

**Greensburg City Council
February 20, 2012
CITY HALL**

Item 1: Opening Session

Call to Order; Pledge of Allegiance; Invocation; Roll Call

Mayor Bob Dixon called the meeting to order at 6:00 p.m. on February 20, 2012. The Pledge of Allegiance was said and the invocation given by Tony Factor, Youth For Christ. Roll call was taken. Council present: Mark Trummel, Matt Christenson, Erica Goodman, Rex Butler, and Sandra Jungemann.

Additions/Deletions to the Agenda

Trummel made a motion, seconded by Christenson, to approve the agenda as presented. Motion passed 5-0.

Mayor's Report

Dixon introduced City Administrator Ed Truelove and welcomed him to "the team."

Tourism has been awarded a \$3,500 grant from Kansas Department of Wildlife and Parks and Tourism. Those funds will assist with the cost of the branding and marketing plan being developed.

Dixon pointed out the thank you letter from the Kiowa County Veterans Memorial Foundation that was provided to Council in their packets.

Council Member's Report

There was no report from Council.

City Administrator Comments

Truelove stated that he is excited to be in Greensburg and acknowledged that his first day has been very busy.

Item 2: Consent Agenda

Butler questioned the total of check number 2412 to Miller Appraisal Service. Dixon stated that the service had done an extensive appraisal of the structures remaining at the old airport site. A report of the appraisal was received at City Hall late last week. Dixon explained the long process of trying to find an appraiser and how Miller Appraisal Service was chosen. They have done many appraisals in Greensburg and the surrounding area. The report is under review and will be presented to Council.

Goodman stated that the first sentence of Item D in the February 6, 2012 minutes should read, "Stacy Barnes, Convention and Tourism Director, reminded Council that nearly a year ago the Tourism Committee met with Council to discuss direction and goals."

Christenson made a motion to approve the Consent Agenda with Goodman's requested change to the minutes. Goodman seconded. Motion passed 5-0.

Item 3: Items of Business

A) Receive Mr. Ray Stegman, Kiowa County Emergency Management Director to review and seek City of Greensburg concurrence of the Kiowa County 2011 Hazard Analysis Plan.

Ray Stegman explained that the Kiowa County Hazard Analysis Plan, as presented, is required by KDEM (Kansas Department of Emergency Management). The plan, other than the name, is the same as the Hazard Mitigation Plan previously approved by Council. Stegman gave City Attorney Gordon Stull a copy

of the resolution required to approve the plan and advised Council that they did not have to approve it tonight. Kiowa County Commission approved the plan earlier today and Stegman was going to a meeting of the Mullinville City Council tonight to make the same presentation. There is no deadline for adoption. Council agreed to review the resolution at their next meeting.

B) Consider approval of an agreement between the City of Greensburg and Ranson Financial to act as the financial advisor with regard to issuance of Temporary Notes for the City of Greensburg Water Treatment Project.

John Haas of Ranson Financial Consultants was present to explain the need for and process of obtaining Temporary Notes for financing a portion of the Water Treatment Project. Haas has been working with City Bond Counsel Kevin Cowan. Temporary notes for \$1.715 million are being requested with an interest rate of 1% or less. Haas stated that he anticipates receiving 45 bids on the notes. Haas worked with the City on another project prior to 2007. He has done extensive work across Kansas that has included working with USDA and work on other water treatment plant projects. Haas requested Council take two actions tonight. First, he asked for the approval of the presented Financial Consultant Contract. This contract would expire at the end of the project with a proposed fee of \$10,000. Should the note transaction not close, there would be no fee. The second action requested tonight is the adoption of a resolution authorizing the offering for sale of general obligation temporary notes, series 2012. The resolution designates Ranson Financial Consultants, L.L.C., as the City's financial advisor in the matter. Bids will be opened March 5, 2012 at 11:00 a.m.

Dixon asked for an explanation of why the City needed temporary notes. Haas explained that interim financing is required by USDA for projects greater than \$500,000 until long term financing from USDA is released. Upon Christenson's request, Haas explained that once the bid is awarded, funds will be drawn in a lump sum.

Trummel made a motion, seconded by Jungemann, to approve the Financial Consultant Agreement with Ranson Financial Consultants, L.L.C. as presented. Motion passed 5-0.

C) Review the plan of finance and authorize the sale of temporary notes providing interim financing for construction of the Water Treatment Facility. Consider approval of Resolution 2012-03 Authorizing the Offering for Sale of General Obligation Temporary Notes, series 2012, of the City of Greensburg, Kansas.

Haas reviewed the presented plan of finance and calendar. Bid documents will include information on the community to educate bidders on who they are investing in. Jay Newton's name will be changed to Ed Truelove on all documents. The figures used in the "Uses of Funds" document were taken from the PEC engineer's report. Financing will be for one year but the note can be called as early as August 1, 2012. Haas explained that the proposal is exactly like the one utilized by the City of Oberlin. The City will have \$49,950 additional cost. This amount will be less if construction costs come in under the estimated amount or if interest on the notes is less than 1%. Ranson will work with City Staff to find funding for the \$49,950. Haas explained Resolution 2012-03 as presented.

A roll call vote on Resolution 2012-03 was requested by Dixon. Christenson made the motion to approve Resolution 2012-03 as presented. Trummel seconded. Roll Call Vote: Butler – Yes; Goodman – Yes; Jungemann – Yes; Trummel – Yes; Christenson – Yes.

D) Consider a recommendation that Terry Mayhew be appointed to the Greensburg Public Housing Authority to complete the unexpired term of Tom Corns ending December 31, 2012.

Dixon stated that Terry Mayhew has agreed to serve on the Public Housing Authority, filing the unexpired term of Tom Corns until December 31, 2012. Trummel made a motion to appoint Terry

Mayhew to the Public Housing Authority to fill an unexpired term ending December 31, 2012. Butler seconded. Motion passed 5-0.

Item 4: City Attorney's Report

There was no report from the City Attorney.

Item 5: Public Comment

There was no public comment.

Item 6: Executive Session

Dixon requested executive session for attorney client until 7:00 p.m. Christenson made the motion, seconded by Trummel. Motion passed 5-0.

Trummel made a motion, seconded by Christenson, to return to open session at 7:00 p.m. Motion passed 5-0.

Jungemann made a motion to approve a contract between Jay Newton and the City to develop job descriptions, a position classification pay plan, and a personnel policy handbook. Trummel seconded the motion. Motion passed 5-0.

Item 7: Adjournment

Dixon declared the meeting adjourned at 7:02 p.m.



Robert A. Dixon, Mayor



Christy Pyatt, Deputy City Clerk