A) CALL TO ORDER

B) PLEDGE OF ALLEGIANCE AND INVOCATION

C) ROLL CALL & APPROVAL OF THE AGENDA

D) CITIZEN COMMENTS
   A resident may address the Council on subjects that are not on the Agenda. All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

E) RECOGNITIONS, PROCLAMATIONS, AWARDS, & NOMINATIONS
   1. KMU - Representative
   2. KPP - Voting Delegate
   3. KMEA (Director #2)

F) CONSENT AGENDA
   These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.
   1. Approval of Minutes
      a. Regular Meeting – November 2, 2015
      b. Special Meeting – November 9, 2015
   2. Appropriation Ordinance
      a. Ordinance #1964

G) ITEMS OF BUSINESS
   1. Formal Hearing – 409 S. Sycamore
   2. Approval of 2015 Audit
   3. Discussion on Digital Council Packets

H) CITY ATTORNEY’S REPORT

I) CITY ADMINISTRATOR’S REPORT

J) GOVERNING BODY COMMENTS

K) ADJOURNMENT

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact City Administrator Kyler Ludwig at administrator@greensburgks.org or call City Offices at 620-723-2751
A) CALL TO ORDER
Mayor Robert Dixson called the meeting to order at 6:00 p.m. on November 2, 2015.

B) PLEDGE OF ALLEGIANCE AND INVOCATION
The Pledge of Allegiance was said. The invocation was given by Pastor John Harrison.

C) ROLL CALL & APPROVAL OF THE AGENDA
Council present: Matt Christenson, Mark Trummel, Sandy Jungemann, Rick Schaffer, and Haley Kern. Trummel made a motion to approve the agenda as presented. Kern seconded the motion. The motion passed 5-0.

D) CITIZEN COMMENTS
Dixson welcomed citizens to the meeting and opened the floor for comments. There were no comments from citizens in the audience.

E) CONSENT AGENDA
Jungemann made a motion to approve the Consent Agenda as presented. Christenson seconded the motion. The motion passed 5-0.

F) ITEMS OF BUSINESS
1. Blue Cross Blue Shield Insurance Approval
City Administrator Kyler Ludwig advised that it is time for the city’s annual health insurance renewal. Currently the city has Blue Cross Blue Shield (BCBS). A review of the policy offered for this year shows a 7.75% increase in premium. The City is part of a state wide pool and the increase in premium is due to an increased age of the current work force and an increase in claims from the pool. Ludwig recommended Council expect an average 10% increase in premiums annually. The deductible for the 2016 plan will be raised to $1,500. Ludwig requested a motion to approve BCBS as the city’s insurance provider for 2016.

Christenson noted that financial documents provided by Ludwig showed that each 2016 budgetary fund line item can support the increase in premium except Tourism, showing a projected shortfall of $500. Staff will continue to adjust line items, noting that it is difficult to budget for staff turnover as well. Staff clarified for Trummel that there are 3 employees, over the age of 65, who are no longer on city insurance, as well as others who are covered by their spouses’ policy. The city’s increase in premium is minimal compared to other entities. The county increased by 40% (self-insured) and the City of Goddard increased by 20%. Trummel made a motion to approve BCBS as the cities’ 2016 employee benefit provider. Schaffer seconded the motion and it passed 5-0.

2. Discussion on Residential Chickens
Ludwig reviewed the city’s history of requests to allow chickens in city limits. On May 6, 2013 the Council reviewed an amendment to section 15.8 of the Sustainable Land Development Code “Personal Animal Husbandry Special Exceptions”. The ordinance, which would have given council the authority to regulate residential chickens died due to the lack of a motion. A request has been made by a resident to review options again to allow for residential chickens. Current restrictions prevent residents from...
housing fowl unless they have a two acre lot (without alleys or easements), hold a public hearing, and receive a special exception from the Planning Commission.

