

**Greensburg City Council  
December 3, 2012  
CITY HALL**

**Item 1: Opening Session**

**Call to Order; Pledge of Allegiance; Invocation; Roll Call**

Mayor Bob Dixon called the December 3, 2012 City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was said, and the invocation was given by Willard Olinger, who took the opportunity to thank Council for their dedication to the community. Roll call was taken. Council present: Mark Trummel, Matt Christenson, Erica Goodman, Rex Butler, and Sandra Jungemann.

**Additions/Deletions to the Agenda**

City Administrator Ed Truelove requested Business Item 4L be amended from consider holding a special meeting to obtain advice and consent for the City Administrator's Chief of Police designee. Truelove requested executive session for non-elected personnel. Also, Truelove noted that Council was provided with an amended warrant ordinance. Check 21261 was added to the ordinance. Christenson made a motion to approve the agenda with an amended Business Item 4L and an amended warrant ordinance. Trummel seconded. Motion passed 5-0.

**Mayor's Report**

Dixon mentioned the holiday activities that had taken place in the City over the past weekend. He encouraged those present to focus more on the successes and less on the less successful ventures.

**Council Member's Report**

Butler voiced his objection to the Council's decision at the last meeting regarding a mowing bill from Outdoor Power Service, the establishment of a City Police Department, the city's payment of the golf course water bill, and other topics. Butler stated that he was resigning from the City Council and left the Council Chambers.

With a quorum of the Council present, the meeting continued.

Jungemann requested that Staff acknowledge Kiowa County United and Turquoise Ranch for the work they have done to their new facility along Kansas Avenue.

**City Administrator Comments**

Truelove and Dixon will be attending a meeting in Topeka, tomorrow, with KDOT and PEC regarding the relocation of Davis Park. Truelove will also be out of the office Wednesday through Friday to attend the KACM Conference in Dodge City.

**Item 2: Public Comment**

Dixon welcomed those in attendance and asked if there was any public comment. There were no comments from the public.

Christenson noted that Council was provided with the report from USGBC regarding the LEED Certification of City Hall. A discussion ensued on the responsibility of BNIM to monitor the accumulation of LEED points throughout the construction phase, the BNIM contract, and the Council's resolution to building Municipal facilities LEED Platinum. Truelove was told in an email from BNIM that they have 25 days to respond to questions posed by USGBC and they would be contacting Staff.

**Item 3: Consent Agenda**

Goodman made a motion, seconded by Trummel, to approve the Consent Agenda with the previously mentioned, amended warrant ordinance. Motion passed 4-0.

**Item 4: Items of Business**

**A) Reconvene the public hearing and possibly consider a Resolution on the abatement process for property located at 308 S. Sycamore.**

Dixson reconvened the public hearing for property located a 308 S. Sycamore. Truelove stated that he had spoken with Tauna Butler regarding abatement of the property. Butler provided a letter on November 29<sup>th</sup>, giving Council the opportunity to purchase the property. Truelove requested 10 minutes of executive session for attorney/client for possible land acquisition. Christenson made a motion, seconded by Trummel, to go into executive session until 6:30 p.m. Motion passed 4-0.

Council returned to open session at 6:30 p.m. Trummel made a motion, seconded by Jungemann, that Administration visit with the Butlers regarding the property at 308 S. Sycamore and bring Council information for the next meeting. Motion passed 4-0.

**B) Consider an Employee Insurance Benefit package for 2013.**

Noting a significant increase in health insurance costs, Truelove presented Council with several possible options for City contribution toward an employee insurance benefit package for 2013. Possibilities included leaving the City's contribution unchanged, increasing the contribution to compensate for the entirety of the increase, or splitting the increase with employees. Funding is available in the 2013 budget to increase the City's portion. The rise in cost for life insurance and dental are minimal. It was the consensus of the Council to assist employees with the rise in costs. The discussion was tabled until the next meeting, at which Truelove will have clarification on the possibility of mixing portions of Option B and Option C.

**C) Consider a recommendation from the Planning Commission on the Conditional Use application for a Temporary RV Park located at 410 S. Olive.**

Truelove and City Clerk Christy Pyatt explained to Council that, in accordance with a report from Planning and Zoning Consultant Mike Gurnee, the Planning Commission had made a recommendation of denial on a Conditional Use request for a Temporary RV Park located at 410 S. Olive. At the Planning Commission meeting there had been a strong neighborhood presence voicing concern over the location of the development in relation to their developed, residential neighborhood. Also, a temporary RV park is a possibility through a Conditional Use to fill a need for temporary worker housing. Residents present at the Planning Meeting did not feel that there is currently a need for housing as there are several established, vacant RV hookups across town. Trummel made a motion, seconded by Christianson, to accept the Planning Commission's recommendation for denial of the proposal. Motion passed 4-0.

