

**CITY OF GREENSBURG  
REGULAR CITY COUNCIL MEETING  
300 SOUTH MAIN GREENSBURG, KANSAS  
MONDAY, JUNE 20, 2016  
6:00 PM**

**A) CALL TO ORDER**

**B) PLEDGE OF ALLEGIANCE AND INVOCATION**

**C) ROLL CALL & APPROVAL OF THE AGENDA**

**D) CITIZEN COMMENTS**

All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meetings Act, City Council members may not discuss or take action on any item that is not on the Agenda.

**E) RECOGNITIONS, PROCLAMATIONS, AWARDS, & NOMINATIONS**

1. Council President -January 2018

**F) CONSENT AGENDA**

These items are routine and enacted by one motion. There will be no separate discussion of these items unless a Council member so requests. Any consent agenda item can be removed and placed on the agenda as an item of business.

1. Approval of Minutes
  - a. Regular Meeting – June 6, 2016
2. Appropriation Ordinance
  - a. Ordinance #1078

**G) ITEMS OF BUSINESS**

1. Quarterly Transfers
2. Credit Card Fee Ordinance
3. Council Budget Priorities
4. General Fund Budget Discussion

**H) CITY ATTORNEY'S REPORT**

**I) CITY ADMINISTRATOR'S REPORT**

**J) GOVERNING BODY COMMENTS**

**K) ADJOURNMENT**

**NOTICE: SUBJECT TO REVISIONS**

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

To be placed on future agendas please contact City Administrator Kyler Ludwig at [administrator@greensburgks.org](mailto:administrator@greensburgks.org) or call City Offices at 620-723-2751.

**Greensburg City Council  
June 6, 2016  
City Hall**

**A) CALL TO ORDER**

Mayor Robert Dixon called the meeting to order at 6:00 pm on June 6, 2016.

**B) PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was said. The invocation was given by Pastor Terry Mayhew.

**C) ROLL CALL & APPROVAL OF THE AGENDA**

Council present: Matt Christenson, Mark Trummel, Sandy Jungemann, and Haley Kern. Rick Schaffer was absent. Trummel made a motion to approve the agenda as presented. Christenson seconded the motion and it passed 4-0.

**D) CITIZEN COMMENTS**

Dixon welcomed those in attendance and opened the floor for comments or questions.

Marsha Unruh addressed 3 concerns: affordable housing, the hole on the lot to the west of her property, and corner visibility on Main Street. Dixon explained that there are many factors in bringing additional affordable housing to town (including the City's low and moderate income housing index and developers) Unruh asked who sets the income limits for the current housing. She was advised to speak to the facility managers. The City is not involved in rate setting for any of the income based housing in the city. City Administrator Kyler Ludwig will contact Unruh tomorrow to address her other concerns.

**E) CONSENT AGENDA**

Jungemann made a motion, seconded by Trummel, to approve the Consent Agenda as presented. The motion passed 4-0.

**F) ITEMS OF BUSINESS**

**1. Credit Card and Debit Payments**

Ludwig stated that Staff was asked by a councilmember to look into the possibility of adding online card processing and a point of sale system (POS). Ludwig has checked into two systems, Forte and FirstData, and discussed set up fees and convenience fees associated with each program (details can be found in the meeting packet). The convenience fee is set through the average utility payment, and would be set by ordinance. In order for convenience fees to be assessed to the user Council would need to pass an ordinance. Council discussed the number of possible transactions. Staff has had several patrons ask to pay utility bills, traffic tickets, and other costs with credit cards. Forte can link the POS and online billing systems with the City's utility billing software (Data Tech). FirstData is not compatible with Data Tech software and would require Staff to enter transactions manually, something City Clerk Christy Pyatt does not feel would be time consuming. The Big Well currently uses FirstData for their POS. Pyatt enters the transactions into the General Ledger when the bank statement comes each month. Christenson made a motion, seconded by Jungemann, to move forward with FirstData as a point of sale and Forte for online credit card processing. The motion included an order for Staff to prepare an ordinance allowing the City to charge a convenience fee to customers. The motion passed 4-0.

