

**Greensburg City Council
February 4, 2013
CITY HALL**

Item 1: Opening Session

Call to Order; Pledge of Allegiance; Invocation; Roll Call

Mayor Bob Dixson called the meeting to order at 6:00 p.m. on February 4, 2013. The Pledge of Allegiance was said and the invocation given by Pastor Willard Olinger, who thanked the Council for their service to the community. Roll call was taken. Council present: Mark Trummel, Matt Christenson, Erica Goodman, Haley Kern, and Sandra Jungemann.

Additions/Deletions to the Agenda

There were no additions or deletions to the agenda. Trummel made a motion to approve the agenda as presented. Jungemann seconded. Motion passed 5-0.

Mayor's Report

Dixson announced that the City was the recipient of the BlueCHIP Award from Blue Cross and Blue Shield of Kansas and the Kansas Recreation and Park Association. The city will receive a \$2,500 award to promote healthy lifestyles in the community. Partner organizations noted in the award application were USD 422, Kiowa County Schools, Kiowa County Health Department, Kiowa County Memorial Hospital and Greensburg Recreation Commission. Dixson worked with the partner organizations and City Clerk Christy Pyatt to apply for the award, which is to be used toward the relocation of Davis Park, assisting in the City's goal of being a walkable and bikeable community. A formal presentation to the community will occur at a later date.

Dixson also announced that the Big Well project will be receiving the US Chapter of American Concrete Institute award for projects under \$6 million. A presentation will be made Wednesday evening in Manhattan. Representatives of LawKingdon, McCown Gordon, and the City will be on hand for the presentation.

Council Member's Report

There was no report from Council.

City Administrator Comments

City Administrator Ed Truelove pointed out the letter from Director Ed Young of KDOT Aviation that was included in the meeting packet. The letter is to inform the City that it has been awarded a 95% grant for the design work on the airport project, with KDOT's portion not to exceed \$201,400. An agreement with Lochner should be forthcoming for the design phase. Truelove has requested that a formal presentation of the completed airport development plan be delayed until the city receives notice of FAA review and approval. A grant request for the construction portion of the project has already been submitted to KDOT, who has held the application for review until next year. Once approved and funding is released, the City can expect completion of the turf runway and lighting systems in the fall of 2014.

Also in the Council packet was a KDHE news release and a draft document on KDHE's Corrective Action Decision related to the nitrate contamination of well #8. KDHE is soliciting public comment on the decision prior to final publication. Truelove has spoken with representatives from KDHE and has requested that they host a phone conference between the City, KDHE, and Southern Plains Co-op, to discuss the Corrective Action Decision. That phone call will occur tomorrow morning.

2.4.13

Truelove provided Council with an estimate from Midwest Computer Solutions for replacing the server equipment at City Hall. The estimate is less than the \$5,000 Administration expenditure limit; however, if there are questions, Truelove will have the item placed on the next Council agenda. Staff is experiencing significant difficulties with the software needed for day to day operations. Truelove hopes to replace the equipment prior to it failing. Truelove has discussed the computer issues and the proposed replacement equipment with Councilman Christenson, who is knowledgeable in this area. In the meeting, Christenson asked about the City's additional storage needs. Christenson recommended 4 quality hard drives, estimating a cost of \$500 each. He stated that less expensive drives could be installed but those drives are more prone to failure. Truelove will set the proposal, with additional hard drive costs, as a business item on the next agenda.

The Greensburg Police Department has purchased all necessary equipment. Chief Alvarez is still waiting on delivery of a safety vest. The department has obtained its ORI (Originating Agency Identifier) from KHP, has organized with the Sheriff's Office for dispatch services, and has obtained Records Management software free of charge from KBI. The department has come in \$16,000 under budget for 2012.

At the last Council Meeting, there was discussion on whether or not the City should split with Tourism the cost of an ad in the USA Today Green Guide Sustainability Magazine. Truelove gave a brief description of the items budgeted for Tourism in 2013. With a budget of \$66,116, Tourism has decided to adjust items within their budget and pay for the ad in its entirety.

Item 2: Public Comment

Dixon welcomed those in attendance and opened the floor for public comment. There was no public comment.

Item 3: Consent Agenda

Goodman made a motion, seconded by Jungemann, to approve the Consent Agenda as presented. Motion passed 5-0.

