness Center
Owner Contact: Gerry Baalmann
Completion Date: October 2012
Contractor/Construction Manager: Adolphson & Peterson Construction

Brief Description: The Logan County Wellness Center project was funded through a bond issue election in 2011. The facility houses Logan County Hospital Physical Therapy Department, and a community accessible fitness Center. Other aspects of this project were indoor lap pool, physical therapy wave pool, treatment rooms, offices, occupational therapy room, and physical therapy treatment areas. To save costs the structure of the facility is a pre-engineered steel building. The project was awarded the 2012 Building of the Year by Behlen Building Systems.
ARCHITECT: Kent Carmichael

PROJECT: Keating John Deere Addition and Renovations

Size: 12,300 s.f.
Cost: $1,970,000
Owner: Keating Tractor and Equipment, Inc.
Owner Contact: Russ Keating
Completion Date: April 2013
Contractor/Construction Manager: Dick Construction, Inc.

Brief Description:
Keating John Deere Implement is located in Liberal, Kansas. We started preliminary drawings in June, 2011 and the project was completed in April 2013. The original building consisted of 6,700 s.f. of sales and display with 20,000 s.f. of shop area. The owner wanted to expand their sales and display area without expanding the shop. The challenge for this project was the expanding sales and display area with the least amount of interruption. The existing structure and direction of roof slope did not allow adding onto, therefore, we determined the best solution was to build a new structure over the existing structure. This allowed the sales and display area to remain partially open with minor disruption. The display and sales area was increased in size from 6,700 s.f. to 17,800 s.f. that included 2 story display area with offices and meeting rooms on the upper level. The entire look of the building was drastically changed and updated.
ARCHITECT:  Stewart Nelson

PROJECT:  Garden City Regional Airport SRE (Snow Removal Building)

Size:  4,500 s.f.
Cost:  $422,029
Owner:  City of Garden City
Owner Contact:  Rachelle Powell
Completion Date:  May 2014
Contractor/Construction Manager:  Lee Construction, Inc.

Brief Description:  The recently completed 4,000 s.f. Removal Equipment Storage Building at Garden City Regional Airport was necessary to protect some very expensive equipment vital to the maintenance of the airport runway during inclement weather. One of the features of the facility is an augered ice melting storage bin to load the de-icing material into the back of the truck spreader.
ARCHITECT: Stewart Nelson

PROJECT: Holcomb Recreation Building Addition and Remodel

Size: 3,200 s.f.

Cost: $459,600

Owner: Holcomb Recreation Commission

Owner Contact: Eric Jantz, Director

Completion Date: July 2013

Contractor/Construction Manager: Lee Construction, Inc.

Brief Description: This 3200 s.f. addition to the existing Holcomb Recreation Center was designed to house a dance room complete with wood sports flooring, weight room, locker rooms, lobby, and offices. The addition is now the main entrance to the work out facility. The addition is a pre-engineered metal building that has the same wall panels as the existing facility.
Certification of Document's Authenticity
AIA® Document D401™ – 2003

I, [Name], hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with this certification at 11:04:11 on 08/09/2010 under Order No. 5474930795_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B305™ – 1993, Architect’s Qualification Statement, as published by the AIA in its software, other than changes shown in the attached final document by underscoring added text and striking over deleted text.

[Signature]
(Signed)

[Title]
(President)

[Date]
(Dated)
ADDITIONAL REQUIREMENTS
QUALIFICATIONS FOR ARCHITECTURAL SERVICES

GREENSBURG BUSINESS PARK
Manufacturing Facility

PROJECT APPROACH

GMCN is dedicated to provide state-of-the-art solutions to our owner’s projects. Our main priority is to listen to the client’s and user’s needs and wants in order to design spaces that are not only functional but also aesthetically pleasing.

GMCN will strive to develop a building that can easily be adaptable for various occupants and can be repeated as required in the Greensburg Business Park. It’s our assumption that this facility will be a pre-engineered metal building. Per our experience, this facilities are cost effective and easily adaptable.

