Item 1: Opening Session
Call to Order; Pledge of Allegiance; Invocation; Roll Call
Mayor Bob Dixson called the meeting to order at 6:00 p.m. on May 7, 2012. The Pledge of Allegiance was said and the invocation given by Pastor Christa Zapfe. Dixson asked Zapfe to express to the Ministerial Alliance how moving the 5th Anniversary Church Service was. Roll call was taken. Council present: Mark Trummel, Matt Christenson, Erica Goodman, and Sandra Jungemann. Rex Butler was absent.

Additions/Deletions to the Agenda
Trummel made a motion, seconded by Christenson, to approve the agenda as presented. Motion passed 4-0.

Mayor’s Report
Dixson presented the Council with a stain glass plaque from the Girl Scouts, thanking the City for hosting their 100th Anniversary Celebration. The plaque was created by local artisan Scott Reinecke and will be hung at City Hall. Dixson voiced pleasure in the tremendous job done by the Girl Scouts and for the clean-up that they did following the event.

Dixson expressed thanks for all of the effort put into making the 5th Anniversary Celebration such a success.

Council Member’s Report
There was no report from the Council.

City Administrator Comments
City Administrator Ed Truelove reported that Jeanine Hassiepen was able to obtain a second quote for insurance for the concert event held this past weekend. The original quote was $2,700. The second quote was $600. Hassiepen has also presented Staff with a refund check for $4,229.72 from EMC insurance through the City’s Group Insurance Program.

Mike Waller, Lochner Inc., has submitted the City’s FAA Form 7480 paperwork for an airspace study at the new airport site. Waller predicts substantial completion of Lochner documents in July.

Staff met with representatives of KDOT and PEC on May 3rd to discuss well #8. During their original inspection of land within the highway project, KDOT identified well #8 as a concession stand rather than a well. KDOT is working to clear the highway right-of-way and is working with the City and PEC to get the well moved. KDOT will fund the relocation.

Truelove has been working with City Treasurer Pam Reves to review a proposal from Postal Pre-Sort to take over the bill processing of City utilities. On average, the City’s cost is 73¢/copy. Postal Pre-Sort has given a quote of 58¢ per copy. The new bills would be envelope size with several layouts to choose from. The new bills would have a section for a lot of free text, giving staff the opportunity to easily notify customers of various announcements and events. Postal Pre-Sort would receive billing information from the City and do the mail out for us. There is no contract for the service. Staff could
utilize the service on a 6 month trial and then review the process. If the service is not satisfactory, Staff can go back to sending out bills internally. Unless there are objections, Staff will begin utilizing the service. If Council has additional questions, Truelove will have a representative of Postal Pre-Sort available at the next meeting.

Council did receive a thank you note from the After-Prom Committee and the Junior/Senior classes of Kiowa County High School for their contribution to the After-Prom event.

Deputy City Clerk Christy Pyatt received a phone call from the City Clerk in Dodge City stating that they will be hosting an Oil and Gas Symposium on June 19th. There will be several speakers from areas that already experience an oil and gas boom. The goal is to help prepare communities from this area that are anticipating a boom in the oil and gas industry for the challenges that have presented themselves in other communities. City Officials (Staff and Council), County Officials, law enforcement, and utilities are all invited to participate. There is no registration fee. Additional details will be mailed to the city.

Recognition of Visitors
Dixson welcomed all of those attending tonight’s meeting.

Dixson requested that Pyatt administer the Oath of Office to him and Council Members Trummel and Jungemann.

Item 2: Public Comment
Stacy Barnes, on behalf of Tourism, thanked everyone for their support and work at the 5th Anniversary event.

Item 3: Consent Agenda
Trummel made a motion to approve the Consent Agenda as presented. Goocian seconded. Motion passed 4-0.

Item 4: Items of Business
A) Administer oath of Office to Mayor Bob Dixson and Council Members Mark Trummel and Sandra Jungemann. (City Clerk)
This item was handled prior to Public Comment.

B) Elect a President of the Council.
Jungemann made a motion, seconded by Christenson, to elect Trummel as President of the Council. Motion passed 3-1 (Trummel).

C) Consider one appointment to the Public Building Commission (PBC) for a term expiring April 30, 2016.
Truelove asked Council to consider an appointment to the Public Building Commission (PBC) for a term expiring April 20, 2016. Two names for consideration were presented to Council in their meeting packets. Goodman made a motion, seconded by Jungemann, to appoint Roberta Stauth. Motion passed 4-0. All positions on the PBC are now full.
D) Consider Supplemental Agreement No. 1 with HW Lochner Inc. for the development of airspace drawings for the new airport.

Truelove presented Council with Supplemental Agreement #1 to the HW Lochner contract on the airport. Supplement #1 is for airspace drawings and would increase the total contract $4,200. This agreement was previously tabled by Council because the purchase of land was not closed. With that task complete, it is important to proceed with the airspace drawings. The cost of the agreement is well within the City’s grant from KDOT. Christenson made a motion to approve Supplemental Agreement #1 to the Lochner contract. Goodman seconded and the motion passed 4-0.

E) Discuss and consider an official name for the new airport.

Mike Waller of HW Lochner has requested the name of the new airport. This information is needed for documents he is submitting to the FAA. Truelove offered 3 suggestions: 1) keep the name the same (Greensburg Paul Windle Airport) in honor of local Veteran Paul Windle 2) Greensburg Municipal Airport 3) Greensburg Einsel-Rice Airport, a name suggested by Mrs. Rice, commemorating the original land owners from when the land was settled in the mid-1800's. Truelove recommended leaving the name as is.

