

**Greensburg City Council
April 15, 2013
CITY HALL**

Item 1: Opening Session

Call to Order; Pledge of Allegiance; Invocation; Roll Call

Councilman Mark Trummel, in the absence of Mayor Bob Dixon, called the meeting to order at 6:00 p.m. on April 15, 2013. The Pledge of Allegiance was said and the invocation given by Trummel. Roll call was taken. Council present: Mark Trummel, Matt Christenson, and Sandra Jungemann. Erica Goodman and Haley Kern were absent.

Additions/Deletions to the Agenda

Christenson made a motion, seconded by Jungemann, to approve the agenda as presented. Motion passed 3-0.

Mayor's Report

There was no report from the Mayor.

Council Member's Report

There was no report from Council.

City Administrator Comments

City Administrator Ed Truelove welcomed guest David Leiva, a graduate student from the University of Southern Mississippi. Mr. Leiva is in town to conduct research on economic development.

The abatement process on the Jason & Tauna Butler property has been completed, and no further action is required by Council.

This Council meeting is the last public meeting before May 1st, the deadline for submitting public comment to KDHE on the nitrate remediation process on Well #8. Truelove requested that if Council or City Staff has any input to please let him know.

City Clerk Christy Pyatt has provided Council with a flyer, advertising training for Council members. Should any Council member be interested in attending, please let Truelove know.

City Staff has filled the below-ground planter box located near the post office with river rock. This has been done as a test to gauge the effectiveness of the rock to allow water flow from rainfall and to obtain community input. This box was chosen because of previously stated community concerns with the possibility that postal patrons could fall into the box. A picture of before and after was made available on the overhead screen. Another solution considered by Staff was to install metal grates over the planters. The cost of a custom grate was quoted at approximately \$6,000 per box. Staff estimates the cost of river rock at \$200 per box. Tourism Director Stacy Barnes has placed pictures of the box on Facebook, to gather public comment. Council was given a document showing some of the feedback that's been received. One concern, aeration (airflow to the root system), was voiced. Truelove has sent Tim McDonnell, State Forestry Service, a request for input on the topic. Council and citizens are encouraged to offer their opinions on the river rock solution.

Today, Staff received the City's FAA letter of clearance for proceeding with the airport project. The next steps will be communicating with Southern Pioneer, to bury the overhead power line located on the South portion of the airport property, and entering into an agreement with HW Lochner for the Design Phase of the project.

Item 2: Public Comment

Trummel welcomed those in attendance and opened the floor for public comment. David Leiva thanked everyone for their hospitality and transparency since his arrival in town. He complimented the Council on a job well done and for the confidence citizens have in their leadership, with so few citizens in the audience.

Item 3: Consent Agenda

Jungemann made a motion to approve the Consent Agenda. Christenson seconded. Motion passed 3-0.

Item 4: Items of Business

A) Consider rental of the Big Well facility for special events.

Truelove stated that he would like to begin discussion on allowing groups to rent the Big Well facility, after hours, for special events, and bring it back to Council on the next agenda. Barnes stated that she has received requests to use the building outside of normal business hours. Those inquiring have also asked about the allowance of alcohol consumption at events. Barnes would like to see the building available for rent, with stipulations, including a building use policy, usage fee, and the requirement that staff be present during each event. Barnes first request, will be discussed as Business Item B.

Discussion about the layout of the facility for such events; insurance approval with the blocking off of the staircase when alcohol is present; possible use guidelines; and usage deposits and fees were discussed. The consensus of the Council and City Attorney Gordon Stull was that renting the facility will provide good exposure and free advertising. Staff was asked to return to the next meeting with a proposal of building use guidelines.

B) Consider allowing the Kansas Agricultural Rural Leadership (KARL) program to rent the Big Well facility on May 19th.

Barnes asked Council to consider allowing KARL to rent the Big Well facility on May 19th for a retirement reception prior to their convention being held here that week. With approval tonight, the group could move forward with making their plans while staff works toward the creation of building use guidelines. Barnes asked for direction on a rental and/or deposit fee. Also, the group would like to make alcohol available at the event. With 50-75 people expected for the reception, Barnes would staff the event with at least 2 employees. After discussion, Christenson made a motion to rent the Big Well facility to KARL on May 19th with a deposit of \$250, \$250 rental fee, and the use of alcohol. Specific details are to be approved at the next Council meeting. Jungemann seconded. Motion passed 3-0.

C) Consider an agreement between the City of Greensburg and Tag Me Cam for social media services and equipment at the Big Well Museum.