With the understanding that this is a manufacturing facility, it will be very important to sit down with the City of Greensburg to discuss possible owner provided or tenant provided equipment. Such items could include overhead gantry cranes, in-floor drainage pits, compressed air gases, welding gases, ventilation and special electrical requirements. These items could greatly influence the design of the facility in regards to structural and environmental impacts. GMCN has past experience in designing such facilities and can offer many different approaches to assist the City.

MAJOR MILESTONES:

Schematic Design Phase: 2 weeks after selection
- Meet with staff to develop project program and site specific information

Design Development Phase: 3 weeks after Schematics
- Develop final floor plan
- Develop exterior building elevations

Construction Document Phase: 4 weeks after Design Development
- Prepare bidding documents

Bidding Phase: 3 weeks after Construction Documents Phase

Construction Administration Phase: 6-8 months
- Bi-weekly site inspections

PROJECT TEAM AVAILABILITY

The GMCN team is ready to begin work on the Manufacturing Facility immediately. The majority of our projects are currently under construction and nearly complete. Our team has the capacity and resources to transition into this new project. See attached GMCN project schedule of current work load.
<table>
<thead>
<tr>
<th>Project</th>
<th>Owner</th>
<th>Location</th>
<th>Project Cost</th>
<th>Status</th>
<th>Due on</th>
<th>Progress</th>
<th>Percent Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hoisington Schools</td>
<td>USD #431</td>
<td>Hoisington, KS</td>
<td>$11,000,000</td>
<td>Design</td>
<td>12/15/2015</td>
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<td>10%</td>
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<tr>
<td>Garden City Fire Station</td>
<td>City of Garden</td>
<td>Garden City, KS</td>
<td>$1,500,000</td>
<td>Design</td>
<td>9/1/2015</td>
<td></td>
<td>90%</td>
</tr>
<tr>
<td>Lewis Toyota/Nissan</td>
<td>Jim Lewis</td>
<td>Garden City, KS</td>
<td>$3,000,000</td>
<td>Design</td>
<td>10/1/2015</td>
<td></td>
<td>95%</td>
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<tr>
<td>GCCC Culinary Arts Building</td>
<td>GCCC</td>
<td>Garden City, KS</td>
<td>$1,000,000</td>
<td>Design</td>
<td>4/1/2016</td>
<td></td>
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<td>Church of Christ Phase 2</td>
<td>Church of Christ</td>
<td>Goodland, KS</td>
<td>$200,000</td>
<td>Design</td>
<td>10/1/2015</td>
<td></td>
<td>5%</td>
</tr>
<tr>
<td>Bank of Protection</td>
<td>B.O.P. Protection</td>
<td>Protection, KS</td>
<td>$1,500,000</td>
<td>Design</td>
<td>12/1/2015</td>
<td></td>
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</tr>
<tr>
<td>GCCC Athletic Parking Lot</td>
<td>GCCC</td>
<td>Garden City, KS</td>
<td>$800,000</td>
<td>Design</td>
<td>10/1/2015</td>
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<tr>
<td>GC Cancer Center</td>
<td>Central Care Cancer</td>
<td>Garden City, KS</td>
<td>$7,000,000</td>
<td>CA</td>
<td>5/1/2016</td>
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<td>Sammy’s Projects</td>
<td>Amro Samy</td>
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<td>$19,000,000</td>
<td>CA</td>
<td>7/1/2017</td>
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<tr>
<td>DC Farm Credit</td>
<td>Farm Credit</td>
<td>Dodge City, KS</td>
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<td>CA</td>
<td>10/1/2015</td>
<td></td>
<td>75%</td>
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<tr>
<td>Cummins Building Remodel</td>
<td>Central Power</td>
<td>Garden City, KS</td>
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<td>CA</td>
<td>6/1/2015</td>
<td></td>
<td>25%</td>
</tr>
<tr>
<td>Finney County LEC Courtroom</td>
<td>Finney County</td>
<td>Garden City, KS</td>
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<td>CA</td>
<td>10/15/2015</td>
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</tr>
<tr>
<td>Great Bend Cancer Center</td>
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<td>Great Bend, KS</td>
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<td>Compass Behavioral Health</td>
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<tr>
<td>Leoti Catholic Church</td>
<td>Leoti Catholic</td>
<td>Leoti, KS</td>
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<td>CA</td>
<td>2/30/2016</td>
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<tr>
<td>Jetmore Shop</td>
<td>USD #227</td>
<td>Jetmore, KS</td>
<td>$1,000,000</td>
<td>CA</td>
<td>1/30/2016</td>
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</tr>
<tr>
<td>GCCC Welding Lab</td>
<td>GCCC</td>
<td>Garden City, KS</td>
<td>$300,000</td>
<td>CA</td>
<td>8/15/2015</td>
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<tr>
<td>GCCC Student Union/Parking Lot</td>
<td>GCCC</td>
<td>Garden City, KS</td>
<td>$1,000,000</td>
<td>CA</td>
<td>8/15/2015</td>
<td></td>
<td>80%</td>
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<tr>
<td>Holcomb USD #363 Bond Issue</td>
<td>USD #363</td>
<td>Holcomb, KS</td>
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<td>Bond Issue</td>
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<td>Goodland Catholic Church</td>
<td>Goodland Catholic</td>
<td>Goodland, KS</td>
<td>$1,500,000</td>
<td>Prelim</td>
<td>3/1/2015</td>
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<td>0%</td>
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<td>City of Goodland Event Center</td>
<td>City of Goodland</td>
<td>Goodland, KS</td>
<td>$12,000,000</td>
<td>Bond Issue</td>
<td>11/3/2015</td>
<td></td>
<td>15%</td>
</tr>
</tbody>
</table>
PROJECT FEE