**2. Stair Replacement Request**

The City has an 80 foot easement on Florida Street east of Main; within the easement a loading ramp was built (1950s or earlier). Adjacent landowners Gary and Erica Goodman have spoken to Ludwig

about having the stairs of the dock replaced. They see the stairs as a potential liability for the City. As shown in photographs provided in the meeting packet, the stairs have cracked away from the dock and are in disrepair. The last repair to the dock was in 1991, but Staff is unclear if the City or adjacent landowner performed the repairs. During construction of the downtown area in 2007, the City installed new sidewalk on each cross street (including Florida), but the adjacent landowner was held responsible for extending the sidewalk. In recent history, the City has not replaced or built sidewalks within the City's easement.

During discussion on sidewalk placement, Dixson suggested cutting out the stairs and sloping the sidewalk down, eliminating the dock. City Attorney Gordon Stull cautioned that, if altered, the sidewalk would have to be made ADA compliant. Concern over the ability to properly slope the area for ADA compliance was discussed. Kern suggested getting bids to repair or tear out the dock.

Norman Unruh, who was in the audience, was asked if he knew the history of the adjacent property and why the dock would have been installed. Unruh stated that there had been a grocery and creamery in the area. The property directly adjacent has served many purposes since the town was founded. Unruh voiced concern over what elimination of the dock would do to the historically registered building directly adjacent. Staff would need to contact the State Historical Society regarding any major changes. The Goodman's have been in contact with the State, as they would like approval to construct a brick fence behind the building.

The consensus of the Council was for Staff to contact the State Historical Society for direction on what can be done with the dock.

### **3. Incubator Rent Proposal**

Staff has presented information on the Sunchips Business Incubator over the course of several meetings. On May 16th, Staff was directed to put together a proposal for adjusting rent costs. Ludwig presented a proposal that would increase rent by approximately 3% each year through 2020. The increase would help offset the increased burden from inflation and maintenance costs. In addition to adjusting the base rate, Ludwig suggested a market rate adjustment of 10-20% for businesses that have been in the Incubator for longer than 36 months.

Kern asked if there would be any repercussions with USDA, allowing businesses to remain in the facility beyond the original incubation period. Christenson agreed with the proposed phased approach to the increases and feels that it meets the previously discussed concerns.

Preferring to have tax payers subsidize operating costs as little as possible, Christenson made a motion to approve the proposed increases to Incubator rent. Trummel seconded the motion. The motion passed 4-0.

Council discussed with Staff and City Attorney Gordon Stull if changes would need to be made to the lease agreements or if the changes would come at the end of leases. Increases will come at the end of the year, when it is time to renew. Rent would increase 5% this year and 5% next year. The current lease agreement will be reviewed.

### **G) CITY ATTORNEY'S REPORT**

There was no report from the City Attorney.

**H) CITY ADMINISTRATOR’S REPORT**

Ludwig provided a prepared City Administrator’s Report to Council. The following topics were discussed in the report:

**City Pool:** The Pool opened this week with an average attendance of 97. 50 season passes (family and individual) have been sold. In the first week, the pool has nearly matched the revenues from last year’s operations. On opening day, the lifeguards successfully responded to one incident.

**Email:** Please remember that any emails discussing City business sent from a personal account may open the account to open records laws. Senate Bill 22 takes effect on July 1<sup>st</sup> and helps to expand the reach of open record laws.

**Pledged Securities:** This past week 3.025 million in pledged securities through Greensburg State Bank were called and 3 million new securities were pledged. The City has sufficient pledged securities to cover our accounts.

**Recycling Schedule:** Collection of recycling is scheduled to change in July. All customers south of US-54 and west of Main Street will have collection on the 2<sup>nd</sup> Wednesday, and all customers on the north side of US-54 along with customers south of US-54 and to the east of Main Street will have collection on the 3<sup>rd</sup> Wednesday of the month.

**I) GOVERNING BODY COMMENTS**

Dixson stated that Council will elect a Council President at the next regular meeting. The selection was to be done at the first meeting in May but was not due to on oversight. Dixson also advised that landfill employees would like to see citizens bag their regular trash rather than loosely deposit it in their trash containers, as they are to do with the single-stream recycling. The trash is brought to the landfill and becomes a maintenance issue when the wind blows.

