

**Greensburg City Council  
September 16, 2013  
City Hall**

**Item 1: Opening Session**

**Call to Order; Pledge of Allegiance; Invocation; Roll Call**

Mayor Robert Dixson called the meeting to order at 6:00 p.m. on September 16, 2013. The Pledge of Allegiance was said. Dixson and City Clerk Christy Pyatt introduced Pastor Jeff Miller, the new Pastor at Lighthouse Worship Center, and his son Chad. Miller gave the invocation. Council present: Matt Christenson, Mark Trummel, Erica Goodman, Haley Kern, and Sandra Jungemann.

**Additions/Deletions to the Agenda**

Trummel made a motion to approve the agenda as presented. Christenson seconded. Motion passed 5-0.

**Mayor's Report**

Dixson reported that he had spent some time at the State Fair, assisting at the City's booth.

**Council Member's Report**

Goodman advised that she will be absent at the October 7<sup>th</sup> Council meeting.

**City Administrator Comments**

City Administrator Ed Truelove briefed Council on the following topics:

- A. The Council's newest appointee to the Tree Board, Kathy Kelley, has moved out of town, due to her husband's job transfer. The unexpired term of Kathy Kelley ends May 31, 2016. Staff has asked the Tree Board to communicate the name of anyone they have who is interested in fulfilling that term. Council was asked to do the same.
- B. On Wednesday, September 11, Tourism Director Stacy Barnes and Truelove participated in a phone conference with Ben Herbig from The Center For Innovation (CFI) to discuss Greensburg being featured in a CFI Newsletter article. Also discussed was an upcoming USDA-ARS listening session to be held in Greensburg during the first quarter of 2014. The focus of the session will be to gather input from the local agricultural community to see if any local problems or concerns can be addressed by the USDA-ARS or our federal lab partners through Techcomm and CFI.
- C. Truelove will be attending the League of Kansas Municipalities annual conference from October 12-14 in Overland Park.
- D. The Consortium for Kansas Unmanned Systems (CKUS) will conduct their first annual state-wide conference October 14-16 in Manhattan. The focus of the conference will be to identify and discuss critical challenges and opportunities in the emerging unmanned systems industry. Truelove and Dixson will attend the conference.

**Item 2: Public Comment**

Dixson thanked those in the audience for their attendance and opened the floor for public comment. M.T. Liggett addressed the Council. Liggett requested to be placed on an upcoming agenda to discuss his ideas for getting more people on Highway 54 to stop in Greensburg.

Katie Ritter, the newly hired director of the Kiowa County Historical Museum and Soda Fountain, introduced herself and advised that she is applying to host "Hometown Teams," a Smithsonian Institute traveling exhibition showcasing how sports continually shape American culture and society, offered through the Kansas Humanities Council. The exhibit will also include space for showcasing our local sports teams.

**Item 3: Consent Agenda**

Jungemann made a motion to approve the consent agenda as presented. Trummel seconded. Motion carried 5-0.

**Item 4: Items of Business**

**A) Consider Charter Ordinance 16, pertaining to the Convention and Tourism Committee.**

Truelove explained that Charter Ordinance 16 is written to combine all previously adopted documents regulating the Convention and Tourism Committee and give them the authority to establish by-laws for adoption by Council. There is some discrepancy between the term limit information provided to Staff and Council on the list of City Boards/Committees, 3 year terms, and the term limits provided for in state statute, 4 year terms. Charter Ordinance 16 would establish 4 year terms. Also, Staff would like to exempt the City from membership requirements, allowing for a range of members from 6-10 rather than requiring 10 members. In the past, the Committee and Staff have found it difficult to fill all 10 terms. City Attorney Gordon Stull stated that in his research on the topic he discovered that K.S.A. 12-1695 has been superseded by K.S.A. 1696,101. Stull also explained that current terms being served could be extended 1 year, bringing them to four year terms, by the passage of a resolution. After additional conversation on the topic, Jungemann made a motion to adopt Charter Ordinance 16 as presented. Kern seconded. Roll call vote: Christenson: yes; Trummel: yes; Jungemann: yes; Goodman: yes; Kern: yes. Motion passed 5-0.

**B) Consider by-laws approved by the Convention and Tourism Board.**

Truelove presented an amended copy of by-laws approved by the Convention and Tourism Board and requested guidance on whether Council would prefer 3 or 4 year term limits. It was the consensus of the Council that a Resolution establishing current and future terms as 4 year terms be drafted. Christenson made a motion to approve the Convention and Tourism By-laws as presented. Jungemann seconded. Motion passed 5-0.

