Greensburg City Council  
April 2, 2012  
CITY HALL

Item 1: Opening Session  
Call to Order; Pledge of Allegiance; Invocation; Roll Call  
Mayor Bob Dixson called the meeting to order at 6:00 p.m. on April 2, 2012. The Pledge of Allegiance was said and the invocation given by Dixson. Roll call was taken. Council present: Mark Trummel, Matt Christenson, Erica Goodman, Rex Butler, and Sandra Jungemann.

Additions/Deletions to the Agenda  
With no additions or deletions to the Agenda, Trummel made a motion to approve the Consent Agenda as presented. Christenson seconded. Motion passed 5-0.

Mayor’s Report  
Dixson reminded everyone of City Elections to be held tomorrow at City Hall and encouraged everyone to get out and vote.

Council Member’s Report  
There was no report from the Council.

City Administrator Comments  
City Administrator Ed Truelove addressed Goodman regarding questions she raised at the last meeting on the invoice from Project Explore. He explained that staff had held the check while they researched what contract work remained incomplete. Working with Project Explore, Staff discovered that invoices sent after Project Explore contracted directly with the City had been numbered incorrectly. The last invoice submitted should have been #12/13 rather than #13/13 as printed on the invoice. Both parties agree that there is just over $2,000 remaining on the contract with 2 items, education and Project Explore’s attendance at the Grand Opening, being incomplete. Since then, Stacy has received the education portion of the project and Project Explore does have plans to attend the Grand Opening May 26th. With no objection from Council, Staff will mail the previously issued check to Project Explore.

A request has been made to USDA-RD to add the proposed water modeling study to the scope of the Water Treatment Plant Project. Staff is awaiting confirmation.

Recognition of Visitors  
Dixson welcomed all of those attending tonight’s meeting.

Item 2: Public Comment  
Ron Shank addressed the Council regarding the purchase of privately owned hangers located at the site of the old airport. It is his opinion that hanger owners should be compensated for not being able to use their property. He advised that he has a current lease and assumes that the airport should have been left open through the term of his lease. Shank asked Council to not just do the minimum required (for compensation) but to do what is right.

Item 3: Consent Agenda  
Trummel made a motion, seconded by Butler, to approve the Consent Agenda as presented. Motion passed 5-0.
Item 4: Items of Business

A) Receive Jay Koehn, requesting permission to proceed with the testing of the pump on fire engine 1.

Fire Chief Jay Koehn stated that it had been 4 years since the pump on engine 1 had been tested. Koehn has been in contact with representatives of Danko Emergency out of Sidney, NE. For $595 they will test the pump and service the gear box, checking all valves. Any repairs that need to be made will be in addition to the $595. Replacement parts will be on hand should they be needed. For this round, Danko has offered to simply add us to their regular route and not charge us mileage. They will also put together a contract proposal for once a year service. Koehn must have proof that the pump has been tested. The fire department has funds in its budget for the testing but wanted to keep Council informed. Koehn will get the contract proposal to Administration when it comes in. Trummel made a motion to approve the request, seconded by Jungemann. Motion passed 5-0.

B) Receive Jeanine Hassiepen and consider approval of EMC Insurance expenditures for 2012.

TrueLOVE stated that he had provided Council with copies of the premiums for the 2 years previous. The request before Council tonight is the standard submittal for the annual renewal of the insurance.

Jeanine Hassiepen, People's Insurance, explained that there had been a slight increase in premium due to City property and liability, but there had been no change in the coverage. Examining the documents, Butler asked is the City was covered for crime. Hassiepen explained that the line item Butler was questioning is covered under a bond through another company for employee dishonesty. Those employees whose names appear on checking accounts are bonded.

TrueLOVE recommended acceptance of the proposal for 2012. He pointed out that there may be an increase in premium once the Big Well is completed. TrueLOVE had reviewed the coverage line-by-line with Pam Reves, City Treasurer, to ensure that all items listed were necessary. Christenson made a motion, seconded by Goodman, to approve the proposed expenditures for EMC Insurance. Motion passed 5-0.

C) Receive John Wickland, requesting the City pave the alley behind the Senior Center.

Senior Center Project Manager John Wickland informed Council that today was the first day the seniors had used the Center. They had 40 seniors for lunch. Currently they are waiting on some furniture to arrive and have begun work on the walk path and landscape. Grand Opening for the center is April 14th at 2 pm. The Girl Scouts participating in the 100th Anniversary Celebration at the end of the month will be helping with landscape and the raised vegetable gardens as part of their service project.