**J) ADJOURNMENT**

Dixson declared the meeting adjourned at 7:00 pm.

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Robert A. Dixon, Mayor

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Christy Pyatt, City Clerk

**APPROPRIATION ORD. 1078**

06.20.16

<b>CHECK #</b>	<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
24766	ALLIANCE AG & GRAIN LLC	MAY STATMENT	\$ 217.32
24767	ALTEC INDUSTRIES, INC.	HYDRAULIC VALVE	\$ 526.79
24768	ARAMARK	UNIFORMS & SUPPLIES	\$ 1,639.31
24769	ARLAN COMPANY INC.	SLIDE PROTECTIVE COATING	\$ 756.53
24770	AT&T	PHONE & INTERNET	\$ 95.00
24771	CHOICE BOOKS	MERCHANDISE FOR RESALE	\$ 29.95
24772	CITY OF GREENSBURG	JUNE UTILITIES	\$ 5,868.13
24773	D. GERBER COMM. POOL PRODUCTS	CHLORITE BRIQUESTTES	\$ 1,555.09
24774	DELL W. BERTRAM	REFUND UT SETOFF COLLECTION	\$ 404.93
24775	GRAINGER	CONTROL MODULE ASSEMBLY	\$ 193.28
24776	GREENSBURG FARM SUPPLY	PARTS AND SUPPLIES	\$ 384.64
24777	HALEY KERN	COUNTY WIDE GARAGE SALES	\$ 115.00
24778	HUTCHINSON NEWS	ADVERTISING	\$ 540.00
24779	J&B APPAREL	MERCHANDISE FOR RESALE	\$ 1,408.27
24780	KANSAS GAS SERVICE	JUNE SERVICE	\$ 150.06
24781	KANSAS POWER POOL	MAY SERVICE	\$ 62,452.39
24782	MYTOWN MEDIA	KQZQ-FM ADVERTISING	\$ 150.00
24783	ROCKING M MEDIA (PRATT)	KERP-FM ADVERTISING	\$ 250.00
24784	STULL,BEVERLIN,NICOLAY & HAAS	MAY SERVICE	\$ 1,411.50
24785	TMHC SERVICES, INC	ADMINISTRATIVE FEES	\$ 72.50
24786	TWILIGHT THEATRE, INC	ON-SCREEN ADVERTISING	\$ 398.50
24787	UNIFIRST CORPORATION	APRIL AND MAY SERVICE	\$ 89.92
24788	USA BLUE BOOK	CHLORINE SWIFTEST DISP. REFILL	\$ 121.49
24789	WESTERN ASSOCIATES, INC.	MERCHANDISE FOR RESALE	\$ 874.32
	**** PAID TOTAL ****		\$ 79,704.92
	***** REPORT TOTAL *****		<b>\$ 79,704.92</b>



City of Greensburg  
City Council Meeting  
June 20, 2016

**TO:** Mayor and City Council  
**SUBJECT:** Credit and Debit Payments  
**INITIATED BY:** City Administrator, Kyler Ludwig

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**Background:**

The City Council budgeted for transfers from the water, electric and equipment reserve funds. These transfers have historically been performed on a quarterly basis and council has been informed of the transfers. In an effort to increase budget transparency staff will be reviewing the transfers with council each quarter.

**Analysis:**

Electric Transfer to General Fund

Transfer Amount- \$32,500 (\$130,000 annual)

Fund 200- \$922,000

KSA 12-825d

Electric Debt Transfer

Completed in first quarter \$169,500

Bond 1,800,000 -Matured June 1, 2016

KSA-10-1204

Water Transfer to General Fund

Transfer Amount- \$5,000 (\$20,000 annual)

Fund 210- \$295,500

KSA 12-825d

Water Transfer to Water Reserve

Transfer Amount- \$2,500 (\$10,000 annual)

Fund 210- \$295,500

Water Debt Transfer

Transfer Amount- \$22,717.75 (\$90,871 annual)

Fund 210- \$295,500

KSA 10-1204

Equipment Reserve to General Fund

Transfer Amount-\$ 0 (\$50,000 annual)

Recommended to wait until end of the year to determine if the transfer is necessary

Sanitation to Sanitation Capital Reserve

Transfer Amount \$1,250 (\$5,000 annual + Interest 2 years)

Fund 230- \$148,600

KSA 12-2908

Sanitation Interest Payment to Sanitation Capital Reserve -

Transfer Amount- \$3,457.78

Fund 230

KSA 12-2908

**Financial:**

All funds are sufficient for the proposed Transfers.