**C) Accept the resignation of Ruth Ann Wedel from the Convention and Tourism Board.**

This agenda item was continued from the August 19, 2013 agenda. As previously discussed, an attendance policy was established last year, within the Convention and Tourism Board. Council did not approve the policy until tonight. Mrs. Wedel voted to approve the original policy, but recently has not fulfilled her attendance obligations. By the unofficial policy, Wedel would have been required to resign, which she has done. The Board did not officially have the authority to establish such a policy and therefore did not have the authority to require Wedel's resignation. Wedel has informed the Council that she supports the unofficial policy, but would like to continue serving and feels that GreenTown needs to be represented on the Board. After discussion, and in support of the Board's need for consistent attendance by its members, Christenson made a motion to accept the resignation of Ruth Ann Wedel from the Convention and Tourism Board. Wedel may request to be reappointed at a later date. Trummel seconded. Motion passed 5-0.

It was clarified that Charter Ordinance 16 allows Council to appoint 6-10 members to the Convention and Tourism Board and will be in effect 61 days after its publication for two consecutive weeks in the official City newspaper.

**D) Consider the appointment of Kathryn Ritter to the Convention and Tourism Board, to fill the unexpired term of TJ Lawson until December 31, 2013.**

Trummel made a motion, seconded by Kern, to appoint Kathryn "Katie" Ritter to the Convention and Tourism Board to fill an unexpired term ending December 31, 2013. Motion passed 5-0.

**E) Discuss an electrical project between the City of Greensburg and Gamble Farms/Ki Gamble.**

Truelove advised Council of an electrical project between the City and Ki Gamble. Currently there are multiple, city owned, electric poles and an overhead power line located on the Gamble property. The project will eliminate the overhead line, reduce the number of electric meters on the property, replace pole mounted transformers with pad-mounted transformers, and reduce the number of power outages and Electric Department call-outs. Truelove went on to describe the current layout of the lines and the customers, including the Sheriff Department's repeater, that are effected by multiple outages from the Gamble location each year. Gamble has already begun prepping his site for the work and plans to contribute financially to the project. Gamble Farms is a high usage customer. The City's cost in the project would be recuperated in 2-3 months. Utilities Superintendent estimates the total cost of the project to be \$20,000. Truelove recommended a 60/40 cost share between the City and Gamble. After further discussion, Council requested that a memorandum of agreement, easement agreement, and additional cost breakdown be provided at the next Council meeting.

**F) Consider Ordinance 1046, establishing an equipment reserve fund.**

During the City Administrator recruitment process in 2012, Council voiced interest in establishing an equipment reserve fund to plan for future equipment needs. The City has \$50,000 in budget authority in the 2013 budget to establish such a fund. 2013 revenues will not allow for as large of a contribution as was originally hoped, but will allow the fund to be established. Truelove was provided historical documents by the League of Kansas Municipalities on how to establish such a fund. Ordinance 1046 is the first step in establishing such a fund. Trummel made a motion to approve Ordinance 1046 as presented. Jungemann seconded. Roll call vote: Christenson: yes; Trummel: yes; Jungemann: yes; Goodman: yes; Kern: yes. Motion passed 5-0.

**G) Consider Resolution 2013-11 relating to a 457 Deferred Compensation Plan for City Administrator Ed Truelove.**

Truelove requested 10 minutes executive session for non-elected personnel. Christenson made a motion to go into executive session until 7:20 p.m. Trummel seconded. Motion passed 5-0.

Council resumed open session at 7:20 p.m. Truelove advised that Resolution 2013-11 was before Council to establish a 457 Deferred Compensation Plan for him with ICMA-RC, per his contract. This retirement plan will be employee contribution only. Truelove requested approval of the resolution and the plan enclosed in the meeting packet. Trummel made a motion to approve the plan and Resolution 2013-11. Kern seconded. Motion passed 5-0.

**Item 5: City Attorney's Report**

There was no report from the City Attorney.

**Item 6: Executive Session**

There was no need for additional Executive Session.

**Item 7: Adjournment**

Truelove pointed out the Thank You letter from the Twilight Theatre Board that was included in the meeting packet. Dixson declared the meeting adjourned at 7:24 p.m.

---

Robert A. Dixson, Mayor

---

Christy Pyatt, City Clerk