Ludwig asked if Council would be interested in reviewing the code to allow for residential chickens. Several other cities have changed over to allow such use. Staff would examine their codes for direction on how to regulate the birds. Jungemann asked if residents would be required to have an enclosure for the birds. Ludwig stated that a coop and fencing would be required. Kern stated that she has not been approached by anyone interested in changing the code and noted that no one has come before the Council. Christenson agreed that he has seen no interest in changing the code. Trummel stated that he felt that Council could be setting a precedence of “tweaking” ordinances. Ludwig stated that he had been approached by an individual who wanted the code to be changed but was unable to attend tonight’s meeting to speak. Ludwig spoke of the sustainable nature of allowing residential chickens. Schaffer was not necessarily opposed to changing the code but was had concerns over the number of birds that would be allowed in any one location. Ludwig advised that many cities set a limit of 6 hens and no roosters.

The consensus of the Council was to not change the code at this point. Council welcomes residents interested in having residential chickens to show interest and speak to the Council. They will also review recommendations from other cities. Staff will bring back to Council what they would feel comfortable regulating.

3. Update and Discussion on Industrial Park Development
Council has been discussing the possibility of using the City’s Public Building Commission (PBC) to help finance building what would be constructed in the Industrial Park and leased by the City. Kevin Cowan, the City’s bond counsel, advised Staff that development of industrial buildings for lease goes beyond the scope of authority granted to the PBC in Charter Ordinance 11. The PBC is limited to development of buildings with public access (city offices, community recreation centers, school district buildings, non-profit health care facilities, county offices, and state/federal government offices). Cowan suggested the City utilize general obligation bonds (GOB) to finance leased buildings; however, these may not have a federal tax-exempt status. Bonds that are not federally tax-exempt have higher interest by approximately one third (i.e. 4% rather than 3%). The City has a statutory debt limit of 30% of the assessed valuation or approximately $2.5 million. Public utility bonds are excluded from the debt limit.

Christenson asked if the pursuit of general obligation bonds would be subject to protest. Cowan has advised that bonds could be purchased through Ordinance and an election would not be required. City Attorney Gordon Stull advised that there may be a required protest period. Christenson also asked about the possibility of utilizing industrial revenue bonds. Stull advised that individual companies could use an IRB to construct a facility. Christenson stated that a GOB would be more secure but would require a high degree of confidence in the leasee or taxes would have to be raised to pay the bond. Ludwig assured Christenson that the City could currently finance 1-2 facilities and keep half of its debt authority available.

It was the consensus of the Council to review in greater detail the potential leasee’s business plan, what financial options the leasee has explored, facility needs, and how much would need to be borrowed.

G) CITY ATTORNEY’S REPORT
Stull provided a copy of the Journal Entry of Dismissal with Prejudice filed in the legal case with Sheila Magee. The case is final. Stull is following up on discussion of transferring property located in the
Industrial Park to the Land Bank. Stull will have a draft deed to administration for the first meeting in December.

H) CITY ADMINISTRATOR’S REPORT
Ludwig presented a copy of a prepared City Administrator’s Report. The following topics were discussed in the report:

- **Kansas/IMC Municipal Clerks Certification:** On Friday November 5, 2015 City Clerk Christy will be graduating from the Kansas Municipal Clerks Institute.
- **Council Training (Special Meeting):** Kyle Carr from the Hugo Wall School at Wichita State University will be heading our council training on November 9th starting at 6pm. Council was asked to schedule approximately 2 hours for this training. The training will review laws relating to members of a governing body (KOMA/KORA), and training on strategic planning.
- **Veterans’ Day:** City Hall will be closed on November 11th in honor of Veterans Day. The community is invited to a free public event at the Twilight Theatre starting at 6:30pm. The event will also be live-streamed online at kwksmedia.org.
- **Meadowlark Home:** The auction for the Meadowlark Home is scheduled for November 12th from 11am-1pm. City staff will be available to respond to any concerns from potential buyers.
- **Meadowlark - Formal Hearing:** The City will use the time set apart at our November 16th meeting for a formal abatement hearing to discuss with the new owner the City’s expectations to remove blight on the property.
- **119 E Pennsylvania - Mowing Charges:** Property owner John Lowe has requested to be placed on the agenda at the November 16th meeting to discuss mowing charges that he owes.
- **Commercial Vehicle Parking Ordinance:** The new ordinance took effect on Wednesday, October 28th. Chief Alvarez is working to educate violators of the new restrictions. Contact Chief Alvarez if you are aware of any regular violators.