GMCN proposes a fee range of 2% - 4% for this project. GMCN will negotiate with the City of Greensburg based on the complexity and timelines of the proposed project. We will also evaluate the level of interior finishes and equipment and come to an agreement with the city and satisfy the desires of all parties involved.

HOURLY RATE SCHEDULE

<table>
<thead>
<tr>
<th>TITLE</th>
<th>HOURLY RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architect</td>
<td>$130.00 per hour</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$90.00 per hour</td>
</tr>
<tr>
<td>Architect in Training</td>
<td>$80.00 per hour</td>
</tr>
<tr>
<td>Draftsman</td>
<td>$75.00 per hour</td>
</tr>
<tr>
<td>Interior Designer</td>
<td>$80.00 per hour</td>
</tr>
<tr>
<td>Clerical</td>
<td>$35.00 per hour</td>
</tr>
</tbody>
</table>

REIMBURSABLE RATES SCHEDULE

- **Travel:** GMCN has a $0.57 per mile fee for all trips to Greensburg.
- **Printing:** GMCN outsources its printing. The owner will be billed for the final construction documents with no markups.
- **Food & Lodging:** GMCN will not request reimbursement for food and lodging for this project.

FINANCIAL STATEMENT

Financial statement is in an attached sealed envelope.
“Quality service with guaranteed satisfaction”
- Dee A. Wigner

“Very professional in all aspects of their work”
- B. Joan Fried

“They take the time to understand our needs”
- Gerry Baalmann

“Truly remarkable knowledge of the project”
- Douglas J. Kimple
July 16, 2014

To Whom It May Concern,

I am writing this letter of recommendation and appreciation for Gibson, Mancini, Carmichael, & Nelson, P.A. Kent Carmichael and his firm provided architectural services for our school district as we planned and built a 10,000 square foot addition to our existing facility.

The challenge was to build an addition that did not look like an addition. To complicate the matter, the existing building is a LEED Platinum K-12 faculty built in 2010 with numerous sustainable features. I can honestly say we couldn’t be more pleased with the final result. Kent and his team did a fabulous job in all aspects of the project. They were available day-in and day-out to address needs, concerns, and see the project through to the end. Today, it is hard to imagine what the building looked like without the addition. The transition on both the inside and outside make it difficult to believe the entire project wasn’t always in the original design.