**D) Consider applications to the Non-Profit Grant Program.**

Truelove directed Council's attention to the agenda memo, on which he had provided a chart denoting the non-profit grant requests he had received. Truelove suggested that Council may want to consider approving a like amount for each applicant, except for the Veterans Memorial who asked for less than average. A representative from GreenTown was present and gave further clarification on their request for funds. During a brief discussion, Goodman suggested that Council consider increasing the grant line item of the budget next year. City Attorney Gordon Stull suggested Council may want to consider changing the schedule for grant applications to July 1<sup>st</sup>, allowing applications to be considered prior to the budget being published. Christianson made a motion, seconded by Goodman, to approve \$2,000 to the Kiowa County Veterans Memorial, per their application, and \$3,250 each to the Twilight Theatre,

12.3.12

5.4.7 Arts Center, GreenTown, and Kiowa County Senior Center. Motion passed 4-0. It was the consensus of the Council to send out next year's letters early, with an application deadline of July 1.

**E) Consider a Business Park lease agreement between the City of Greensburg and L.E. Myers.**

Jungemann made a motion, seconded by Christenson, to accept the presented lease agreement between the City and L.E. Myers for property located in the Business Park. Motion passed 4-0.

**F) Consider the reappointments of Haley Kern, Sue Greenleaf-Taylor and Jeanine Hassiepen to the Convention and Tourism board, with terms to expire December 31, 2015.**

Trummel made a motion to approve the reappointments of Haley Kern, Sue Greenleaf-Taylor and Jeanine Hassiepen to the Convention and Tourism Board, with terms to expire December 31, 2015. Jungemann seconded. Motion passed 4-0.

**G) Consider the appointment of a City Council Member to the Convention and Tourism Board, with the term to expire December 31, 2015. (The open seat is currently held by Councilwoman Goodman, who is willing to serve again or allow another Council Member to fill the term.)**

Christenson made a motion to reappoint Goodman to the Councilmember term on the Convention and Tourism Board with a term to expire December 31, 2015. Jungemann seconded the motion. Motion passed 4-0.

**H) Consider an appointment to the Planning Commission to fulfill the unexpired term of Mary Racette. The term will expire April 30, 2014. (Names for consideration: Stephanie White, Scott Eller, Jill Eller)**

Trummel made a motion, seconded by Goodman to appoint Scott Eller to the Planning Commission unexpired term ending April 30, 2014. Motion passed 4-0.

**I) Consider the reappointment of Terry Mayhew to the Public Housing Authority for a term to expire December 31, 2016.**

Goodman made a motion, seconded by Jungemann, to reappoint Terry Mayhew to the Public Housing Authority for a term to expire December 31, 2016. Motion passed 4-0. Dixon requested that Council be provided with an updated list of committees once all positions have been filled.

**J) Consider Ordinance 1029 to repeal Ordinance 1025 due to an error in the land description.**

Stull explained to Council that there had been a drafting error in the land description of Ordinance 1025. The City is without power or authority to adopt Ordinance 1025 due to the error. Ordinance 1029 repeals Ordinance 1025. Trummel made a motion, seconded by Jungemann, to adopt Ordinance 1029. Roll call vote: Goodman: Yes; Jungemann: Yes; Trummel: Yes, Christenson: Yes. Approved 4-0.

**K) Consider Ordinance 1030 to replace Ordinance 1025, vacating a portion of North Oak St. and utility easements between Ohio Ave. and the northern right-of-way line, of the Union Pacific Railroad, platted in the Original Town plat of the City of Greensburg.**

Ordinance 1030 replaces the previously repealed Ordinance 1025, vacating a portion of North Oak St. and utility easements between Ohio Ave. and the northern right-of-way line, of the Union Pacific Railroad. Christenson made a motion, seconded by Trummel, to approve Ordinance 1030. Roll call vote: Christenson: Yes; Trummel: Yes; Jungemann: Yes; Goodman: Yes. Motion passed 4-0.

**L) Obtain advice and consent for the City Administrator's Chief of Police designee.**

Truelove requested a 15 minutes executive session for non-elected personnel. Trummel made a motion to go into executive session until 7:25 p.m. Christenson seconded. Motion passed 4-0. Council returned to open session at 7:25 p.m. Trummel made a motion to return to executive session until 7:40

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p.m. Christenson seconded. Motion passed 4-0. Council returned to open session at 7:40 p.m. No action was taken. This agenda item was for advice and consent only. Truelove will handle the appointment administratively.

**M) Consider closing City Offices at 12 p.m. on December 24.**

Truelove requested that Council consider closing City Offices at noon on December 24<sup>th</sup>, in addition to December 25<sup>th</sup>. After a brief discussion, Goodman made a motion to close City Offices all day December 24<sup>th</sup> and all day December 31<sup>st</sup>. Jungemann seconded. Motion passed 4-0.

**Item 5: City Attorney's Report**

Stull gave direction to Council, from statute, on the process of appointing someone to fill the unexpired term of Rex Butler. This opening is a Mayoral appointment, with the advice and consent of the Council.

**Item 6: Executive Session**

There was no need for additional executive sessions.

**Item 7: Adjournment**

Dixson declared the meeting adjourned at 7:50 p.m.

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Robert A. Dixson, Mayor

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Christy Pyatt, City Clerk

APPROVED