

**Greensburg City Council
January 7, 2013
CITY HALL**

Item 1: Opening Session

Call to Order; Pledge of Allegiance; Invocation; Roll Call

Mayor Bob Dixon called the January 7, 2013 City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was said. The invocation was given by Dixon. Roll call was taken. Council present: Mark Trummel, Matt Christenson, Erica Goodman, and Sandra Jungemann. There is one vacant Council seat at this time.

Additions/Deletions to the Agenda

Trummel made a motion, seconded by Christenson, to approve the agenda as presented. Motion passed 4-0.

Mayor's Report

Dixon announced that the next regular Council meeting, scheduled for January 22nd, falls on Martin Luther King Jr. Day. This is a holiday for City employees. By Ordinance, a regular Council meeting that falls on a holiday will be moved to the succeeding day not observed as a holiday. The next regular Council Meeting will be held Tuesday, January 22nd at 6:00 p.m.

Council Member's Report

There was no report from the Council.

City Administrator Comments

City Administrator Ed Truelove presented Council with a letter from Governor Sam Brownback dated December 21, 2012. The letter requests that the City make an assessment of the current quantity of water available through our water supply, whether ground or surface. The report should include current water levels and how they compare to historic levels. The City is also asked to review its conservation plan and drought response triggers and actions. This data has been collected and reflects that the City well levels are up in comparison to historic levels.

Staff has received the next water treatment plant pay request, which reflects the project being 92% complete. APAC and PEC will be firing up the plant this week for testing. Truelove has requested that they give Staff adequate notice of a completion date so that a ribbon cutting and tours can be held.

Item 2: Public Comment

Dixon welcomed those in attendance and asked if there was any public comment. Caroline Irvin thanked Truelove for his timely response to her concerns regarding road maintenance at the lake.

Item 3: Consent Agenda

Goodman asked who Lockwood Co. was, check 21349 on Appropriation Ordinance 1895. Truelove explained that Lockwood Co. provides citations for the Police Department. Goodman made a motion to approve the Consent Agenda as presented. Jungemann seconded. Motion passed 4-0.

Item 4: Items of Business

A) Consider a proposal to lower the admission rate to the Big Well Museum for Kiowa County residents.

Stacy Barnes, Tourism Director, proposed lowering the admission rate to the Big Well Museum for Kiowa County residents from \$8 to \$4 per person. Staff has not sold as many memberships as originally thought. Barnes hopes to increase the local buy-in to the well with a lower admission rate. In the future, Staff will track the number of local visitors. Christenson made a motion, seconded by Jungemann, to lower the admission rate for Kiowa County residents to \$4 per person.

B) Consider a 24 month Electrical Sign Maintenance Agreement with Luminous Neon Inc. for the LED community sign.

Truelove requested that Council consider a 24 month preventative maintenance and repairs agreement with Luminous Neon Inc. for the LED community sign. The fee associated with the agreement will increase \$10 per month from its current price. Repairs and maintenance to the sign are not something that can be handled in house. Goodman made a motion, seconded by Christenson, to approve the agreement with Luminous Neon as presented. Motion passed 4-0.

C) Consider a project agreement with the Kansas Department of Transportation (KDOT) for the portion of road improvements to US-54 from the west city limits of Greensburg east to Kiowa/Pratt County line that occur within city limits.

Truelove presented Council with a project agreement with KDOT for the portion of road improvements to US-54 that will occur within city limits. The agreement is a generic agreement with verbage that does not apply to this particular resurfacing project. The project will be awarded in the spring. Goodman asked if KDOT would give the City 30 days notice prior to beginning work. Truelove will make this request. Truelove also believes that the utilities department plans to attempt to coordinate water main work under the highway while the KDOT project is underway. Jungemann made a motion to approve the agreement. Christenson seconded. Motion passed 4-0.

D) Consider Resolution 2013-01, a street closing policy for the City of Greensburg.

Truelove presented Council with a policy for temporary street closings, as previously requested by Council. City Attorney Gordon Stull has reviewed the policy and offered a recommendation of a base amount for insurance requirements for all events that require a temporary street closing. Truelove preferred that the scope of the event be considered when requiring insurance. Truelove agreed that the City should not have to increase its rider to cover events and that any required insurance coverage should be provided by the event organizer. Stull clarified that often community events that require temporary street closings are sponsored by or in partnership with the local Chamber and are covered by their insurance policy. Stull cautioned against having no insurance requirement. Goodman recommended that the application for temporary street closings be duplicated or that a copy be provided to the applicant. Truelove will take the recommended modifications into consideration and present the policy to Council at their next meeting. With the resolution being tabled, all additional Resolutions before Council tonight will have their Resolution numbers modified so as to keep all approved Resolutions in sequential order.

E) Consider Resolution 2013-02 regarding the waiver of generally accepted accounting principles (GAAP) in the preparation of financial statements and financial reports for fiscal year 2012.

Truelove presented Resolution 2013-01 (previously referenced as Resolution 2013-02), waiving the generally accepted accounting principles (GAAP) in the preparation of financial statements and financial

reports for fiscal year 2012. Goodman made a motion to approve Resolution 2013-01. Christenson seconded. Motion passed 4-0.

F) Consider Resolution 2013-03 defining the boundaries of the City of Greensburg. This resolution repeals Resolution 2012-17.

Council previously approved city boundary Resolution 2012-17. Upon sending the resolution to the mapping company who is creating a new zoning map for the City it was discovered that there was an error in the description. The portion of the previous resolution that described the eastern boundary of the Business Park as the eastern city boundary was not removed when the description of the recently annexed BTI property was added to Resolution 2012-17. That error has been corrected and Council was asked to approve Resolution 2013-02 (previously referenced as Resolution 2013-03). Christenson made a motion to approve Resolution 2013-02. Trummel seconded. Motion passed 4-0.

G) Consider Council consent of a Mayoral appointment to fill the unexpired term of Rex Butler ending the first regular Council meeting of May 2014.

Dixson has received a letter from each individual interested in filling the unexpired Council term of Rex Butler. Noting that this was not an easy decision, Dixson requested that Council confirm his appointment of Haley Kern to an unexpired term ending the first regular Council meeting of May 2014. Christenson made a motion to confirm Kern. Jungemann seconded. Motion passed 4-0.

Item 5: City Attorney's Report

Stull reported that he is working with the City Administrator on a diversion program for traffic and criminal cases.

Item 6: Executive Session

Truelove requested a 20 minute attorney/client executive session for land acquisition. Jungemann made a motion to go into executive session for attorney/client until 6:50 p.m. Trummel seconded. Motion passed 4-0. Council returned to open session at 6:50 p.m.

Item 7: Adjournment

Dixson reminded everyone that the next regular Council meeting will be Tuesday, January 22nd at 6:00 p.m. due to the Martin Luther King Jr. holiday. Dixson declared the meeting adjourned at 6:50 p.m.

Robert A. Dixson, Mayor

Christy Pyatt, City Clerk