This is the second time we have used Gibson, Mancini, Carmichael, & Nelson, P.A. and we have been extremely pleased on both occasions. I highly recommend Kent and his team. If and when we do another project in our district, I know which firm we will pursue.

Respectfully,

Darin Headrick
Superintendent
dheadrick@usd422.org
July 13, 2010

To: Whom It May Concern:

Centera Bank recently completed a building project in Greensburg, KS as a result of the May 4, 2007 tornado. We used Gibson, Mancini, Carmichael & Nelson PA as our architectural firm on this project. We were very satisfied with their work and with our finished product. They were very organized and professional and communicated with us very well throughout the project. They were also instrumental in our attempt to become LEED certified.

Please feel free to contact me or Steve Kirk, who is Vice President and Branch Manager at our Greensburg location, if you have any questions regarding this project.

Sincerely,

Michael D. Stevens,
CEO & Chairman

MDS:kb
TO: Honorable Mayor and Council
SUBJECT: Street Closure Request
INITIATED BY: City Administrator, Kyler Ludwig

Background:
On January 22, 2013 the governing body adopted a street closure policy. This policy requires the governing body to approve “events of a non-routine nature or that have not previously been approved by the Greensburg City Council”.

Analysis:
On September 4th a request was made by Jennifer Kooken on behalf of Twilight Theatre to close Main Street from City Hall to Florida. The closure is requested from 7pm to 11pm on Thursday September 10th. The applicant has requested the closure to show the movie “We are Marshall” free to the public. This is in coordination with USD 422’s homecoming events.

Potential Concerns-
-Under section C of the Policy applicants are required to submit the street closure request at least 15 days prior to the event. This may be an impediment to public notification requirements.

-Loud speakers will be used for audio. The policy prevents loud speakers to be used when audible beyond the designated event location. The noise may be a complaint particularly on a school night.

Financial:
The applicant will be held responsible for any damages.

Legal Considerations:
Approved as to form

Recommendations/Actions: It is recommended the City Council:
Approve or the application from Twilight Theatre for a road closure on Thursday November 10th.

Attachments: Exhibit A: Street Closure Policy, Exhibit B: Application/Map
TEMPORARY STREET CLOSING POLICY
Resolution 2013-04; Adopted 1.22.13

General
It is the policy of the City of Greensburg to encourage activities by neighborhood and civic groups that promote the welfare, safety, and harmony of its citizens. The City shall allow temporary street closures for such activities when those closures will not cause harm to or be a significant disruption to the general public.

Purpose
It is the purpose of this policy to define parameters under which local or civic groups may request temporary road closures for community events. Except as otherwise provided by law, it shall be unlawful to close any public street unless a Street Closing Permit has been issued by the City of Greensburg in accordance with this policy.

Scope
This policy applies to all roads and streets in the Greensburg road system.
A. Administrative Approval: Community events that occur on an annual or routine basis, and have been approved previously by the Greensburg City Council, may be approved administratively by the City Administrator. (i.e., Trunk-or-Treat, Arts & Crafts Fair, Fun-Runs).
B. City Council Approval: Events of a non-routine nature or that have not previously been approved by the Greensburg City Council, or events lasting longer than 10-hours, must be approved by the City Council.

Policy
A. Only those streets with a speed limit of 30 miles per hour or less will be considered for temporary partial closure under this policy.
B. Disposition of Street Closure Requests is administrative in nature under the authority of the City Administrator and the Greensburg City Council.
C. The applicant shall submit a Greensburg Application for Temporary Street Closing Permit to the Greensburg Administrative Offices at least 15 days prior to the date of the proposed street closure. Applications submitted less than 15 days cannot be guaranteed a response for approval.
D. The applicant must be responsible for the temporary street closure and is an owner or tenant on the affected street.
E. The temporary street closure shall be for a period less than ten (10) hours, unless approved by City Council.
F. The applicant shall notify the Kiowa County 911 Dispatcher (620) 723-2182, at the time when the barricades are placed AND when they are removed.
G. All activity on the street must be limited to no more than one lane of travel on the side opposite the fire hydrants.
H. Access to all residences, or businesses shall not be obstructed without their written consent. Fire hydrants on the specified street shall not be obstructed. A minimum 10-foot unobstructed path must be maintained for emergency vehicle access to the street.
I. The applicant shall conduct all activities in such a manner that the health and safety of the public are not negatively impacted.
J. Promptly following the conclusion of the event, the applicant shall clean the right-of-way equivalent to its condition prior to the temporary closure.
K. Approval of the request is subject to other conditions that may be specified by the Greensburg City Administrator or City Council.