**Recommendations/Actions:** It is recommended the City Council:

Authorize the proposed quarterly transfers.

**Attachments:**

None



**City of Greensburg  
City Council Meeting  
June 20, 2016**

**TO:** Mayor and City Council  
**SUBJECT:** Credit and Debit Payments  
**INITIATED BY:** City Administrator, Kyler Ludwig

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**Background:**

On June 6, the City Council approved agreements with FirstData and Forte to provide credit and debit card processing. Staff was advised at that meeting to provide an ordinance that would allow for fees of card processing to be passed on to the customer.

**Analysis:**

The provided ordinance sets a 3% processing convenience fee for card payments at City Hall. The fee should offset the costs for processing and the additional monthly/annual fees for card services.

**Financial:**

The Administrator will annually review card processing fees to ensure they are sufficient to cover costs.

**Legal Considerations:**

City Attorney Gordon Stull has reviewed the ordinance and it has been approved to form.

**Recommendations/Actions:** It is recommended the City Council:

Approve the provided ordinance.

**Attachments:**

Exhibit A: Credit Card Fee Ordinance- Proposed.

(Published in the Kiowa County Signal on [REDACTED])

**ORDINANCE NO. [REDACTED]**

**AN ORDINANCE AMENDING CHAPTER I OF THE CODE OF THE CITY OF GREENSBURG, KANSAS, BY ADDING NEW ARTICLE 1-808, TO ESTABLISH CONVENIENCE FEE CHARGES ON CREDIT AND DEBIT CARD PAYMENTS.**

**BE IT ORDAINED** by the Governing Body of the City of Greensburg, Kansas:

**SECTION 1:** Chapter I, of the Code of the City of Greensburg, Kansas, is hereby amended by adding Article 1-808 which reads as follows:

“Article 1-808. Convenience fee charges on credit and debit card payments.

- A. The City may in its sole and absolute discretion accept payment by credit cards or debit cards for any amount due and owing by the cardholder to the City for permits, license fees, utility charges, court costs, fines, penalties, and any other debt or payment owing to the City by the cardholder. The City Administrator shall, on a non-discriminatory basis, determine any issues about the credit worthiness of a proposed card payment or whether the City should accept such payments for a given item.
- B. A convenience fee may be added to the payment for any permits, license fees, utility charges, court costs, fines, penalties, and any other debt or payment owing to the City by the cardholder that is paid to the City by credit card or debit card.
- C. The convenience fee shall be based on the cost of the processing fees and the fixed account costs that are required to be paid by the City to permit the credit and debit card processing service as determined from time to time by the City Administrator.
- D. Beginning with the effective date of this ordinance, all credit and debit card transactions shall be assessed a convenience fee of three percent (3%) or a minimum fee of one dollar and ninety-five cents (\$1.95) in addition to all other charges associated with the transaction. The amount of such fees may be modified from time to time on the recommendation of the City Administrator by a Resolution adopted by the Governing Body.
- E. Convenience fees will not be applied to credit card or debit card payments at the Big Well Museum. “

**SECTION 2:** Other ordinances or portions thereof in conflict herewith are hereby repealed.

**SECTION 3:** This ordinance shall take effect and be in force from and after its publication in the official City newspaper.

**PASSED AND ADOPTED** by the Governing Body of the City of Greensburg, Kansas, this \_\_\_\_ day of \_\_\_\_\_, 2016.

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Mayor

ATTEST:

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Christy Pyatt, City Clerk

City of Greensburg  
City Council Meeting  
June 20, 2016

**TO:** Mayor and City Council  
**SUBJECT:** Budget Prioritization  
**INITIATED BY:** City Administrator, Kyler Ludwig

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**Background:**

On April 18<sup>th</sup> the Council approved the 2017 budget process. As part of that process the council scheduled a survey of budget priorities for June 20<sup>th</sup>.