Wickland advised that building project is fully funded except paving of the southern portion of the alley behind the building. With the alley being outside of their property lines, USDA will not fund that improvement. The alley will be used as a second entrance to the main parking lot, access to employee parking in the back, access for trash and recycling pickup, and weekly food delivery truck. The seniors appreciate the grading that the City did last week, but request that Council approve Staff to pave the southern part of the alley in a similar manner to the alleys in the Downtown Business District.

TrueLOVE would like to consider helping the Senior Center as an act of good will and requested additional information from Street Superintendent Mike Hayes regarding the cost of such a project. Hayes informed the Council that he already had most of the materials needed to pave the alley. The only thing he would need is oil. The current price is $3.19/gallon. This project would take less than $1,000 worth
of oil. Hayes cannot order just what is needed for the Senior Center project. He will need to order a truck load of 6,500 gallons for approximately $20,000. There are 5 streets that are scheduled to be chip sealed this summer. Hayes offered to add the Senior Center to the project list and order the oil for it when he ordered for the other projects.

Butler asked if the entire alley shouldn’t be done. He assumed that the trash truck would want to drive straight down the alley rather than turn around or back out. Hayes stated that the $1,000 he had quoted earlier was for the entire alley. He also advised that there are a lot of utilities that run down the alley in question.

Trummel made a motion, seconded by Butler, to approve the paving of the alley behind the Senior Center. Motion passed 5-0.

D) Receive Stacy Barnes to discuss and consider requests from the Tourism Committee regarding events on May 5th.
Stacy Barnes, Tourism Director, presented Council with a list of activities planned for the May 4th Anniversary Weekend. Events continue to be added as the date approaches. Coyote Country has volunteered to hold a concert for the community on Saturday. They currently have 3 acts contracted. The event will begin at 1:00 pm and run through the evening, ending with a street dance. Several concert locations have been examined including the 300 block of South Main, Davis Park, and the rodeo grounds. The planning committee is leaning toward keeping the crowd in the Downtown area. Tourism is requested to provide 2 flatbed trailers, the property, porta potties, and fencing (such as snow fencing) around the stage area. Lights and sound for the event have been donated through Coyote Country. Barnes has a quote coming on the porta potties but has not received it yet. Tourism has already secured 2 flatbed trailers. They are requesting the use of City property in the 300 block of South Main, blocking off Main Street from City Hall to the Commons, fencing around the stage, and porta potties. Jeanine Hassiepen will be looking at insurance needs of the City for the event. Barnes stated that the Triangle Rodeo Club is considering doing a beer garden that evening.

Butler asked about an alternate location in case of rain. He also voiced concerns that the lot could be very muddy. Jungemann voiced concern over potential parking issues. Barnes will be speaking to the school regarding the possible use of their facilities. Goodman pointed out that the event is free to the public.

Jungemann made a motion, seconded by Christenson, to close Main Street from Wisconsin to Iowa and to approve the use of the west 300 Block of South Main. Motion passed 5-0. Barnes will come back to Council at their next meeting with quotes on other items needed.

E) Consider a request from Chris Blanton for street closings for a 5K run on May 5th.
Truelove addressed the written request from Chris Blanton to close Illinois Street from Grove to Sycamore on may 5th from 7 am to approximately 10 am for the 5K run being held in conjunction with the May 4th Anniversary Activities. Goodman made a motion to approve the request. Christenson seconded. Motion passed 5-0.

F) Consider street closings requested by the Girl Scouts for their 100 Year Anniversary Celebration.
Truelove described to Council the request from the Girl Scouts to close Main Street from Florida to Garfield; Florida from Walnut to Main; and Wisconsin from Walnut to Main on April 25th. Many of the activities for the 100 Year Anniversary Celebration will take place in and around the Scout Cabin on
Florida; however, the girls will be camping out on the school grounds and utilizing properties between the two locations for various activities. Truelove had discussed the closure with several staff members. He requested that Council modify the street closure request as he is not sure that they need all of Main Street to be closed. There is concern over heavy foot traffic, but the proposed closures could create problems with traffic coming in and out of Dillons/Kwik Shop. The Sheriff’s Office is also concerned about being able to get emergency vehicles through the area.

