

**Greensburg City Council
October 15, 2012
CITY HALL**

Item 1: Opening Session

Call to Order; Pledge of Allegiance; Invocation; Roll Call

Mayor Robert Dixson was out of town. Council President Mark Trummel called the October 15, 2012 City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was said, and the invocation was given by Trummel. Roll call was taken. Council present: Mark Trummel, Matt Christenson, Erica Goodman, Sandra Jungemann, and Rex Butler.

Additions/Deletions to the Agenda

Christenson made a motion, seconded by Goodman, to approve the agenda as presented. Motion passed 5-0.

Mayor's Report

There was no report from the Mayor.

Council Member's Report

Goodman thanked City Clerk Christy Pyatt for the updated Boards and Commissions list.

City Administrator Comments

City Administrator Ed Truelove advised that he had assisted Congressman Mike Pompeo with his visit to town this morning. Pompeo plans to return at a later date for a tour of town.

Included in the meeting packet is a copy of a note from Ms. Ivy Swift, Olathe Garden & Civic Club, that accompanied their donation check of \$200 for a tree to be placed in Sunset Park. The local Tree Board has selected a tree from Southwestern Nurseries in Kingman.

Also included in the packet is a copy of the letter from Ms. Stacy Crum, Treasurer of the City Clerk and Municipal Finance Officers Association (CCMFOA), informing the City that Pyatt has been awarded a scholarship for her clerk's training to be held in November.

Truelove addressed a Letter to the Editor from Norman and Marsha Unruh, found in the October 10, 2012 issue of the Kiowa County Signal. Truelove was not aware of the Unruh's concerns prior to the article, but hopes to visit with them in the near future. The letter addressed four issues of concern: 1) The purple sage plants in the downtown planters. Staff intends to cut the plants back but have been waiting for them to go dormant. 2) Planter boxes on North Main Street, near the Post Office. As part of the downtown streetscape and irrigation, these planters are part of an ongoing concern between the City and BNIM Architects. Staff is addressing the issue and there will be ongoing conversations with Council. Staff is pricing metal grating and fill dirt as possible solutions. 3) Basement holes. Staff and Council have already begun an abatement process on these properties. Due to the cost associated with abatement, the City cannot address all properties in one given year. 4) The "sewage tank" located on Steve Hewitt's property on E. Garfield. Truelove has spoken to Staff and any hazardous conditions related to the tank will be remediated. City Attorney Gordon Stull suggested Truelove contact Dawn Hayse, County Counselor, to see if the County has an adopted Sanitation Code. Goodman recommended Staff contact one of the City's local Master Gardeners for direction with the planters. Replacing the taller purple sage plantings with something shorter was also mentioned.

Item 2: Public Comment

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Trummel welcomed those in attendance.

Patrick Clement asked that the numbers on the downtown curbing from the Arts and Crafts Fair be removed.

Item 3: Consent Agenda

Truelove advised that Stull had pointed out an error on the Kwik Shop Cereal Malt Beverage License that was included in the meeting packet. Kwik Shop has submitted an amended first page that reflects that the application is for within the City of Greensburg rather than Kiowa County. Butler made a motion, seconded by Jungemann, to approve the Consent Agenda with the corrected beverage license. Motion passed 5-0.

Item 4: Items of Business

A) Consider a contract with PEC (Professional Engineering Consultants) to provide services as the City Engineer.

Truelove reported that the City had previously appointed and contracted PEC to be the City Engineer. That contract ran from October 2008 – September 2011. Before Council was a new contract for City Engineer Services with no retainer fee. Under this contract, the City is given the options to utilize PEC as the engineer for specific projects, choose a separate engineering firm for specific projects, or utilize PEC to monitor projects conducted by another firm. The proposed contract is open ended and can be terminated by either party at any time. In discussions with KDOT regarding the relocation of Davis Park, KDOT has requested the City obtain Third Party cost estimates. KDOT would prefer that the Third Party also be the engineer for the project.