**Analysis:**

The budget priority survey was provided to the governing body on May 16<sup>th</sup>, and will be used to determine which services should be a priority in 2017. The survey is focused on general fund programs and services. Results of the survey will be discussed at the July 5<sup>th</sup> regular meeting.

**Recommendations/Actions:** It is recommended the City Council:

Complete the Survey before Friday June 24<sup>th</sup>.

**Attachments:**

Exhibit A: Budget Survey

# 2017- City of Greensburg General Fund Budget Survey

	Satisfaction	Importance	Funding for this program should...		
	1-Low - 10-High	1-Low - 10- High	Decrease	Maintain	Increase
Airport- Obtaining Project Funding					
Building and Zoning Permitting					
City Branding					
Code Enforcement					
Community Policing					
Customer Service					
Economic Development					
Expanding Public Trails/Parks System					
Fire Department					
Industrial Park					
Innovation of "Green" Ideas					
Main Street Beautification					
Mosquito Spraying					
Mowing City Properties					
Mowing Delinquent Properties					
Municipal Court					
Other Communications with the Public					
Park Maintenance and Upkeep					
Public Building Maintenance					
Public Engagement on Policies					
Public Office Hours					
Public Record Maintenance					
Road Repairs and Maintenance					
Road Signs and Markings					
Snow Plowing					
Social Media Outreach					
Stormwater Management					
Support of Community Events					
Support of Local Non-Profits					
Swimming Pool					
Traffic Enforcement					
Tree Planting (Parks)					
Website Design/Maintenance					
Weed Spraying					

**City of Greensburg  
City Council Meeting  
June 20, 2016**

**TO:** Mayor and City Council  
**SUBJECT:** Credit and Debit Payments  
**INITIATED BY:** City Administrator, Kyler Ludwig

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**Background:**

The provided budgets were prepared by staff for accounts within the general fund.

**Analysis:**

The following assumptions were used in preparing the budget.

Salaries – Based on projected salary (Jan 1, 2017)

Overtime- 5-7%

Longevity- Based on current workforce.

Merit Allocation- 3%

FICA- 7.5%

KPERS- 10%

COLA- 0%

Dental Insurance- No budgeted increase.

Health Insurance- Budgeted 15% increase + one additional child on each employee (\$1,500)

The change in some of these assumptions has caused an increase in personnel budgets for 2017.

Contractual and commodity totals were based off previous year's totals and trends over this past fiscal year.

**Financial:**

The proposed 2017 budgets cut approximately \$16,000 from the general fund budget total in 2016.

**Recommendations/Actions:** It is recommended the City Council:

Review and discuss the provided budget.

**Attachments:**

Exhibit A: General Fund Budget Draft.