Trummel asked if people attending the auction scheduled for the Meadowlark House would be made aware of the abatement process that has begun on the property. Ludwig stated that Auctioneer Scott Brown will allow the City to speak at the auction. Ludwig will speak to the new owner as well. Staff will also use the formal abatement hearing scheduled for November 19th to communicate the Council’s expectations for the property to the new owner.

I) GOVERNING BODY COMMENTS
There were no additional comments from the Governing Body.

J) ADJOURNMENT
With no additional items to come before the Council, Dixson declared the meeting adjourned at 6:37 pm.
Greensburg City Council  
November 9, 2015  
Special Council Meeting  
City Hall

A) CALL TO ORDER
Mayor Robert Dixson called the special meeting to order at 6:00 p.m. on November 9, 2015.

B) Presentation and Council Training
City Administrator Kyler Ludwig introduced Kyle Carr, Program Manager for Wichita State University Hugo Wall School Public Policy and Management Center. Utilizing a grant, Carr is able to offer communities throughout Kansas Governing Body Workshops specialized for each community’s needs. Carr’s presentation included discussion on the unique place of Greensburg, board and administration roles, goal setting, KORA/KOMA (Kansas Open Records Act/Kansas Open Meetings Act), ethics, and strategic planning.

C) ADJOURNMENT
With no additional items to come before the Council, Dixson declared the meeting adjourned at 7:25 pm.

___________________________________   ________________________________
Robert A. Dixson, Mayor     Christy Pyatt, City Clerk
## APPROPRIATION ORDINANCE 1064

- **November 16, 2015**

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**** PAID TOTAL ****

- 96,988.46

**** REPORT TOTAL ****

- 96,988.46
TO: Mayor and City Council
SUBJECT: Formal Hearing- 409 S. Sycamore
INITIATED BY: City Council

Background:
On September 8, 2015 the City Council held an informal discussion about the blighted structure at 409 S Sycamore. A resolution was passed on September 21, 2015 notifying the owners and lien holders of the formal hearing scheduled for November 16, 2015. Staff published the resolution for two consecutive weeks, and sent certified letters with return receipts to each stakeholder.

On November 12, 2015 an auction was held for the property at 409 S Sycamore; with Hayse Management Services biding $18,250. The purchase will be finalized by December 1, 2015 (This date may change because of the holiday weekend). The Council committed during previous discussions to allow for a buyer to have additional time to abate the blight, and they would start the abatement process over again if needed.

Analysis:
Council discussion is encouraged to help clarify the expectations the Governing Body has for the new owners of the property at 409 S Sycamore.

Staff has already discussed the future of the property with Monica Hayse, and she has committed to getting the work done in a timely manner once Hayse Management owns the property (weather may become a factor impacting the abatement timeline).

Recommendations/Actions: It is recommended the City Council:
Motion to cease the abatement process against the property located at 409 S Sycamore.

Attachments:
TO: Mayor and City Council  
SUBJECT: 2015 Audit Approval  
INITIATED BY: City Administrator

Background:
The City is required to conduct an independent audit annually. This is in an effort to ensure that the City maintains the integrity and transparency of financial reports. The City of Greensburg has a long standing relationship with Kennedy McKee & Company LLP.

Analysis:
The independent audit will help fine errors made in the City’s financial records, fraudulent reporting, misappropriation of funds, and violation of laws or regulations. Management is committed to working with the auditors to ensure all financial information is accounted for. The audit will review internal control mechanisms to help protect the City against any fraud.

The audit for the City will not exceed $15,050 plus expenses. Additional hourly charges will be paid for an audit of the Greensburg Housing Authority, preparation of the 2017 budget, or other work outside of the scope of the audit.