After a brief discussion on the pros and cons of retaining an engineer and the relocation of Davis Park, Butler made a motion, seconded by Christenson, to appoint PEC as the City Engineering Firm and allow the Mayor to sign a corrected copy of the proposed contract. PEC will be asked to correct the numbering error within the document. Motion passed 5-0.

B) Consider establishing a Police Department in the City of Greensburg.

As previously discussed in two Council work sessions, Staff is requesting approval to establish a Police Department and begin advertising the position of Chief of Police. Projected 2012 and 2013 budgets were presented to Council at their work sessions. Truelove has obtained additional information regarding the City's requirements for a pound to hold impounded animals for 3 days prior to transportation to Dodge City for euthanization. Truelove believes that the budget he previously presented for the police department is adequate to absorb the \$37/animal fee that would be charged at the veterinarian office in Dodge City.

Discussion continued on whether to refurbish the previously used pound located at the lagoons or to build a new kennel at the public works facility. Staff will gather additional information on the cost for both.

Discussion continued on the qualifications and training for a Chief of Police. Butler questioned the need for a full-time police officer, Animal Control Officer, and Building Official/Code Enforcement Officer, as proposed by Truelove. Truelove explained what he envisions the role of each to be. The police department would have one officer who would work from "curb to curb" enforcing traffic and criminal laws. The Animal Control Officer would be on an as needed basis and paid per call. Animal Control would work closely with the Chief of Police, Code Enforcement, and other City Staff. The Building Official/Code Enforcement Officer will enforce City Ordinances that pertain to private properties (adopted building codes, structural codes, and environmental and health codes). Truelove clarified that Code Enforcement cannot write tickets. That task would go to the Chief of Police. All three positions

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will work closely together. Butler also voiced concern over future budgets for the police department with merit and insurance increases. Butler was interested in knowing if the Sheriff's Office would be willing to enforce "curb-to-curb" if the City had an Animal Control officer and Code Enforcement. Truelove stated that in his conversation with Sheriff Lothman it was clear that that would not be the case. Lothman had stated that he supports Truelove's proposal for a police department 100%.

It was the consensus of the Council to table the proposal. Staff will return to the next Council meeting with job descriptions for each position.

C) Consider the proposed styles of signage for the Fleener-Beck Memorial.

Luminous Neon has offered three sign styles for signage at the Fleener-Beck Memorial. Stacy Barnes, Tourism Director, is working with the Fleener Family and the sculpture artist to create the dialogue for the sign, which will give a brief history of the Fleener-Beck Family in Kiowa County and the background of the sculpture.

Goodman requested that Staff look into additional sign companies. She did not care for any of the styles presented and suggested Staff consider a granite sign. Of the three styles presented, Council preferred the lectern style. Staff will return to Council with more ideas and a draft of the text for the sign.

D) Call a Special Council Meeting, for 6:00 p.m. Monday, October 22, 2012, to receive representatives from H.W. Lochner for an update on the development of the new airport.

Truelove advised that Lochner has finalized the airport development plan and has submitted it to KDOT. Truelove requested a Special Council Meeting be held at 6:00 p.m. Monday, October 22, 2012 at City Hall, to receive representatives from H.W. Lochner, and possibly KDOT, to present the plan, which should arrive at City Hall within the next couple of days. Christenson made a motion, seconded by Goodman, to call a Special Council Meeting for the requested date, time, and location. Motion passed 5-0.

Item 5: City Attorney's Report


There was no report from the City Attorney.

Item 6: Executive Session


Stull stated that he would like to discuss the possibility of the City acquiring troublesome properties through the Sheriff's Auction to be held on October 23rd. In lieu of an executive session this evening, Council agreed to discuss the topic at the Special Council Meeting called for October 22nd. Jungemann made a motion to add the examination of tax properties for sale in the Sheriff's Auction to the October 22nd agenda. Christenson seconded. Motion passed 5-0.

Item 7: Adjournment

Trummel declared the meeting adjourned at 7:48 p.m.



Robert A. Dixon, Mayor



Christy Pyatt, City Clerk