Goodman stated that on April 28th there are many vendors scheduled to come in and fill Main Street, creating a festival atmosphere. Truelove confirmed this by adding that places like Exploration Place and Old Cow Town Museum from Wichita will be on-site. Truemell, Hayes, and Truelove voiced concern over residents who live on South Main Street not having access to their homes.

Dee Chandler, Kiowa County Economic Development Director, has been working closely with the Girls Scouts to plan this event. She stated that they planned to put up route signs that told drivers how to get around the blocked areas. She also suggested that they could leave Grant Street open for traffic to get from east to west. Chandler and Goodman pointed out the positive economic impact this event could have on our community. Goodman suggested notifying the few residents that live on South Main to advise them that their front street would be blocked off from 8 am to 5 pm. Gordon Stull, City Attorney, agreed that residents affected needed to be advised in advance in case there were a medical concern. Jungemann advised that emergency access would not be an issue and they would be allowed through the barricades or move them if necessary.

Butler asked if the proposed closures would hinder delivery trucks to Dillons/Kwik Shop. He was told that they would not. Barnes stated that there were events to be held at the Arts Center as well and that they would prefer their street be blocked.

Goodman made a motion to approve the closures as requested but to have Staff look into opening Grant Street for residents. Christenson seconded. Motion passed 5-0. Butler requested that Staff advice resident of Prairie Pointe and homeowners on South of the closures.

G) Consider street closings requested for the Memorial Weekend Arts and Crafts Fair.
Truelove presented a request to close the downtown corridor from 8 am – 5 pm on Saturday, May 26th for an Arts and Crafts Fair. The fair will run from 9 am – 3 pm. Street closures requested include Main Street from the stop light to Iowa; Florida from Sycamore to Oak; and Wisconsin from Sycamore to Oak. This is similar to years past. Staff recommended approval of the request. Goodman made a motion, seconded by Jungemann, to approve the request as presented. Motion passed 5-0.

H) Consider granting approval for the Mayor to sign a letter to Angie Morgan, the Governor’s Authorized Representative, regarding the partial cancellation of the FEMA Community Disaster Loan.
Truelove explained that the City has gone through the standard audit for the Community Disaster Loan utilized by the City immediately following the May 4th, 2007 tornado. Haggerty Consultants were the auditors. The loan amount was $877,133. Initially FEMA requested repayment of $193,426. Pam Reves, City Treasurer, suggested that the City have their auditors, Kennedy McKee, review the report. Kennedy McKee found some irregularities that resulted in a revised repayment of around $800. A revised letter from FEMA is being created. Truelove requested Council approve the Mayor to sign the letter and form when they are received. Junengemann made a motion as such. Christenson seconded. Motion passed 5-0.
I) Consider a contract of sale between Shirley Rice and the City of Greensburg for property to be utilized for the development of the new airport.

A contract of sale between Shirley Rice and the City of Greensburg for property to be utilized for the development of the new airport was presented to Council. Stull requested 10-15 minutes executive session before action was taken. Trummel made a motion to go into executive session until 7:15 pm. Jungemann seconded. Motion passed 5-0.

Trummel made a motion to return to open session at 7:15 pm. Goodman seconded, and the motion passed 5-0. Christenson made a motion to go into executive session for Attorney Client until 7:35 pm. Trummel seconded and the motion passed 5-0. Trummel made a motion at 7:35 pm to return to open session. Goodman seconded. Motion passed 5-0.

Christenson made a motion to approve the contract of sale between the City of Greensburg and Shirley Rice as presented and to authorize the Mayor to sign the contract of sale. Trummel seconded. Motion passed 5-0.

**Item 5: City Attorney’s Report**

Stull provided Council with a copy of the “Green-E Energy Renewable Attestation From Wholesale provider of Electricity or RECS.” Stull explained that this certifies that electrical production from the wind farm last year was contributable to the City through the Southwest Power Pool.

**Item 6: Executive Session**

Trummel made a motion to go into executive session for attorney client until 8 pm. Jungemann seconded and the motion passed 5-0. It was declared that no action would follow the executive session.

**Item 7: Adjournment**

Dixson declared that Council was resuming open session at 8:00 pm. With no additional discussion and no additional items to come before Council, Dixson declared the meeting adjourned at 8:01.

\[Signature\]  
Robert A. Dixson, Mayor

\[Signature\]  
Christy Pyatt, Deputy City Clerk