2017 City of Greensburg General Fund Budget Draft

Fund: General

Department: Administration 100-110

Acct #	Description	Actual Exp.		2015	2015	2016	2017
		FY 2013	FY 2014	Budget	Actual	Budget	Recommended
5100	Salaries	113,229	120,908	151,500	156,492	70,380	81,000
	Overtime		1,040			2,000	2,000
	Longevity						1,000
	Merit Allocation						2,500
	COLA						
5103	Part Time (Elected)	21,000	21,000	0		21,000	21,000
	Part Time (Custodial)	5,715	1,545	6,000		8,050	
5401	FICA	12,036	11,745	11,000	10,540	7,822	8,063
5402	KPERS	11,322	13,034	11,000	11,482	8,102	8650
5405	Unemployment Insurance	952	345	2,500	312	700	800
5410	Health Insurance	18,501	17,347	15,000	5,466	11,572	11,000
	Dental Insurance						240
5502	Dues, Memberships, Mtgs	4,380	1,735	3,000	3,317	3,000	4,000
5503	Travel Expenses				5246.36		4,000
	<b>Total Salaries</b>	187,135	188,699	200000	\$ 192,855.61	\$ 132,626.00	144,252.50
	<b>Contractual Services</b>						
6110	Telephone	5,292	5,497	5,000	8,000	5,500	8,000
6202	Professional Services	178,300	114,433	129,500	43,684	145,000	48,000
6111	Electricity	14,132	11,032	12,000	12,126	12,000	12,500
8120	Insurance and Bonds				785		20,000
6311	Other Contractual Ser.	19,712	33,324	3,500	67,258	0	65,000
	<b>Total Contractal</b>	217,436	164,286	150,000	131,853	162,500	153,500.00
	<b>Commodities</b>						
7102	Office Supplies	10,512	8,211	10,000	6,176	9,000	9,000
7203	Equip., Supplies & Parts	0	238	500	741.08	500	500
7104	Freight, Postage	1,941	238	2,000	2,041	2,000	2,000
7206	Fuel & Lubricants	1,698	1,260	3,000	751	2,000	2,000
7802	Vehicle Maintenance	368	0	1,000	853	1,000	1,000
7801	Vehicle Parts & Supplies	203	580	0	26.45	500	500
7701	Office Equipment	0	1,126	1,500	500	1,500	1,000
7299	Other Commodities	5,495	7,097	82,000	10,356.39	0	4,000
	<b>Total Commodities</b>	20,217	18,750	100,000	21,444	16,500	20,000.00
7400	<b>Capital outlay</b>						
		3,214	1,126	0	0	0	0
	<b>Total Capital Outlay</b>	3,214	1,126	0	0	0	0
	<b>Total Administration</b>	<b>428,002</b>	<b>372,861</b>	<b>450,000</b>	<b>346,152</b>	<b>313,979</b>	<b>317,752.50</b>

2017 City of Greensburg General Fund Budget Draft

**Fund: General**  
**Department: Police 100-210**

Acct #	Description	Actual Expenditures		2015	2015	2016	2017
		FY 2013	FY 2014	Budget	Actual	Budget	Recommended
5100	Salaries	34,716	34,661	35,000	40,985	35,000	36,500
	Overtime	558	5,850	5,000	0	4,000	3,000
	Longevity	0	0	0	0	0	305
	Merit Allocation	0	0	0	0	1,050	1,100
	COLA						
5103	Part Time	0	0	0	0	12,000	0
5401	FICA	2,565	3,041	3,000	3,070	3,300	3,100
5402	KPERS	2,880	3,926	4,000	4,267	4,965	4,100
5405	Unemployment Insurance	325	80	500	99	250	360
5410	Health Insurance	4,413	2,402	5,000	3,206	3,000	4,500
	Dental Insurance						160
5502	Dues, Memberships, Mtg.	560	540	1,500	1,500	3,000	3,000
	<b>Total Salaries</b>	<b>167,628</b>	<b>50,500</b>	<b>54,000</b>	<b>53,126</b>	<b>66,565</b>	<b>56,125</b>
	<b>Contractual Services</b>						
6110	Telephone/Internet	1,432	764	1,500	590	1,300	1,000
6201	Kiowa Cty Contract	0	15,000	15,000	15,000	15,000	x
6203	Animal Control, Vet. Ser	0	0	500		500	1,000
6202	Professional Services	0	0	500		500	
8120	Insurance and Bonds	2,776	1,788	2,000	2,746	2,000	3,000
6311	Other Contractual Ser.	3,319	263	1,500	2,121	1,500	2,000
	<b>Total Contractal</b>	<b>7,527</b>	<b>17,815</b>	<b>21,000</b>	<b>20,457</b>	<b>20,800</b>	<b>7,000</b>
	<b>Commodities</b>						
7102	Office Supplies	274	305	500	437	500	500
7203	Equipment/Supplies/Parts				2,034		1500
7204	Ammunition	0	810	0		500	500
7210	Uniforms/ Equipment	2,308	1,694	1,000	2,229	7,000	1,000
7206	Gasoline/Fuel	2,400	2,405	3,500	1,528	2,500	2,000
7214	Small Tools & Equipment	583	540	500	1,058	500	1,000
7802	Vehicle Maintenance	480	567	1,000	920	1,000	1,000
7801	Vehicle Parts/Supplies	302	2,767	500	76	1,000	1,000
7299	Other Commodities	308	616	500	282	500	2500
	<b>Total Commodities</b>	<b>6,655</b>	<b>9,704</b>	<b>7,500</b>	<b>8,565</b>	<b>13,500</b>	<b>11,000</b>
	<b>Capital outlay</b>	<b>9,162</b>	<b>11,720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Capital Outlay</b>	<b>9,162</b>	<b>11,720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Police Budget</b>	<b>69,361</b>	<b>89,793</b>	<b>82,500</b>	<b>82,149</b>	<b>100,865</b>	<b>74,125</b>