Dixson reminded Council that Greensburg Paul Windle Airport is the name on the bronze plaque at the old airport. Truelove stated that it has been brought to his attention that the plaque has been removed from the concrete pedestal and is missing. The public is asked to contact City Hall if they know the location of the bronze plaque.

It was the consensus of the Council that the airport remain the Greensburg Paul Windle Airport.

F) Discuss and consider the Local Traffic Regulations for the operation of motorized recreational vehicles on public streets, roads, and right-of-ways. (City Code 14-210)

Truelove stated that the Sheriff’s Office has been inquiring about a City Ordinance for special purpose vehicles (SPV’s) on our streets. Truelove presented the Council with a copy of the state statute on such SPV’s. The statute does not allow SPV’s on municipal streets unless authorized by a Municipal Ordinance. Staff has obtained information from several other cities regarding the issue. Not allowing ATVs but allowing other SPVs seems to be the most popular approach. Greensburg has an ordinance on SPV’s but it is not in keeping with the 2009 state statute. Truelove requested that this be a discussion item only. If Council approves, he will begin working with City Attorney Gordon Stull to author an ordinance allowing certain types of SPV’s. He requested guidance on what vehicles Council would allow.

Goodman asked if SPV’s would be allowed to cross the highway. Truelove explained that they would, but they would not be allowed to go down the highway. State Statute requires a valid driver’s license to operate SPV’s.

Christenson asked if insurance would be required. Truelove stated that the Municipal Ordinance could follow the example of other cities and require insurance. What Truelove found to vary the most amongst City Ordinances was the equipment requirements. 49CFR lists equipment required by statute. The City can decide on what requirements are particular to our area (i.e. operation from sunset to sunrise only, crossing the highway only at an intersection with a stop light, etc.).

Goodman asked if citizens would be required to register SPV’s. State statute does not require registration, but it is recommended. With no police presence in the City currently, a City Ordinance cannot be enforced. The Sheriff’s Office cannot write a ticket for a City Ordinance Violation without a contract to do so. If there is an accident involving an SPV, a ticket can be written for lack of equipment.
Trummel asked for clarification on “equipment.” Truelove mentioned lights, turn signals, and a rear view mirror. Truelove pointed out that the City could charge a fee for a tag and registration. They would then have the VIN # of the vehicle, which could be helpful if the vehicle is ever stolen. Dixson asked if SPV's were required to have slow moving vehicle signs. The state requires the vehicles to stay in a 30 mph zone or lower. If signage is required it is based on the length and wheel base of the vehicle. Dixson also clarified that it was the Sheriff’s Office that approached the City about the issue. Truelove stated that they were specifically concerned about the Scout Weekend because of increased foot traffic. Truelove explained that City Ordinance could specifically allow SFV’s for special events (such as parades and in barricaded areas). The Sheriff’s Office has contacted one citizen who drives an SPV already, stating that she will be ticketed if he sees her again. Truelove feels that the use of SPVs in our sustainable community is important, but we must follow state statute.

Goodman asked about businesses who may want to rent SPVs. Truelove stated that each cart should be registered by the business. He feels that having a shop in town that can retrofit golf carts and other SPVs with the required equipment would be a good idea.

The consensus of the Council was that the use of SPVs in Greensburg needs to be addressed. They requested that Truelove and Stull work together to create an ordinance addressing these units, registration with a fee, mandatory equipment, and insurance requirements. After a brief discussion specifically on ATVs, Council requested that ATVs not be allowed.

G) Consider Resolution No. 2012-04 calling for a hearing to discuss the abatement of a dangerous and unfit structure located at property commonly known as 221 W. Colfax.
Truelove stated that Staff has begun a process designed to address the many properties in the City that, 5 years later, have dangerous basements remaining on them. These properties have had no improvements made, leaving the basements dangerous to children and open for trash collection and animal habitats. The current budget will only allow Staff to address a small number of properties if the owners are not willing to take care of the issues. The City does have a plan in place to address these properties, as they can afford it.

Goodman made a motion, seconded by Trummel, to approve Resolution 2012-04. This Resolution calls for a hearing to be held on July 2, 2012 at 6:00 p.m., during the regular City Council meeting, on property commonly known as 221 W. Colfax. Motion passed 4-0.

H) Consider Resolution No. 2012-05 calling for a hearing to discuss the abatement of a dangerous and unfit structure located at property commonly known as 308 S. Sycamore.
Trummel made a motion, seconded by Christenson, to approve Resolution 2012-05. This Resolution calls for a hearing to be held on July 2, 2012 at 6:00 p.m., during the regular City Council meeting, on property commonly known as 308 S. Sycamore. Motion passed 4-0.

I) Consider Resolution no. 2012-06 calling for a hearing to discuss the abatement of a dangerous and unfit structure located at property commonly known as 221 W. Garfield.
Christenson made a motion, seconded by Jungemann, to approve Resolution 2012-06. This Resolution calls for a hearing to be held on July 2, 2012 at 6:00 p.m., during the regular City Council meeting, on property commonly known as 221 W. Garfield. Motion passed 4-0.

Item 5: City Attorney's Report
There was no report from the City Attorney.
**Item 6: Executive Session**
Stull and Truelove requested executive session for 15 minutes for Attorney Client. Christenson made a motion to go into Executive Session until 7:00 p.m. Trummel seconded. Motion passed 4-0.

Dixson called the meeting back to open session at 7:00 p.m.

**Item 7: Adjournment**
With no additional comments from Council, Dixson declared the meeting adjourned at 7:00 p.m.

[Signatures]

Robert A. Dixson, Mayor
Christy Pyatt, Deputy City Clerk