L. The City of Greensburg will not be responsible for any costs for establishing, running or maintaining the closure.

M. The City of Greensburg maintains the right to cancel approval of the road closure at any time.

**Barricade Equipment**
Barricade equipment is required and can be provided by the City. The applicant will contact the Public Works Superintendent at the Public Works Building (400 N. Main Street) to schedule the delivery of the barricade equipment. Barricades will be delivered by the Public Works Department the last working day before the event and will be picked up the first working day after the event. As an alternative, the applicant may rent barricade equipment from a vendor. In either case, setup and takedown of the equipment shall be the responsibility of the applicant.

**Public Notification**
The applicant is required to notify all residents/tenants affected by the street closure and direct them to contact City Hall if they have any questions or concerns. The applicant shall attest that this requirement has been met.

**Additional Event Requirements**
A. No stakes or penetrations may be made through the asphalt.

B. No disposal of anything in storm sewers.

C. Any marking on the street can be done in chalk or washable material. No paint or permanent markings can be used.

D. No loud speaker system shall be used which is audible beyond the designated event location. Event organizers and guests shall be in compliance with public peace statutes and ordinances.

E. If alcoholic beverages are dispensed, event organizers may be subject to criminal penalties if under-aged persons are consuming or possessing such beverages. Alcoholic beverages are prohibited from City streets or public right of way unless the applicant has obtained a permit from the City. Applicants shall refer to Chapter 3 of the City Code which regulates alcoholic beverages.

**Damages; Insurance**
Any person or persons to whom a Street Closing Permit has been issued shall be liable for any loss or damage to any City of Greensburg property arising out of the issuance or exercise of said permit.

As a condition to the issuance of any Street Closing Permit, the permittee or permittees may be required to provide insurance to indemnify the City from any and all damages and costs of litigation arising out of the issuance and use of such permit.

As a condition to the issuance of any Street Closing Permit, the City may require the permittee to indemnify and hold the City harmless from any claims for damages arising out of the street closing.
APPLICATION FOR TEMPORARY STREET CLOSING PERMIT

Responsible Party:

Twilight Theatre  208 Main  7054  620-723-3903
(Name in Print)  (Address/Zip Code)  Telephone

I, the undersigned, having read and understood the City of Greensburg Street Closure Policy, do hereby petition for the closure of:

Intersections of 800 S Main and Wisconsin, 1/2 of 300 S Main and 200 S Main
(Street Name)

between ___ and ___
(Cross Street)  (Other Cross Street)

on 9/10/2015 Thursday from 8:00 am to 11:00 pm
(Date & Day of Week)  (Time)  (Time)

for the purpose of Drive In Movie
(Detailed Description of Event)

I agree to comply with the provisions of the Greensburg Street Closing Policy and any other conditions imposed by the City as set forth on the attached Exhibit.

Signature of Applicant

*****************************************************************************
APPROVED:

______________________________  Date _____  □ Other conditions apply, see attached
E. R. Truelove, Greensburg City Administrator

***NOTE: APPLICATIONS ARE DUE 15 DAYS IN ADVANCE OF PROPOSED CLOSURE***

** Original to City Administrator; Copy to Responsible Party **
* Close intersections of Main + Wisconsin
* Close 1/2 of 300 S. Main South
  * Closed 200 Block of Main from 8:00 PM to 11:00 PM
* 9/11/2015