2017 City of Greensburg General Fund Budget Draft

**Fund: General**

**Department: Swimming Pool 100-310**

Acct #	Description	Actual Expenditures		2015	2015	2016	2017
		FY 2013	FY 2014	Budget	Actual	Budget	Recommended
5103	Part Time	27,058	1,701	35,000	19,288	55,000	55,000
	Overtime			0		0	
5401	FICA			0	1,476	4,320	4,200
5402	KPERS			0		0	0
5405	Unemployment Insurance				27	220	300
5502	Dues, Memberships, Mtg.			0		0	1,000
	<b>Total Salaries</b>	27,058	1,701	35,000	20,790	59,540	60,500
	<b>Contractual Services</b>						
6110	Telephone				296.51		500
6205	Insurance				2832		6,000
	Utilities	6,754	5,165	6,000			
6310	Sales Tax Remittance						400
6311	Other Contractual Ser.		0		1,932	12,000	4,000
	<b>Total Contractual</b>	6,754	5,165	6,000	5,060	12,000	10,900
	<b>Commodities</b>						
7203	Equip., Supplies, Parts	4,045	903	5,000	506	6,500	1,500
7907	Equipment Maintenance					500	500
7600	Merchandise for Resale					5,000	5,000
7200	Chemicals				2,510		8,000
7210	Uniforms					1,000	1,000
7999	Other Commodities				4,700	500	500
	<b>Total Commodities</b>	4,045	903	5,000	7,717	13,500	16,500
	<b>Capital outlay</b>	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	0	0	0	0	0
	<b>Total Swimming Pool</b>	<b>37,857</b>	<b>7,769</b>	<b>46,000</b>	<b>50,750</b>	<b>85,040</b>	<b>87,900</b>

2017 City of Greensburg General Fund Budget Draft

**Fund: General**  
**Department: Park 100-320**

Acct #	Description	Actual Expenditures		2015	2015	2016	2016
		FY 2013	FY 2014	Budget	Actual	Budget	Recommended
5100	Salaries	0	0	0	6,488	23,712	0
	Overtime	0	0	0	0	0	0
	Merit Allocation						
5103	Part Time	6,376	3,409	6,600	4,503	6,500	7,000
5401	FICA	488	259	500	833	2,459	600
5402	KPERS	36	182	100	676	2,778	0
5405	Unemployment Insurance	188	15	300	21	400	75
5410	Health Insurance	0	0	0	4	6,283	0
	Dental Insurance	0	0	0	0	0	0
5502	Dues, Memberships, Mtg.	0	0	0	0	0	0
	<b>Total Salaries</b>	7,088	3,865	7,500	12,525	42,132	7,675
	<b>Contractual Services</b>						
6108	Electricity	2,077	1,852	2,000	1,776	2,000	2,000
6205	Insurance	469	170	500	146	500	1,700
6311	Other Contractual Ser.	169	1,086	500	0	500	500
	<b>Total Contractual</b>	2,715	3,108	3,000	1,922	3,000	4,200
	<b>Commodities</b>						
7203	Equipment Parts, Supplies	963	450	1,000	1,032	1,000	1,000
7205	Diesel Fuel		1,033	500	641	0	600
7206	Gasoline	432	374	400	556	1,000	400
7214	Small Tools/Equip.	134	380	200	133.89	200	200
7801	Vehicle Supplies, Parts	1,767	5,991	3,200	3,392	3,000	3,500
7999	Other Commodities	1,029	113	1,200	247	1,000	500
	<b>Total Commodities</b>	4,325	8,341	6,500	6,002	6,200	6,200
	<b>Capital outlay</b>	0	0	0	0	0	0
	<b>Total Capital Outlay</b>	0	0	0	0	0	0
	<b>Total Park</b>	<b>14,128</b>	<b>15,314</b>	<b>17,000</b>	<b>16,400</b>	<b>51,332</b>	<b>18,075</b>