Barnes briefed Council on Tag Me Cam, a Wichita based business that utilizes touch screens to allow people to document their visits to museums, businesses, and other locations through their personal social media pages. With the program in place, a visitor to the Big Well Museum could take his/her own picture using the touch screen camera. The Big Well logo would appear in the picture. The visitor could then send that image to his/her Facebook page and a copy would be sent to his/her email address. The

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picture would also post to the Big Well page. A special URL can be placed with the image to help gauge traffic and promotions. Barnes emphasized the far reaching, free advertising the museum would receive because of “friends” of visitors viewing the photograph. USDA has agreed to purchase the required equipment through remaining Big Well project funds. The museum would be responsible for a monthly fee. Council was offered a 1 or 2 year contract. With a 1 year contract, the 13th month would be free. With a 2 year contract the 25th and 26th month would be free. In addition, Staff can earn free months for referrals. Software for the unit is supplied with the equipment, and a service agreement is included with the contract. Setup can be done using the museum’s WiFi. Christenson made a motion to approve a one year contract, allowing staff to review effectiveness of the tool. Jungemann seconded. Motion passed 3-0.

D) Consider a lease agreement between the City of Greensburg and L.E. Meyers Co.

Truelove presented Council with a lease agreement between the City of Greensburg and L.E. Meyers Co. for additional property in the Business Park, directly east of the current lease. L.E. Meyers requested the same agreement as previously signed, with the same lease amount. The current agreement allows for the removal of 60 ft of curbing for heavy equipment. The curbing will be replaced by the city, at the expense of L.E. Meyers. L.E. Meyers will flag the 500 sq. foot of property they plan to use. Jungemann made a motion to approve the lease as presented. Christenson seconded. Motion passed 3-0.

E) Consider partnering with Kiowa County and the Kansas Forest Service (KFS) to employ and financially contribute to funding the summer intern to water city and county trees.

Tim McDonnell, Kansas Forest Service (KFS), has communicated with Truelove and Ray Stegman, Kiowa County, regarding a partnership to employ and financially contribute to funding the summer intern who has been watering city and county trees through the summers. Staff was given a breakdown of costs and requested contributions. With approval, there would be a memorandum of understanding between the City and KFS, with the City as the employer. The City financial contribution would be up to \$2,000. Insurance for the intern would be provided through the KFS grant. The county plans to participate in the program, contributing \$2,000 and the use of their 4 wheeler. Christenson made a motion to approve the partnership as proposed. Jungemann seconded. Motion passed 3-0.

F) Approve an Airport Design and Planning Agreement with Kansas Department of Transportation to receive 95% grant funds not to exceed \$201,400 (City share cost not to exceed \$10,600) for the design of the new airport.

Staff has received an agreement from Kansas Department of Transportation, Aviation Division, for 95%/5% grant funds not to exceed a total of \$ 212,000. These funds are slated to be made available for the design portion of the airport project in July 2013. The City will pay all invoices related to design , submit a request to KDOT Aviation for reimbursement of 95%, and then receive a check for the requested amount. Turnaround of requests has been very quick with other airport grants that the City is currently utilizing. Jungemann made a motion to approve the agreement as presented. Christenson seconded. Motion passed 3-0. Staff will present Council with an airport design contract from H.W. Lochner at the next meeting.

G) Discuss possible amendments to the Animal Control Code.

Staff continues to work with the City Attorney on changes to the current Animal Control Code. At the last meeting, Council was given a “red-line” version of the current code which shows proposed changes.

Discussion on the topic included:

- Possible requirement of an ID chip for animals declared vicious, allowing other cities the dog may later reside in to be made aware of the nature of the dog.
- Lowering registration fees from their previously proposed amounts.
- Combining Article 2 and 3 of the current code (Dogs and Cats)
- Banning Pit Bulls and lifting the current ban on Dobermans and Rottweilers. Staff has documentation of the Kansas Supreme Court strongly upholding a City’s ability to ban Pit Bulls and is concerned over the potentially deadly bite of the breed. Staff has received a citizen request to not ban the breed but to allow the vicious animal code to deal with any issues or specific incidents that may occur. Staff does not agree with this suggestion.
- Previously conducted shot clinics where citizens could register their pets.
- Educating the public on registration requirements and giving a grace period before they are enforced.

It was the consensus of the Council to lower the dog and cat registration fees to a level that covers city expenses for the licensing but encourages compliance. Staff will continue to work with the City Attorney to draft a final document for approval at the next Council meeting.

H) Consider the reappointment of Matt Christenson to the Public Building Commission for a term ending April 30, 2014.

I) Consider the reappointment of Matt Christenson as Director #1 for the City of Greensburg on the Kansas Municipal Energy Agency (KMEA) Board of Directors with a term to end April 30, 2015.

J) Appoint a Council Member to serve on the LEPC board for a one year term ending April 30, 2014. (Current appointee – Matt Christenson)

It was the consensus of the Council to table Business Items H, I, and J until the next meeting, allowing those members who are absent tonight to volunteer for these appointments. Christenson will continue to serve in each area until new appointments are completed.

Item 5: City Attorney’s Report

There was no report from the City Attorney.

Item 6: Executive Session

Truelove requested executive session for non-elected personnel. Christenson made a motion to go into executive session until 7:41 p.m. Jungemann seconded. Motion passed 3-0. Trummel declared the meeting back in open session at 7:41 p.m.

Item 7: Adjournment

With no additional business or discussion, Trummel declared the meeting adjourned at 7:41 p.m.