Item 4: Items of Business

A) Discuss disposition of hangars at the former airport site.

Truelove reminded Council that at a previous meeting the prospective deadline for disposition of hangars at the former airport site was extended to February 2013. Truelove has spoken with the sons of Warren Sturgeon, a hangar owner. With help from city crews to supply power to open the hanger door, the Sturgeons have emptied their hangar. The intent of extending the disposition deadline was to give a potential, future business park tenant the opportunity to purchase the hangars directly from the owners and utilize them for their new business. Truelove has received no requests for a lease of that portion of the park and recommended extending the deadline until August. This would allow other tenants, who have experienced difficulties with weather, to clean out their hangars and negotiate with a potential, future tenant. Discussion continued regarding remaining USDA funding for the business park and the possibility of additional disposition extensions. Goodman recommended a shorter extension than six months in case a potential tenant wants the property but not the buildings and is ready to move forward with construction before August. Trummel made a motion to extend disposition of the airport hangars for 3 months. Goodman seconded. Motion passed 5-0.

B) Consider a proposal from Ranson Financial Consultants, LLC for a water and sewer rate review.

As mentioned at the last Council Meeting, Truelove has received a proposal from Ranson Financial Consultants, LLC for a water and sewer rate study. Capital expenditure projects will not be recommended in the study, but if the City has a project that they plan to do in the near future, Ranson

will take the cost of that project into consideration when recommending fees. Ranson Financial included the cost of one trip to present to Council in the proposal. An additional trip to present the proposal would result in additional cost. Goodman asked about a time frame for the study. The average turnover is 60 days or less. Trummel asked if the plant had to be running prior to the study being conducted, so as to give a more accurate estimate of expenditures for the plant such as water loss, electricity and salt. Truelove responded that he was not aware that this was necessary. PEC has provided estimates of those expenses for this treatment plant design. Christenson made a motion to approve the agreement between the City of Greensburg and Ranson Financial Consultants, LLC for a water and sewer rate study. Jungemann seconded. Motion passed 5-0.

C) Consider Resolution 2013-05, adopting a policy on Citizen Participation at Council Meetings.

Truelove stated that the Council had previously approved a policy for citizen participation at Council Meetings. Staff had prepared some additions to that policy in regard to the use of recording devices. Truelove has discussed the additions with City Attorney Gordon Stull and the League of Kansas Municipalities. Truelove requested that the policy be formally adopted as a resolution and requested a 10 minute executive session for attorney client. Christenson made a motion to go into executive session until 6:47 p.m. Trummel seconded. Motion passed 5-0. Council returned to open session at 6:47 p.m. Christenson made a motion to table Resolution 2013-05 until the next Council meeting so as to provide further time for review by Truelove and Stull. Goodman seconded. Motion passed 5-0.

D) Consider a request from LegalShield, as presented on January 22, 2013, to allow a representative to present a legal service benefit to employees and allow for payroll deductions for the service.

Truelove reminded Council of the presentation given by LegalShield at the last Council Meeting. Morgan Sharp had requested that he be allowed to present a legal service benefit to employees and that the Council allow for a payroll deductions for the service. Truelove has spoken to department heads regarding the service. He has had no show of interest for participation. Jungemann stated that she feels that employees have the right to know the service is available and that they can choose to participate or not. Kern asked if there was an approaching open enrollment period that Mr. Sharp could utilize to speak to employees. Open enrollment for the City is not until the end of the year. Jungemann made a motion to allow LegalShield the opportunity to present a legal service benefit to employees and to allow payroll deductions for the service. Participation at the presentation will be voluntary. Kern seconded the motion. Motion passed 5-0.

Item 5: City Attorney's Report

There was no report from the City Attorney.

Item 6: Executive Session

Stull requested a 15 minute executive session. Christenson made a motion to go into executive session until 7:10 for attorney client. Trummel seconded. Motion passed 5-0. Council returned to open session at 7:10 p.m. Dixon requested a 15 minute executive session for non-elected personnel. Christenson made a motion to go into executive session until 7:25 p.m. Trummel seconded. Motion passed 5-0. Council returned to open session at 7:25 p.m.

Item 7: Adjournment

With no additional comments from the Council, Dixon adjourned the meeting at 7:25 p.m.

Robert A. Dixon, Mayor

Christy Pyatt, City Clerk