Financial:
The City budgets annually for an audit to take place, and funding is secured for this agreement.

Recommendations/Actions: It is recommended the City Council:
Accept the audit proposal from Kennedy McKee & Company to review the 2015 financial year.

Attachments: Exhibit A: Audit Proposal
November 6, 2015

Mayor and City Council
City of Greensburg, Kansas
300 S. Main
Greensburg, KS 67054

We are pleased to confirm our understanding of the services we are to provide the City of Greensburg, Kansas, a Municipal Financial Reporting Entity, for the year ended December 31, 2015. We will audit the financial statement as of and for the year ended December 31, 2015.

We have been engaged to report on the regulatory-required supplementary information (RRSI) that accompanies the City’s financial statement. We will subject the following RRSI to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statement as a whole:

1. Schedule 1, Summary of Regulatory Basis Expenditures – Actual and Budget
2. Schedule 2, Schedules of Regulatory Basis Receipts and Expenditures
3. Schedule 3, Schedule of Regulatory Basis Receipts and Disbursements – Agency Funds
4. Schedule 4, Schedule of Regulatory Basis Receipts and Expenditures – Related Municipal Entity

Audit Objective

The objective of our audit is the expression of an opinion as to whether your financial statement is fairly presented, in all material respects, in conformity with the Kansas Municipal Audit and Accounting Guide (KMAAG) and the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from accounting principles generally accepted in the United States of America (GAAP) and to report on the fairness of the RRSI referred to in the second paragraph when considered in relation to the financial statement as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the KMAAG, and will include tests of the accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion on the financial statement is other than unqualified (unmodified), we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the financial statement and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statement and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statement of the respective Summary Statement of Receipts, Expenditures and Unencumbered Cash of the City of Greensburg, Kansas in conformity with the KMAAG and the practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from GAAP.
Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statement, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statement to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statement taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statement. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the RRSI in conformity with the KMAAG and the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from GAAP. You agree to include our report on the RRSI in any document that contains and indicates that we have reported on the RRSI. You also agree to include the audited financial statement with any presentation of the RRSI that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for the presentation of the RRSI in accordance with the KMAAG; (2) you believe the RRSI, including its form and content, is fairly presented in accordance with the KMAAG; (3) that the methods or measurement of presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the RRSI.

Management understands and acknowledges the following with regards to the financial statement:

- The purpose for using the KMAAG regulatory basis framework is to comply with the statutory provisions applicable to the entity for preparation of the financial statement on a basis of accounting other than GAAP;
- The financial statement is intended for general use;
- Management has taken appropriate steps to determine that the KMAAG regulatory basis framework is acceptable in the circumstances for meeting its annual financial statement reporting needs;
- Informative disclosures will be included in the financial statement that are appropriate to the KMAAG regulatory basis framework, including:
  - A description of the KMAAG regulatory basis framework, including a summary of significant accounting policies, and how the framework differs from GAAP;
  - Informative disclosures similar to those required by GAAP for items contained in the financial statement that are the same as, or similar to, those in financial statements prepared in accordance with GAAP; and
  - Any additional disclosures beyond those specifically required by the KMAAG regulatory basis framework that may be considered necessary to achieve fair presentation of the financial statement.
- Management has chosen to include the financial information of the following related municipal entity in its financial statement:
  - Greensburg Housing Authority

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statement is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.
Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statement. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as an auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors. We have advised you of the limitations of our audit regarding the detection of fraud and the possible effect on the financial statement (including misappropriation of cash or other assets).