2017 City of Greensburg General Fund Budget Draft

**Fund: General**  
**Department: Street 100-410**

Acct #	Description	Actual Expenditures		2015	2015	2016	2017
		FY 2013	FY 2014	Budget	Actual	Budget	Recommended
5100	Salaries	136,091	133,386	124,500	129,048	136,045	138,000
	Overtime	0	0	0		0	6,900
	Longevity				2000		3,440
	Merit Allocation					4,200	4,100
	COLA						
5401	FICA	10,094	9,900	9,000	10,180	11,000	11,500
5402	KPERS	11,884	13,409	12,000	13,646	14,000	15,500
5405	Unemployment Insurance	1,123	208	500	299	800	800
5410	Health Insurance	9,494	7,660	8,500	8,330	5,500	6,800
	Dental Insurance						480
5502	Dues, Memberships, Mtg.	0		0	0	0	0
	<b>Total Salaries</b>	167,628	164,563	154,500	163,504	171,545	187,520
6000	<b>Contractual Services</b>						
6110	Telephone	1,052	1,371	1,500	2,244	1,500	1,500
6108	Electricity	1,033	1,310	1,000	1,746	1,500	1,800
8120	Insurance	11,922	18,439	18,000	19,435	20,000	20,000
6311	Other Contractual Ser.	3,090	1,086	1,100	247	1,100	1,000
	<b>Total Contractual</b>	17,097	22,206	21,600	23,672	24,100	24,300
7000	<b>Commodities</b>						
7102	Office Supplies	282	595	500	864	500	500
7200	Chemicals	629	481	500	910	500	500
7203	Equipment Parts, Supplies	4,379	3,542	3,500	2,078	3,500	3,500
7206	Gasoline	9,645	3,965	4,000	2,352	0	3,000
7205	Diesel Fuel	0	6,729	5,000	3,539	0	4,000
7801	Vehicle Supplies & Parts	4,206	5,827	5,000	3,046	4,000	4,000
7208	Natural Gas	1,965	1,652	1,000	1,581	0	1,500
7214	Small Tools/Equip.	192	664	500	300.54	500	500
7201	Construction Materials	1,097	0	0	1,462	1,000	1,000
7210	Uniforms	2,035	1,312	2,400	2,056	2,000	2,000
7299	Other Commodities	3,452	0	0	5,567	0	3,000
	<b>Total Commodities</b>	27,882	24,767	21,900	22,890	12,000	23,500
8000	<b>Capital outlay</b>	0	0	0	0		0
	<b>Total Capital Outlay</b>	0	0	0	0		0
	<b>Total Street Budget</b>	<b>212,607</b>	<b>211,536</b>	<b>198,000</b>	<b>212,100</b>	<b>207,645</b>	<b>235,320</b>

**BUDGET EXPENDITURE SUMMARY**

<b>Municipal Court</b>	<b>Function: Gen. Govt.</b>	<b>Department Court</b>	<b>Activity: General Fund</b>		
			<b>Account #: 100-180</b>		
<b>Character Account</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Recommended</b>
Personal Services	0	0	0	8,000	0
Contractual Services	6,523	22,341	18,800	2,000	19,000
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>Total Municipal Court</b>	<b>6,523</b>	<b>22,341</b>	<b>18,800</b>	<b>10,000</b>	<b>19,000</b>

**PROGRAM DESCRIPTION**

The Kansas code of procedure for municipal court (K.S.A. 12-4101 et. Seq.) and all amendments and supplements thereto govern the practice and procedure for all cases in the municipal court. Court is held in city hall on the days and time as determined by the municipal judge.