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorney(s) as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statement and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statement and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statement is free of material misstatement, we will perform tests of the entity’s compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Auditor’s Responsibility

We will also be responsible for the following with regard to the audit of the financial statement:

- For complying with all auditing standards generally accepted in the United States of America as relevant to and adapted to the circumstances of the audit of the financial statement;
- For evaluating whether the financial statement is suitably titled, adequately refers to or describes the KMAAG regulatory basis framework, including a summary of significant accounting policies, adequately describes how the KMAAG regulatory basis framework differs from GAAP in qualitative terms, and includes the appropriate informative disclosures as described in Management’s Responsibilities above;
- For evaluating whether the financial statement achieves fair presentation with regard to the KMAAG regulatory basis framework and forming the appropriate opinion on the financial statement taken as a whole; and
- Because the financial statement is intended for general use, we are responsible for expressing an opinion as to the fair presentation of the financial statement in accordance with GAAP, in addition to expressing an opinion about whether the financial statement is prepared in accordance with the KMAAG regulatory basis framework.
Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will also assist you in the preparation of the annual budget for 2017.

We will begin our audit on a mutually agreed-upon date. James W. Kennedy is the engagement partner and is responsible for supervising the engagement and signing the report. Our fee for these services will be at our standard hourly rates plus expenses, except that we agree that our gross fee will not exceed $15,050 plus expenses for the year ended December 31, 2015. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The fee for the following will be at our standard hourly rates:

- Audit of the Greensburg Housing Authority
- Preparation of the 2017 budget
- Audit of Federal Financial Assistance in accordance with Government Audit Standards, if required
- Other work outside of the scope of the audit

We appreciate the opportunity to be of service to the City of Greensburg, Kansas, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Kennedy McKee & Company LLP

James W. Kennedy
Partner

RESPONSE:

This letter correctly sets forth the understanding of the City of Greensburg, Kansas.

By: ________________________________

Title: ______________________________

Date: ______________________________
TO: Mayor and City Council  
SUBJECT: Digital Council Packets  
INITIATED BY: City Council

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**Background:**

On January 20th, 2015 the council discussed options to move toward a digital packet. The consensus was to allow for council to have time prior to making a decision.

**Analysis:**

Benefits of a tablet

- Tablets provide greater access to information including the City’s budget document, financial statements, old agenda packets, and the internet for research.
- Reduced use of paper products, and reduced use of the Cities aging copy machine.
- Information can be searched and viewed faster with bookmarks.
- Cost savings from printing.
- Information can be updated instantly.
- Option for larger print.

Staff is familiar with the apple tablet operating system, and has experience training councils on how to use iPads; this would likely cost less than $5,000.00 initially to transition. If council is interested in using the android operating system there may be some cost savings, but staff will have to investigate the functionality of the programs.

Discussion items

- Interest in paperless
- Replacement schedule- (recommended with election, each 4 years)
- Type of tablets – android/apple
- Accessories- (keyboards or stylists)

**Financial:**

The City’s administration budget is sufficient to purchase tablets this year.

**Recommendations/Actions:** It is recommended the City Council:

Motion to allocate $5,000 towards tablets and equipment for the digitizing of the council packet.

**Attachments:**
Greensburg City Council
January 20, 2015
City Hall

Mayor Robert Dixson called the meeting to order at 6:00 p.m. on January 20, 2015. Council present: Matt Christenson, Mark Trummel, Sandy Jungemann, Rick Schaffer, and Haley Kern.

E. Discuss the use of electronic tablets for City Council business.
Truelove had asked Stacy Barnes, Tourism Director, to gather information on electronic tablets that could be purchased for City Council business. Included in the Council packet was information on two tablets with Otter Boxes for protective cases. Truelove gave an estimate of cost savings by utilizing the tablets, as opposed to printing Council packets (approximately $151/year). Also discussed was the savings in staff time to prepare packets and the sustainability of not printing approximately 30 pages per packet.

Christenson, who utilizes an electronic packet now, voiced support of purchasing tablets for Council, noting that there are many advantages. Kern agreed that the tablets would be helpful. Council would have the option to view items on the tablets that are currently being projected on the screen behind the Council desk. Trummel mentioned the ability of Staff to send updates and changes to packets prior to Council meetings, rather than Council having to wait until they arrive at the meeting to receive a paper copy. Also mentioned was the need to limit personal use of City owned electronic devices, and Staff training Council on the use of the tablets. The consensus was to allow time for Council to consider the purchase of the proposed tablets.